



Utah Department of **Government Operations**

Internal Service Fund Rate Committee

Information Packet for the

September 13, 2023

Rate Committee Meeting

FY 2025 Proposed Rates



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Government Operations Executive Director's Office

MARVIN L. DODGE
Executive Director

CHRISTOPHER HUGHES
Deputy Director

MARILEE P. RICHINS
Deputy Director

September 7, 2023

Rate Committee Members and Customers,

The Department of Government Operations (GovOps) provides essential services to state agencies, higher education institutions, technical colleges, school districts, and political subdivisions. Most of these services are provided by divisions that operate as Internal Service Fund (ISF) organizations. As ISFs, each division charges rates for services rendered to their customers. Annually ISF rates are reviewed and adjusted, where appropriate, to provide revenue sufficient to meet projected operational costs. This packet outlines GovOps' recommendation for rate adjustments to some of the services within six divisions.

- **Technology Services (DTS)** proposes a rate increase to fund the compensation increases approved by the Legislature for FY2024 which were larger than anticipated when rates were proposed last fall. This increase also includes anticipated compensation, health, and retirement benefit increases for FY2025. As recommended by the Moss Adams audit, DTS proposes to modify their rate structure - making them simpler and more predictable - by proposing a "seat rate" which consolidates a variety of rates into a user and device rate. Finally, DTS proposes various rate changes based on fluctuations in vendor costs, software maintenance agreements, and other expenses related to the course of business.
- **Human Resources (DHRM)** proposes a rate increase to fund the compensation increases approved by the Legislature for FY2024 which were larger than anticipated when rates were proposed last fall. This increase also includes anticipated compensation, health, and retirement benefit increases for FY2025. As recommended in the Moss Adams audit of December 2022, DHRM proposes changing the base determinant of their rate from employee FTE to headcount. This shift in calculation will generally reduce the rate impact on agencies that experience significant overtime compensation and increase impacts on those with significant seasonal/part-time employees. A headcount rate more closely aligns with the service DHRM provides to agencies and their employees.
- **Facilities Construction and Management (DFCM)** proposes rate changes for just thirteen out of 215 ISF rate buildings. The major cost drivers for these facilities include enhanced compensation for FY 2024 beyond previously projected amounts, price volatility in the utilities market causing significant price increases, rates on these facilities have not been adjusted for some time, and in general, aging facilities that require additional maintenance.

- **Risk Management (Risk)** proposes an initial rate increase of 116% overall to the property rate due to the ongoing construction of new buildings, significantly increasing property values and replacement costs, worsening market conditions in the insurance industry, and significant property losses over the last few years. GovOps and Risk leadership are developing alternative funding models for consideration to provide more affordable property coverage. Based on discussions with our actuaries, industry rate projections will not be feasible to absorb going forward based on current trends. We anticipate legislative action will aid in charting a new path forward to mitigate triple digit rate increases.

Risk also proposes a rate increase of 24% overall to the liability rate due to significant loss experience, exposure, and purchased excess liability insurance rate increases. Finally, Risk proposes an overall increase of 53% to auto physical damage rates, 16% increase to workers comp rates for state employees, a 148% increase to the Aviation rate, and the creation of a new commercial auto rate.

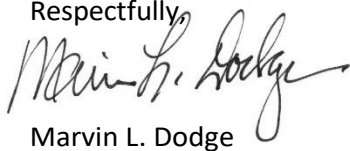
- **Fleet Operations (Fleet)** proposes a new administrative – agency owned – motor pool rate to cover expenses incurred serving agencies who are not currently paying the general admin rate. Fleet also proposes changes to the mileage rates to address inflationary costs tied to vehicle maintenance and repairs.
- **Division of Purchasing and General Services** is proposing a new unique property processing fee and minimal changes to the state and federal surplus property rates. Purchasing also proposes a phased sunset date for the copier lease program which has seen a significant reduction in copier use with a shift to telework and an increasingly paperless work environment.

Further information about each division and proposed rate changes is provided within this packet, including the Division of Finance, even though they are not proposing any changes to their rates for FY2025.

Statute requires any GovOps division that operates in whole or in part as an internal service fund to submit a rate and fee schedule annually to the ISF rate committee, with members appointed by the Governor who use services and pay rates to the divisions. The rate committee recommends proposed rate and fee schedule changes to the Governor's Office and the Legislature for their further consideration.

The intention of this packet is to inform both rate committee members and agency customers as to rate changes proposed by the department prior to rate committee meetings. Should you have any questions or concerns, please feel free to contact the Department of GovOps at 801-957- 7171.

Respectfully,



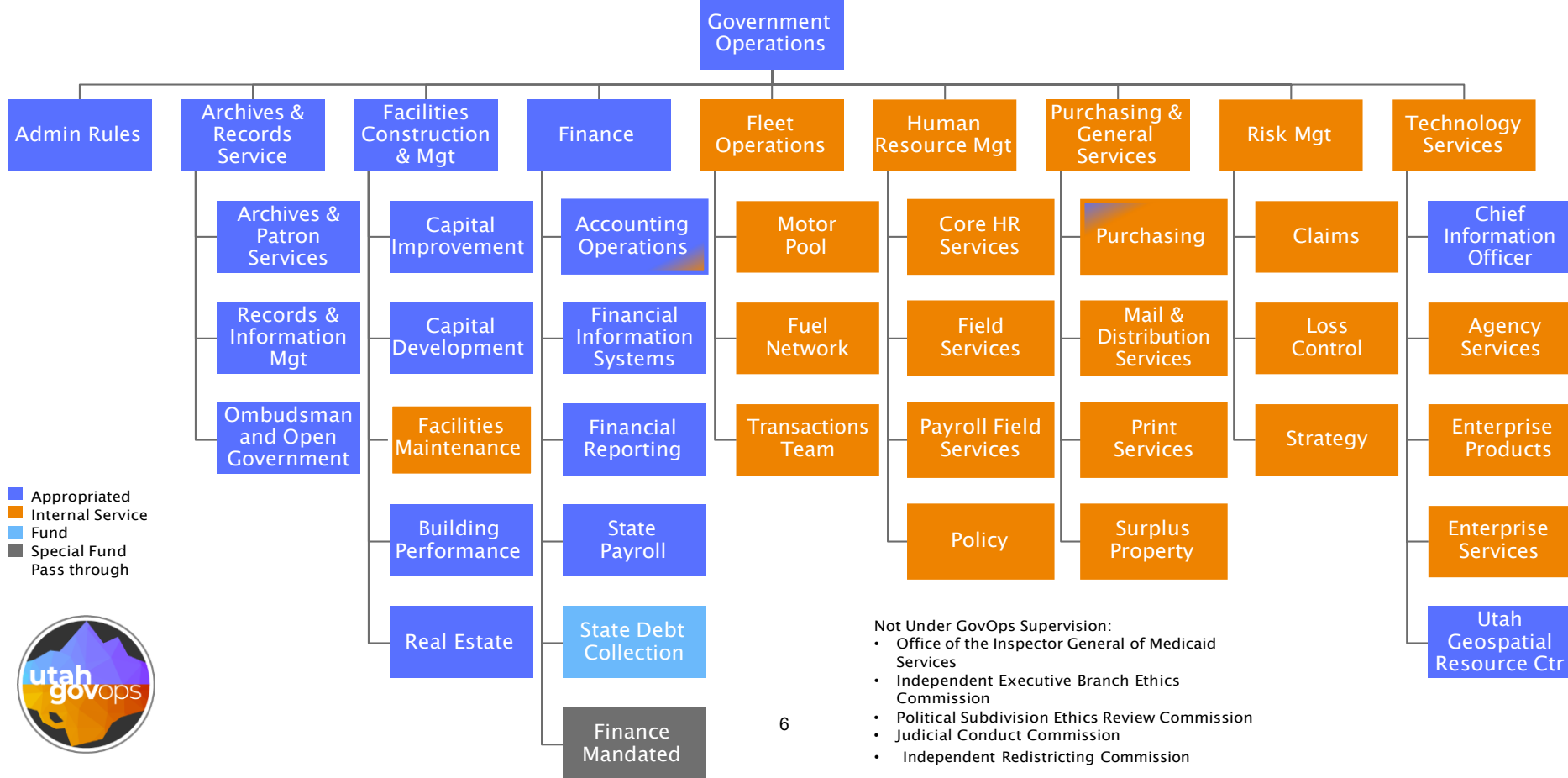
Marvin L. Dodge
Executive Director

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GovOps Programs & Funding



Agendas

September 13, 2023, Rate Committee Meeting

September 20, 2023, Rate Committee Meeting
(tentative)





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Agenda

Gov Ops FY2025 Internal Service Fund Rate Committee Meeting

DATE: Wednesday, September 13, 2023
TIME: 9:00 AM – 5:00 PM (or until adjourned)
PLACE: Taylorsville State Office Building
(TSOB) Tuacahn Room 1400 (1st Floor)

1. **Committee Business:**
 - a. Welcome
 - b. Review Meeting Protocols
 - c. Approval of minutes from the July 17, 2023 business meeting
2. **Presentation by GovOps Internal Service Funds Divisions**
 - a. **Introduction** – Marvin Dodge, Executive Director
 - b. **Risk Management** – Rachel Terry, Division Director
 - Liability Insurance Program
 - Property Insurance Program
 - Auto Physical Damage Program
 - Workers Compensation Program
 - Learning Management System Program
 - 1. Presentation
 - 2. Discussion
 - i. Committee
 - ii. Public Comment
 - 3. Action Items – Vote on FY 2025 Rates and Rate Changes
 - c. **Technology Services** – Alan Fuller, Chief Information Officer, Division Director
 1. Presentation
 2. Discussion
 - i. Committee
 - ii. Public Comment
 3. Action Items – Vote on FY 2025 Rates and Rate Changes
 - d. **Human Resource Management** – Greg Hargis, Assistant Division Director, Marie Loosle, Financial Manager II

- HR Services
 - Payroll Services
 - Core HR Services
 - Consulting Services
 - 1. Presentation
 - 2. Discussion
 - i. Committee
 - ii. Public Comment
 - 3. Action Items – Vote on FY 2025 Rates and Rate Changes
- e. Facilities Construction and Management** – Andy Marr, Assistant Division Director
- Facilities Maintenance Program
 - 1. Presentation
 - 2. Discussion
 - i. Committee
 - ii. Public Comment
 - 3. Action Items – Vote on FY 2025 Rates and Rate Changes
- f. Fleet Operations** – Cory Weeks, Division Director
- Motor Pool Program
 - Fuel Network Program
 - Transaction Team Program
 - 1. Presentation
 - 2. Discussion
 - i. Committee
 - ii. Public Comment
 - 3. Action Items – Vote on FY 2025 Rates and Rate Changes
- g. Purchasing and General Services** – Windy Aphayrath, Division Director
- Cooperative Contracts Program
 - State and Federal Surplus Property Programs
 - Print Services Program
 - Mail and Distribution Services Program
 - 1. Presentation
 - 2. Discussion
 - i. Committee
 - ii. Public Comment
 - 3. Action Items – Vote on FY 2025 Rates and Rate Changes
- h. Finance** – Van Christensen, Division Director
- State Travel Program
 - Purchasing Card (P-Card) Program
 - 1. Presentation
 - 2. Discussion
 - i. Committee
 - ii. Public Comment
 - 3. Action Items – Vote on FY 2025 Rates and Rate Changes

Subsequent Meeting

Wednesday, September 20, 2023 (if necessary), Tuacahn Room 1400, Taylorsville State Office Building, 9:00 a.m.

Committee Members

Shara Hillier, Finance Director, Utah Department of Transportation
Peter Anjewierden, Finance Director, Utah Department of Commerce
Heidi Reilly, Finance Director, Utah State Tax Commission
Tiffany Clason, Department Director, Department of Alcoholic Beverage Services
Kamron Dalton, Managing Director of Operations, Governor's Office of Economic Opportunity
Nate Winters, Deputy Director, Department of Health and Human Services
Duncan Evans, Managing Director of Budget & Operations, Governor's Office of Planning and Budget

ADA Notice: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting must notify Ms. Melissa Brown at the Department of Government Operations, 4315 S 2700 W FL 3, Salt Lake City, Utah 84129-2138, or call 801-957-7171, at least three (3) business days prior to the meeting.



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MARILEE P. RICHINS
Deputy Director

Agenda

Gov Ops FY2025 Internal Service Fund Rate Committee Meeting

DATE: Wednesday, September 20, 2023
TIME: 9:00 AM – TBD
PLACE: Taylorsville State Office Building
(TSOB) Tuacahn Room 1400 (1st Floor)

1. **Committee Business:**
 - a. Welcome
 - b. Review Meeting Protocols
 - c. Approval of minutes from the July 13, 2023 business meeting
2. **Presentation by GovOps Internal Service Funds Divisions**
 - a. Continuation of items remaining from the September 13, 2023 agenda that may include a discussion of rates for the Divisions of:
 - Risk Management,
 - Technology Services,
 - Human Resource Management,
 - Facilities Construction and Management,
 - Risk Management,
 - Fleet Operations,
 - Purchasing and General Services, and
 - Finance
 - b. Presentation
 - c. Discussion
 - a. Committee
 - b. Public Comment
 - d. Action Items – Vote on FY 2025 Rates

Committee Members

Shara Hillier, Finance Director, Utah Department of Transportation
Peter Anjewierden, Finance Director, Utah Department of Commerce
Heidi Reilly, Finance Director, Utah State Tax Commission
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FY 2025 GovOps Rate Impact Summary



Current Challenges

- Recruitment and Retention
- Vendor Supply Chain
- Increased Cost of Business
- Increased Security Threats



Rate Setting Process

DGO ISF divisions strive to ensure rates are:

- Equitable
- Zero based full cost accounting
- Projected consumption recovers no more and no less than actual cost
- Lowest practical cost for service provided



Rate Setting Process

Expenses

Annual budgeted
expenses per service

/ Consumption

Divide by projected
consumption

= Rate

Equals the calculated
rate



Department of Government Operations

FY 2025 Impacts for Proposed Rates

The Department of Government Operations (DGO) is requesting rate changes for those Internal Service Fund (ISF) programs identified at the top of the table columns. The proposed changes will impact agencies as indicated below. The rates for other DGO ISF programs are not changing.

Agency / Customer	DGO Divisions		Fleet	Risk	HR	Grand Total
	DFCM	DTS				
State Agency	777,878.02	10,819,836.52	667,264.66	12,236,585.00	1,434,584.14	25,936,148.34
011 Senate				3,344.00	3,737.57	7,081.57
012 House of Representatives				7,220.00	8,580.48	15,800.48
014 Legislative Research & General Counsel		0.00		17,218.00	5,342.58	22,560.58
015 Legislative Fiscal Analyst		622.48		7,061.00	1,708.68	9,392.16
016 Legislative Auditor General				8,454.00	2,890.73	11,344.73
017 Legislative Services		9,016.05		18,546.00	2,834.63	30,396.68
020 Judicial Branch	317,000.00	(1,305.32)	(2,641.16)	206,549.00	93,941.21	613,543.73
030 Capitol Preservation Board		1,878.81		392,785.00	(7.70)	394,656.11
050 State Treasurer		17,738.06	142.51	6,733.00	657.02	25,270.59
060 Governor's Office		334,976.80	264.76	35,723.00	30,538.17	401,502.73
061 Dept of Natural Resources - Office of Energy Development			(2.07)	9,400.00		9,397.93
063 Governor's Office of Economic Opportunity		37,374.23	46.52	14,005.00	12,415.11	63,840.86
080 Attorney General		87,617.16	4,167.53	120,548.00	41,662.71	253,995.40
090 Utah State Auditor		35,132.34	(36.34)	8,164.00	3,683.41	46,943.41
120 Tax Commission		513,180.25	4,661.84	98,260.00	17,214.04	633,316.13
130 Career Service Review Office		(30.49)		472.00	(35.81)	405.70
150 Dept of Government Operations		(950,918.40)	21,337.40	3,544,735.00	25,786.19	2,640,940.19
170 Navajo Trust Administration		4,233.69	7,347.87	8,889.00	2,816.70	23,287.26
180 Dept of Public Safety	164,111.98	1,553,676.67	261,365.43	848,431.00	(5,543.27)	2,822,041.81
190 Utah National Guard		(425.92)	1,734.61	497,803.00	42,946.34	542,058.03
250 Dept of Health and Human Services	65,878.02	3,907,353.41	7,634.22	1,426,576.00	444,479.82	5,851,921.46
300 Building Board Construction		12,613.85				12,613.85
400 Utah State Board of Education		3,586.54	5,030.76	228,740.00	57,079.46	294,436.76
410 Dept of Corrections	28,888.02	870,243.64	85,670.25	1,174,316.00	(321,294.33)	1,837,823.58
430 Board of Pardons & Parole		51,328.82	8.38	9,457.00	3,254.62	64,048.82
450 Dept of Veterans & Military Affairs		(36,140.01)	7,860.67	138,367.00	3,397.88	113,485.54
480 Dept of Environmental Quality		130,511.94	2,530.31	60,317.00	24,051.51	217,410.77
510 Utah Board of Higher Education				88,310.00		88,310.00
540 School & Institutional Trust Fund Office		5,900.71		4,170.00	826.25	10,896.96
550 School & Institutional Trust Lands Admin	4,800.00	12,009.32	2,869.56	18,886.00	3,188.56	41,753.44
560 Dept of Natural Resources	24,320.00	537,738.63	141,049.23	954,717.00	520,828.30	2,178,653.16
570 Dept of Agriculture & Food	17,880.00	185,691.08	31,834.42	51,368.00	91,496.30	378,269.80
600 Dept of Workforce Services	155,000.00	1,917,991.39	3,421.85	251,023.00	57,597.42	2,385,033.65
650 Dept of Alcoholic Beverage Services		122,793.79	779.89	227,443.00	202,362.88	553,379.56
660 Labor Commission		83,845.26	1,932.92	23,847.00	9,317.21	118,942.39
670 Dept of Commerce		235,662.86	217.93	53,527.00	49,911.23	339,319.02
680 Dept of Financial Institutions		54,526.56		20,262.00	3,520.38	78,308.94
690 Dept of Insurance		50,103.09	269.99	18,762.00	(520.20)	68,614.88
700 Public Service Commission		(12,067.60)		3,733.00	(229.75)	(8,564.35)
710 Dept of Cultural and Community Engagement		109,110.62	1,366.43	134,067.00	70,786.83	315,330.88
810 Dept of Transportation		912,696.76	75,925.44	1,323,651.00	(76,639.02)	2,235,634.18
930 Utah Communications Authority				169,530.00		169,530.00
962 Inland Port Authority		20,766.24	473.51	987.00		22,226.75
964 Point of Mtn St Land Authority		803.22		189.00		992.22
Other	9,121.98	11,552.80	201,558.52	45,776,190.00		45,998,423.30
Higher Education			371,339.14	23,850,000.00		24,221,339.14
Non-State Entities	9,121.98	11,552.80	(102,223.36)	64,370.00		(17,178.59)
School Districts			(67,557.25)	21,861,820.00		21,794,262.75
Grand Total	787,000.00	10,831,389.31	868,823.18	58,012,775.00	1,434,584.14	71,934,571.64

KEY: "DFCM" means Facilities Construction and Management; "Fleet" means Fleet Operations; "DTS" means Technology Services; "Risk" means Risk Management; "DHRM" means Human Resources

Division of Risk Management



Rachel Terry
Division Director
Risk Management

Property Program



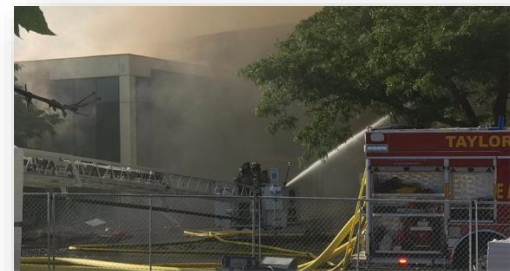
Current Property Limits: \$525 Earthquake/\$1 Billion Total

1BN	Homeland 33.3% 150M x 850M										Great American E&S 20% 150M x 850M					Great American 46.7% 150M x 850M																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				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525M	HDI 2.35% 425 x 100	Star Stone 5.4% 275 x 250	Ham 5.3% 275 x 250	Pezlic 3.6% 275 x 250	Arch 9% 275M x 250M					Lloyds 23.275 x 250	RSUI 18.2% 275M x 250M										Lloyds 13.6% 275M x 250M										Axis 7.5% 275M x 250M					Starr Surplus 10% P525M					Fidelis 10% 275M x 250M					SCOR 12.5% 275M x 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Property Rate Drivers

- ▷ Increasing Property Values and Replacement Costs
- ▷ Market Conditions
- ▷ Starting FY2024 with \$6M deficit
- ▷ Claims History:
 - FY2022 \$13M Windstorms/Floods
 - FY2021 \$3M Windstorms/Floods
 - FY2020 \$95M Earthquake and \$13M SLCC Fire



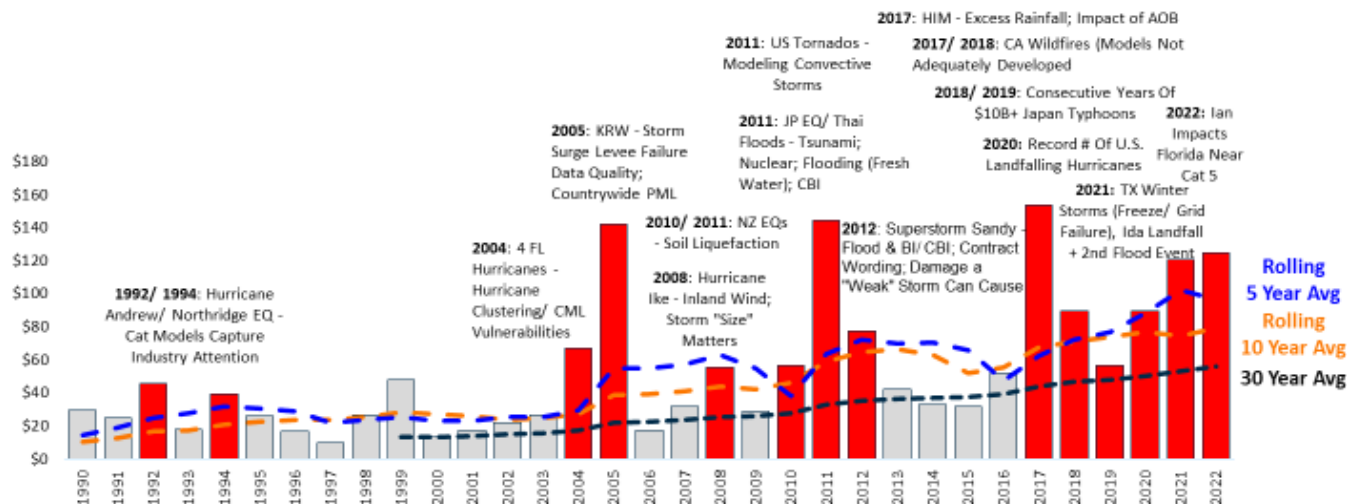
Total Insured Value (TIV) by Risk Pool

TIV by Risk Pool	FY21 Values	FY22 Values	FY23 Values	FY24 Values	FY25 Values (Projected)
Charter School	\$ 487,462,542	\$ 569,870,211	\$ 655,597,241	\$ 744,830,257	\$ 819,313,282
Higher Education	\$ 13,007,545,353	\$ 14,171,175,459	\$ 15,156,137,692	\$ 17,908,716,409	\$ 19,699,588,050
Other	\$ 55,797,601	\$ 57,471,224	\$ 58,960,737	\$ 61,792,837	\$ 67,972,121
School District	\$ 20,550,877,805	\$ 21,957,789,693	\$ 24,688,684,456	\$ 30,415,089,017	\$ 33,456,597,919
State Agency	\$ 6,468,212,971	\$ 6,416,319,802	\$ 6,850,189,231	\$ 7,924,822,015	\$ 8,717,304,216
Total	\$ 40,569,896,272	\$ 43,172,626,389	\$ 47,409,569,357	\$ 57,055,250,534	\$ 62,760,775,588



UNDERLYING PROPERTY EXPOSURE GREATER THAN THOUGHT

P/C (Re)insurance Annual Natural Cat Losses (\$,B) & Model Learnings



Source: Swiss Re Sigma



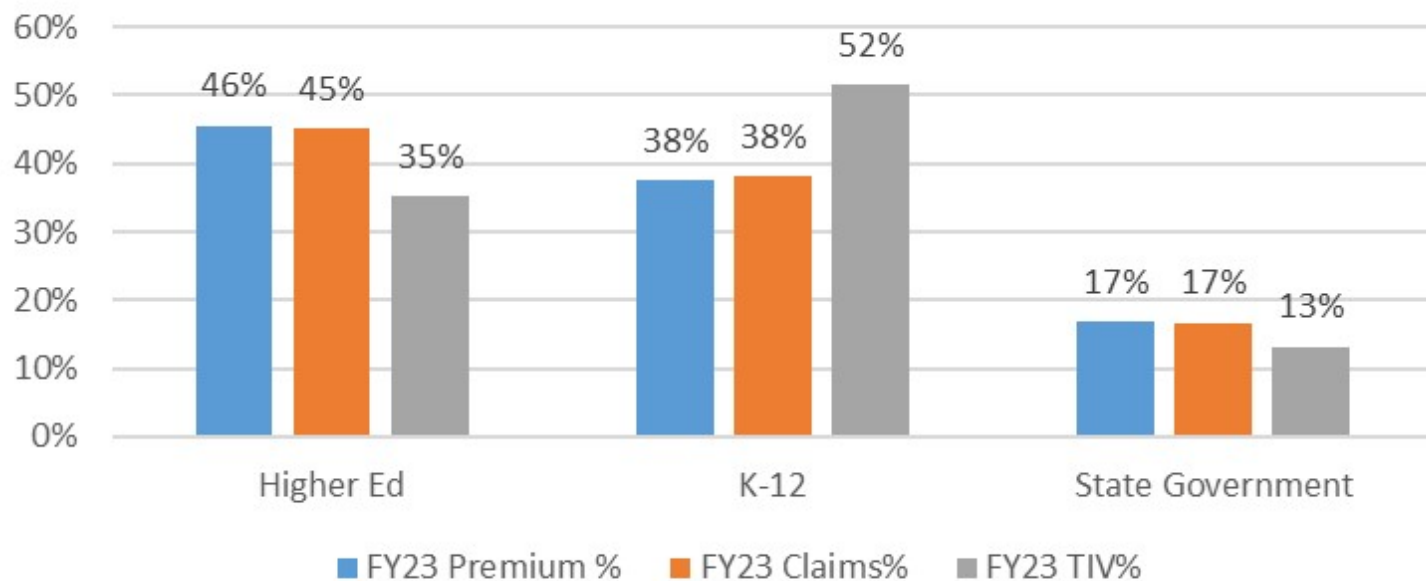
Enduring & Evolving Themes Impacting P&C In 2023 & Beyond: An Analyst's Perspective | 5



DGO: Risk

Premium-Claims-TIV Comparison

FY2023 Data shown



Property Rates/Projections by Risk Pool

Property Rates

	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change
Charter Schools	\$491,530	\$1,328,190	\$836,660	170%
Higher Education	\$18,119,190	\$38,644,280	\$20,525,090	113%
Independent Agencies	\$75,300	\$134,090	\$58,790	78%
School Districts	\$14,437,810	\$31,569,910	\$17,132,100	119%
State Agencies	\$6,316,980	\$13,353,990	\$7,037,010	111%
Total	\$39,440,810	\$85,030,460	\$45,589,650	116%



Property: Builders Risk Rate

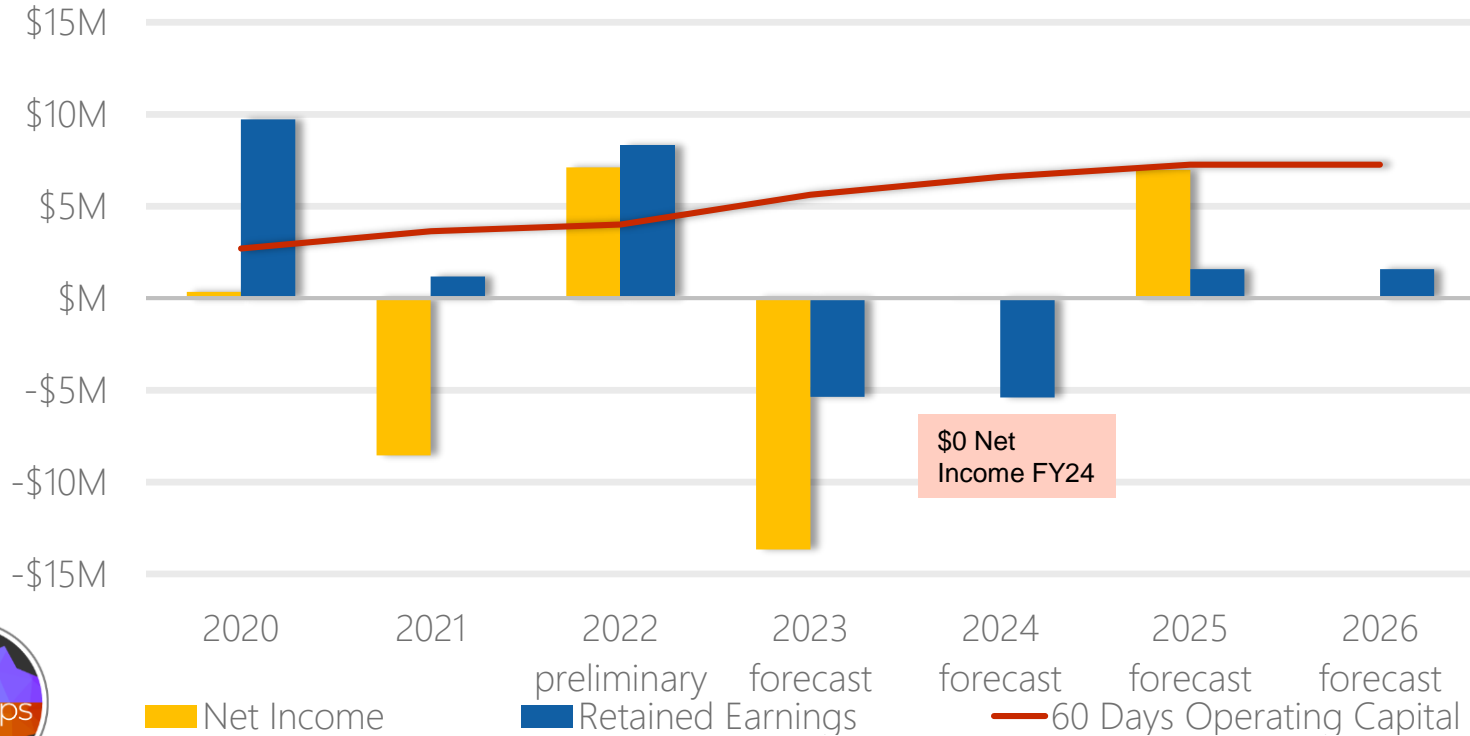
Builders Risk (Course of Construction) Rates

Builders Risk Rate	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Unit
Rate	\$1.00	\$2.15	\$1.15	115%	Per \$1,000 insured

**part of property insurance, but billed as a separate rate*



Property Fund Retained Earnings



Liability Program



Liability Rate Drivers

- ▶ Loss Experiences and Exposures
- ▶ Excess Liability Insurance



Liability Rates/Projections by Risk Pool

Liability Rates

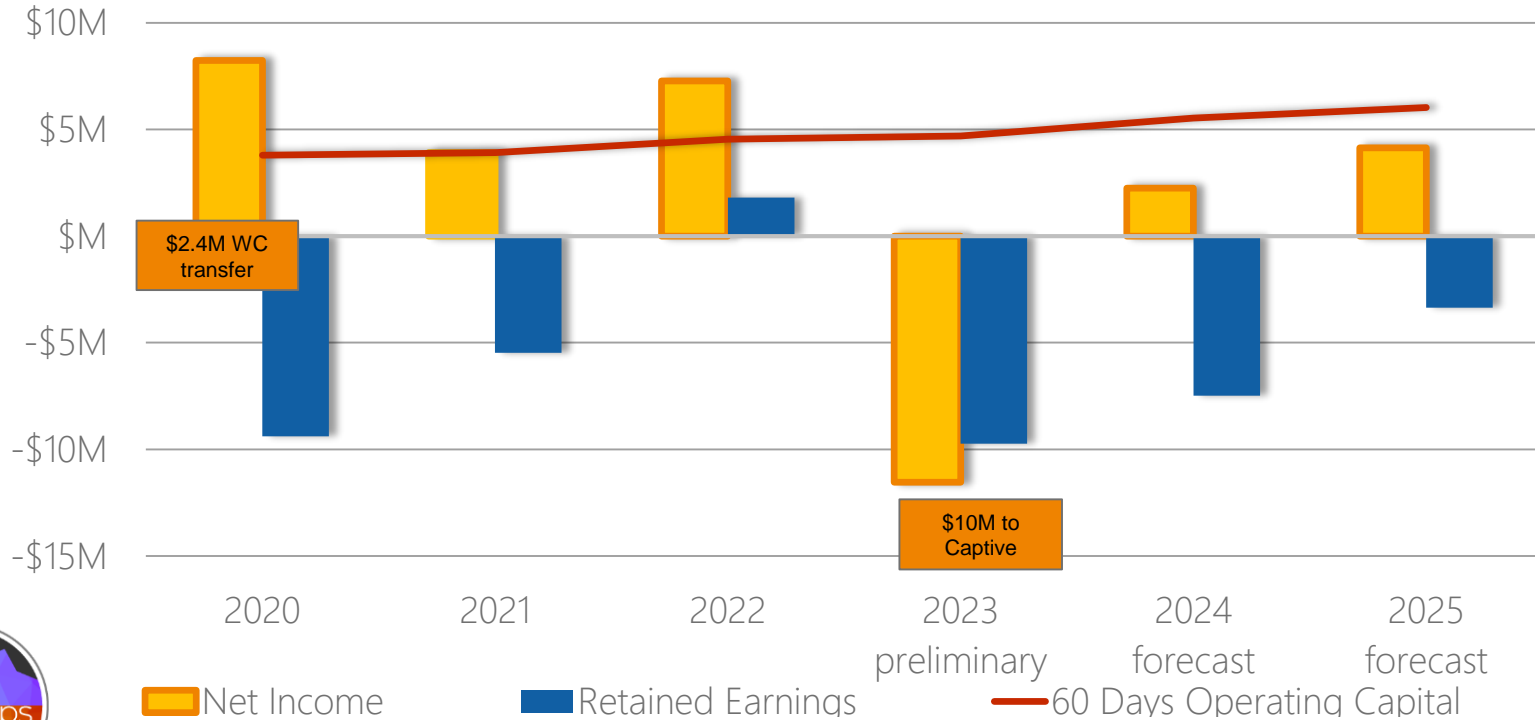
	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change
Charter Schools	\$512,070	\$689,970	\$177,900	35%
Higher Education	\$6,656,900	\$8,320,200	\$1,663,300	25%
Independent Agencies	\$24,560	\$29,530	\$4,970	20%
School Districts	\$10,018,520	\$12,826,440	\$2,807,920	28%
State Agencies	\$14,636,990	\$17,567,830	\$2,930,840	20%
Total	\$31,849,040	\$39,433,970	\$7,584,930	24%



STATE OF UTAH GENERAL LIABILITY CAPTIVE



Liability Fund Retained Earnings



Auto Physical Damage Program



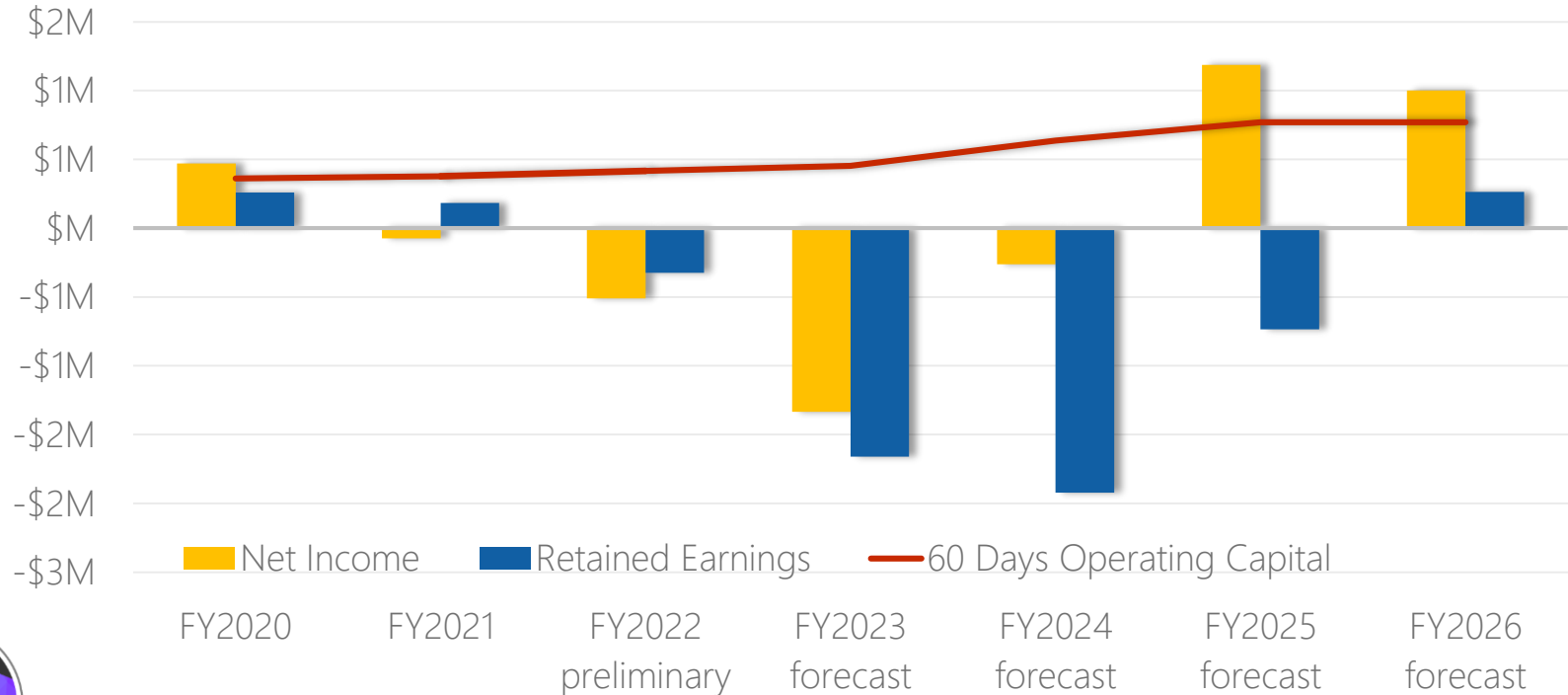
Auto Physical Damage Rates Projections by Risk Pool

Auto Physical Damage Rates

	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change
Charter Schools	\$31,110	\$52,950	\$21,840	70%
Higher Education	\$323,070	\$499,130	\$176,060	54%
Independent Agencies	\$2,470	\$3,160	\$690	28%
School Districts	\$1,632,880	\$2,519,030	\$886,150	54%
State Agencies	\$1,798,470	\$2,727,110	\$928,640	52%
Total	\$3,788,000	\$5,801,380	\$2,013,380	53%



Auto Physical Damage Fund Retained Earnings



Workers Comp Program



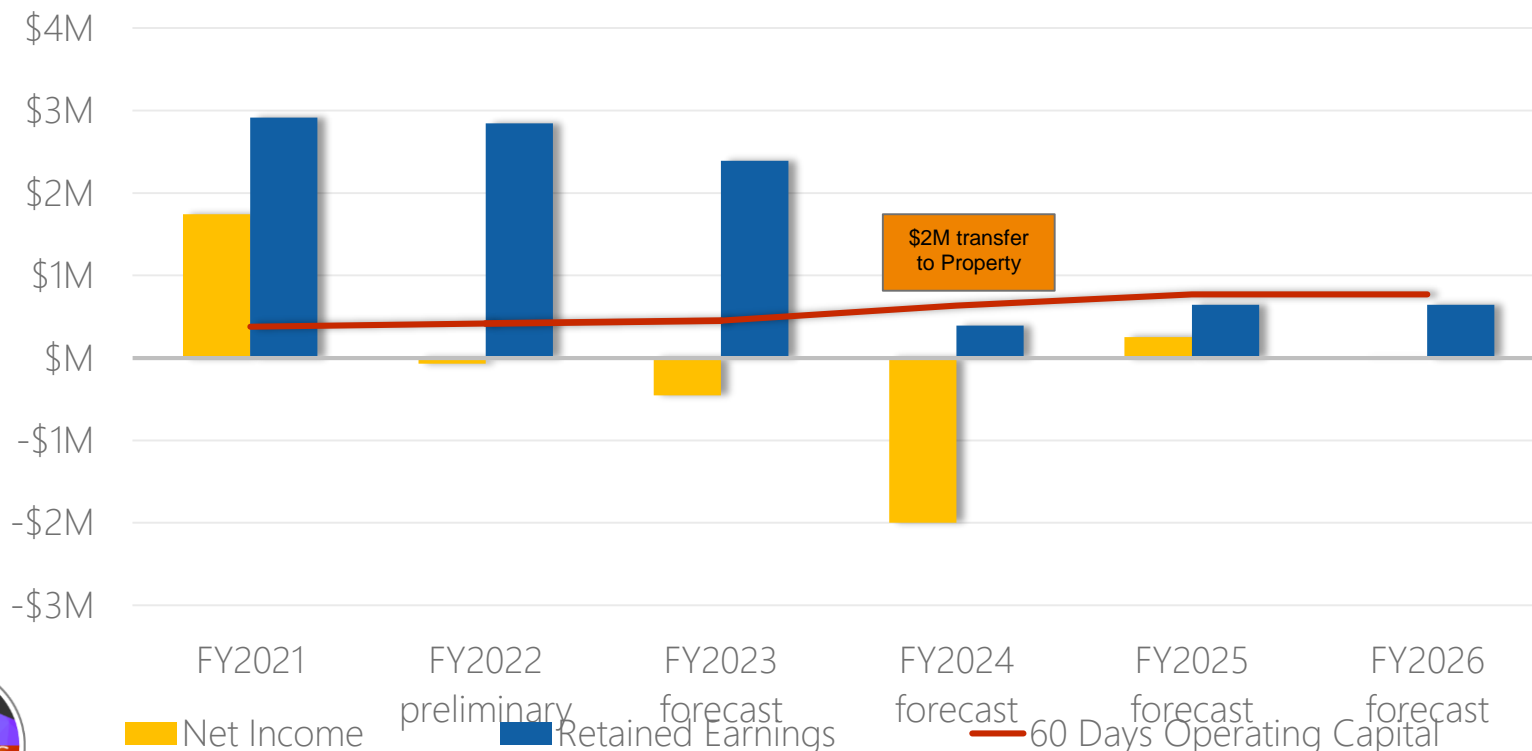
Workers Comp Rates

Workers Comp Rates

Workers Comp Rate	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Street or Road Maintenance Crews	\$1.60	\$1.60	\$0.00	0%	\$100 of payroll
Aviation: All Other (Crews)	\$1.60	\$1.60	\$0.00	0%	\$100 of payroll
Aviation: Transportation of Personnel (Pilots)	\$3.37	\$3.37	\$0.00	0%	\$100 of payroll
Aviation: Helicopter Pilots	\$1.53	\$1.53	\$0.00	0%	\$100 of payroll
State Workers (Office work)	\$0.45	\$0.52	\$0.07	16%	\$100 of payroll



Workers Comp Fund Retained Earnings



Enterprise Learning Management System (LMS)



Enterprise Learning Management System

- One Risk Management employee administers the system and assists other departments training needs.
- Current rate: \$55/hour.
- Rate not charged for initial 50 hours of assistance.
- No rate change is requested, but more agencies are using LMS, so cost is increasing.

FY2024: \$70,127

FY2025: \$88,500 = dollar change of \$18,373



Aviation Program



Aviation Rates by Covered Entity Group

Aviation Rates

	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change
Higher Education	\$538,464	\$1,662,738	\$1,124,274	209%
State Agencies	\$290,900	\$391,230	\$100,330	34%
Total	\$829,364	\$2,053,968	\$1,224,604	148%

SUU is being added
as a pass-through
Premium = \$1M



Cyber Liability Program



Cyber Rates by Covered Entity Group

Cyber Rates

	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change
Higher Education	\$1,754,093	\$2,023,193	\$269,100	15%

* This is a pass-through program



Commercial Auto Program



Commercial Auto Rates by Covered Entity Group

Commercial Auto Rates

	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change
Higher Education	\$0.00	\$94,250	\$94,250	N/A
State Government	\$0.00	\$10,150	\$10,150	N/A
Total	\$0.00	\$104,400	\$104,400	N/A

- This is a pass-through program.
- This is the first time we are presenting this rate.



Risk Management Requests



Risk Management Rate Committee Actions

DGO Recommended Actions

Action	Slide Number or Reference	Change
Approve Property Premium Increases	12	\$45,589,650
Approve Builder's Risk Premium Increase	13	\$1.15 per \$1,000 insured
Approve Liability Premium Increases	17	\$7,584,930
Approve Auto Physical Damage Premium Increases	21	\$2,013,380
Approve Workers Comp Increases	24	\$1,214,446
Approve Learning Management System Fees	27	\$18,373
Approve Aviation Increases	29	\$1,224,604
Approve Cyber Liability Increases	31	\$269,100
Approve Commercial Auto Fees	33	\$104,400



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2023 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Don L. Ipson

House Sponsor: Robert M. Spendlove

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

2180	RISK MANAGEMENT	
2181	ISF - Risk Management Administration	
2182	Specialized Lines of Coverage	See Formula
2183	These are specialized lines of insurance outside of typical coverage lines.	
2184	The aviation and cyber fees are pass through costs direct from insurance	
2185	provider. Also shown are fees to host (administer) the enterprise learning	
2186	management system (Saba).	
2187	Aviation Insurance Premiums (pass through)	
2188	HE-00121 Utah State University	364,647.00
2189	HE-00122 Utah Valley University	173,817.00
2190	SG-00232 Dept of Agriculture & Food	19,278.00
2191	SG-00090 Dept of Public Safety	185,648.00
2192	SG-00219 DNR Dept of Natural Resources	32,398.00
2193	SG-00109 DOT Aeronautics	53,576.00
2194	Cyber Liability	
2195	HE-00175 Dixie State University	34,620.00
2196	HE-00042 Salt Lake Community College	66,989.00
2197	HE-00051 Snow College	8,053.00
2198	HE-00058 Southern Utah University	92,460.00
2199	HE-00082 UCAT-Bridgerland ATC	10,380.00
2200	HE-00170 UCAT-Davis ATC	16,240.00
2201	HE-00174 UCAT-Dixie ATC	8,900.00
2202	HE-00213 UCAT-Mountainland Technical College	16,100.00
2203	HE-00158 UCAT-Ogden Weber Technical College	20,900.00
2204	HE-00059 UCAT-Southwest ATC	4,012.00
2205	HE-00036 UCAT-Tooele ATC	4,514.00
2206	HE-00113 UCAT-Uintah Basin ATC	6,180.00
2207	HE-00115 University of Utah	1,255,826.00
2208	HE-00121 Utah State University	88,719.00
2209	HE-00122 Utah Valley University	81,250.00
2210	HE-00248 Weber State University	38,950.00
2211	Learning Management System	
2212	Learning Management System - Enterprise Rate (per Hour)	55.00
2213	Learning Management System - Garage Rate (per Hour)	55.00
2214	SG-00038 DOT Dept of Transportation	3,798.00
2215	SG-00210 Dept of Human Services	15,338.00
2216	SG-00204 Dept of Health	3,108.00

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2217	SG-00225 Dept of GovOps	34,690.00
2218	SG-00140 Dept of Commerce	2,921.00
2219	SG-00071 Dept of Alcoholic Beverage Service	3,031.00
2220	SG-00249 Dept of Workforce Services	7,241.00

ISF - Workers' Compensation

2222	Workers Compensation Premiums	
2223	Aviation Crews (per '\$100 wages)	1.60% per \$100 wages
2224	Aviation Pilots (per '\$100 wages)	\$3.37 per \$100 wages
2225	Helicopter Pilots (per '\$100 wages)	\$1.53 per \$100 wages
2226	Road Construction Crews	1.60% per \$100 wages
2227	State Workers	0.45% per \$100 wages

Risk Management - Auto

2229	Auto Property Damage (APD) Premium Methodology	
2230	APD Premiums	See below
2231	Exposure data (vehicles) and loss history are provided to an actuary, who	
2232	proposes rates.	
2233	Standard Deductible (per incident)	1,500.00
2234	Currently applying a \$1,000.00 deductible	
2235	APD Premiums: Charter Schools	
2236	CS-00074 American Leadership Academy	2,470.00
2237	CS-00094 C S Lewis Academy Charter School	840.00
2238	CS-00104 Canyon Grove Academy	840.00
2239	CS-00191 East Hollywood High School	470.00
2240	CS-00016 Fast Forward Charter	310.00
2241	CS-00304 Franklin Discovery Academy	730.00
2242	CS-00029 Gateway Preparatory Academy	1,470.00
2243	CS-00202 Guadalupe School	1,210.00
2244	CS-00127 Itineris Early College High School	210.00
2245	CS-00134 Karl G Maeser Preparatory Academy	1,210.00
2246	CS-00196 Merit College Preparatory Academy	1,210.00
2247	CS-00154 Northern Utah Academyfor Math Engr & Science	680.00
2248	CS-00085 Pinnacle Canyon Academy	6,400.00
2249	CS-00087 Providence Hall Charter School	3,150.00
2250	CS-00283 Real Salt Lake Academy	1,470.00
2251	CS-00282 Salt Lake Charter School	370.00
2252	CS-00046 Salt Lake School for Performing Arts	1,470.00
2253	CS-00062 Success Academy- Iron	420.00

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2254	CS-00119 Utah County Academy Of Sciences	310.00
2255	CS-00302 Utah Military Academy	2,260.00
2256	CS-00237 Valley Academy	2,680.00
2257	CS-00284 Vanguard Charter School	730.00
2258	CS-00241 Vista at Entrada School for Performing Arts And Technology	100.00
2259	CS-00242 Walden School Of Liberal Arts	100.00
2260	APD Premiums: Higher Education	
2261	HE-00175 Dixie State University	16,760.00
2262	HE-00042 Salt Lake Community College	31,670.00
2263	HE-00051 Snow College	9,120.00
2264	HE-00058 Southern Utah University	30,780.00
2265	HE-00082 UCAT-Bridgerland ATC	4,300.00
2266	HE-00170 UCAT-Davis ATC	3,160.00
2267	HE-00174 UCAT-Dixie ATC	4,860.00
2268	HE-00213 UCAT-Mountainland ATC	4,290.00
2269	HE-00158 UCAT-Ogden/Weber ATC	1,360.00
2270	HE-00059 UCAT-Southwest ATC	3,230.00
2271	HE-00036 UCAT-Tooele ATC	2,470.00
2272	HE-00113 UCAT-Uintah Basin ATC	4,470.00
2273	HE-00115 University of Utah	2,990.00
2274	HE-00121 Utah State University	144,720.00
2275	HE-00122 Utah Valley University	35,260.00
2276	HE-00248 Weber State University	23,630.00
2277	APD Premiums: Independent Agencies	
2278	OT-00205 Heber Valley Railroad	990.00
2279	OT-00120 Utah State Fairpark	1,480.00
2280	APD Premiums: School Districts	
2281	SD-00073 Alpine School District	207,140.00
2282	SD-00078 Beaver School District	10,780.00
2283	SD-00080 Box Elder School District	61,790.00
2284	SD-00096 Cache School District	56,650.00
2285	SD-00098 Canyons School District	86,770.00
2286	SD-00100 Carbon School District	17,750.00
2287	SD-00168 Daggett School District	5,410.00
2288	SD-00172 Davis School District	190,890.00
2289	SD-00177 Duchesne School District	31,870.00
2290	SD-00194 Emery County School District	17,430.00

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2291	SD-00019 Garfield School District	9,780.00
2292	SD-00200 Grand School District	7,820.00
2293	SD-00201 Granite School District	150,020.00
2294	SD-00126 Iron School District	36,260.00
2295	SD-00129 Jordan School District	122,180.00
2296	SD-00130 Juab School District	12,460.00
2297	SD-00133 Kane School District	11,270.00
2298	SD-00166 Logan City School District	5,250.00
2299	SD-00197 Millard School District	16,390.00
2300	SD-00212 Morgan School District	12,620.00
2301	SD-00215 Murray School District	10,790.00
2302	SD-00186 Nebo School District	87,090.00
2303	SD-00189 North Sanpete School District	11,190.00
2304	SD-00152 North Summit School District	7,080.00
2305	SD-00153 Northeastern Utah Education Services	970.00
2306	SD-00156 Ogden City School District	8,380.00
2307	SD-00083 Park City School District	13,990.00
2308	SD-00086 Piute School District	6,200.00
2309	SD-00088 Provo School District	24,890.00
2310	SD-00039 Rich School District	5,470.00
2311	SD-00044 Salt Lake School District	56,540.00
2312	SD-00047 San Juan School District	34,430.00
2313	SD-00050 Sevier School District	21,400.00
2314	SD-00054 South Sanpete School District	12,980.00
2315	SD-00055 South Summit School District	9,140.00
2316	SD-00057 Southeastern Educational Center	110.00
2317	SD-00060 Southwest Educational Developmental Center	960.00
2318	SD-00035 Tintic School District	2,180.00
2319	SD-00037 Tooele School District	43,160.00
2320	SD-00114 Uintah School District	33,030.00
2321	SD-00244 Wasatch County School District	20,440.00
2322	SD-00245 Washington County School District	66,260.00
2323	SD-00246 Wayne School District	4,970.00
2324	SD-00247 Weber School District	80,700.00
2325	APD Premiums: State Agencies	
2326	SG-00075 Attorney General	15,110.00
2327	SG-00070 Board of Pardons & Parole	1,850.00

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2328	SG-00141 DCCE Department of Cultural & Community Engagement	2,600.00
2329	SG-00144 DCCE State Library	5,200.00
2330	SG-00143 DCCE Utah Arts Council	250.00
2331	SG-00232 Dept of Agriculture & Food	45,840.00
2332	SG-00071 Dept of Alcoholic Beverage Service	2,490.00
2333	SG-00140 Dept of Commerce	6,960.00
2334	SG-00014 Dept of Environmental Quality	6,920.00
2335	SG-00204 Dept of Health	18,070.00
2336	SG-00124 Dept of Insurance	5,470.00
2337	SG-00090 Dept of Public Safety	632,270.00
2338	SG-00240 Dept of Veterans & Military Affairs	6,060.00
2339	SG-00249 Dept of Workforce Services	35,550.00
2340	SG-00225 DGO Executive Director	260.00
2341	SG-00226 DGO FCM Facilities Management ISF	30,280.00
2342	SG-00228 DGO FLT Fleet Operations	9,610.00
2343	SG-00230 DGO PUR Purchasing	3,990.00
2344	SG-00231 DGO RM Risk Management	1,320.00
2345	SG-00066 DGO Technology Services DTS	5,960.00
2346	SG-00210 DHS Dept of Human Services	133,530.00
2347	SG-00219 DNR Dept of Natural Resources	193,310.00
2348	SG-00025 DNR DWR Wildlife	5,390.00
2349	SG-00220 DNR Forestry, Fire & State Lands	2,610.00
2350	SG-00020 DNR OGM Oil, Gas and Mining	4,480.00
2351	SG-00021 DNR Parks & Recreation	48,110.00
2352	SG-00148 DOC AP&P Administration	110,900.00
2353	SG-00146 DOC Central Utah Corr Facility	8,940.00
2354	SG-00147 DOC Dept of Corrections	83,330.00
2355	SG-00038 DOT Dept of Transportation	255,800.00
2356	SG-00092 DPS UHP Utah Highway Patrol	870.00
2357	SG-00181 GOV Comm. Criminal & Juvenile Justice	250.00
2358	SG-00180 Governor's Office	260.00
2359	SG-00183 Governor's Office of Economic Opportunity	4,480.00
2360	SG-00257 Governor's Office of Energy	250.00
2361	SG-00149 Judicial Branch	34,390.00
2362	SG-00135 Labor Commission	9,720.00
2363	SG-00026 Navajo Trust Administration	3,780.00
2364	SG-00089 Public Lands Policy Coordination Office	1,000.00

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2365	SG-00048 School for the Deaf and Blind	1,130.00
2366	SG-00111 School & Institutional Trust Lands Admin	4,880.00
2367	SG-00110 State Treasurer	500.00
2368	SG-00065 Tax Commission	16,730.00
2369	SG-00118 Utah Communications Authority	5,440.00
2370	SG-00216 Utah National Guard	13,650.00
2371	SG-00076 Utah State Auditor	500.00
2372	SG-00193 Utah State Board of Education	18,180.00
2373	Risk Management - Liability	
2374	Liability Premium Methodology	
2375	Liability Premiums	1.00
2376	Exposure data and loss history are provided to an actuary, who proposes	
2377	rates. Penalties shown below may also apply.	
2378	Charter School-Existing school Liability rate (per Student)	12.70
2379	Charter School Pre-opening Liability Coverage (per School)	1,000.00
2380	For newly-formed Charter Schools	
2381	Liability Premiums: Charter Schools	
2382	CS-00221 Academy for Math, Engineering, & Science	7,340.00
2383	CS-00074 American Leadership Academy	25,510.00
2384	CS-00079 Beehive Science & Technology Academy	4,560.00
2385	CS-00289 Bonneville Academy	8,490.00
2386	CS-00094 C S Lewis Academy Charter School	4,700.00
2387	CS-00104 Canyon Grove Academy	10,780.00
2388	CS-00300 Career Path High	2,690.00
2389	CS-00238 Center for Creativity Innovation and Discovery	7,540.00
2390	CS-00137 Channing Hall	8,290.00
2391	CS-00138 City Academy	1,710.00
2392	CS-00191 East Hollywood High School	4,760.00
2393	CS-00015 Excelsior Academy Charter School	21,040.00
2394	CS-00016 Fast Forward Charter	4,870.00
2395	CS-00304 Franklin Discovery Academy	9,940.00
2396	CS-00029 Gateway Preparatory Academy	10,750.00
2397	CS-00179 Good Foundations Charter School	6,270.00
2398	CS-00202 Guadalupe School	4,010.00
2399	CS-00275 Ignite Entrepreneurship Academy	8,430.00
2400	CS-00125 Intech Collegiate High School	3,090.00
2401	CS-00127 Itineris Early College High School	5,680.00

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2402	CS-00128 John Hancock Foundation	2,890.00
2403	CS-00134 Karl G Maeser Preparatory Academy	9,720.00
2404	CS-00136 Lakeview Academy	15,690.00
2405	CS-00196 Merit College Preparatory Academy	7,250.00
2406	CS-00198 Moab Charter School	1,240.00
2407	CS-00160 Mountain Heights Academy	15,100.00
2408	CS-00214 Mountainville Academy	10,750.00
2409	CS-00027 Navigator Pointe Charter School	6,590.00
2410	CS-00187 Noah Webster Academy	7,960.00
2411	CS-00190 North Star Academy	8,240.00
2412	CS-00154 Northern Utah Academyfor Math Engr & Science	17,640.00
2413	CS-00155 Odyssey Charter School	5,970.00
2414	CS-00085 Pinnacle Canyon Academy	6,470.00
2415	CS-00087 Providence Hall Charter School	31,730.00
2416	CS-00105 Quest Academy Charter School	15,740.00
2417	CS-00106 Reagan Academy	10,200.00
2418	CS-00283 Real Salt Lake Academy	6,390.00
2419	CS-00043 Renaissance Academy	11,800.00
2420	CS-00041 Salt Lake Arts Academy	6,330.00
2421	CS-00282 Salt Lake Charter School	4,560.00
2422	CS-00046 Salt Lake School for Performing Arts	3,230.00
2423	CS-00270 Scholar Academy	10,330.00
2424	CS-00053 Soldier Hollow Charter School	4,350.00
2425	CS-00279 St George Academy	3,970.00
2426	CS-00062 Success Academy- Iron	6,270.00
2427	CS-00063 Success Academy- Washington	8,090.00
2428	CS-00031 The Ranches Academy Charter School	5,750.00
2429	CS-00119 Utah County Academy Of Sciences	9,940.00
2430	CS-00314 Utah International Charter School	2,970.00
2431	CS-00302 Utah Military Academy	14,950.00
2432	CS-00237 Valley Academy	7,990.00
2433	CS-00284 Vanguard Charter School	7,880.00
2434	CS-00123 Venture Academy Charter	11,740.00
2435	CS-00241 Vista at Entrada School For Performing Arts And Technology	17,090.00
2436	CS-00242 Walden School Of Liberal Arts	6,500.00
2437	CS-00301 Wallace Stegner Academy	18,940.00
2438	CS-00243 Wasatch Peak Academy	7,200.00

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2439	CS-00253 Winter Sports School	1,730.00
2440	CS-00252 WSU Kinder Charter Academy	440.00
2441	Liability Premiums: Higher Education	
2442	HE-00009 Aggie Redrock Foundation	750.00
2443	HE-00175 Dixie State University	355,450.00
2444	HE-00042 Salt Lake Community College	438,460.00
2445	HE-00051 Snow College	123,110.00
2446	HE-00058 Southern Utah University	343,260.00
2447	HE-00082 UCAT-Bridgerland ATC	51,160.00
2448	HE-00170 UCAT-Davis ATC	53,190.00
2449	HE-00174 UCAT-Dixie ATC	34,440.00
2450	HE-00213 UCAT-Mountainland ATC	53,250.00
2451	HE-00158 UCAT-Ogden/Weber ATC	53,930.00
2452	HE-00059 UCAT-Southwest ATC	17,910.00
2453	HE-00036 UCAT-Tooele ATC	14,110.00
2454	HE-00113 UCAT-Uintah Basin ATC	29,310.00
2455	HE-00115 University of Utah	2,636,840.00
2456	HE-00121 Utah State University	1,090,310.00
2457	HE-00122 Utah Valley University	930,950.00
2458	HE-00248 Weber State University	430,470.00
2459	Liability Premiums: Independent Agencies	
2460	OT-00205 Heber Valley Railroad	10,420.00
2461	OT-00120 Utah State Fairpark	14,140.00
2462	School Districts (per Group)	10,018,520.00
2463	Liability Premiums: State Agencies	
2464	SG-00075 Attorney General	306,450.00
2465	SG-00070 Board of Pardons & Parole	21,070.00
2466	SG-00099 Capitol Preservation Board	5,180.00
2467	SG-00101 Career Service Review Office	1,060.00
2468	SG-00141 DCCE Department of Cultural & Community Engagement	71,990.00
2469	SG-00232 Dept of Agriculture & Food	178,690.00
2470	SG-00071 Dept of Alcoholic Beverage Service	222,750.00
2471	SG-00140 Dept of Commerce	119,690.00
2472	SG-00014 Dept of Environmental Quality	177,610.00
2473	SG-00017 Dept of Financial Institutions	26,760.00
2474	SG-00204 Dept of Health	212,455.00
2475	SG-00124 Dept of Insurance	42,830.00

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2476	SG-00090 Dept of Public Safety	1,201,560.00
2477	SG-00240 Dept of Veterans & Military Affairs	16,020.00
2478	SG-00249 Dept of Workforce Services	672,210.00
2479	SG-00222 DGO Administrative Rules	2,010.00
2480	SG-00223 DGO Archives Administration	11,350.00
2481	SG-00225 DGO Executive Director	2,370.00
2482	SG-00226 DGO FCM Facilities Management ISF	59,390.00
2483	SG-00227 DGO FIN Finance	20,280.00
2484	SG-00228 DGO FLT Fleet Operations	10,630.00
2485	SG-00207 DGO Human Resource Management	48,700.00
2486	SG-00251 DGO Inspector Gen Med Admin	7,530.00
2487	SG-00230 DGO PUR Purchasing	29,070.00
2488	SG-00231 DGO RM Risk Management	12,840.00
2489	SG-00224 DGO SDC State Debt Collection	5,350.00
2490	SG-00066 DGO Technology Services DTS	294,370.00
2491	SG-00210 DHS Dept of Human Services	1,293,815.00
2492	SG-00219 DNR Dept of Natural Resources	1,146,670.00
2493	SG-00147 DOC Dept of Corrections	1,981,350.00
2494	SG-00038 DOT Dept of Transportation	4,640,770.00
2495	SG-00180 Governor's Office	92,000.00
2496	SG-00183 Governor's Office of Economic Opportunity	42,010.00
2497	SG-00257 Governor's Office of Energy	7,530.00
2498	SG-00206 House of Representatives	11,230.00
2499	SG-00149 Judicial Branch	437,780.00
2500	SG-00131 Judicial Conduct Commission	5,230.00
2501	SG-00135 Labor Commission	53,720.00
2502	SG-00161 Legislative Auditor General	19,320.00
2503	SG-00162 Legislative Fiscal Analyst	13,440.00
2504	SG-00164 Legislative Research & General Counsel	34,170.00
2505	SG-00163 Legislative Services	15,680.00
2506	SG-00026 Navajo Trust Administration	11,500.00
2507	SG-00103 Public Service Commission	8,970.00
2508	SG-00268 School & Institutional Trust Fund Office	5,110.00
2509	SG-00111 School & Institutional Trust Lands Admin	32,040.00
2510	SG-00049 Senate	8,440.00
2511	SG-00110 State Treasurer	13,440.00
2512	SG-00065 Tax Commission	261,870.00

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2513	SG-00107 Utah Board of Higher Education	166,990.00
2514	SG-00118 Utah Communications Authority	18,560.00
2515	SG-00259 Utah Independent Redistricting Commission	6,620.00
2516	SG-00216 Utah National Guard	120,150.00
2517	SG-00076 Utah State Auditor	19,700.00
2518	SG-00193 Utah State Board of Education	388,670.00
2519	Risk Management - Property	
2520	Property Coverage Premium Methodology	
2521	Premium for Existing Insured Building and Contents	See formula
2522	The building/structure values are professionally evaluated every three to	
2523	five years by an outside contractor through an agency contract. Values during	
2524	interim years are updated by applying annual trending data supplied by the	
2525	contractor for buildings that have been previously appraised. Content values	
2526	are provided annually by the insured entities. Exposure data (asset values) and	
2527	loss history are provided to an outside actuary, who provides a proposal for	
2528	rates.	
2529	Premium for Newly Insured Buildings	
2530	Buildings valued in excess of \$25 million reported to broker, who obtains	
2531	rate from excess insurance carrier. Initial premium cost is passed through to	
2532	covered entity.	
2533	Property Premiums: Charter Schools	
2534	CS-00221 Academy for Math, Engineering, & Science	1,010.00
2535	CS-00074 American Leadership Academy	34,770.00
2536	CS-00079 Beehive Science & Technology Academy	21,450.00
2537	CS-00289 Bonneville Academy	9,530.00
2538	CS-00094 C S Lewis Academy Charter School	5,900.00
2539	CS-00104 Canyon Grove Academy	1,880.00
2540	CS-00300 Career Path High	730.00
2541	CS-00238 Center for Creativity Innovation and Discovery	8,290.00
2542	CS-00137 Channing Hall	10,020.00
2543	CS-00138 City Academy	530.00
2544	CS-00191 East Hollywood High School	9,590.00
2545	CS-00015 Excelsior Academy Charter School	21,350.00
2546	CS-00016 Fast Forward Charter	6,420.00
2547	CS-00304 Franklin Discovery Academy	9,750.00
2548	CS-00029 Gateway Preparatory Academy	9,880.00
2549	CS-00179 Good Foundations Charter School	5,270.00

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2550	CS-00202 Guadalupe School	760.00
2551	CS-00275 Ignite Entrepreneurship Academy	7,400.00
2552	CS-00125 Intech Collegiate High School	590.00
2553	CS-00127 Itineris Early College High School	8,920.00
2554	CS-00128 John Hancock Foundation	4,320.00
2555	CS-00134 Karl G Maeser Preparatory Academy	13,270.00
2556	CS-00136 Lakeview Academy	20,280.00
2557	CS-00196 Merit College Preparatory Academy	7,990.00
2558	CS-00198 Moab Charter School	1,770.00
2559	CS-00160 Mountain Heights Academy	640.00
2560	CS-00214 Mountainville Academy	14,630.00
2561	CS-00027 Navigator Pointe Charter School	4,920.00
2562	CS-00187 Noah Webster Academy	9,100.00
2563	CS-00190 North Star Academy	7,340.00
2564	CS-00154 Northern Utah Academyfor Math Engr & Science	260.00
2565	CS-00155 Odyssey Charter School	7,160.00
2566	CS-00085 Pinnacle Canyon Academy	26,080.00
2567	CS-00087 Providence Hall Charter School	33,790.00
2568	CS-00105 Quest Academy Charter School	14,260.00
2569	CS-00106 Reagan Academy	9,520.00
2570	CS-00283 Real Salt Lake Academy	12,460.00
2571	CS-00043 Renaissance Academy	8,510.00
2572	CS-00041 Salt Lake Arts Academy	7,690.00
2573	CS-00282 Salt Lake Charter School	540.00
2574	CS-00046 Salt Lake School for Performing Arts	740.00
2575	CS-00270 Scholar Academy	9,700.00
2576	CS-00053 Soldier Hollow Charter School	5,860.00
2577	CS-00279 St George Academy	5,470.00
2578	CS-00062 Success Academy- Iron	250.00
2579	CS-00063 Success Academy- Washington	190.00
2580	CS-00031 The Ranches Academy Charter School	5,640.00
2581	CS-00119 Utah County Academy Of Sciences	13,850.00
2582	CS-00314 Utah International Charter School	410.00
2583	CS-00302 Utah Military Academy	5,200.00
2584	CS-00237 Valley Academy	6,360.00
2585	CS-00284 Vanguard Charter School	700.00
2586	CS-00123 Venture Academy Charter	19,080.00

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2587	CS-00241 Vista at Entrada School for Performing Arts And Technology	13,930.00
2588	CS-00242 Walden School Of Liberal Arts	6,960.00
2589	CS-00301 Wallace Stegner Academy	10,790.00
2590	CS-00243 Wasatch Peak Academy	5,550.00
2591	CS-00253 Winter Sports School	2,230.00
2592	CS-00252 WSU Kinder Charter Academy	50.00
2593	Property Premiums: Higher Education	
2594	HE-00175 Dixie State University	536,960.00
2595	HE-00042 Salt Lake Community College	646,940.00
2596	HE-00051 Snow College	316,390.00
2597	HE-00058 Southern Utah University	538,760.00
2598	HE-00082 UCAT-Bridgerland ATC	92,230.00
2599	HE-00170 UCAT-Davis ATC	191,000.00
2600	HE-00174 UCAT-Dixie ATC	67,780.00
2601	HE-00213 UCAT-Mountainland ATC	93,940.00
2602	HE-00158 UCAT-Ogden/Weber ATC	147,300.00
2603	HE-00059 UCAT-Southwest ATC	37,710.00
2604	HE-00036 UCAT-Tooele ATC	21,870.00
2605	HE-00113 UCAT-Uintah Basin ATC	88,300.00
2606	HE-00115 University of Utah	10,887,080.00
2607	HE-00121 Utah State University	2,439,100.00
2608	HE-00122 Utah Valley University	940,930.00
2609	HE-00248 Weber State University	1,072,900.00
2610	Property Premiums: Independent Agencies	
2611	OT-00205 Heber Valley Railroad	3,100.00
2612	SG-00118 Utah Communications Authority	69,050.00
2613	OT-00120 Utah State Fairpark	72,200.00
2614	Property Premiums: School Districts	
2615	SD-00073 Alpine School District	1,822,700.00
2616	SD-00078 Beaver School District	74,550.00
2617	SD-00080 Box Elder School District	313,870.00
2618	SD-00096 Cache School District	299,320.00
2619	SD-00098 Canyons School District	939,490.00
2620	SD-00100 Carbon School District	84,050.00
2621	SD-00168 Daggett School District	20,260.00
2622	SD-00172 Davis School District	2,047,720.00
2623	SD-00177 Duchesne School District	173,270.00

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2624	SD-00194 Emery County School District	111,650.00
2625	SD-00019 Garfield School District	53,720.00
2626	SD-00200 Grand School District	70,410.00
2627	SD-00201 Granite School District	860,980.00
2628	SD-00126 Iron School District	223,380.00
2629	SD-00129 Jordan School District	969,020.00
2630	SD-00130 Juab School District	65,180.00
2631	SD-00133 Kane School District	115,770.00
2632	SD-00166 Logan City School District	158,410.00
2633	SD-00197 Millard School District	111,370.00
2634	SD-00212 Morgan School District	81,130.00
2635	SD-00215 Murray School District	125,910.00
2636	SD-00186 Nebo School District	534,420.00
2637	SD-00189 North Sanpete School District	50,890.00
2638	SD-00152 North Summit School District	41,030.00
2639	SD-00153 Northeastern Utah Education Services	790.00
2640	SD-00156 Ogden City School District	430,760.00
2641	SD-00083 Park City School District	122,120.00
2642	SD-00086 Piute School District	15,960.00
2643	SD-00088 Provo School District	369,450.00
2644	SD-00039 Rich School District	47,360.00
2645	SD-00044 Salt Lake School District	1,367,830.00
2646	SD-00047 San Juan School District	213,770.00
2647	SD-00050 Sevier School District	120,730.00
2648	SD-00054 South Sanpete School District	140,980.00
2649	SD-00055 South Summit School District	75,100.00
2650	SD-00057 Southeastern Educational Center	1,130.00
2651	SD-00060 Southwest Educational Developmental Center	1,230.00
2652	SD-00035 Tintic School District	44,800.00
2653	SD-00037 Tooele School District	273,360.00
2654	SD-00114 Uintah School District	173,170.00
2655	SD-00244 Wasatch County School District	141,490.00
2656	SD-00245 Washington County School District	841,730.00
2657	SD-00246 Wayne School District	17,420.00
2658	SD-00247 Weber School District	690,130.00
2659	Property Premiums: State Agencies	
2660	SG-00075 Attorney General	6,670.00

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2661	SG-00070 Board of Pardons & Parole	1,570.00
2662	SG-00099 Capitol Preservation Board	399,540.00
2663	SG-00101 Career Service Review Office	70.00
2664	SG-00141 DCCE Department of Cultural & Community Engagement	800.00
2665	SG-00145 DCCE Foundation	111,340.00
2666	SG-00144 DCCE State Library	12,500.00
2667	SG-00143 DCCE Utah Arts Council	6,950.00
2668	SG-00232 Dept of Agriculture & Food	9,190.00
2669	SG-00071 Dept of Alcoholic Beverage Service	109,240.00
2670	SG-00140 Dept of Commerce	5,520.00
2671	SG-00014 Dept of Environmental Quality	26,630.00
2672	SG-00017 Dept of Financial Institutions	830.00
2673	SG-00204 Dept of Health	18,770.00
2674	SG-00124 Dept of Insurance	1,370.00
2675	SG-00090 Dept of Public Safety	106,570.00
2676	SG-00240 Dept of Veterans & Military Affairs	169,950.00
2677	SG-00249 Dept of Workforce Services	48,160.00
2678	SG-00222 DGO Administrative Rules	170.00
2679	SG-00223 DGO Archives Administration	46,480.00
2680	SG-00225 DGO Executive Director	230.00
2681	SG-00226 DGO FCM Facilities Management ISF	1,696,380.00
2682	SG-00227 DGO FIN Finance	7,090.00
2683	SG-00228 DGO FLT Fleet Operations	670.00
2684	SG-00207 DGO Human Resource Management	840.00
2685	SG-00230 DGO PUR Purchasing	19,410.00
2686	SG-00231 DGO RM Risk Management	330.00
2687	SG-00224 DGO SDC State Debt Collection	270.00
2688	SG-00066 DGO Technology Services DTS	72,340.00
2689	SG-00210 DHS Dept of Human Services	79,070.00
2690	SG-00211 DHS DSPD Svcs for Disabilities	80,330.00
2691	SG-00208 DHS JJS Juvenile Justice Serv	149,000.00
2692	SG-00209 DHS Substance Abuse & Mental Health	114,400.00
2693	SG-00219 DNR Dept of Natural Resources	12,110.00
2694	SG-00025 DNR DWR Wildlife	220,310.00
2695	SG-00220 DNR Forestry, Fire & State Lands	10,980.00
2696	SG-00023 DNR Natural Resources Administration	5,110.00
2697	SG-00020 DNR OGM Oil, Gas and Mining	2,170.00

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2698	SG-00021 DNR Parks & Recreation	631,540.00
2699	SG-00022 DNR Utah Geological Survey	2,600.00
2700	SG-00024 DNR WRi	2,020.00
2701	SG-00148 DOC AP&P Administration	59,840.00
2702	SG-00146 DOC Central Utah Corr Facility	150,080.00
2703	SG-00147 DOC Dept of Corrections	515,970.00
2704	SG-00109 DOT Aeronautics	3,810.00
2705	SG-00108 DOT Construction Mgmt	21,130.00
2706	SG-00038 DOT Dept of Transportation	500,500.00
2707	SG-00091 DPS DI Driver License	10,390.00
2708	SG-00093 DPS FM Fire Marshal	620.00
2709	SG-00181 GOV Comm. Criminal & Juvenile Justice	1,690.00
2710	SG-00185 GOV Constitutional Defense	1,190.00
2711	SG-00184 GOV Office Planning & Budget	2,330.00
2712	SG-00180 Governor's Office	11,600.00
2713	SG-00258 Governor's Office-Colorado River Authority	210.00
2714	SG-00183 Governor's Office of Economic Opportunity	2,150.00
2715	SG-00206 House of Representatives	2,670.00
2716	SG-00149 Judicial Branch	62,530.00
2717	SG-00131 Judicial Conduct Commission	70.00
2718	SG-00135 Labor Commission	4,040.00
2719	SG-00161 Legislative Auditor General	810.00
2720	SG-00162 Legislative Fiscal Analyst	350.00
2721	SG-00164 Legislative Research & General Counsel	1,400.00
2722	SG-00163 Legislative Services	1,530.00
2723	SG-00026 Navajo Trust Administration	3,880.00
2724	SG-00089 Public Lands Policy Coordination Office	320.00
2725	SG-00103 Public Service Commission	1,970.00
2726	SG-00268 School & Institutional Trust Fund Office	1,630.00
2727	SG-00111 School & Institutional Trust Lands Admin	5,130.00
2728	SG-00048 School for the Deaf and Blind	81,880.00
2729	SG-00049 Senate	1,310.00
2730	SG-00110 State Treasurer	1,100.00
2731	SG-00065 Tax Commission	16,490.00
2732	SG-00107 Utah Board of Higher Education	29,910.00
2733	SG-00259 Utah Independent Redistricting Commission	20.00
2734	SG-00195 Utah Medical Education Council	60.00

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2735	SG-00216 Utah National Guard	527,630.00
2736	SG-00076 Utah State Auditor	1,310.00
2737	SG-00193 Utah State Board of Education	30,920.00
2738	Course of Construction Premiums	
2739	Rate per \$100 of value	0.10
2740	Charged once per project (unless scope changes)	



Pro Forma Financial Statements Administration

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	908,590	571,300	723,508	913,508
ACCOUNTS RECEIVABLE	0	833	10,000	10,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	9,111	213,138	10,000	10,000
TOTAL CURRENT ASSETS	917,701	785,271	743,508	933,508
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND /LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	704,267	704,267	704,267	704,267
ACCUMULATED DEPRECIATION	(84,833)	(227,992)	(360,000)	(520,000)
TOTAL CAPITAL ASSETS	619,434	476,275	344,267	184,267
TOTAL ASSETS	1,537,135	1,261,546	1,087,775	1,117,775
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	237,594	314,771	140,000	170,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	914	-	1,000	1,000
POLICY CLAIM LIABILITY-CURRENT	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	238,508	314,771	141,000	171,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	238,508	314,771	141,000	171,000
CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	1,298,628	946,775	946,775	946,775
TOTAL FUND EQUITY / NET ASSETS	1,298,628	946,775	946,775	946,775
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,537,135	1,261,546	1,087,775	1,117,775
	1	-	-	-
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	1,097,528	1,232,966	3,400,000	4,080,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	1,097,528	1,232,966	3,400,000	4,080,000
PERSONNEL SERVICES	4,083,341	4,322,779	4,500,000	4,725,000
TRAVEL EXPENSE	25,698	28,573	60,000	60,000
CURRENT EXPENSE	1,398,567	1,646,501	1,700,000	1,785,000
DATA PROCESSING CURRENT EXPENSE	294,305	316,677	300,000	315,000
DEPRECIATION EXPENSE	66,258	143,159	140,000	140,000
OTHER CHARGES/PASS THROUGH	(5,268,046)	(4,872,870)	(3,300,000)	(2,945,000)
TOTAL OPERATING EXPENSES	600,123	1,584,819	3,400,000	4,080,000
TOTAL OPERATING INCOME (LOSS)	497,405	(351,853)	-	-
GAIN (LOSS) ON SALE OF FIXED ASSETS	(7,610)	-	-	-
INTEREST /OTHER INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	489,795	(351,853)	-	-

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	843,623	908,591	571,300	723,508
Total Cash from Sales	1,097,528	1,232,966	3,400,000	4,080,000
Capital Asset Disposal Proceeds	(7,610)	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	1,089,918	1,232,966	3,400,000	4,080,000
Cash Used for Operations	(1,024,950)	(1,570,257)	(3,247,792)	(3,890,000)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(1,024,950)	(1,570,257)	(3,247,792)	(3,890,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	908,591	571,300	723,508	913,508



Pro Forma Financial Statements

Workers' Compensation

	FY 2022 <u>Actual</u>	FY 2023 <u>Preliminary</u>	FY 2024 <u>Forecast</u>	FY 2025 <u>Forecast</u>
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	3,019,448	2,385,609	572,254	424,444
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	540,447	-	350,000	350,000
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	525,262	-	-
TOTAL CURRENT ASSETS	3,559,895	2,910,871	922,254	774,444
DEFERRED CHARGES/ PREPAID EXPENSE -	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	3,559,895	2,910,871	922,254	774,444
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	14,611	4,626	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	583,123	396,991	400,000	-
POLICY CLAIM LIABILITY-CURRENT	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	597,734	401,617	410,000	10,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (L	-	-	-	-
POLICY CLAIM LIABILITY L / T	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	597,734	401,617	410,000	10,000
CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	2,962,162	2,509,254	512,254	764,444
TOTAL FUND EQUITY / NET ASSETS	2,962,162	2,509,254	512,254	764,444
TOTAL LIABILITIES & FUND EQUITY / NET A	3,559,896	2,910,871	922,254	774,444
		(0)	-	-
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before pro	9,092,498	7,663,363	7,100,000	8,000,000
Rate Impact				
TOTAL OPERATING REVENUES (after propo	9,092,498	7,663,363	7,100,000	8,000,000
PERSONNEL SERVICES	265,559	265,043	290,000	310,000
TRAVEL EXPENSE	2,022	2,051	2,000	2,060
CURRENT EXPENSE	5,225,647	5,850,086	6,300,000	6,930,000

DATA PROCESSING CURRENT EXPENSE	-	25,380	25,000	25,750
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	689,479	496,622	500,000	500,000
TOTAL OPERATING EXPENSES	6,182,707	6,639,182	7,117,000	7,767,810
TOTAL OPERATING INCOME (LOSS)	2,909,792	1,024,181	(17,000)	232,190
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	19,758	522,911	20,000	20,000
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERA	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(3,000,000)	(2,000,000)	(2,000,000)	-
NET INCOME (LOSS)	(70,450)	(452,908)	(1,997,000)	252,190

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND	841,687	3,019,448	2,385,608	572,253
Total Cash from Sales	9,092,498	7,663,363	7,100,000	8,000,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	19,758	522,911	20,000	20,000
TOTAL SOURCES OF CASH	9,112,256	8,186,274	7,120,000	8,020,000
Cash Used for Operations	(3,934,495)	(6,820,114)	(6,933,355)	(8,167,810)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	(3,000,000)	(2,000,000)	(2,000,000)	-
TOTAL USES OF CASH	(6,934,495)	(8,820,114)	(8,933,355)	(8,167,810)
ENDING CASH BALANCE/(INTERFUND LOA	3,019,448	2,385,608	572,253	424,443



Pro Forma Financial Statements

Property

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	9,568,445	(1,913,175)	(2,394,312)	5,076,148
ACCOUNTS RECEIVABLE	250,531	(1,865,596)	-	-
DUE FROM OTHER FUNDS	40,803	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	1,723,762	-	-
TOTAL CURRENT ASSETS	9,859,779	(2,055,009)	(2,394,312)	5,076,148
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	9,859,779	(2,055,009)	(2,394,312)	5,076,148
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	(23,439)	1,724,303	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	(0)	-	-	-
POLICY CLAIM LIABILITY-CURRENT	107,000	107,000	1,000,000	1,500,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	83,561	1,831,303	1,000,000	1,500,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash De	-	-	-	-
POLICY CLAIM LIABILITY L / T	284,000	284,000	800,000	800,000
TOTAL LONG-TERM LIABILITIES	284,000	284,000	800,000	800,000
TOTAL LIABILITIES	367,561	2,115,303	1,800,000	2,300,000
CONTRIBUTED CAPITAL	1,200,000	1,200,000	1,200,000	1,200,000
RETAINED EARNINGS	8,292,218	(5,370,312)	(5,394,312)	1,576,148
TOTAL FUND EQUITY / NET ASSETS	9,492,218	(4,170,312)	(4,194,312)	2,776,148
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	9,859,779	(2,055,009)	(2,394,312)	5,076,148
		(0)		
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impact	24,624,011	34,595,033	39,576,000	85,030,460
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts	24,624,011	34,595,033	39,576,000	85,030,460
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	18,494,528	48,506,970	45,600,000	76,000,000
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	2,082,297	1,987,481	2,700,000	2,900,000
TOTAL OPERATING EXPENSES	20,576,825	50,494,451	48,300,000	78,900,000
TOTAL OPERATING INCOME (LOSS)	4,047,186	(15,899,418)	(8,724,000)	6,130,460
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	60,315	(263,112)	700,000	840,000
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	3,000,000	2,500,000	8,000,000	-
NET INCOME (LOSS)	7,107,500	(13,662,530)	(24,000)	6,970,460

CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	21,481,626	9,568,446	(1,913,174)	(2,394,311)
Total Cash from Sales	24,624,011	34,595,033	39,576,000	85,030,460
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	3,060,315	2,236,888	8,700,000	840,000
TOTAL SOURCES OF CASH	27,684,326	36,831,921	48,276,000	85,870,460
Cash Used for Operations	(39,597,505)	(48,313,541)	(48,757,137)	(78,400,000)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(39,597,505)	(48,313,541)	(48,757,137)	(78,400,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	9,568,446	(1,913,174)	(2,394,311)	5,076,149



Pro Forma Financial Statements Auto Physical Damage (APD)

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	(150,931)	(1,829,768)	(1,262,422)	(75,453)
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	6,958	376,965	50,000	50,000
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	-	-	-
TOTAL CURRENT ASSETS	(143,973)	(1,452,803)	(1,212,422)	(25,453)
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	(143,973)	(1,452,803)	(1,212,422)	(25,453)
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	3,911	30,000	30,000	30,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIM LIABILITY-CURRENT	77,000	77,000	580,000	580,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	80,911	107,000	610,000	610,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	80,911	107,000	610,000	610,000
CONTRIBUTED CAPITAL	100,000	100,000	100,000	100,000
RETAINED EARNINGS	(324,884)	(1,659,803)	(1,922,422)	(735,453)
TOTAL FUND EQUITY/ NET ASSETS	(224,884)	(1,559,803)	(1,822,422)	(635,453)
TOTAL LIABILITIES & FUND EQUITY/ NET ASSETS	(143,973)	(1,452,803)	(1,212,422)	(25,453)
	(0)	-	-	-
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	2,718,289	2,729,840	3,816,000	5,801,380
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	2,718,289	2,729,840	3,816,000	5,801,380
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	2,108,463	2,989,206	2,838,619	3,264,411
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	1,123,766	1,054,862	1,200,000	1,350,000
TOTAL OPERATING EXPENSES	3,232,229	4,044,068	4,038,619	4,614,411
TOTAL OPERATING INCOME (LOSS)	(513,940)	(1,314,228)	(222,619)	1,186,969

GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	4,801	(20,691)	(40,000)	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(509,139)	(1,334,919)	(262,619)	1,186,969

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	744,037	(150,932)	(1,829,769)	(1,262,422)
Total Cash from Sales	2,718,289	2,729,840	3,816,000	5,801,380
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	4,801	(20,691)	(40,000)	-
TOTAL SOURCES OF CASH	2,723,090	2,709,149	3,776,000	5,801,380
Cash Used for Operations	(3,618,058)	(4,387,986)	(3,208,654)	(4,614,411)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(3,618,058)	(4,387,986)	(3,208,654)	(4,614,411)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(150,932)	(1,829,769)	(1,262,422)	(75,453)



division of
**Risk
Management**

Pro Forma Financial Statements

General Liability

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	79,352,580	72,154,744	72,370,842	76,504,812
ACCOUNTS RECEIVABLE	-	11,770	1,000,000	1,000,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	13,368	122,105	500,000	500,000
TOTAL CURRENT ASSETS	79,365,948	72,288,619	73,870,842	78,004,812
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	79,365,948	72,288,619	73,870,842	78,004,812
LIABILITIES & FUND EQUITY				
ACCRUED LIABILITIES	-	106,340	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	1,113,915	1,148,977	1,500,000	1,500,000
POLICY CLAIM LIABILITY-CURRENT	23,377,000	24,621,000	19,000,000	19,000,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	24,490,915	25,876,317	20,510,000	20,510,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	43,041,000	46,118,000	50,817,500	50,817,500
TOTAL LONG-TERM LIABILITIES	43,041,000	46,118,000	50,817,500	50,817,500
TOTAL LIABILITIES	67,531,915	71,994,317	71,327,500	71,327,500
CONTRIBUTED CAPITAL	10,030,340	10,030,340	10,030,340	10,030,340
RETAINED EARNINGS	1,803,692	(9,736,038)	(7,486,998)	(3,353,028)
TOTAL FUND EQUITY / NET ASSETS	11,834,032	294,302	2,543,342	6,677,312
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	79,365,947	72,288,619	73,870,842	78,004,812
	(1)	(0)	-	-
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	27,296,412	27,962,032	31,849,040	39,433,970
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	27,296,412	27,962,032	31,849,040	39,433,970
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	25,245,354	55,368,504	30,000,000	34,500,000
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	2,568,745	2,343,678	2,600,000	2,800,000
TOTAL OPERATING EXPENSES	27,814,099	57,712,182	32,600,000	37,300,000
TOTAL OPERATING INCOME (LOSS)	(517,688)	(29,750,150)	(750,960)	2,133,970
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	161,564	3,210,420	3,000,000	2,000,000
INTEREST EXPENSE	-	-	-	-

FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	7,636,300	15,000,000	-	-
NET INCOME (LOSS)	7,280,176	(11,539,730)	2,249,040	4,133,970

CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	73,796,676	79,352,579	72,154,744	72,370,842
Total Cash from Sales	27,296,412	27,962,032	31,849,040	39,433,970
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	7,797,864	18,210,420	3,000,000	2,000,000
TOTAL SOURCES OF CASH	35,094,276	46,172,452	34,849,040	41,433,970
Cash Used for Operations	(29,538,373)	(53,370,287)	(34,632,942)	(37,300,000)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(29,538,373)	(53,370,287)	(34,632,942)	(37,300,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	79,352,579	72,154,744	72,370,842	76,504,812

Division of Technology Services



Alan Fuller
Chief Information Officer, Division Director
Technology Services

DTS Service Performance

- ▷ Resolve an average of 12,500 incident tickets per month
- ▷ Process 23,000 IT product/service orders per year
- ▷ 99% network and application availability
- ▷ 69 million citizen digital transactions per year
- ▷ Block 1.5 billion attempts to access the network per day
- ▷ SAFe Implementation



Current Challenges

- ▷ Security Threats
- ▷ Inflation
- ▷ Legacy Applications and Technical Debt
- ▷ Recruitment and Retention



Application Development Strategy

Goal: Modernize and streamline applications in the state to reduce cost, improve service, and address technical debt.

First: Commercial Off the Shelf solutions

Second: Application Development Platforms



ARPA Funds

DTS has been using ARPA funds for several IT projects, with no increase in rates to cover the expense:

- ▶ \$17 million Network: increased wireless, increased bandwidth, increased resiliency, redundant core
- ▶ \$3.5 million Security: data privacy program, local outreach
- ▶ \$4.5 million Identity and Access Management: migrating to a modernized cloud solution



Benchmarking

Moss Adams completed a rate benchmarking study, comparing DTS rates with other states and private sector entities.

Findings include:

- ▷ All DTS rates are market competitive or better
- ▷ Five rates are particularly better:
 - Data Center Rack Space
 - Shared SQL
 - Application Tier II
 - Application Tier III
 - Application Tier IV



Future Rate Considerations

HCM/Payroll

- ▷ Project Update
- ▷ **Future:** GovOps will propose a combined rate to cover ongoing maintenance.



Citizen Portal

- ▷ Project Update
- ▷ **Future:** Enterprise Integration Rate



Security Access Management

- ▶ Upgrading the Identity Management solution (UtahID login service) to a Cloud-based Software as a Service solution for both the public and employees.
- ▶ This will retire some significant technical debt and ensure that the State of Utah remains secure.
- ▶ The legislature funded a Security rate increase of \$2.7 million for two years for conversion of agency applications to new IAM platform.
- ▶ **Future:** After the first two years, the new IAM cloud service will be in FY2026 rates



Proposed Changes

Seat Rate

- ▶ Responding to feedback from agencies and Moss Adams to make rates more simple, easy to understand, and predictable.
- ▶ DTS is proposing to consolidate a variety of rates into a user rate and device rate.



Seat Rate

Proposed Consolidated Rates:

User Rate: \$39.87 per month

Adobe Pro/Sign, Google Email, Active Directory, Identity Access Management

Device Rate: \$184.72 per month

Security, Network, Computer and Helpdesk Support, Security Assessment, SCCM



PC as a Service

Agencies can pay a monthly rate, which includes:

- ▷ Fully functional secure computer (laptop or desktop)
- ▷ Predictable lifecycle management
- ▷ Direct-to-user shipping/provisioning
- ▷ Four year refresh cycle

Benefits of PCaaS:

- ▷ Procurement process is more simple and predictable
- ▷ Provide better service
- ▷ Better on-boarding experience
- ▷ Reduce support costs
- ▷ Speed up computer deployment
- ▷ Better inventory management and device life cycles
- ▷ Decrease support calls
- ▷ Improve security



PC as a Service

Cost

Six options for computers that agency pre-approves by role:

- ▷ Laptop: High, Medium, Low
- ▷ Desktop: High, Medium, Low

DTS is in the process of completing an RFP. Pricing will be available soon.

Goal: Four year cost of PCaaS will be similar cost to purchasing a PC



Rate Impacts

Estimated Retained Earnings FY2023

DTS Service	Federally Allowed Amount	DTS Amount	Difference
Desktop	\$3,771,491.63	\$3,024,733.20	\$746,758.43
Hosting	\$2,778,446.53	\$(195,252.93)	\$2,973,699.46
Mainframe	\$495,024.79	\$1,513,303.36	\$1,018,278.57
Application Development	\$7,873,756.80	\$3,095,603.00	\$4,778,153.80
Printing	\$126,502.93	\$117,046.20	\$9,456.73
Communication	\$1,168,216.21	\$2,670,827.67	\$1,502,611.46
Network/Security	\$3,514,496.04	\$3,582,016.35	\$67,520.30



Historical Rate Impact

- ▶ For eight of the last nine years, DTS has only increased rates based on legislative funded compensation package.
- ▶ The last two years, DTS has not been fully funded for the compensation package increases.
- ▶ Infrastructure vendor costs and other expenses continue to increase.



Compensation

FY2024

- ▷ DTS included a 5% compensation (plus benefits) increase in the rates. The final legislative comp package was approximately 11%.
- ▷ Unfunded amounts
 - ▷ Targeted increases: \$1.8 million
 - ▷ Pay for performance: \$2.3 million

FY2025

- ▷ DTS is including a 3.5% compensation increase in the rates (plus benefits)
 - Estimated FY2025 Comp Package: \$4.6 million



Total compensation included in FY2025 rates: **\$8.7 million**

Other Increases

- ▶ Microsoft Enterprise Platform Upgrade (G3 EMS): **\$1.3 million**
 - Azure Active Directory Security enhancements
 - Remote computer provisioning
 - Modern Cloud Platform (replacing on-prem legacy platform)
- ▶ Additional Security: **\$1.1 million**
 - 3 FTEs
 - Cloud security tools
 - Endpoint protection



Significant Changes

- ▶ Adobe Sign and Pro
 - Increasing due to new contract with Adobe
- ▶ On Premise Hosting and Storage Rates
 - Changes in rate structure
- ▶ Contact Center
 - Increasing due to move to new cloud solution
- ▶ Oracle
 - Increasing due to increased vendor costs and fewer customers
- ▶ VoIP
 - Decreasing due to migration to one platform statewide



Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve FY2025 DTS Rates		\$10.8 million



FY25 Rates Draft



division of
**Technology
Services**

Seat Rates

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
User Rate	N/A	\$39.94	N/A	N/A	User/Month
<i>User Rate replaces the following rates:</i>					
<i>Google Email and Collaboration Tools</i>	<i>\$12.22</i>	<i>\$12.22</i>	<i>\$0.00</i>	<i>0%</i>	<i>User/Month</i>
<i>Security Support (Authentication Services)</i>	<i>\$21.14</i>	<i>\$24.04</i>	<i>\$2.87</i>	<i>13.58%</i>	<i>User/Month</i>
<i>AdobePro/Sign</i>	<i>\$1.62</i>	<i>\$3.80</i>	<i>\$2.18</i>	<i>134.57%</i>	<i>User/Month</i>
<i>Active Directory License</i>	<i>\$2.19</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>User/Month</i>
Device Rate*	N/A	\$185.65	N/A	N/A	Device/Month
<i>Device Rate replaces the following rates:</i>					
<i>Computer and Helpdesk Support</i>	<i>\$71.24</i>	<i>\$83.32</i>	<i>\$12.08</i>	<i>16.96%</i>	<i>Device/Month</i>
<i>Network Connection (ISP, VPN)</i>	<i>\$55.63</i>	<i>\$69.09</i>	<i>\$13.46</i>	<i>24.20%</i>	<i>Device/Month</i>
<i>Security Support</i>	<i>\$23.71</i>	<i>\$32.08</i>	<i>\$8.37</i>	<i>35.30%</i>	<i>Device/Month</i>
<i>Security Assessment and Remediation</i>	<i>See Table</i>	<i>See Table</i>	<i>See Table</i>	<i>See Table</i>	<i>See Table</i>
<i>SCCM License</i>	<i>\$3.05</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>Device/Month</i>

FY25 Rates Draft



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Application Developer Rates

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Tier 1	\$79.01	\$89.17	\$10.16	12.85%	Hour
Tier 2	\$94.70	\$103.10	\$8.40	8.87%	Hour
Tier 3	\$110.34	\$122.21	\$11.87	10.76%	Hour
Tier 4	\$125.51	\$140.01	\$14.50	11.55%	Hour

Communication and Phone Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Business Phone Line VoIP (incl. Softphone & LD)	\$28.85	\$23.96	-\$4.89	-16.95%	Line/Month
Business Phone Line Analog	SBA	SBA	\$0.00	0%	SBA
Toll Free	\$0.0353	\$0.0402	\$0.0049	13.88%	Minute
Persistent Chat	\$8.78	\$8.18	-\$0.60	-6.83%	User/Month
Contact Center	\$28.10	\$40.04	\$11.94	42.49%	Core License/Month
Technician Hourly Rate	\$90.33	\$105.50	\$15.17	16.79%	Hour

FY25 Rates Draft



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Computer Support Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Computer and Helpdesk Support (Non-Seat Rate)	\$74.34	\$83.32	\$8.98	12.08%	Device/Month
AdobePro/Sign* (Non-Seat Rate)	\$1.62	\$3.80	\$2.18	134.57%	Device/Month
DaaS AWS	Cost + 10%	Cost + 10%	\$0.00	0%	Cost + 10%
DaaS Citrix/GCP	\$43.67	\$50.56	\$6.89	15.78%	Device/Month
Google Email and Collaboration Tools (Non-Seat Rate)	\$12.22	\$12.22	\$0.00	0%	Account/Month
On-Call Support	SBA	SBA	\$0.00	0%	SBA

Database Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Oracle Database Hosting Core Model	\$1,138.69	\$2,868.51	\$1,729.82	151.91%	Core/Month
Oracle Database Hosting Shared Model	\$11.07	\$22.89	\$11.82	106.77%	GB/Month
SQL Database Hosting Core Model	\$1,189.50	\$1,187.72	-\$1.78	-0.15%	Core/Month
SQL Database Hosting Shared Model	\$12.14	\$7.92	-\$4.22	-34.76%	GB/Month

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Hosting Services – State Data Center Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Processing (CPU)	\$46.25	\$33.28	-\$12.97	-28.04%	CPU/Month
Memory	\$6.95	\$6.14	-\$0.81	-11.65%	GB/Month
General Purpose Storage	\$0.0800	\$0.0412	-\$0.0388	-48.5%	GB/Month
Back-up Services	\$0.1993	\$0.1175	-\$0.0818	-41.04%	GB/Month
Web Application Hosting	\$109.81	\$261.47	\$151.66	138.11%	Instance/Month
Data Center Rack Space - Full Rack	\$936.85	\$936.86	\$0.00	0%	Rack/Month
Data Center Rack Space - Rack U	\$31.23	\$31.23	\$0.00	0%	Rack U/Month

Hosting Services – Public Cloud Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Cloud Hosting and Storage Services	Actual Cost	Actual Cost	\$0.00	0%	Usage
Cloud Infrastructure	\$2.42	\$2.47	\$0.05	2.07%	Hour

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Network Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Network Connection (Non-Seat Rate)	\$55.63	\$69.09	\$13.46	24.20%	Device/Month
Network Connection - IoT	\$9.82	\$9.82	\$0.00	0%	Connection/Month
Network Services - 10 GB	\$222.52	\$276.36	\$53.84	24.20%	Connection/Month
Network Connection - Non-Cabinet Agencies	\$64.08	\$83.12	\$19.04	29.71%	Device/Month

Security Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Security Support/IAM (Non-Seat Rate)	\$44.85	\$51.44	\$6.59	14.69%	Device/Month
Security Assessment & Remediation (Non-Seat Rate)	See Table	See Table	See Table	See Table	See Table

Print Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Secure Application Print	\$0.0269	\$0.0293	\$0.0024	8.92%	Image

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Low Code/No Code Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Service Now Low Code Licenses	N/A	Cost + 10%	\$0.00	0%	License/Month
Microsoft Power App/BI Licenses	N/A	Cost + 10%	\$0.00	0%	License/Month
Salesforce Licenses	N/A	Cost + 10%	\$0.00	0%	License/Month

Miscellaneous Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
DTS Consulting Charge	See Application Developer Rate Table Above				
Consultant Services (Managed Service Provider)	Cost + 3%	Cost + 3%	\$0.00	0%	N/A
All Other Contracts	Up to Cost + 1%	Up to Cost + 1%	\$0.00	0%	N/A
Enterprise Software (Adobe, Microsoft, etc.)	Up to Cost + 10%	Up to Cost + 10%	\$0.00	0%	N/A
Other Technical Services	Cost + 10%	Cost + 10%	\$0.00	0%	N/A

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UGRC Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
GPS Subscriptions	\$600.00	\$600.00	\$0.00	0%	Subscription/Year
GIT Professional Labor	See Application Developer Rate Table Above				

Security Assessment Table

Group	Device Bracket	Annual Cost	Dollar Change	% Change	Units
Insurance Only	SBA	\$3,565.00	\$0.00	0%	Device Bracket
Limited Agencies	1-99	\$15,500.00	\$0.00	0%	Device Bracket
Small Agencies	100-499	\$31,000.00	\$0.00	0%	Device Bracket
Medium Agencies	500-1999	\$62,000.00	\$0.00	0%	Device Bracket
Large Agencies	2000-4999	\$124,000.00	\$0.00	0%	Device Bracket
Extra Large Agencies	5000 +	\$248,000.00	\$0.00	0%	Device Bracket

**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2023 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Don L. Ipson

House Sponsor: Robert M. Spendlove

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

ENTERPRISE TECHNOLOGY DIVISION

ISF - Enterprise Technology Division

Application Developer Rate

Tier 1 (per Hour)	79.01
Tier 2 (per Hour)	94.70
Tier 3 (per Hour)	110.34
Tier 4 (per Hour)	125.51

Master Engineer/Consultant (per Hour) Special Billing Agreement

Communications and Phone Services

Business Phone Line VoIP (incl. Softphone & LD) (per Line/Month)	28.85
Business Phone Line Analog (per SBA)	Special Billing Agreement
Toll Free (per Minute)	0.0353
Persistent Chat (per User/Month)	8.78
Contact Center (per Core License/Month)	28.10
Technician Hourly Rate (per Hour)	90.33

Computer Support Services

Computer and Helpdesk Support (per Device/Month)	74.34
Adobe Pro/Sign (per Device/Month)	1.62
DaaS AWS (per Cost + 10%)	Direct Cost + 10%
DaaS Citrix/GCP (per Device/Month)	43.67
Google Email and Collaboration Tools (per Account/Month)	12.22
On-Call Support (per SBA)	Special Billing Agreement

Network Services

Network Connection (ISP, VPN) (per Device/Month)	55.63
Network Connection - IoT (per Connection/Month)	9.82

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2766	Network Services - 10 GB (per Connection/Month)	222.52
2767	Network Connection - Non-Cabinet Agencies (per Device/Month)	64.08
2768	Security Services	
2769	Security Support (including Authentication Services) (per Device/Month)	44.85
2770	Security Assessment and Remediation (per Table)	Table
2771	Device Count: 1-99 \$15,500; 100-499 \$31,000; 500-1999 \$62,000;	

2772	2000-4999 \$124,000; >5000 \$248,000	
2773	Database Services	
2774	Oracle Database Hosting Core Model (per Core/Month)	1,138.69
2775	Oracle Database Hosting Shared Model (per GB/Month)	11.07
2776	SQL Database Hosting Core Model (per Core/Month)	1,189.50
2777	SQL Database Hosting Shared Model (per GB/Month)	12.14
2778	Hosting Services	
2779	Processing (CPU) (per CPU/Month)	46.25
2780	Memory (per GB/Month)	6.95
2781	General Purpose Storage (per GB/Month)	0.08
2782	Back-up Services (per GB/Month)	0.1993
2783	Web Application Hosting (per Instance/Month)	109.81
2784	Data Center Rack Space - Full Rack (per Rack/Month)	936.86
2785	Data Center Rack Space - Rack U (per Rack U/Month)	31.23
2786	Cloud Hosting and Storage Services (per Cloud)	Actual Cost
2787	DTS Cloud Infrastructure (per Hour)	2.42
2788	Print Services	
2789	High Speed Laser Print (per Image)	0.0269
2790	Miscellaneous Services	
2791	DTS Consulting Charge (per Hour)	Table
2792	Tier 1: \$79.01/hr; Tier 2: \$94.70/hr; Tier 3: \$110.34/hr; Tier 4:	
2793	\$125.51/hr; Master Engineer/Consultant: SBA rate/hr	
2794	Consultant Services (Managed Service Provider) (per Cost + 3%)	Direct Cost + 3%
2795	All Other Contracts (per Up to Cost + 1%)	Cost + 1%
2796	Enterprise Software (Adobe, Microsoft, Salesforce, etc.)	Direct Cost + 10%
2797	Other Technical Services (per Cost + 10%)	Cost + 10%
2798	Service Now License (per User/Month)	40.00
2799	Microsoft Power App License (per User/Month)	15.03
2800	Salesforce Service Cloud Unlimited License (per User/Month)	121.06



Pro Forma Financial Statements Technology Services

	FY2022 <u>Actual</u>	FY2023 <u>Actual</u>	FY 2024 <u>Forecast</u>	FY 2025 <u>Forecast</u>
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	124,885	86,504	92,862	101,417
DUE FROM OTHER FUNDS	39,873,119	32,989,324	33,832,001	26,479,625
INVENTORIES	367,655	372,137	374,687	371,462
PREPAID EXPENSES	5,001,160	1,714,173	4,081,322	3,544,225
TOTAL CURRENT ASSETS	45,366,819	35,162,137	38,380,872	30,496,729
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	8,178,597	13,625,003	7,233,434	9,732,376
TOTAL OTHER ASSETS	8,178,597	13,625,003	7,233,434	9,732,376
LAND / LAND IMPROVEMENTS	-	-	-	-
INFRASTRUCTURE	-	-	-	-
BUILDINGS AND IMPROVEMENTS	3,868,313	3,419,311	3,619,311	3,869,311
MACHINERY AND EQUIPMENT	29,810,627	16,964,250	17,864,250	18,764,250
INTANGIBLE ASSETS - SOFTWARE	5,936,514	5,258,642	5,458,642	5,708,642
CONSTRUCTION IN PROGRESS	-	-	-	-
ACCUMULATED DEPRECIATION	(32,169,014)	(19,078,070)	(22,473,500)	(24,258,847)
TOTAL CAPITAL ASSETS	7,446,440	6,564,133	4,468,703	4,083,357
TOTAL ASSETS	60,991,855	55,351,273	50,083,009	44,312,462
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	28,270,177	18,472,874	21,364,546	21,014,909
UNEARNED REVENUE	-	-	-	-
INTERFUND LOAN PAYABLE (Short Term Cash Deficit)	1,124,576	6,834,171	7,834,283	8,230,388
DUE TO OTHER FUNDS	2,155,574	388,813	2,636,094	3,795,284
POLICY CLAIMS LIABILITIES	-	-	-	-
REVENUE BONDS	-	-	-	-
TOTAL CURRENT LIABILITIES	31,550,327	25,695,858	31,834,923	33,040,581
UNEARNED REVENUE	-	-	-	-
CONTRACTS PAYABLE	-	-	-	-
INTERFUND LOAN PAYABLE (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	31,550,327	25,695,858	31,834,923	33,040,581
CONTRIBUTED WORKING CAPITAL -Includes Capital Transfers	10,118,566	10,118,566	10,118,566	10,118,566
RETAINED EARNINGS	19,322,962	19,536,848.90	15,607,811	8,631,606
TOTAL FUND EQUITY / NET POSITION	29,441,528	29,655,415	25,726,377	18,750,172
TOTAL LIABILITIES & FUND EQUITY / NET POSITION	60,991,855	55,351,273	57,561,300	51,790,753
INCOME STATEMENT				
CHARGES FOR SERVICES, MATERIALS, PREMIUMS	138,356,166	137,714,031	167,630,647	166,440,175
Internal Billing	11,307,273	11,385,307	11,039,937	10,039,584
TOTAL OPERATING REVENUES	149,663,440	149,099,338	178,670,584	176,479,759
PERSONAL SERVICES	93,945,260	100,418,021	115,363,406	117,244,085
TRAVEL EXPENSE	98,189	180,863	370,758	371,008
CURRENT EXPENSE	16,335,585	7,231,790	15,346,087	16,804,968
CURRENT EXPENSE - DATA PROCESSING	26,456,943	26,167,934	37,084,004	37,210,972
DEPRECIATION EXPENSE	2,504,927	2,829,457	3,395,430	1,785,346
OTHER EXPENSES	516,927	549,495	-	-
Internal Billing	11,307,273	11,385,307	11,039,937	10,039,584
TOTAL OPERATING EXPENSES	151,165,105	148,762,867	182,599,622	183,455,963

TOTAL OPERATING INCOME (LOSS)	(1,501,665)	336,471	(3,929,038)	(6,976,205)
GAIN (LOSS) ON DISPOSAL OF CAPITAL ASSETS	(1,196)	(122,585)	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OTHER REVENUES (Work Place Safety Grant)	-	-	-	-
TOTAL NON-OPERATING INCOME (EXPENSES)	(1,196)	(122,585)	-	-
INCOME (LOSS) BEFORE OPERATING TRANSFERS	(1,502,861)	213,887	(3,929,038)	(6,976,205)
OPERATING TRANSFERS IN	-	-	-	-
OPERATING TRANSFERS (OUT)	-	-	-	-
NET INCOME (LOSS)	(1,502,861)	213,887	(3,929,038)	(6,976,205)
CASH FLOW STATEMENT				
BEGINNING CASH/(Inter Fund Loan) BALANCE	3,499,572	(1,124,575.89)	(6,834,171)	(7,834,283)
Total Cash from Sales	277,343,791	305,212,853	304,037,470	308,486,417
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	277,343,791	305,212,853.00	304,037,470	308,486,417
Cash Used for Operations	(280,203,460)	(307,654,210)	(302,147,789)	(305,805,177)
Payments for Capital Assets	(1,764,478)	(3,268,238)	(2,889,793)	(3,077,345)
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(281,967,939)	(310,922,447.87)	(305,037,582)	(308,882,522)
ENDING CASH/(INTERFUND LOAN) BALANCE	(1,124,576)	(6,834,170.76)	(7,834,283)	(8,230,388)

Division of Human Resource Management



Greg Hargis
Assistant Division Director
Division of Human Resource Management

Division of Human Resource Management

The statutory requirements of DHRM serve two main goals:

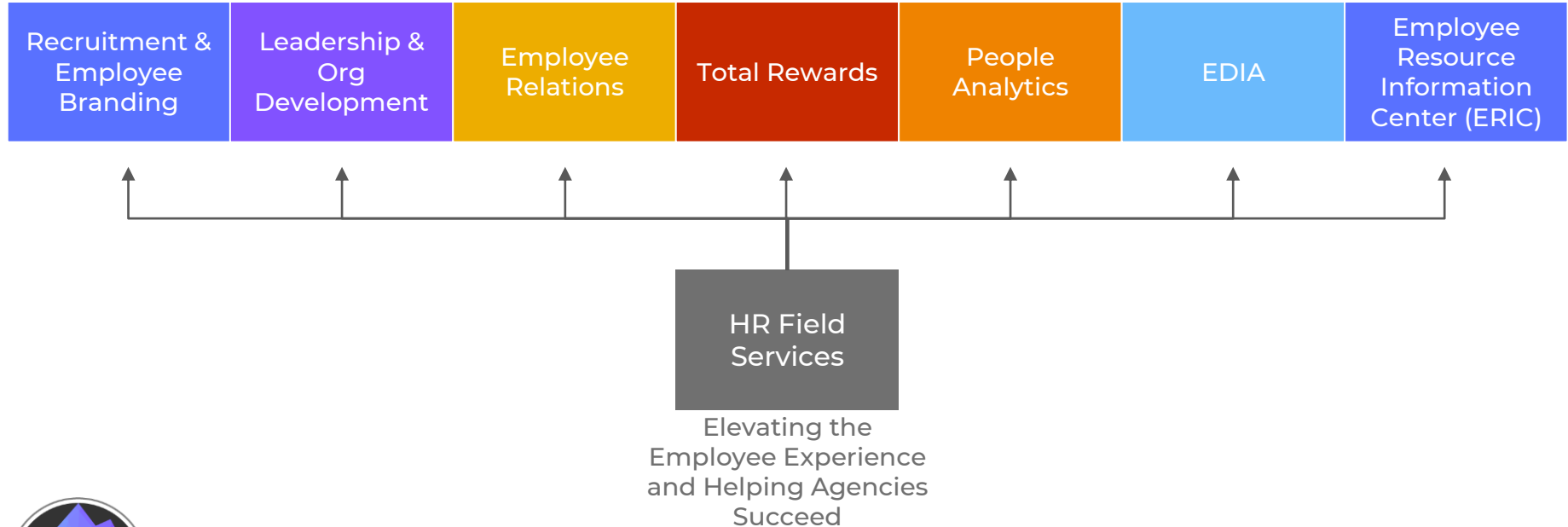
1. Help State of Utah agencies succeed by design, and
2. Help State of Utah agencies become a public sector professional destination of choice

The goals of our Division are:

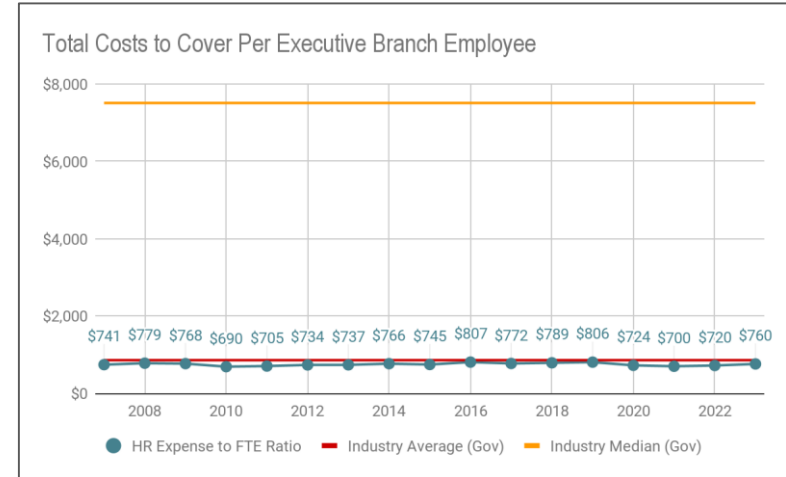
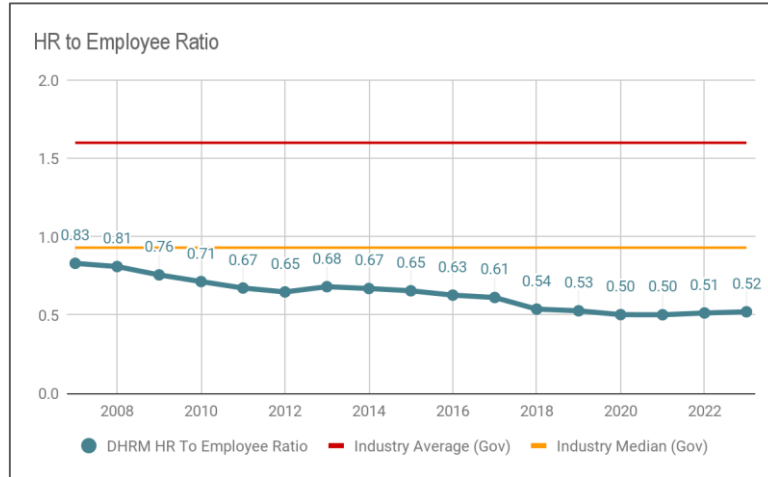
1. Modernize state employee value proposition
2. Create more opportunities for investment in state employees



DHRM Product and Service Lines



DHRM Resources With Modern Pressures



Our current HR to FTE ratio is .52 to every 100 employees.

Per [2022 SHRM Benchmark Study](#), the median HR to FTE ratio is .93 to every 100 employees, with the average being 1.6.

Our cost of HR per employee hovers around the median cost of doing business, but is well below the average of \$7506

Rates: What they are and who they serve

	HR Field Services	Payroll Services	CORE Services
Who uses it	All Exec Branch Agencies Does not include Legislative, Judicial, AG, and State Auditor	All Exec Branch Agencies who receive HR Services except DTS, UDOT, DPS, BOE, Natural Resources and the Treasurer	All Exec Branch Agencies, also includes Legislative, Judicial, AG, and State Auditor
Services to clients	Recruitment and Employee Branding, Leadership & Org Development, Employee Relations, Total Rewards, People Analytics, EDIA, and ERIC	Timekeeping and Payroll Customer Service	Statejobs.utah.gov (Neogov), HRIS, PRC Insight Public Sector Case Mgmt System, and Total Rewards
How it's calculated (Change from FTE to Headcount For FY25)	Expenses divided by Headcount of Participating Agencies	Expenses divided by Headcount of Participating Agencies	Expenses divided by Headcount of Participating Agencies
Headcount Served	21,400	14,430	23,530



Rates: Past, Present, and Future

	HR Field Services	Payroll Services	Core Services
Fiscal Year 2016	\$ 621	\$ 54	
Fiscal Year 2017	\$ 723	\$ 54	\$ 12
Fiscal Year 2018	\$ 723	\$ 54	\$ 12
Fiscal Year 2019	\$ 740	\$ 54	\$ 12
Fiscal Year 2020	\$ 740	\$ 54	\$ 12
Fiscal Year 2021	\$ 740	\$ 54	\$ 12
Fiscal Year 2022	\$ 740	\$ 54	\$ 12
Fiscal Year 2023	\$ 820	\$ 70	\$ 12
Fiscal Year 2024	\$ 862	\$ 72.50	\$ 12
Proposed Fiscal Year 2025	\$ 775.71	\$ 75.16	\$ 87.19

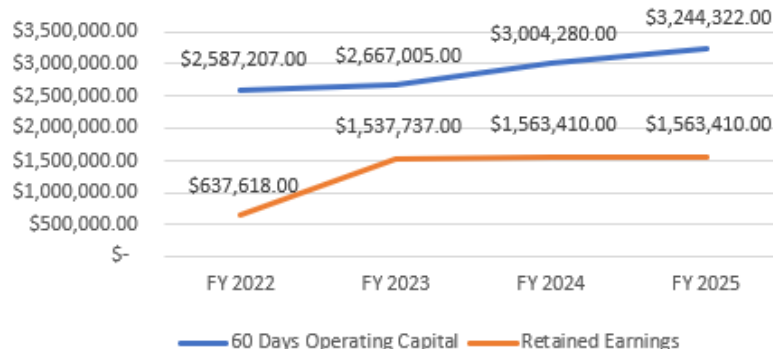


DHRM Retained Earnings

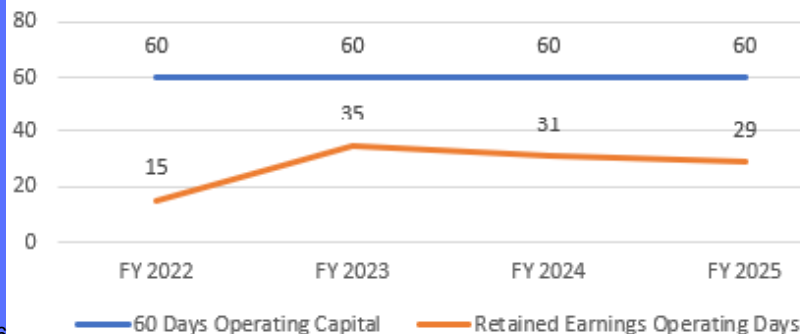
Statement of Retained Earnings

	FY2022 (Actual)	FY2023 (Preliminary)	FY2024 (Forecast)	FY2025 (Forecast)
Personnel Services	12,836,582	13,398,435	15,688,888	16,788,171
Travel Expenses	14,409	21,871	27,339	34,173
Current Expenses	495,168	464,514	481,046	676,538
Data Processing CE/Capital Expd.	1,665,163	1,595,634	1,743,531	1,941,295
Capital Expend - Depr. Expn.	485,192	485,192	58,489	
Other Charges/Pass Through	242,328	258,635	276,742	296,114
	15,738,841	16,224,282	18,276,035	19,736,291
Revenue (HR Field Services Rate)	\$740	\$820	\$862.00	\$775.71
(Payroll Services Rate)	\$54	\$70	\$72.50	\$75.16
(Core Services Rate)	\$12	\$12	\$12.00	\$87.19
Current Year Revenue Over (Under) Exp.	(382,183)	900,119	25,673	(0)
Prior Year Retained Earnings	1,019,801	637,618	1,537,737	1,563,410
Refund/Rebate				
Retained Earnings	637,618	1,537,737	1,563,410	1,563,410

Retained Earnings to 60 Days Operating Expenses



Retained Earnings in Operating Days



DHRM Proposed Rates

ISF Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
HR Field Services	\$862.00	\$775.71	(\$86.29)	(10.01%)	Per Headcount
Payroll Services	\$72.50	\$75.16	\$2.66	3.66%	Per Headcount
CORE Services	\$12.00	\$87.19	\$75.19	626.56%	Per Headcount

Misc. Services

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Notary Services	\$6.50	\$6.50	\$0.00	\$0.00	Per BCI
Consulting Services	Actual Cost	Actual Cost	\$0.00	\$0.00	Per Service



DHRM Rate Drivers

To meet the current requirements to modernize our employment practices and to improve how DHRM can meet agency-specific needs, the increased rate from last year has been invested in:

1. Compensation: Meet external and internal pressures related to compensation strategy that will bring our total compensation tighter to market understanding
2. HR agility: The previous FY float team budget absorbed the underfunded COLA (5%) and P4P (2.5%) for FY24
3. Hiring for the modern workforce: Returnship Funding, Skills Based Hiring Assessments, Parity.org
4. Employee Benefits: GAFE Budget, Benefit Platform, Governor's Survey



Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	New Rate
Approve HR Field Services Rate	Slide 65	\$775.71/Headcount
Approve Payroll Services Rate	Slide 65	\$75.16/Headcount
Approve Core Services Rate	Slide 65	\$87.19/Headcount
Except for the rates discussed in this presentation, approve all other rates identified in SB0008 from the 2023 General Session Lines 2814-2827.	SB0008, Lines 2814-2827	



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division of
**Human Resource
Management**

ro Forma Financial Statements
**Human Resource
Management**

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	798,305	2,036,354	2,120,516	2,120,517
ACCOUNTS RECEIVABLE	-	4,880	4,880	4,880
DUE FROM OTHER FUNDS	443,617	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	90,935	247,711	247,711	247,711
TOTAL CURRENT ASSETS	1,332,857	2,288,945	2,373,108	2,373,108
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
SOFTWARE	2,468,229	2,468,229	2,468,229	2,468,229
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	48,599	48,599	48,599	48,599
ACCUMULATED DEPRECIATION	(48,599)	(48,599)	(48,599)	(48,599)
ACCUMULATED DEPRECIATION SOFTWARE	(1,924,548)	(2,409,740)	(2,468,229)	(2,468,229)
TOTAL CAPITAL ASSETS	543,681	58,489	(0)	(0)
TOTAL ASSETS	1,876,538	2,347,434	2,373,108	2,373,108
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	209,096	222,307	222,307	222,307
ACCOUNTS PAYABLE	67,803	89,574	89,574	89,574
ACCRUED LIABILITIES	538,471	85,079	85,079	85,079
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	10,813	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	826,183	396,961	396,961	396,961
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash D	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	826,183	396,961	396,961	396,961
CONTRIBUTED CAPITAL	412,737	412,737	412,737	412,737
RETAINED EARNINGS	637,618	1,537,737	1,563,410	1,563,410
TOTAL FUND EQUITY / NET ASSETS	1,050,355	1,950,474	1,976,147	1,976,147
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,876,538	2,347,434	2,373,108	2,373,108
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate imp	15,307,624	17,124,400	18,301,707	18,301,707
Rate Impact	-	-	-	1,434,584
TOTAL OPERATING REVENUES (after proposed rate impa	15,307,624	17,124,400	18,301,707	19,736,291
PERSONNEL SERVICES	12,836,582	13,398,435	15,688,888	16,788,171
TRAVEL EXPENSE	14,409	21,871	27,339	34,173
CURRENT EXPENSE	495,168	464,514	481,046	676,538
CURRENT EXPENSE - DATA PROCESSING	1,665,163	1,595,634	1,743,531	1,941,295
DEPRECIATION EXPENSE	485,192	485,192	58,489	-
OTHER EXPENSES	242,328	258,635	276,742	296,114
TOTAL OPERATING EXPENSES	15,738,841	16,224,282	18,276,035	19,736,291
TOTAL OPERATING INCOME (LOSS)	(431,218)	900,119	25,673	(0)

GAIN (LOSS) ON SALE OF FIXED ASSETS	35	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNME	-	-	-	-
OPERATING TRANSFERS IN (OUT)	49,000	-	-	-
NET INCOME (LOSS)	(382,183)	900,119	25,673	(0)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALAN	1,087,911	798,304	2,036,354	2,120,516
Total Cash from Operations	15,307,624	17,124,400	18,301,707	19,736,291
Capital Asset Disposal Proceeds	35	-	-	-
Federal Grants	-	-	-	-
State Appropriations	40,000	748,548	772,100	772,100
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	15,347,659	17,872,948	19,073,807	20,508,391
Cash Used for Operations	(15,726,265)	(15,886,351)	(18,217,545)	(19,736,291)
Payments for Capital Assets	-	-	-	-
State Appropriations	40,000	(748,548)	(772,100)	(772,100)
Other Uses	49,000	-	-	-
TOTAL USES OF CASH	(15,637,265)	(16,634,899)	(18,989,645)	(20,508,391)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	798,304	2,036,354	2,120,516	2,120,517

<i>Total Retained Earnings</i>	<i>637,618</i>	<i>1,537,737</i>	<i>1,563,410</i>	<i>1,563,410</i>
<i>60 Days Operating Capital</i>	<i>2,587,207</i>	<i>2,667,005</i>	<i>3,004,280</i>	<i>3,244,322</i>
<i>RE Operating Days</i>	<i>15</i>	<i>35</i>	<i>31</i>	<i>29</i>

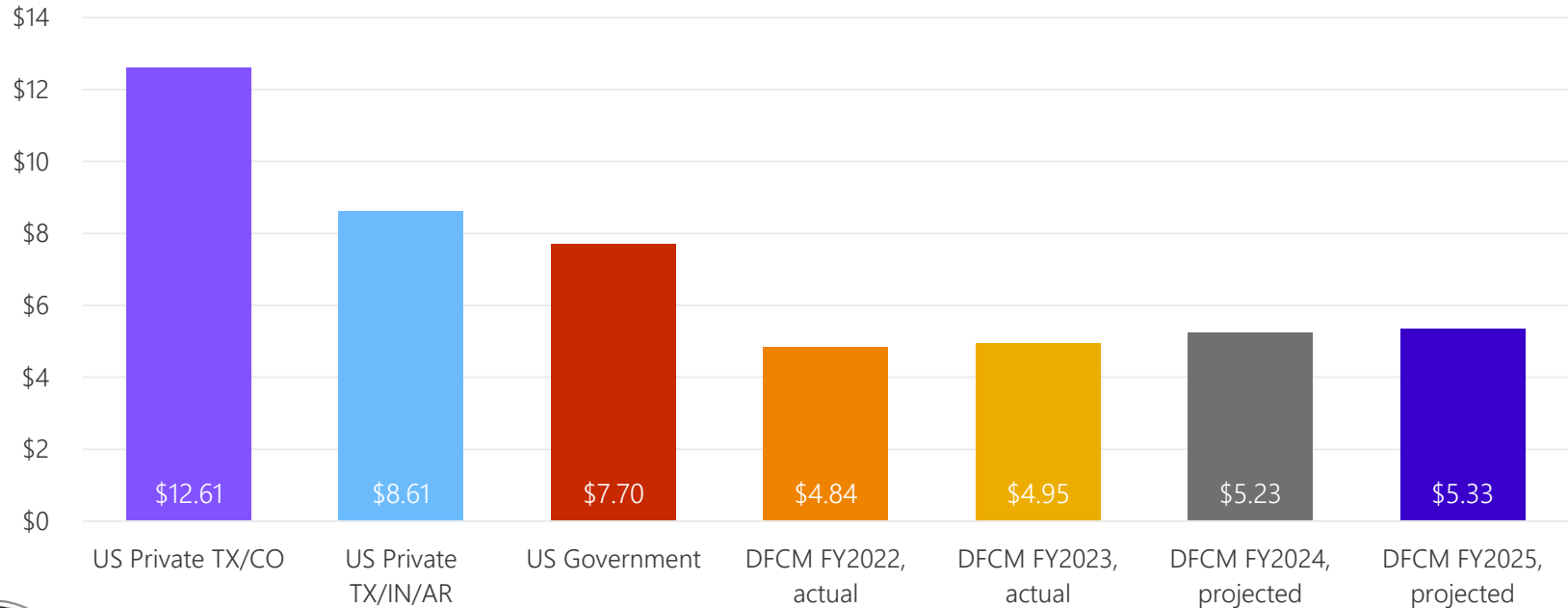
Division of Facilities Construction and Management



Andy Marr
Assistant Director
Facilities Management

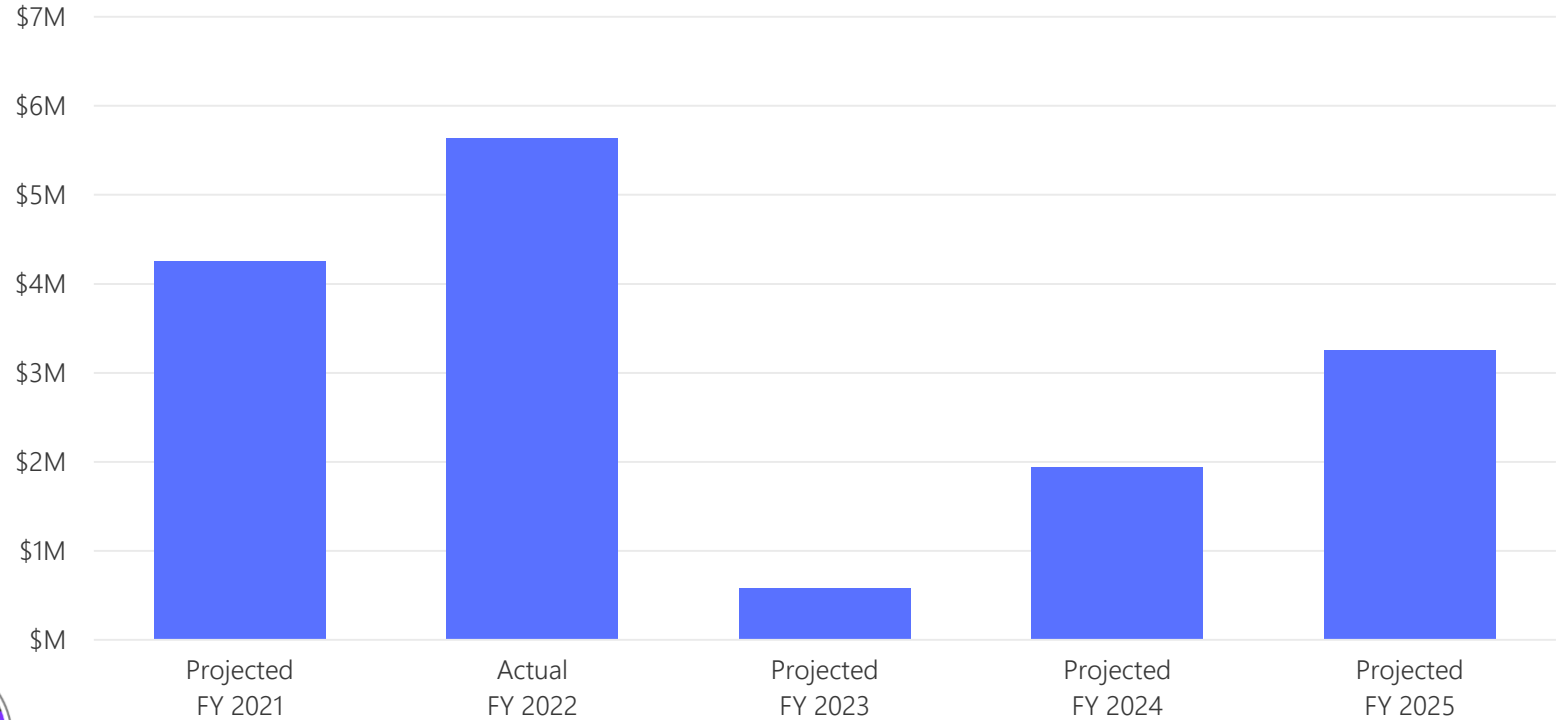
Cost Per Square Foot Comparison

Based on Institute of Real Estate Management (IREM) Data
Calendar Year 2022 Information

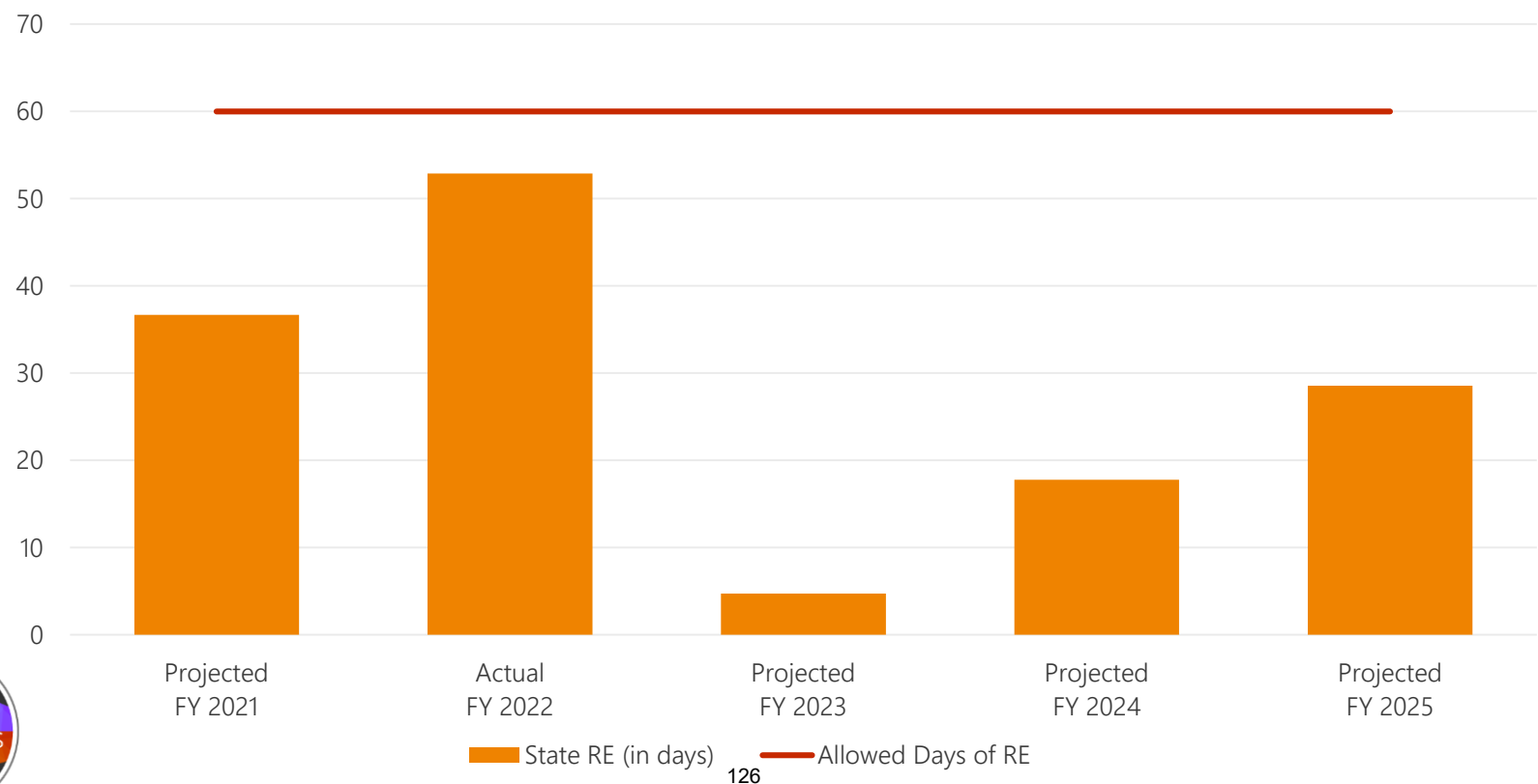


Note: We are using the Institute of Real Estate Management (IREM) for US Private and General Services Admin (GSA.gov) for Federal. IREM's report runs in the third quarter so we are using 2022 data.

Facilities Management Retained Earnings



Facilities Management Retained Earnings in Days



Cost Fluctuations In Major Impact Areas

Fiscal Years 2021 - 2023

	FY'21	FY'22	Δ (FY'23-FY'22)	Increase
Personnel	\$11,521,058	\$11,900,050	\$378,991	3.3%
Janitorial	\$6,637,840	\$7,339,651	\$701,810	10.6%
Snow Removal (Contracted)	\$242,954	\$238,951	\$(4,002)	-1.6%
Utilities	\$8,823,359	\$8,971,028	\$147,668	1.7%
Insurance	\$1,131,687	\$1,077,708	\$(53,978)	-4.8%
DTS	\$711,955	\$704,700	\$(7,254)	-1.0%
	\$29,068,855	\$30,232,091	\$1,163,235	

	FY'23	Δ (FY'23-FY'22)	Increase
	\$13,639,219	\$1,739,169	14.6%
	\$7,993,203	\$653,552	8.9%
	\$566,633	\$327,682	137.1%
	\$10,393,290	\$1,422,262	15.9%
	\$1,354,690	\$276,982	25.7%
	\$872,495	\$167,794	23.81%
	\$34,819,534	\$4,587,443	



Personnel Costs

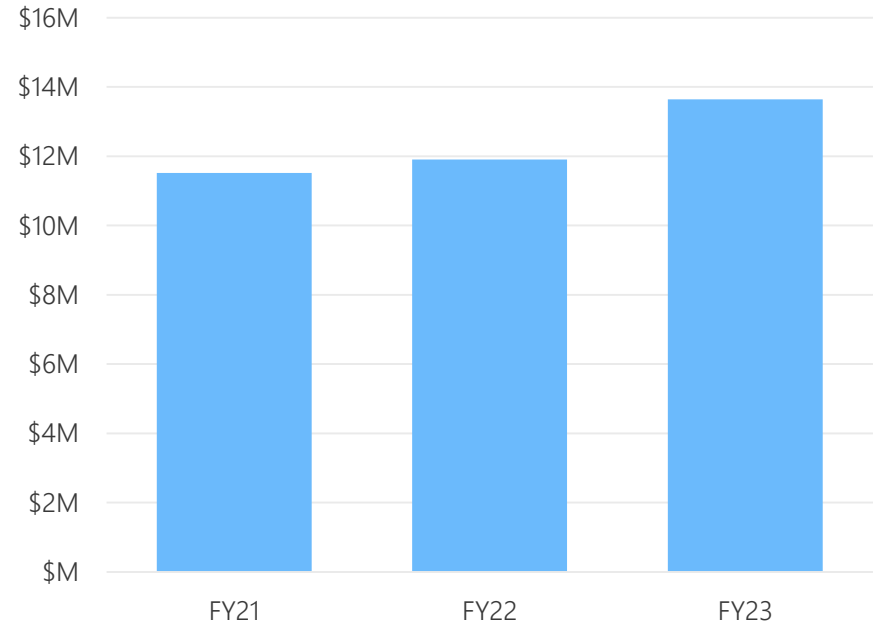
Fiscal Years 2021 - 2023

Compensation Increases

Overtime (\$550,959)

Snow Removal Stipend

14.6% Increase from FY22



Utility Costs

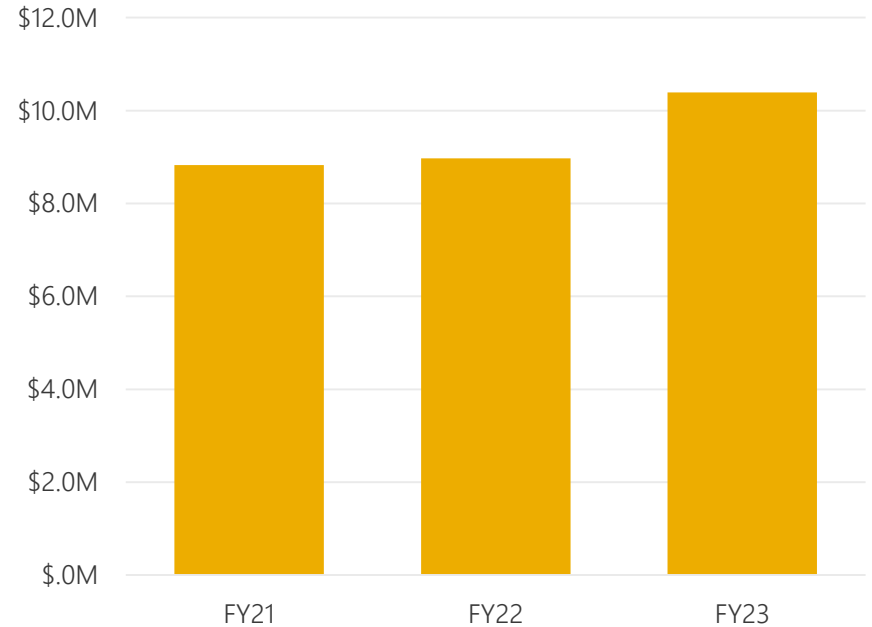
Fiscal Years 2021 - 2023

Summer Cooling Demand

Winter Temperature Duration

BP Contracts and Price Volatility

15.8% Increase from FY22



Contracted Snow Removal Costs

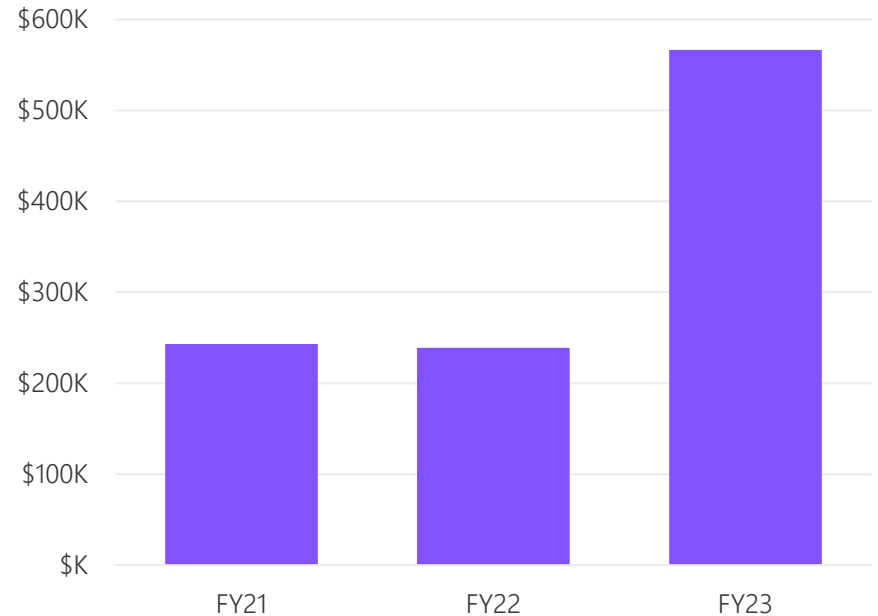
Fiscal Years 2021 - 2023

Record Snowfall

Statewide Extent

Fuel and Contractor Overtime

137.1% Increase from FY22



Rate Recommendation

FY 2025 Increase for Discussion

Approximate Build Date	ORG	Building	Agency	Requested Increase	Square Footage	FY24 sq.ft. cost	Proposed FY25 sq. ft. cost	Proposed Change %	Drivers	Last Increase	FY25 Cost
10/2010	1310	Richfield DNR	DNR/SITLA/AG	\$32,000.00	12,038	\$8.68	\$11.34	23%	Personnel	FY20	\$136,510.92
07/1999	1320	Cedar City Regional Center	DHHS	\$40,000.00	10,643	\$8.64	\$12.40	30%	Personnel	FY21	\$132,008.00
01/1998	1321	DWS Cedar City	DWS	\$50,000.00	14,804	\$6.31	\$9.69	35%	Personnel	FY21	\$143,461.00
07/2007	1330	Hurricane Highway Patrol	DPS/DOC	\$38,000.00	15,300	\$3.24	\$5.72	43%	Duration Since Last Increase, Aging Building, Personnel	FY17	\$87,572.00
07/1996	1357	DCFS Orem	DHHS/Orem City	\$25,000.00	23,280	\$5.19	\$6.26	17%	Personnel, Aging Building	FY19	\$145,792.00
12/2015	1378	Spanish Fork Ag Lab	Agriculture	\$15,000.00	3,900	\$13.00	\$16.85	23%	Personnel, Maintenance of Equipment	FY21	\$95,716.03
10/1999	1420	Murray Highway Patrol	DPS	\$135,000.00	27,160	\$5.22	\$10.19	49%	Duration Since Last Increase, Aging Building, Personnel	FY13	\$276,760.40

CONTINUED ON NEXT SLIDE



Rate Recommendation

FY 2025 Increase for Discussion

Approximate Build Date	ORG	Building	Agency	Requested Increase	Square Footage	FY24 sq.ft. cost	Proposed FY25 sq. ft. cost	Proposed Change %	Drivers	Last Increase	FY25 Cost
09/2001	1597	Vernal 8th District Court	Courts	\$45,000.00	33,331	\$7.46	\$8.81	15%	Duration Since Last Increase, Aging Building, Personnel	FY11	\$293,649.00
01/1993	1714	Layton Courts	Courts	\$60,000.00	20,025	\$5.29	\$8.28	36%	Personnel, Aging Building	FY21	\$165,896.00
09/2011	1725	Ogden Public Safety	DPS	\$20,000.00	10,693	\$8.60	\$10.47	18%	Personnel	FY20	\$111,964.00
07/2003	1752	Logan District Court	Courts	\$112,000.00	73,644	\$5.15	\$6.67	23%	Duration Since Last Increase, Aging Building, Personnel	FY16	\$491,267.00
07/2006	1754	DWS Logan	DWS	\$115,000.00	20,089	\$6.97	\$12.70	45%	Personnel	FY21	\$255,088.00
07/1996	1755	Brigham City Court	Courts	\$100,000.00	35,000	\$4.84	\$7.70	37%	Duration Since Last Increase, Aging Building, Personnel	FY08	\$269,400.00
TOTAL FROM BOTH SLIDES				\$787,000.00							



DFCM Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve rate adjustments for thirteen programs	Slide 77 - 78	\$787,000.00
Approve all other existing rates	2023 SB8 Lines 1906 - 2043	N/A



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2023 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Don L. Ipson

House Sponsor: Robert M. Spendlove

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT -FACILITIES MANAGEMENT

Box Elder Public Safety	71,705.00
Cultural & Community Engagement MSS	39,964.25
Garage-Groundskeeper III	58.50
Garage-Lead Journey Maintenance	68.93
Taylorsville State Office Building	3,159,056.00
SLC VA home	40,667.90
Garage-Groundskeeper I	41.10
Provo Courts/Terrace	1,320,997.88
DEQ Building	104,788.63
Unified Lab #2	865,836.54
Cedar City DNR	77,790.16
Ogden VA Nursing Home	52,945.37
Clearfield Warehouse C6 - Archives	157,693.20
Garage-Facilities Manager / Coord II	71.47
Spanish Fork Veterinary Lab	50,716.03

Enrolled Copy**S.B. 8**

1921	Utah Arts Collection	43,900.00
1922	West Jordan Courts	557,835.00
1923	Chase Home	17,428.00
1924	Clearfield Warehouse C7 - DNR/DPS	102,837.00
1925	Garage-Grounds Supervisor	50.45
1926	Garage-Journey Plumber	69.05
1927	Payson VA Nursing Home	189,105.70
1928	Utah State Office of Education	410,669.00
1929	Calvin Rampton Complex	1,602,863.00
1930	Garage-Journey Electrician	74.70
1931	Utah State Developmental Center	3,098,357.00
1932	Vernal DNR Regional	80,394.00
1933	Vernal Drivers License	36,055.00
1934	Department of Public Safety	
1935	DPS Crime Lab	42,000.00
1936	Cannon Health	860,515.00
1937	Garage-Electronics Resource Group	59.33
1938	Garage-Groundskeeper II	49.46
1939	Garage-Journey HVAC	70.28
1940	Lone Peak Forestry & Fire	45,820.65
1941	N UT Fire Dispatch Center	30,438.66
1942	DPS Drivers License	185,577.00
1943	Alcoholic Beverage Services Stores	2,514,930.00
1944	Garage-Journey Maintenance	65.28
1945	Ivins VA Nursing Home	134,064.39
1946	Utah State Tax Commission	970,200.00
1947	Vernal Juvenile Courts	40,256.00
1948	Veteran's Memorial Cemetery	69,504.00
1949	Work Force Services	
1950	DWS/DHS - 1385 South State	408,430.70
1951	Alcoholic Beverage Services Administration	954,951.92
1952	Brigham City Regional Center	573,808.00
1953	Garage-Maintenance Supervisor	69.98
1954	Price Public Safety	90,897.00
1955	Vernal 8th District Court	248,649.00
1956	Wasatch Courts	11,518.56
1957	DWS Administration	685,930.00

S.B. 8**Enrolled Copy**

1958	Archive Building	166,335.00
1959	Capitol Hill Complex	2,893,434.07
1960	Department of Government Operations Surplus Property	59,747.00
1961	Garage-Mechanic	47.66
1962	Juab County Court	76,798.00
1963	Ogden Juvenile Court	444,038.00
1964	Department of Public Safety	
1965	DPS Farmington Public Safety	100,425.00
1966	Work Force Services	
1967	DWS Call Center	200,317.00
1968	Brigham City Court	169,400.00
1969	Cedar City Courts	155,520.00
1970	Dixie Drivers License	72,928.00
1971	Fairpark Driver's License Division	61,571.00
1972	Garage-Administrative Staff	55.85
1973	Garage-Journey Boiler Operator	73.41
1974	Garage-Office Specialist	56.73
1975	Rio Grande Depot	244,431.35
1976	Human Services	
1977	DHS - Vernal	74,117.00
1978	Work Force Services	
1979	DWS Cedar City	93,461.00
1980	Adult Probation and Parole Freemont Office Building	223,375.00
1981	Cedar City Regional Center	92,008.00
1982	DCFS - Orem	120,792.00
1983	Division of Services for the Blind and Visually Impaired Training Housing	49,736.00
1984	Driver License West Valley	98,880.00
1985	Farmington 2nd District Courts	537,465.00
1986	Garage-Apprentice Maintenance	54.89
1987	Garage-Journey Carpenter	60.39
1988	Garage-Temp Groundskeeper	27.00
1989	Glendinning Fine Arts Center	43,691.00
1990	Governor's Residence	227,156.00
1991	Heber M. Wells	1,152,179.00
1992	Highland Regional Center	331,766.40
1993	Layton Court	105,896.00
1994	Logan 1st District Court	379,267.00

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1995	Moab Regional Center	142,533.00
1996	Murray Highway Patrol	141,738.00
1997	Natural Resources	745,072.00
1998	Natural Resources Price	124,323.00
1999	Natural Resources Richfield (Forestry)	104,508.14
2000	Navajo Trust Fund Administration	157,640.00
2001	Office of Rehabilitation Services	204,156.00
2002	Ogden Court	562,740.00
2003	Ogden Division of Motor Vehicles and Drivers License	91,964.00
2004	Ogden Juvenile Probation	211,134.00
2005	Ogden Radio Shop	16,434.00
2006	Ogden Regional Center	786,511.27
2007	Orem Public Safety	130,640.00
2008	Orem Region Three Department of Transportation	178,192.00
2009	Provo Juvenile Work Crew	74,164.77
2010	Provo Regional Center	839,011.10
2011	Public Safety Depot Ogden	34,822.00
2012	Richfield Court	161,535.68
2013	Richfield Dept. of Technology Services Center	39,000.00
2014	Richfield Regional Center	75,499.00
2015	Salt Lake Court	2,118,160.00
2016	Salt Lake Government Building #1	972,934.00
2017	Salt Lake Regional Center - 1950 West	250,492.00
2018	St. George Courts	600,353.00
2019	St. George DPS	49,572.00
2020	St. George Tax Commission	64,224.00
2021	State Library	221,121.80
2022	State Library State Mail	162,341.55
2023	State Library Visually Impaired	137,538.65
2024	Taylorsville BCI	185,250.00
2025	Taylorsville Center for the Deaf	166,141.60
2026	Tooele Courts	354,051.00
2027	Unified Lab	883,894.00
2028	Vernal Division of Services for People with Disabilities	31,330.00
2029	Human Services	
2030	DHS Clearfield East	127,306.00
2031	DHS Ogden - Academy Square	374,834.00

2032	Work Force Services	
2033	DWS Brigham City	62,804.00
2034	DWS Clearfield/Davis County	180,633.00
2035	DWS Logan	140,088.00
2036	DWS Metro Employment Center	252,776.00
2037	DWS Midvale	135,640.00
2038	DWS Ogden	203,748.00
2039	DWS Provo	195,970.00
2040	DWS Richfield	58,072.00
2041	DWS South County Employment Center	176,196.00
2042	DWS St. George	86,452.00
2043	DWS Vernal	73,702.00

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division of
**Facilities Construction
and Management**

Pro Forma Financial Statements
DFCM Facilities Maintenance

	FY 2022 <u>Actual</u>	FY 2023 <u>Preliminary</u>	FY 2024 <u>Forecast</u>	FY 2025 <u>Forecast</u>
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	8,084,296	2,925,332	2,925,332	2,925,333
ACCOUNTS RECEIVABLE	75,982	2,423	10,756	7,570
DUE FROM OTHER FUNDS	814,111	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	57,765	23,053	23,043	-
TOTAL CURRENT ASSETS	9,032,153	2,950,809	2,959,132	2,932,903
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	467,302	163,349	467,000	-
TOTAL OTHER ASSETS	467,302	163,349	467,000	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	666,808	753,324	1,088,908	1,113,908
INTANGIBLE ASSETS - SOFTWARE	120,000	120,000	120,000	120,000
ACCUMULATED DEPRECIATION	(734,771)	(767,735)	(777,214)	(980,665)
TOTAL CAPITAL ASSETS	52,037	105,589	431,694	253,243
TOTAL ASSETS	9,551,492	3,219,747	3,857,825	3,186,145
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	2,823,359	2,455,737	2,658,498	2,701,619
ACCRUED LIABILITIES	554,223	59,249	-	-
UNEARNED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	453,716	164,553	503,200	423,000
CONTRACTS NOTES PAYABLE - SHORT TERM	57,604	23,053	23,043	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	3,888,901	2,702,593	3,184,741	3,124,619
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	23,053	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	23,053	-	-	-
TOTAL LIABILITIES	3,911,954	2,702,593	3,184,741	3,124,619
CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS - DESIGNATED	150,000	150,000	150,000	150,000
RETAINED EARNINGS	5,489,538	367,154	2,374,766	3,691,284
TOTAL FUND EQUITY / NET ASSETS	5,639,538	517,154	2,524,766	3,841,283
TOTAL LIABILITIES & FUNDEQUITY / NET ASSETS	9,551,492	3,219,747	5,709,507	6,965,902
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	-	-	-	-
Rate Impact	-	-	-	-
TOTAL OPERATING REVENUES (after proposed rate impacts)	38,342,980	38,590,855	41,364,855	42,392,080
PERSONAL SERVICES (5101-5300)	11,900,050	13,698,469	14,179,172	15,096,856
TRAVEL EXPENSE (6001-6057)	28,355	31,349	31,888	21,475
CURRENT EXPENSE (6115-6296)(6407) (6730) (6753) (7901)	25,233,346	29,014,427	24,391,291	24,995,665
CURRENT EXPENSE - DATA PROCESSING (6500-6595 & 6467-6480)	704,409	872,495	511,080	710,796
DEPRECIATION EXPENSE (6792)	31,046	32,964	25,139	8,969
OTHER EXPENSES (SWCAP) (7520-7523)	163,091	147,526	218,340	241,840
TOTAL OPERATING EXPENSES	38,060,297	43,797,230	39,356,911	41,075,601
TOTAL OPERATING INCOME (LOSS)	282,683	(5,206,376)	2,007,944	1,316,479
GAIN (LOSS) ON SALE OF FIXED ASSETS (2777)	8,332	-	-	-
INTEREST INCOME (4584)	42	327	39	39
INTEREST EXPENSE (6264)	(5,471)	(2,850)	(371)	-
PROPERTY LEASES (2805)	-	-	-	-
FEDERAL GRANTS/SPECIAL GRANTS/COVID/CARES	-	-	-	-
NON-FEDERAL GRANTS (2934)	22,124	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT (7593)	(77,243)	-	-	-

OPERATING TRANSFERS IN (OUT) (8500)	(266,665)	-	-
NET INCOME (LOSS)	(36,199)	(5,208,899)	2,007,612
			1,316,518

CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	5,954,172	8,084,296	2,925,332	2,925,333
Total Cash from Sales	38,342,980	38,679,976	41,364,855	41,066,632
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources - Lease Payments (code 2805)	-	-	94,659	-
Other Sources - Interest Earnings	39	327	39	-
TOTAL SOURCES OF CASH	38,343,019	38,680,302	41,459,553	41,066,632
Cash Used for Operations	(36,137,894)	(43,764,266)	(41,384,553)	(41,066,632)
Payments for Capital Assets	(25,000)	(25,000)	(25,000)	-
State Appropriations	(50,000)	(50,000)	(50,000)	-
Other Uses - Federal Refund	-	-	-	-
TOTAL USES OF CASH	(36,212,894)	(43,839,266)	(41,459,553)	(41,066,632)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	8,084,296	2,925,332	2,925,333	2,925,332

Division of Fleet Operations

Rate Committee



Cory Weeks
Division Director
Fleet Operations

Internal Service Funds

- ▷ Motor Pool
- ▷ Fuel Network
- ▷ Transactions Team



Market Comparison

Market Comparison

In accordance with **Utah title 63A-9-401(1)(j)**:

... the Division of Fleet Operations shall "conduct an annual market analysis of proposed rates and fees, which analysis shall include a comparison of the division's rates and fees with the fees of other public or private sector providers where comparable services and rates are reasonably available."



Motor Pool Market Comparison

Daily Motorpool Rates SFY25

Vehicle Class	UTAH DFO	Colorado	Nevada	Oregon	Enterprise	Cheaper Option
Small Sedans	\$33.33	\$45.00	\$37.34	\$50.00	\$35.00	Utah DFO
Midsize Sedans	\$35.10	\$45.00	\$38.84	\$50.00	\$36.84	Utah DFO
Full-size Sedans	\$37.88	\$45.00	\$41.38	\$50.00	\$39.76	Utah DFO
Police Vehicles	N/A	N/A	N/A	N/A	N/A	N/A
Minivan	\$65.65	\$65.00	N/A	\$70.00	\$68.93	Colorado
SUV	\$86.86	\$70.00	N/A	\$70.00	\$91.20	Colorado and Oregon
Light Duty Truck	\$75.75	N/A	N/A	\$70.00	\$79.54	Oregon



Vehicle M&R Market Comparison

Maintenance and Repair Costs Per Mile Rate Comparisons FY25

Vehicle Class	UTAH DFO	Colorado	Oregon	North Carolina	Nevada	California	ARI	Wheels Inc.	Enterprise	Cheaper Option
	<i>(Fuel not included in M&R cpm)</i>			<i>(Fuel cost, as part of the rate, is not known)</i>						
Small Sedans	\$0.08	\$0.09	\$0.12	\$0.23	\$0.19	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	Included in Rental Rate of \$35.00/Day	Utah DFO
Midsize Sedans	\$0.08	\$0.09	\$0.25	\$0.26	\$0.20	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	Included in Rental Rate of \$36.84/Day	Utah DFO
Full-size Sedans	\$0.08	\$0.09	\$0.12	\$0.27	\$0.21	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	Included in Rental Rate of \$39.76/Day	Utah DFO
Emergency Sedans	\$0.15	\$0.17	\$0.12	\$0.34	\$0.21	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	N/A	Oregon
Minivan	\$0.08	\$0.14	\$0.19	\$0.35	\$0.22	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	Included in Rental Rate of \$68.93/Day	Utah DFO
SUV	\$0.08	\$0.10	\$0.09	\$0.49	\$0.22	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	Included in Rental Rate of \$91.20/Day	Utah DFO
Light Duty Truck	\$0.08	\$0.20	\$0.11	\$0.36	\$0.22	\$0.10 per mile +1.80% of vehicle's total monthly expense	Actual Cost + Fee/vehicle (\$7.00+/month)	Actual Cost + Monthly Fee/vehicle	Included in Rental Rate of \$79.54/Day	Utah DFO



Fuel Network Market Comparison

*All Comparisons assume no excise tax		Per Gallon	Total Cost	Net Savings (LOSS)
Fuel Network vs.		3.20	27,692,039.16	
	Street Price	3.48	30,080,477.54	2,388,438.38
	WEX Fuel Card	3.44	29,785,297.71	2,093,258.55
	Sinclair Fuel Card	3.44	29,734,327.05	2,042,287.89
	US Bank Purchase Card	3.41	29,506,516.76	1,814,477.60
Retail Rate v.		3.63	30,612,171.55	
	Street Price	3.48	29,345,810.34	(1,266,361.21)
	WEX Fuel Card	3.44	29,057,839.80	(1,554,331.74)
	Sinclair Fuel Card	3.44	29,008,114.02	(1,604,057.53)
	US Bank Purchase Card	3.41	28,785,867.63	(1,826,303.92)
Net Difference				
	Street Price			\$ 1,122,077.17
	WEX Fuel Card			\$ 538,926.80
	Sinclair Fuel Card			\$ 438,230.36
	US Bank Purchase Card			\$ (11,826.32)

*As of May 2, 2023



Rate Changes



FY25 DFO Proposed Rate Adjustments

Motorpool

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Admin – DGO Managed	\$42.00	\$36.00	-\$6.00	-14.29%	Per Vehicle/Month
Admin – Agency Owned	\$0.00	\$14.00	\$14.00	100.00%	Per Vehicle/Month
Maintenance & Repair (refer to Grid)	N/A	N/A	N/A	N/A	Refer to Grid
Vehicle Service Center Call Rate	\$7.50	\$8.00	\$0.50	0.06%	Per Work Order
Surplus Vehicle Cleaning Detail	\$40.00	Actual Cost	N/A	N/A	Per Detailing

Fuel Network

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Fuel @ Retail Sites	\$0.18	\$0.15	-\$0.03	-0.20%	Per Gallon

Transactions

Rate Name	FY24 Current Rate	FY25 Proposed Rate	Dollar Change	% Change	Units
Transaction Processing	\$46.00	\$65.00	\$19.00	41.30%	Per Hour (Non-DGO)



Motor Pool

- ▷ **Change to Admin Rate.**

Currently charging \$42 per vehicle per month on full leases. Our team is noticing we are spending significant admin time supporting agencies and vehicles that do not pay the admin rate. Proposing \$36 admin rate for full and \$14 admin rate on other vehicles.

- ▷ **Changes to Mileage Rates.**

Annual adjustments (next slide), addressing cost of inflation for maintenance and repairs for vehicles.

- ▷ **Change Vehicle Detailing** when turned in to pass-through



Mileage Rate Table

Category	Code	SFY24 Actual	FY25 Proposal	Est Rev/Mile w/FY25 Proposal and FY23 Mileage
Heavy Duty On Road	8000	\$ 0.50	\$ 0.50	\$ 35,456.00
Heavy Duty Off Road	8001	\$ 0.80	\$ 0.95	\$ 71,889.67
Motorcycle	8002	\$ 0.45	\$ 0.48	\$ 61,557.12
Police Pursuit	8003	\$ 0.13	\$ 0.15	\$ 2,551,344.60
Bus	8004	\$ 0.16	\$ 0.23	\$ 38,416.44
Light Duty Off Road	8005	\$ 0.08	\$ 0.10	\$ 600,460.00
Light Duty On Road	8006	\$ 0.07	\$ 0.08	\$ 1,857,932.05
AR	8007	\$ 0.21	\$ 0.30	\$ 404,014.00
Medium Duty On Road	8010	\$ 0.15	\$ 0.19	\$ 204,255.57
Medium Duty Off Road	8011	\$ 0.26	\$ 0.28	\$ 398,489.28



Fuel Network

- ▶ **Retail Fuel Site Rate:** 3 cent reduction to 15 cents per gallon.
- ▶ Usage is nearly 50/50 state and retail fuel
- ▶ Cost recovery is more accurately 29 cents per gallon at state and 14 cents at retail, but we are shifting 1 penny per gallon to retail as part of our need to reduce costs at fuel sites and to support state emergency services.
- ▶ Factors for paying down 700k of debt to general fund.



Transactions Team

- ▷ Proposing adjustment from \$46 to \$65 per hour rate.
- ▷ Accounts for costs due to targeted increase and adjusts because we will have drained retained earnings (as planned) ahead of consolidation.
- ▷ Will only affect non-GovOps customers, because effective FY24, will move back to an internal cost allocation method for GovOps divisions.



Rate Committee Actions

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve Motor Pool Admin Rate for managed vehicles	Slide 88	\$(352,512)
Approve Motor Pool Admin Rate for owned vehicles	Slide 88	\$560,112
Approve table for M&R Rates	Slide 90	\$926,635
Approve Vehicle Service Center Rate	Slide 88	\$1,110
Approve Vehicle Detailing Rate	Slide 88	\$0
Approve Retail Fuel Rate	Slide 88	\$(266,522)
Approve Transactions Team Hourly Rate	Slide 88	\$0
Approve all other existing rates	SB0008, Lines 2060-2103	



Approve all other existing rates	SB0008, Lines 2060-2103	
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**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2023 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Don L. Ipson

House Sponsor: Robert M. Spendlove

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

DIVISION OF FLEET OPERATIONS

ISF - Fuel Network

State-Owned Sites Markup on Fuel (per gallon)	0.28
Retail Sites Markup on Fuel (per gallon)	0.18
Percentage of Transaction Value on Non-fuel Purchases	3.0%
EPA Compliance Monitoring (per month)	100.00
Service Rate (per hour)	70.00
Materials Rate	Actual cost
Petroleum Storage Tank Trust Fund Rate	Actual cost

2069	Accounts receivable late fee	
2070	Past 30 Days	5% of balance
2071	Past 60 Days	10% of balance
2072	Past 90 Days	15% of balance
2073	ISF - Motor Pool	
2074	Lease Rate (per month, per vehicle)	See formula
2075	Contract price divided by current life cycle.	
2076	Mileage	See formula
2077	Maintenance and repair costs for a particular vehicle/use type, divided by	
2078	total miles for that vehicle/use type	
2079	Management Information System (per month each vehicle)	4.00
2080	Administrative Rate	42.00
2081	Daily Pool Rates - Actual Cost From Vendor Contract	Actual Cost
2082	Short Term Used Vehicle Lease	155.02
2083	Commercial Equipment Rental	Cost plus \$12 Fee
2084	Telematics GPS Tracking	Actual cost
2085	Accident Deductible (per accident)	Actual cost
2086	Fuel Pass-through (per gallons)	Actual cost
2087	Additional Management	
2088	Service and Research	50.00
2089	Vehicle Complaint Processing (per occurrence)	20.00
2090	Operator Negligence and Vehicle Abuse (per occurrence)	Varies
2091	Vehicle Service Center (per occurrence each vehicle)	7.50
2092	Vehicle Feature and Miscellaneous Equipment Upgrade	Actual cost
2093	Vehicle Detail Cleaning Service	40.00
2094	Accounts receivable late fee	
2095	Past 30-days	5% of balance
2096	Past 60-days	10% of balance
2097	Past 90-days	15% of balance
2098	Statutory Maintenance Non-Compliance	
2099	10 Days Late (per vehicle per month)	100.00
2100	20 Days Late (per vehicle per month)	200.00
2101	30+ Days Late (per vehicle per month)	300.00
2102	Transactions Group	
2103	Transactions Rate (per hour)	46.00



Pro Forma Financial Statements

Motor Pool

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	41,980	38,528	50,000	50,000
DUE FROM OTHER FUNDS	1,855,576	2,000,000	2,000,000	2,000,000
INVENTORIES	-	-	-	-
PREPAID EXPENSES	1,577	3,370	2,000	2,000
TOTAL CURRENT ASSETS	1,899,133	2,041,898	2,052,000	2,052,000
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS				
VEHICLES	135,431,934	156,563,498	172,563,498	184,563,498
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	489,007	678,611	678,611	678,611
ACCUMULATED DEPRECIATION	(69,541,778)	(77,628,101)	(82,628,101)	(86,628,101)
TOTAL CAPITAL ASSETS	66,552,643	79,787,488	90,787,488	98,787,488
TOTAL ASSETS	68,451,776	81,829,386	92,839,488	100,839,488
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	430,334	1,290,096	500,000	500,000
ACCRUED LIABILITIES	2,550,781	1,035,668	1,035,668	1,035,668
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	8,814,410	14,576,120	15,204,926	15,204,926
DUE TO OTHER FUNDS	297	5,000	5,000	5,000
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	3,192,089	2,500,000	2,000,000	1,500,000
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	14,987,911	19,406,884	18,745,594	18,245,594
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	1,941,023	1,600,000	1,300,000	1,000,000
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	9,486,266	22,271,269	31,202,454
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	1,941,023	11,086,266	23,571,269	32,202,454
TOTAL LIABILITIES	16,928,934	30,493,150	42,316,863	50,448,048
CONTRIBUTED CAPITAL	46,699,103	47,705,973	48,905,973	50,105,973
RETAINED EARNINGS - STATE ONLY	6,989,233	6,989,233	6,989,233	6,989,233
RETAINED EARNINGS - DESIGNATED	1,341,169	1,341,169	1,341,169	1,341,169
RETAINED EARNINGS	(3,506,663)	(4,700,139)	(6,713,750)	(8,044,935)
TOTAL FUND EQUITY / NET ASSETS	51,522,842	51,336,236	50,522,625	50,391,440
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	68,451,776	81,829,386	92,839,488	100,839,488

INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	22,222,769	22,966,613	23,421,233	23,421,233
Rate Impact				1,135,346
TOTAL OPERATING REVENUES (after proposed rate impacts)	22,222,769	22,966,613	23,421,233	24,556,579
PERSONAL SERVICES	1,358,375	1,385,791	1,842,927	1,940,797
TRAVEL EXPENSE	4,411	10,970	11,299	11,638
CURRENT EXPENSE	7,757,913	12,133,685	11,833,685	11,533,685
CURRENT EXPENSE - DATA PROCESSING	366,565	127,909	131,746	135,698
DEPRECIATION EXPENSE	15,565,522	11,977,257	12,576,120	13,204,926
OTHER EXPENSES	360,306	408,434	439,067	461,020
TOTAL OPERATING EXPENSES	25,413,092	26,044,046	26,834,844	27,287,764
TOTAL OPERATING INCOME (LOSS)	(3,190,323)	(3,077,433)	(3,413,611)	(2,731,185)
GAIN (LOSS) ON SALE OF FIXED ASSETS	1,170,973	954,614	800,000	800,000
OTHER INCOME	570,735	929,342	600,000	600,000

INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(1,448,615)	(1,193,477)	(2,013,611)	(1,331,185)

CASH FLOW STATEMENT

BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(11,531,823)	(8,814,410)	(24,062,386)	(37,476,195)
Total Cash from Sales	21,939,837	23,107,585	23,432,705	24,556,579
Capital Asset Disposal Proceeds	2,571,373	2,003,843	2,000,000	2,000,000
Federal Grants	-	-	-	-
State Appropriations (snowplows)	-	-	-	-
Fleet Expansion	1,594,895	1,006,870	1,200,000	1,200,000
TOTAL SOURCES OF CASH	26,106,105	26,118,298	26,632,705	27,756,579
Cash Used for Operations	(11,708,821)	(14,777,463)	(15,046,514)	(14,687,764)
Payments for Capital Assets	(11,679,871)	(26,588,811)	(25,000,000)	(22,000,000)
State Appropriations (snowplows)	-	-	-	-
Other Uses (transfer for SLCC site)	-	-	-	-
Other Uses (federal retained earnings refund)	-	-	-	-
TOTAL USES OF CASH	(23,388,692)	(41,366,274)	(40,046,514)	(36,687,764)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(8,814,410)	(24,062,386)	(37,476,195)	(46,407,380)



division of
**Fleet
Operations**

Pro Forma Financial State
Fuel N

FY 2022
Actual

FY 2023
Preliminary

FY 2024
Forecast

BALANCE SHEET

ASSETS

CASH & CASH EQUIVALENTS	-	-	-
ACCOUNTS RECEIVABLE	5,669,455	4,767,924	4,767,924
DUE FROM OTHER FUNDS	2,254,684	2,000,000	2,000,000
INVENTORIES	3,051,115	2,926,582	2,926,582
PREPAID EXPENSES	3,259	3,634	
TOTAL CURRENT ASSETS	10,978,513	9,698,140	9,694,506

REAL PROPERTY HELD FOR RESALE	-	-	-
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-
TOTAL OTHER ASSETS	-	-	-

LAND / LAND IMPROVEMENTS	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-
BUILDINGS AND IMPROVEMENTS	19,167	19,167	19,167
MACHINERY AND EQUIPMENT	9,290,339	9,691,644	10,091,644
ACCUMULATED DEPRECIATION	(4,431,189)	(4,669,893)	(5,008,885)
TOTAL CAPITAL ASSETS	4,878,317	5,040,918	5,101,926

TOTAL ASSETS	15,856,830	14,739,058	14,796,432
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LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	4,033,230	3,435,949	3,435,949
ACCRUED LIABILITIES	57,239	-	-
DEFERRED REVENUE	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	2,083,144	4,442,093	2,037,175
DUE TO OTHER FUNDS	5,741	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-
TOTAL CURRENT LIABILITIES	6,179,354	7,878,042	5,473,124

REVENUE BONDS - LONG TERM	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	5,703,600	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-
TOTAL LONG-TERM LIABILITIES	5,703,600	-	-

TOTAL LIABILITIES	11,882,954	7,878,042	5,473,124
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CONTRIBUTED CAPITAL	7,370,911	7,370,911	7,370,911
RETAINED EARNINGS	(3,397,035)	(509,895)	1,952,397
TOTAL FUND EQUITY / NET ASSETS	3,973,876	6,861,016	9,323,308

TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	15,856,830	14,739,058	14,796,432
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INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	61,642,045	66,396,617	66,219,241
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Rate Impact

TOTAL OPERATING REVENUES (after proposed rate impacts)	61,642,045	66,396,617	66,219,241
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PERSONAL SERVICES	816,041	786,061	923,016
TRAVEL EXPENSE	3,696	12,014	12,500
CURRENT EXPENSE	59,484,849	61,389,593	61,489,593
CURRENT EXPENSE - DATA PROCESSING	553,451	615,647	634,116
DEPRECIATION EXPENSE	648,452	288,992	338,992
OTHER EXPENSES	349,837	333,704	358,732
TOTAL OPERATING EXPENSES	61,856,326	63,426,011	63,756,949

TOTAL OPERATING INCOME (LOSS)	(214,281)	2,970,606	2,462,292
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GAIN (LOSS) ON SALE OF FIXED ASSETS	-	(70,466)	-
GAIN (LOSS) ON SALE OF ASSETS - SLCC LEAK	-	-	-
INTEREST INCOME	-	-	-
INTEREST EXPENSE	-	-	-
FEDERAL GRANTS	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-
OPERATING TRANSFERS IN (OUT)	-	(13,000)	-
NET INCOME (LOSS)	(214,281)	2,887,140	2,462,292

CASH FLOW STATEMENT			
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(6,981,497)	(7,786,744)	(4,442,093)
Total Cash from Sales	62,733,302	66,017,400	66,219,241
Capital Asset Disposal Proceeds	-	-	-
Federal Grants	-	-	-
State Appropriations	266,014	-	-
2021 SB0003	21,000	-	-
Other Sources(FY21 SLCC site from Motor Pool fund)	-	-	-
TOTAL SOURCES OF CASH	63,020,316	66,017,400	66,219,241
Cash Used for Operations	(63,496,585)	(62,150,689)	(63,414,323)
Payments for Capital Assets	(328,978)	(522,060)	(400,000)
State Appropriations	-	-	-
Other Uses	-	-	-
TOTAL USES OF CASH	(63,825,563)	(62,672,749)	(63,814,323)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	(7,786,744)	(4,442,093)	(2,037,175)



Pro Forma Financial Sta Fleet Administ

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast
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BALANCE SHEET

ASSETS			
CASH & CASH EQUIVALENTS	59,213	50,347	50,347
ACCOUNTS RECEIVABLE	-	-	-
DUE FROM OTHER FUNDS	-	-	-
INVENTORIES	-	-	-
PREPAID EXPENSES	648	574	574
TOTAL CURRENT ASSETS	59,861	50,921	50,921
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-
TOTAL OTHER ASSETS	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-
MACHINERY AND EQUIPMENT	-	-	-
ACCUMULATED DEPRECIATION	-	-	-
TOTAL CAPITAL ASSETS	-	-	-
TOTAL ASSETS	59,861	50,921	50,921
LIABILITIES & FUND EQUITY			
VOUCHERS PAYABLE	18,228	9,393	9,393
ACCRUED LIABILITIES	40	-	-
DEFERRED REVENUE	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-
DUE TO OTHER FUNDS	64	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-
TOTAL CURRENT LIABILITIES	18,332	9,393	9,393
REVENUE BONDS - LONG TERM	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-
TOTAL LIABILITIES	18,332	9,393	9,393
CONTRIBUTED CAPITAL	35,169	35,169	35,169
RETAINED EARNINGS	6,359	6,359	6,359
TOTAL FUND EQUITY / NET ASSETS	41,528	41,528	41,528
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	59,860	50,921	50,921

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	-	-	-
Rate impact			
TOTAL OPERATING REVENUES (after proposed rate impacts)	-	-	-
PERSONAL SERVICES	277,108	510,110	548,368
TRAVEL EXPENSE	663	4,552	4,689
CURRENT EXPENSE	83,817	35,084	36,137
CURRENT EXPENSE - DATA PROCESSING	21,042	32,816	33,800
DEPRECIATION EXPENSE	-	-	-
OTHER EXPENSES	(380,535)	(582,562)	(622,994)
TOTAL OPERATING EXPENSES	2,095	-	-
TOTAL OPERATING INCOME (LOSS)	(2,095)	-	-
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-
INTEREST INCOME	-	-	-
INTEREST EXPENSE	-	-	-
FEDERAL GRANTS	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-
NET INCOME (LOSS)	(2,095)	-	-

CASH FLOW STATEMENT			
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	63,431	59,213	50,348
Total Cash from Sales	-	-	-
Capital Asset Disposal Proceeds	-	-	-
Federal Grants	-	-	-
State Appropriations	-	-	-
Other Sources	-	-	-
TOTAL SOURCES OF CASH	-	-	-
Cash Used for Operations	(4,218)	(8,865)	-
Payments for Capital Assets	-	-	-
State Appropriations	-	-	-
Other Uses	-	-	-
TOTAL USES OF CASH	(4,218)	(8,865)	-
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	59,213	50,348	50,348



division of
**Fleet
Operations**

Pro Forma Financial Statements
Transactions Team

FY 2022
Actual

FY 2023
Preliminary

FY 2024
Forecast

FY 2025
Forecast

BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	105,581	54,589	54,589	54,589
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	2,944	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	-	-	-
TOTAL CURRENT ASSETS	108,525	54,589	54,589	54,589
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	108,525	54,589	54,589	54,589
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	52,777	31,109	31,109	31,109
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	112	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	52,889	31,109	31,109	31,109
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	52,889	31,109	31,109	31,109
CONTRIBUTED CAPITAL				
RETAINED EARNINGS	55,636	23,480	23,480	23,480
TOTAL FUND EQUITY / NET ASSETS	55,636	23,480	23,480	23,480
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	108,525	54,589	54,589	54,589

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	479,527	410,695	473,857	507,022
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	479,527	410,695	473,857	507,022
PERSONAL SERVICES	434,558	392,331	421,756	453,388
TRAVEL EXPENSE	1,157	907	1,000	1,000
CURRENT EXPENSE	10,785	8,781	9,044	9,315
CURRENT EXPENSE - DATA PROCESSING	30,890	38,513	39,668	40,858
DEPRECIATION EXPENSE	-	-	-	-
OTHER EXPENSES	22,489	2,319	2,389	2,461
TOTAL OPERATING EXPENSES	499,879	442,851	473,857	507,022
TOTAL OPERATING INCOME (LOSS)	(20,352)	(32,156)	-	-
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	(20,352)	(32,156)	-	-

CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	109,655	105,581	54,589	54,589
Total Cash from Sales	465,037	407,751	473,857	507,022
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	465,037	407,751	473,857	507,022
Cash Used for Operations	(469,111)	(458,743)	(473,857)	(507,022)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(469,111)	(458,743)	(473,857)	(507,022)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	105,581	54,589	54,589	54,589

Division of Purchasing & General Services



Windy Aphayrath
Division Director
Purchasing and General Services

Division of Purchasing & General Services

Is made up of:

- ▷ Cooperative Contracts
- ▷ State/Federal Surplus Property
- ▷ Print Services
- ▷ Mail and Distribution Services



Cooperative Contracts: Performance Metrics

S.B. 8 (2023)

Average
Discount on
Cooperative
Contracts

Actual
28.04%

Target: 40%

Total Number of
Cooperative
Contracts

Actual
1,235

Target: 1000

Total Spend on
Cooperative
Contracts

Actual
\$894.1
Million

Target: \$700
Million



Cooperative Contracts: Rate Structure

FY2023 Rate Structure

1%

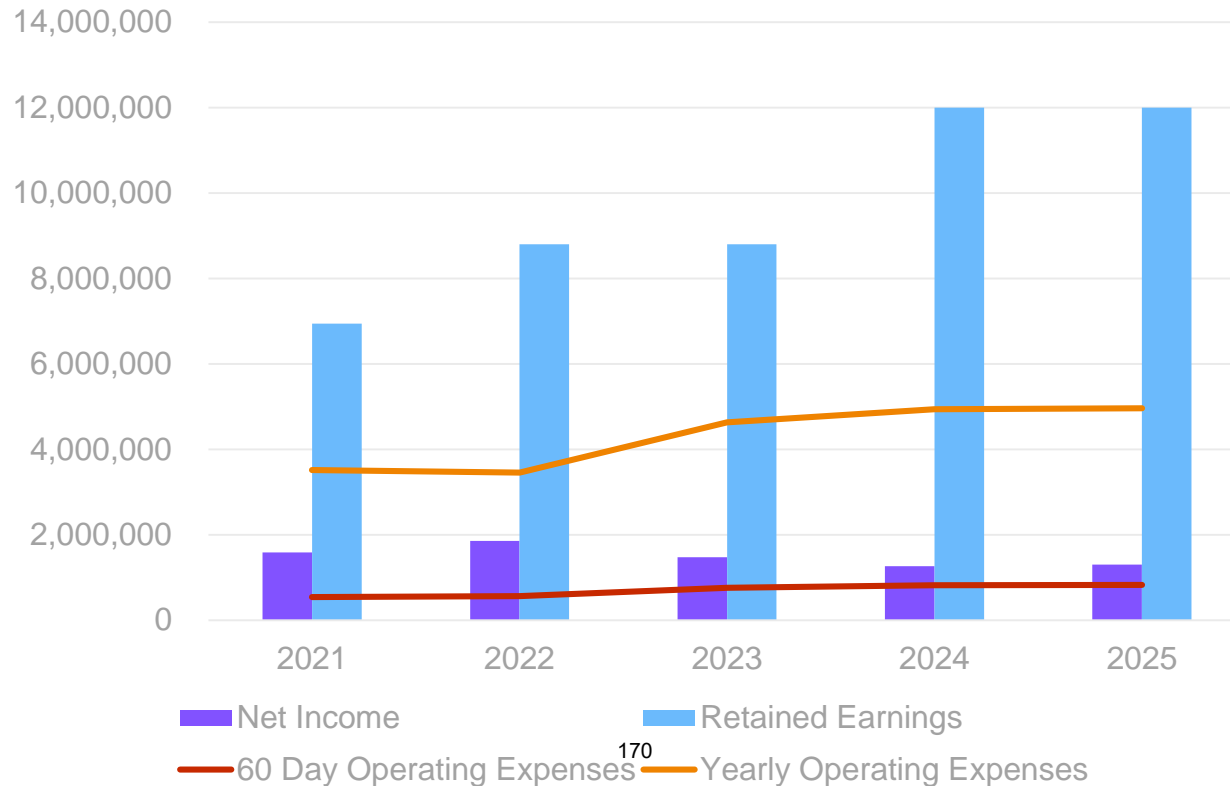
Maximum
approved fee

.25%

Average
administrative
fee charged

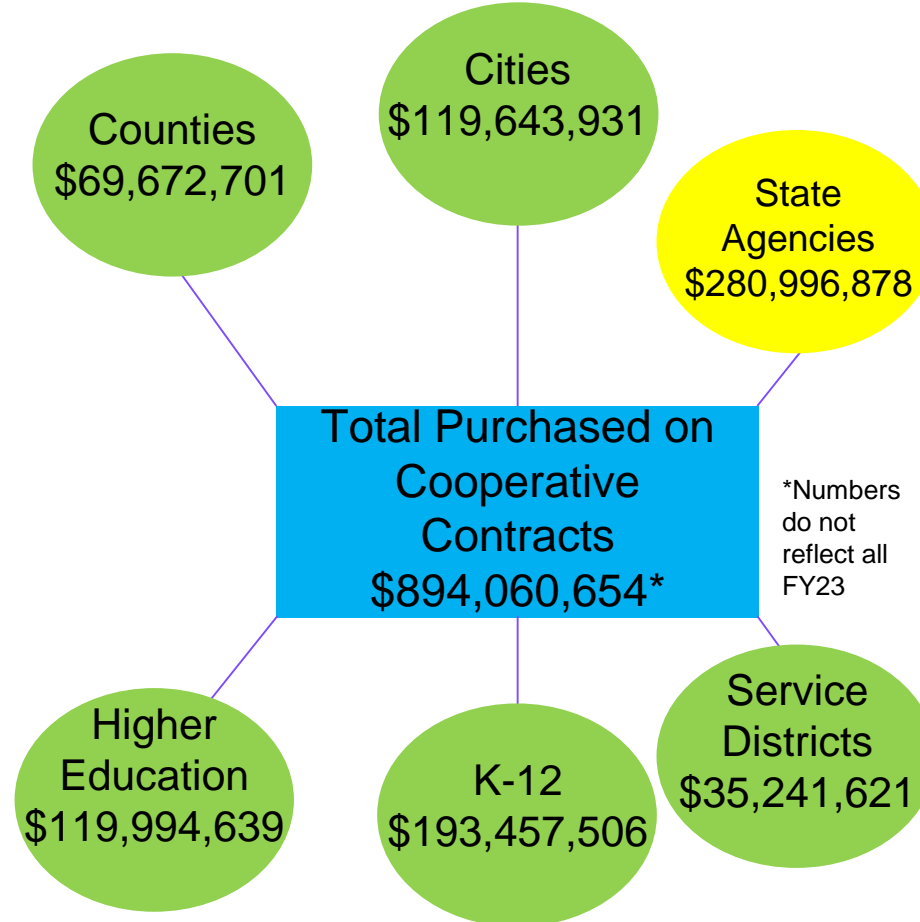


Cooperative Contracts: Retained Earnings, Net Income, and Operating Capital



Cooperative Contracts: Retained Earning Justification

A higher-than-normal retained earnings balance is needed to keep the cooperative contracting program functioning in the event of an economic downturn. Because so many state and non-state public entities are reliant on the use of state contracts, sufficient reserves must be maintained.



Cooperative Contracts Program: Rates

Rate
Recommendation
No change to current
rate structure



State/Federal Surplus Property Programs

FY 2023



\$3,242,275
Returned to
agencies through
the state surplus
program



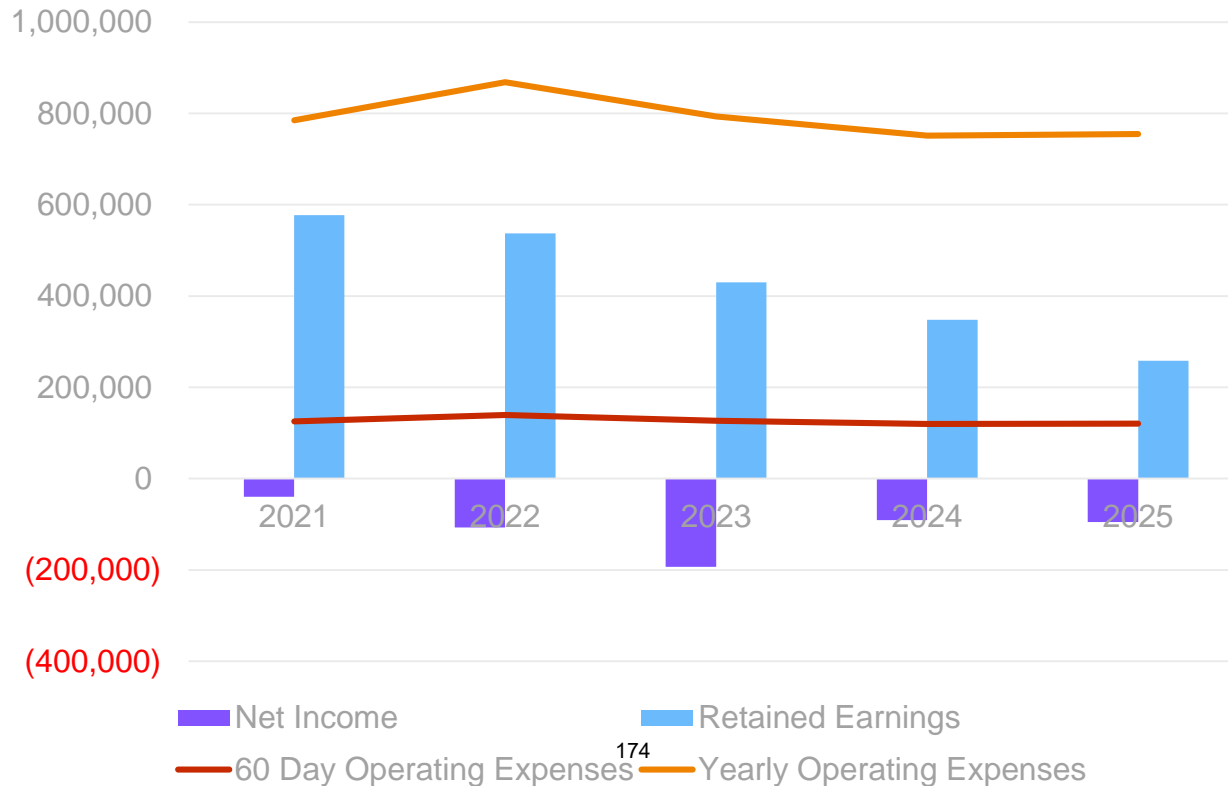
\$724,660
Saved Utah law
enforcement
agencies through
the 1033
¹⁷³
program



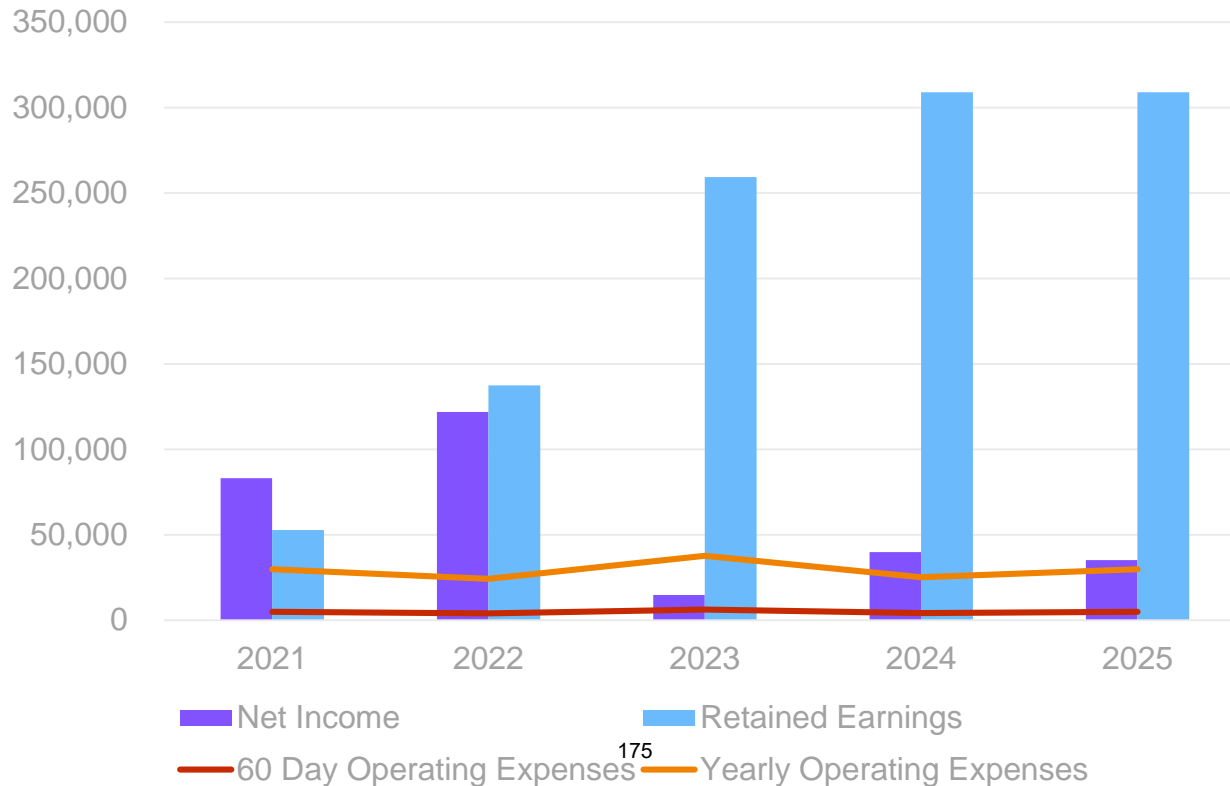
\$758,992
saved Utah
governmental
agencies through
the Federal
Donation
Program



State Surplus: Retained Earnings, Net Income, and Operating Capital



Federal Surplus: Retained Earnings, Net Income, and Operating Capital



State/Federal Surplus Property Programs: Rates

Rate Recommendation

Rate	Current	Proposed	Notes
Unique Property Processing Fee	\$0	Minimum \$25	Includes donations Correlates with federal
Electronic/Hazardous Waste	Actual	Actual Cost + 10%	E-waste handled on-site only
Defaulted Auction Bids	10% of Sales Price	10% of Sales Price / minimum \$25	
Service Rates	Mileage	Mileage + Labor	Labor proposed as blended hourly rate
Processing Rates	On-site – 7% Net Sale Online non-vehicle – 50% Net Sale	On-site – 7% Net Sale / \$25 minimum Online non-vehicle – 50% Net Sale / \$10 minimum	Minimum addresses administrative overhead
Disposal Rate	N/A	Actual cost + 10% dumpster fee	Move to the new building will increase disposal needs



Print Services Program: Copier Lease Program and State Copy Center

Copier Lease
Program

27,096,688
impressions

Copier Lease
Program

1098 copiers
in the
program

State Copy
Center

5,317,554*
impressions

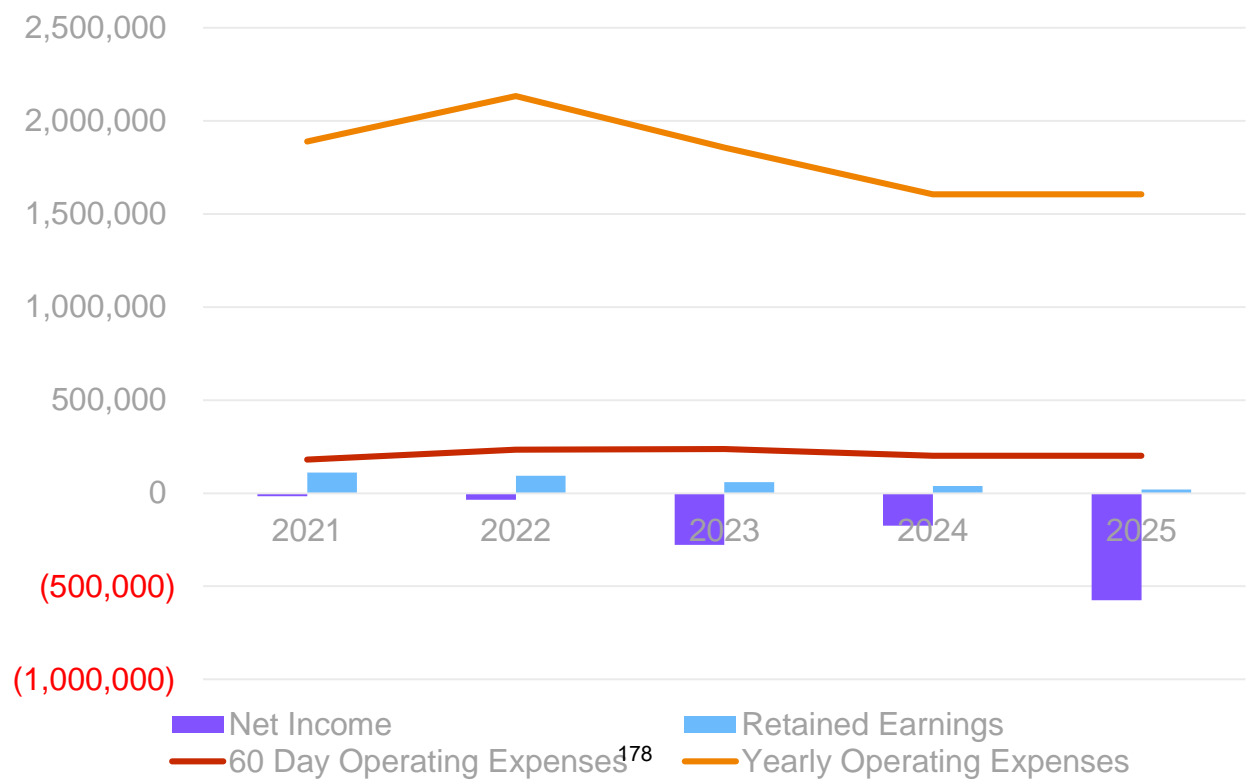
State Copy
Center

Managed by
Xerox for
copies not
sent to UCI



*Higher volumes due to UCI move

Print Services: Retained Earnings, Net Income, and Operating Capital



Print Services Program: Rates

Rate Recommendation

- No change to current rate structure
- Copier Lease program – end of life:
phased sunset



Mail and Distribution Services Program

FY 2023



\$1,955,398 cost
avoidance by
State Mail for
processing mail
for USPS



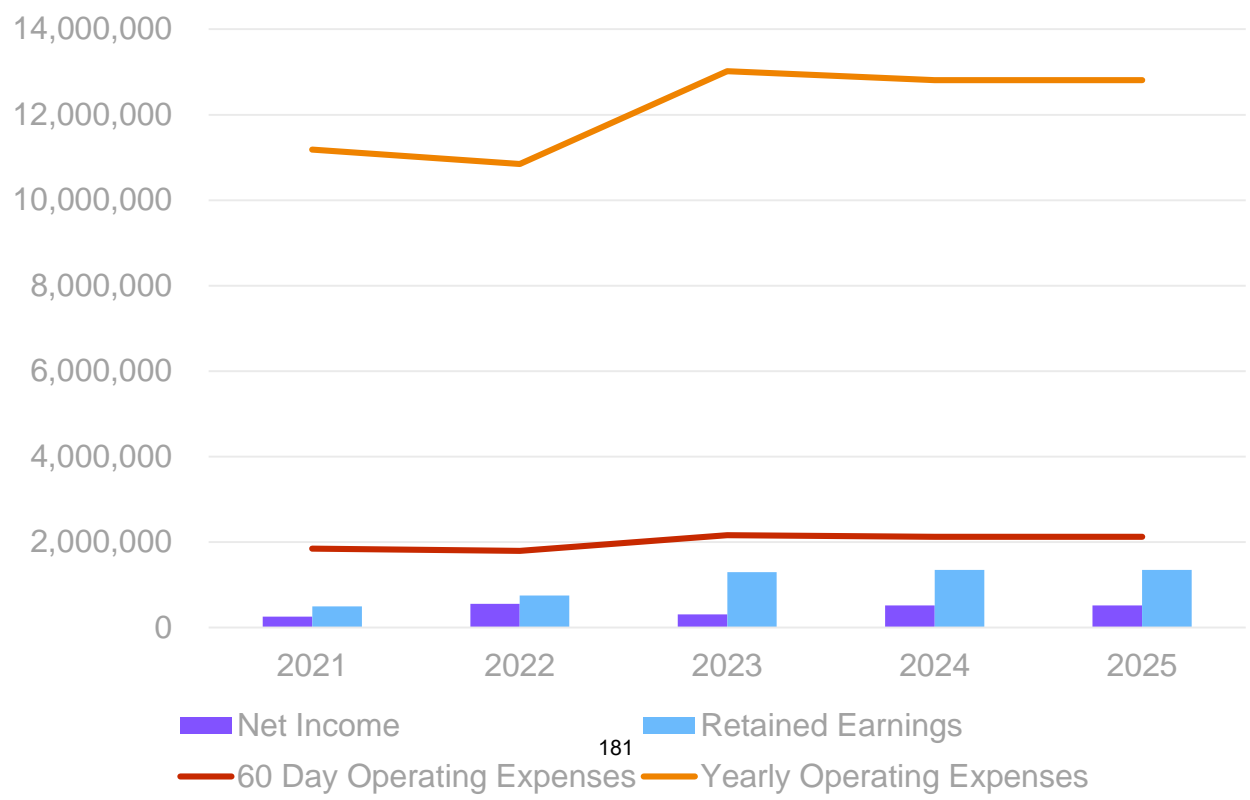
17,201,143
pieces of mail
processed



68,274,650
billable
production tasks
completed



Mail and Distribution Services Program: Retained Earnings, Net Income, and Operating Capital



Mail and Distribution Services

Program: Rates

Rate Recommendation

Rate	Current	Proposed	Notes
Priority Meter/Seal	N/A	\$0.05	Same Day – will go to USPS same business day; currently known as “Mail Today”
Meter/Seal	\$0.03	\$0.03	Standard Mail – picked up after 2:00 pm will go to USPS by next business day



Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve all recommended State Surplus Rate changes	Slide 104	Updated Rates
Approve all recommended State Mail Rate changes	Slide 110	New Rate, Updated Rate
Approve all existing and recommended rates	SB0008, Lines 2334-2394	No change



**STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE
AUTHORIZATION AND APPROPRIATIONS**

2023 GENERAL SESSION

STATE OF UTAH

Chief Sponsor: Don L. Ipson

House Sponsor: Robert M. Spendlove

LONG TITLE

General Description:

This bill supplements or reduces appropriations otherwise provided for the support and operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

DIVISION OF PURCHASING AND GENERAL SERVICES

ISF - Central Mailing

S.B. 8**Enrolled Copy**

2106	State Mail	
2107	Courier	
2108	Courier - Zone 1	2.26
2109	Courier - Zone 2	3.88
2110	Courier - Zone 3	8.04
2111	Courier - Zone 4	9.70
2112	Courier - Zone 5	14.35
2113	Courier - Zone 6	17.79
2114	Courier - Zone 7	21.73
2115	Courier - Zone 8	26.42
2116	Courier - Zone 9	28.49
2117	Courier - Zone 10	33.22
2118	Courier - Zone 11	36.02
2119	Courier - Zone 12	39.87
2120	Production	
2121	Incoming OCR Sort	0.103
2122	Business Reply/Postage Due	0.54
2123	Special Handling/Labor (per hour)	85.00
2124	Auto Fold	0.024
2125	Label Generate	0.155
2126	Label Apply	0.15
2127	Auto Tab	0.35
2128	Meter/Seal	0.028
2129	Optical Character Reader	0.028
2130	Additional Insert	0.01
2131	Accountable Mail	1.45
2132	Intelligent Inserting	0.033
2133	ISF - Cooperative Contracting	
2134	Cooperative Contracts Administrative	Up to 1.0%
2135	ISF - Federal Surplus Property	
2136	Surplus	
2137	Federal Shipping and handling charges	See formula
2138	Not to exceed 20% of federal acquisition cost plus freight/shipping	
2139	charges	
2140	Accounts receivable late fees	
2141	Past 30 days	5% of balance
2142	Past 60 days	10% of balance

2143	ISF - Print Services	
2144	Contract Management (per impression)	0.005
2145	Self Service Copy Rates	0.004
2146	Cost computed by: (Depreciation + Maintenance + Supplies)/Impressions	
2147	+ copy multiplied impressions results	
2148	ISF - State Surplus Property	
2149	Surplus	
2150	Surcharge for use of a Financial Transaction Card	Up to 3%
2151	Surcharge applies only to the amount charged to a financial transaction	
2152	card	
2153	Online Sales Non-Vehicle	50% of net proceeds
2154	Miscellaneous Property Pick-up Process	
2155	State Agencies	
2156	Total Sales Proceeds	See formula
2157	Less prorated rebate of retained earnings	
2158	Handheld Devices (PDAs and wireless phones)	
2159	Less than 1-Year Old	75% of actual cost
2160	\$30 minimum	
2161	1 Year and Older	50% of cost - \$30 minimum
2162	Unique Property Processing	Negotiated % of sales price
2163	Electronic/Hazardous Waste Recycling	Actual cost
2164	Vehicles and Heavy Equipment	6.5% of Net Sale Price plus \$100 per Vehicle
2165	Default Auction Bids	10% of sales price
2166	Labor (per hour)	26.00
2167	Half hour minimum	
2168	Copy Rates (per copy)	0.10
2169	Semi Truck and Trailer Service (per mile)	1.08
2170	Two-ton Flat Bed Service (per mile)	0.61
2171	Forklift Service (per hour)	23.00
2172	4-6000 lbs	
2173	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
2174	Storage	
2175	Building (per cubic foot per month)	0.43
2176	Fenced lot (per square foot per month)	0.23
2177	Accounts receivable late fees	
2178	Past 30 days	5% of balance
2179	Past 60 days	10% of balance



division of
**Purchasing and
General Services**

Pro Forma Financial Statements
Print Services

FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
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BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	1,280,405	1,233,069	1,013,069	393,069
ACCOUNTS RECEIVABLE	12,396	20,595	50,000	50,000
DUE FROM OTHER FUNDS	5,869	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	19	10	-	-
TOTAL CURRENT ASSETS	1,298,689	1,253,674	1,063,069	443,069
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	15,394	15,394	15,394	15,394
MACHINERY AND EQUIPMENT	7,346,694	7,860,791	7,500,000	7,500,000
ACCUMULATED DEPRECIATION	(6,354,537)	(6,588,158)	(6,750,000)	(6,900,000)
TOTAL CAPITAL ASSETS	1,007,551	1,268,027	765,394	615,394
TOTAL ASSETS	2,306,240	2,521,701	1,828,463	1,058,463
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	286,249	718,062	95,000	95,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	29	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	286,278	718,062	95,000	95,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	5,269	5,269	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	5,269	5,269	-	-
TOTAL LIABILITIES	291,547	723,331	95,000	95,000
CONTRIBUTED CAPITAL	1,955,453	1,955,453	1,955,453	1,955,453
RETAINED EARNINGS	94,184	59,239	39,540	20,080
TOTAL FUND EQUITY / NET ASSETS	2,049,637	2,014,692	1,994,993	1,975,533
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	2,341,184	2,738,023	2,089,993	2,070,533

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	2,015,213	1,543,859	1,400,000	1,000,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	2,015,213	1,543,859	1,400,000	1,000,000
PERSONAL SERVICES	129,825	143,563	140,000	140,000
TRAVEL EXPENSE	-	18	100	100
CURRENT EXPENSE	1,198,471	1,213,048	995,000	995,000
CURRENT EXPENSE - DATA PROCESSING	38,659	23,884	30,000	30,000
DEPRECIATION EXPENSE	726,170	435,461	400,000	400,000
OTHER EXPENSES	39,759	40,699	39,900	39,900
TOTAL OPERATING EXPENSES	2,132,884	1,856,673	1,605,000	1,605,000
TOTAL OPERATING INCOME (LOSS)	(117,671)	(312,814)	(205,000)	(605,000)
GAIN (LOSS) ON SALE OF FIXED ASSETS	82,726	35,864	30,000	30,000
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-

	FY 2022 Actual	FY 2023 Preliminary	FY 2024 Forecast	FY 2025 Forecast
NET INCOME (LOSS)	(34,945)	(276,950)	(175,000)	(575,000)
CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	733,314	1,280,405	1,233,069	1,013,069
Total Cash from Sales	2,015,213	1,543,859	1,400,000	1,000,000
Capital Asset Disposal Proceeds	82,726	35,864	30,000	30,000
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	2,097,939	1,579,723	1,430,000	1,030,000
Cash Used for Operations	(1,118,543)	(989,014)	(1,650,000)	(1,650,000)
Payments for Capital Assets	(432,305)	(638,045)	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(1,550,848)	(1,627,059)	(1,650,000)	(1,650,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	1,280,405	1,233,069	1,013,069	393,069



division of
**Purchasing and
General Services**

Pro Forma Financial Statements
State Mail

FY 2022 **FY 2023** **FY 2024** **FY 2025**
Actual **Preliminary** **Forecast** **Forecast**

BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	1,392,039	1,425,088	1,425,088	324,330
ACCOUNTS RECEIVABLE	183,978	363,373	350,000	350,000
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	568,970	820,721	900,000	900,000
PREPAID EXPENSES	144,352	7,301	100,000	100,000
TOTAL CURRENT ASSETS	2,289,339	2,616,483	2,775,088	1,674,330
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS				
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	161,427	161,427	161,427	161,427
MACHINERY AND EQUIPMENT	2,074,320	2,074,320	2,460,000	2,460,000
ACCUMULATED DEPRECIATION	(2,130,075)	(2,195,272)	(2,200,000)	(2,200,000)
TOTAL CAPITAL ASSETS	105,672	40,475	421,427	421,427
TOTAL ASSETS	2,395,011	2,656,958	3,196,515	2,095,757
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	150,779	109,162	109,162	109,162
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	396	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	151,175	109,162	109,162	109,162
REVENUE BONDS - LONG TERM				
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	151,175	109,162	109,162	109,162
CONTRIBUTED CAPITAL				
RETAINED EARNINGS	951,509	951,509	951,509	951,509
TOTAL FUND EQUITY / NET ASSETS	1,694,817	2,243,836	2,295,428	2,295,428
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	1,845,992	2,352,998	2,404,590	2,404,590

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	11,398,472	13,319,149	13,319,149	13,319,149
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	11,398,472	13,319,149	13,319,149	13,319,149
PERSONAL SERVICES				
TRAVEL EXPENSE	2,057,849	2,119,002	2,251,850	2,251,850
CURRENT EXPENSE	10,959	18,943	20,150	20,150
CURRENT EXPENSE - DATA PROCESSING	8,604,434	10,595,624	10,250,000	10,250,000
DEPRECIATION EXPENSE	64,086	181,030	165,000	165,000
OTHER EXPENSES	82,293	65,197	80,000	80,000
TOTAL OPERATING EXPENSES	10,849,453	13,015,188	12,807,000	12,807,000
TOTAL OPERATING INCOME (LOSS)	549,019	303,961	512,149	512,149
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	549,019	303,961	512,149	512,149

FY 2022 <u>Actual</u>	FY 2023 <u>Preliminary</u>	FY 2024 <u>Forecast</u>	FY 2025 <u>Forecast</u>
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CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(321,091)	1,392,039	1,425,088	1,425,088
Total Cash from Sales	11,398,472	13,319,149	12,750,000	12,750,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	11,398,472	13,319,149	12,750,000	12,750,000
Cash Used for Operations	(9,685,342)	(13,286,100)	(12,700,000)	(12,700,000)
Payments for Capital Assets	-	-	(50,000)	(50,000)
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(9,685,342)	(13,286,100)	(12,750,000)	(12,750,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	1,392,039	1,425,088	1,425,088	1,425,088



division of
**Purchasing and
General Services**

Pro Forma Financial Statements
Cooperative Contracts

FY 2022
Actual

FY 2023
Preliminary

FY 2024
Forecast

FY 2025
Forecast

BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	7,510,055	8,490,715	10,650,181	10,650,181
ACCOUNTS RECEIVABLE	1,284,632	1,362,623	1,396,689	1,431,606
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	1,349	20,489	20,489	20,489
TOTAL CURRENT ASSETS	8,796,036	9,873,827	12,067,359	12,102,276
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	1,507,315	1,507,315	1,507,315	1,507,315
ACCUMULATED DEPRECIATION	(1,410,829)	(1,477,622)	(1,507,315)	(1,507,315)
TOTAL CAPITAL ASSETS	96,486	29,693	-	-
TOTAL ASSETS	8,892,522	9,903,520	12,067,359	12,102,276
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	96,759	70,013	70,013	70,013
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	42	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	96,801	70,013	70,013	70,013
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
ACCOUNTS PAYABLE TO OTHER GOVERNMENT	-	60,368	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	60,368	-	-
TOTAL LIABILITIES	96,801	130,381	70,013	70,013
CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	8,795,721	8,801,525	11,999,418	11,999,418
TOTAL FUND EQUITY / NET ASSETS	8,795,721	8,801,525	11,999,418	11,999,418
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	8,892,522	8,931,906	12,069,431	12,069,431

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	5,308,079	6,103,058	6,200,000	6,262,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	5,308,079	6,103,058	6,200,000	6,262,000
PERSONAL SERVICES	2,567,344	2,982,178	2,845,000	2,901,900
TRAVEL EXPENSE	12,790	9,092	22,500	22,500
CURRENT EXPENSE	107,964	160,358	250,000	250,000
CURRENT EXPENSE - DATA PROCESSING	388,232	944,067	750,000	750,000
DEPRECIATION EXPENSE	84,028	66,793	29,693	-
OTHER EXPENSES	291,117	468,957	1,039,300	1,039,300
TOTAL OPERATING EXPENSES	3,451,475	4,631,445	4,936,493	4,963,700
TOTAL OPERATING INCOME (LOSS)	1,856,604	1,471,613	1,263,507	1,298,300
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS / OTHER INCOME	-	-	-	-

	<u>FY 2022 Actual</u>	<u>FY 2023 Preliminary</u>	<u>FY 2024 Forecast</u>	<u>FY 2025 Forecast</u>
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	1,856,604	1,471,613	1,263,507	1,298,300
CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	5,599,802	7,611,080	8,490,715	9,946,237
Total Cash from Sales	5,308,079	6,103,058	6,200,000	6,262,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	5,308,079	6,103,058	6,200,000	6,262,000
Cash Used for Operations	(3,296,801)	(5,223,423)	(4,744,478)	(4,744,478)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
TOTAL USES OF CASH	(3,296,801)	(5,223,423)	(4,744,478)	(4,744,478)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	7,611,080	8,490,715	9,946,237	11,463,759



division of
**Purchasing and
General Services**

Pro Forma Financial Statements
Federal Surplus Property

FY 2022 **FY 2023** **FY 2024** **FY 2025**
Actual **Preliminary** **Forecast** **Forecast**

BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	264,259	274,333	313,862	313,862
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	-	-	-
TOTAL CURRENT ASSETS	264,259	274,333	313,862	313,862
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS				
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	35,000	35,000	35,000	35,000
ACCUMULATED DEPRECIATION	(35,000)	(35,000)	(35,000)	(35,000)
TOTAL CAPITAL ASSETS	-	-	-	-
TOTAL ASSETS	264,259	274,333	313,862	313,862
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	4,902	207	5,000	5,000
ACCRUED LIABILITIES	-	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	77	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	4,979	207	5,000	5,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	4,979	207	5,000	5,000
CONTRIBUTED CAPITAL	84,662	84,662	84,662	84,662
RETAINED EARNINGS	52,788	174,618	224,200	224,200
TOTAL FUND EQUITY / NET ASSETS	137,450	259,280	308,862	308,862
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	142,429	259,487	313,862	313,862

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	145,985	52,555	65,000	65,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	145,985	52,555	65,000	65,000
PERSONAL SERVICES	17,674	9,330	10,125	14,860
TRAVEL EXPENSE	-	103	100	100
CURRENT EXPENSE	1,069	1,091	8,000	8,000
CURRENT EXPENSE - DATA PROCESSING	5,000	26,844	4,000	4,000
DEPRECIATION EXPENSE	-	-	-	-
OTHER EXPENSES	412	340	2,900	2,900
TOTAL OPERATING EXPENSES	24,155	37,708	25,125	29,860
TOTAL OPERATING INCOME (LOSS)	121,830	14,847	39,875	35,140
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	-	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-

	<u>FY 2022 Actual</u>	<u>FY 2023 Preliminary</u>	<u>FY 2024 Forecast</u>	<u>FY 2025 Forecast</u>
NET INCOME (LOSS)	121,830	14,847	39,875	35,140
CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	141,516	264,259	274,333	275,390
Total Cash from Sales	145,985	52,555	65,000	65,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	-	-	-	-
TOTAL SOURCES OF CASH	145,985	52,555	65,000	65,000
Cash Used for Operations	(23,242)	(42,481)	(63,943)	(63,943)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses- retained earnings federal refund	-	-	-	-
TOTAL USES OF CASH	(23,242)	(42,481)	(63,943)	(63,943)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	264,259	274,333	275,390	276,447



division of
**Purchasing and
General Services**

Pro Forma Financial Statements

State Surplus Property

	FY 2022 <u>Actual</u>	FY 2023 <u>Preliminary</u>	FY 2024 <u>Forecast</u>	FY 2025 <u>Forecast</u>
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BALANCE SHEET

ASSETS				
CASH & CASH EQUIVALENTS	14,612	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	1,471	-	105,789	105,789
INVENTORIES	-	-	-	-
PREPAID EXPENSES	710	163	5	5
TOTAL CURRENT ASSETS	16,793	163	105,794	105,794
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	334	334
TOTAL OTHER ASSETS	-	-	334	334
LAND / LAND IMPROVEMENTS				
CONSTRUCTION IN PROGRESS				
BUILDINGS AND IMPROVEMENTS	1,202,035	1,202,035	1,202,035	1,202,035
MACHINERY AND EQUIPMENT	71,415	46,551	46,551	46,551
SOFTWARE	85,023	-	-	-
ACCUMULATED DEPRECIATION	(846,882)	(767,894)	(797,894)	(827,894)
TOTAL CAPITAL ASSETS	511,591	480,692	450,692	420,692
TOTAL ASSETS	528,384	480,855	556,820	526,820
LIABILITIES & FUND EQUITY				
VOUCHERS PAYABLE	39,485	15,429	15,000	15,000
ACCRUED LIABILITIES	-	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	41,516	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	81,001	15,429	15,000	15,000
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	(211,076)	(176,076)	(141,076)
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	(211,076)	(176,076)	(141,076)
TOTAL LIABILITIES	81,001	(195,647)	(161,076)	(126,076)
CONTRIBUTED CAPITAL	17,092	17,092	17,092	17,092
RETAINED EARNINGS	537,509	430,290	347,763	258,000
TOTAL FUND EQUITY / NET ASSETS	554,601	447,382	364,855	275,092
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	635,602	251,735	203,779	149,016

INCOME STATEMENT

TOTAL OPERATING REVENUES (before proposed rate impacts)	761,115	600,093	660,000	660,000
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	761,115	600,093	660,000	660,000
PERSONAL SERVICES	430,012	435,600	441,000	445,000
TRAVEL EXPENSE	75	2,491	2,300	2,300
CURRENT EXPENSE	257,657	98,518	150,000	150,000
CURRENT EXPENSE - DATA PROCESSING	125,365	200,330	100,000	100,000
DEPRECIATION EXPENSE	30,898	30,898	30,000	30,000
OTHER EXPENSES	24,326	25,288	27,700	27,700
TOTAL OPERATING EXPENSES	868,333	793,125	751,000	755,000
TOTAL OPERATING INCOME (LOSS)	(107,218)	(193,032)	(91,000)	(95,000)
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS				

	FY 2022 <u>Actual</u>	FY 2023 <u>Preliminary</u>	FY 2024 <u>Forecast</u>	FY 2025 <u>Forecast</u>
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
NET INCOME (LOSS)	(107,218)	(193,032)	(91,000)	(95,000)
CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	(75,130)	14,612	(211,076)	(176,076)
Total Cash from Sales	761,115	600,093	660,000	660,000
Capital Asset Disposal Proceeds	-	-		
Federal Grants				
State Appropriations				
Other Sources				
TOTAL SOURCES OF CASH	761,115	600,093	660,000	660,000
Cash Used for Operations	(671,373)	(825,781)	(625,000)	(625,000)
Payments for Capital Assets	-	-		
State Appropriations				
Other Uses	-	-		
TOTAL USES OF CASH	(671,373)	(825,781)	(625,000)	(625,000)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	14,612	(211,076)	(176,076)	(141,076)

Division of Finance

Travel and P-Card Programs

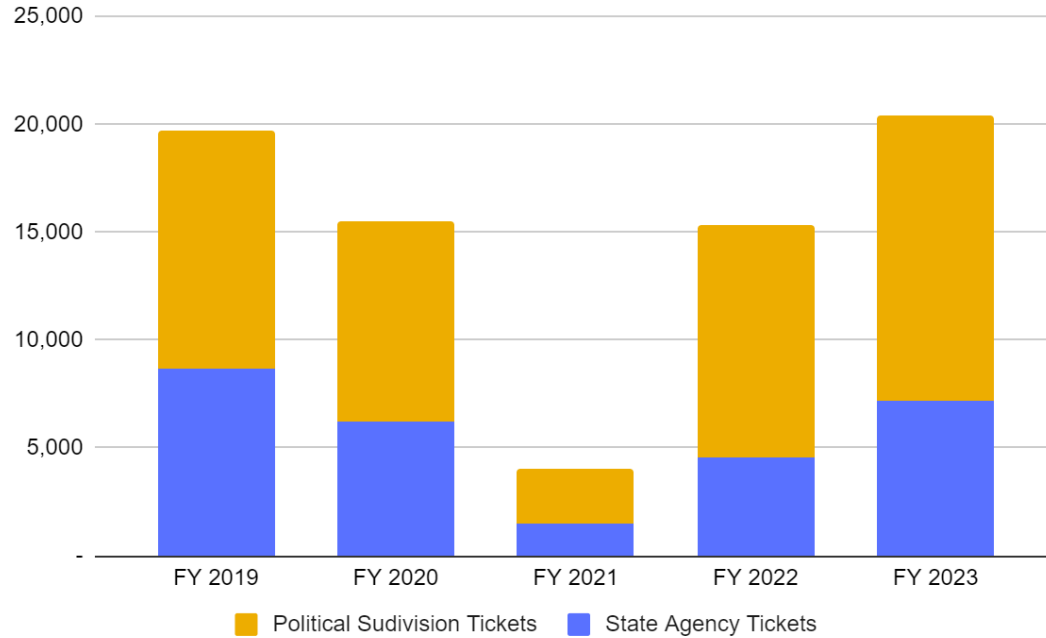


Van Christensen
Division Director
Finance

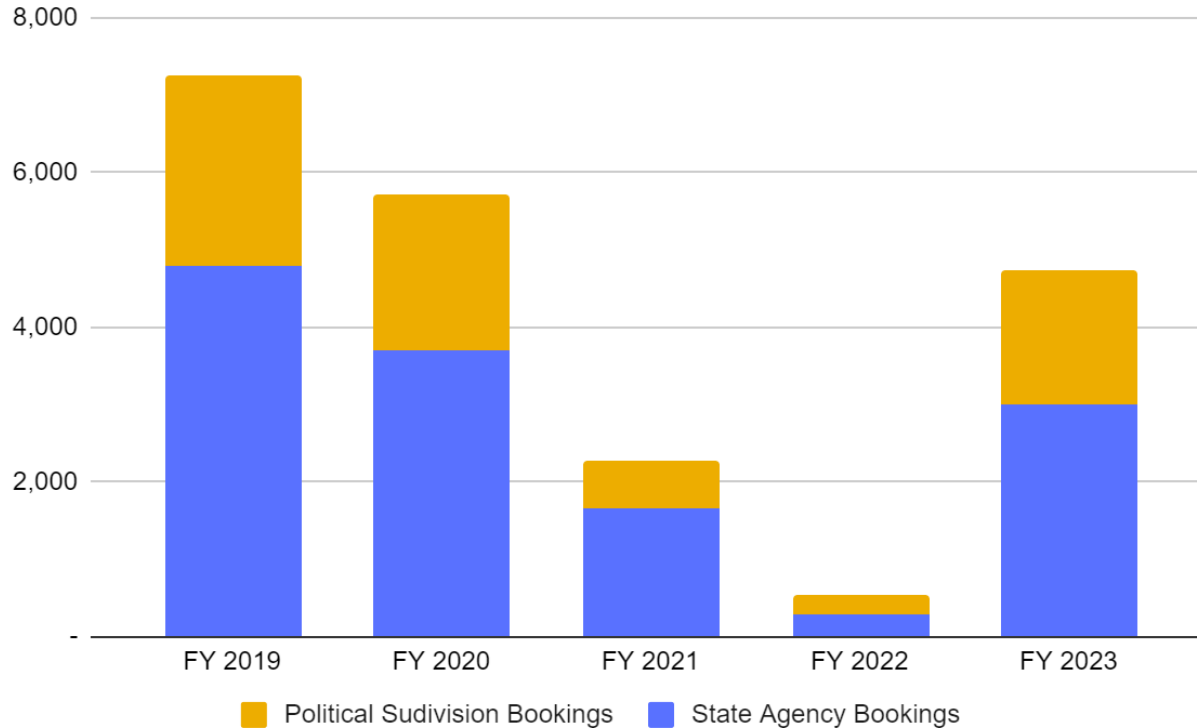


State Travel Office

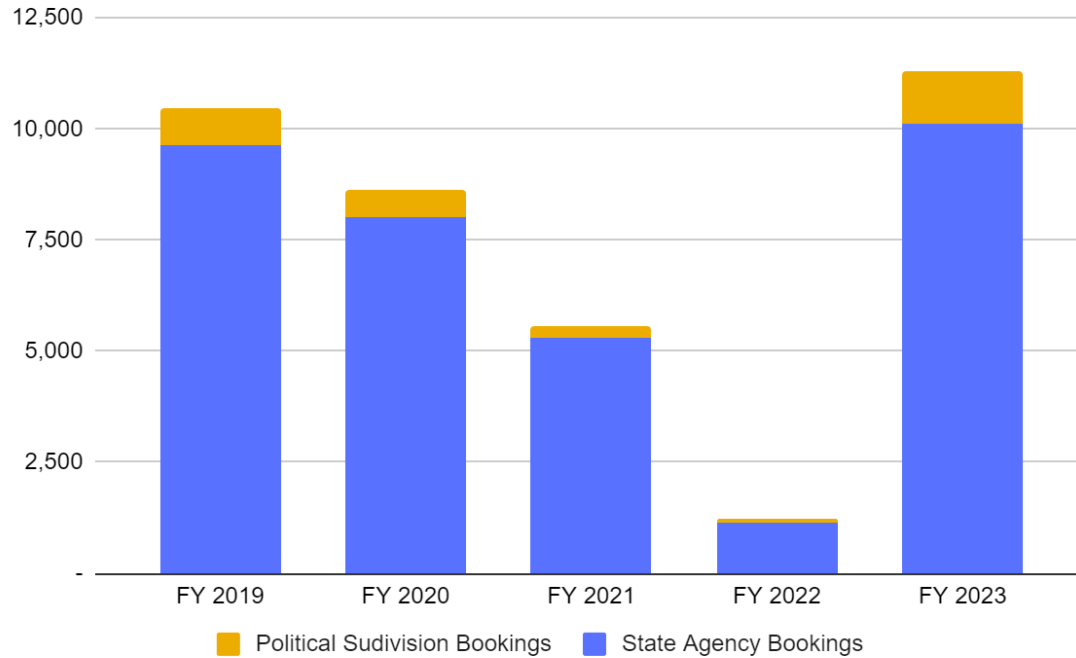
Travel – Airline Tickets



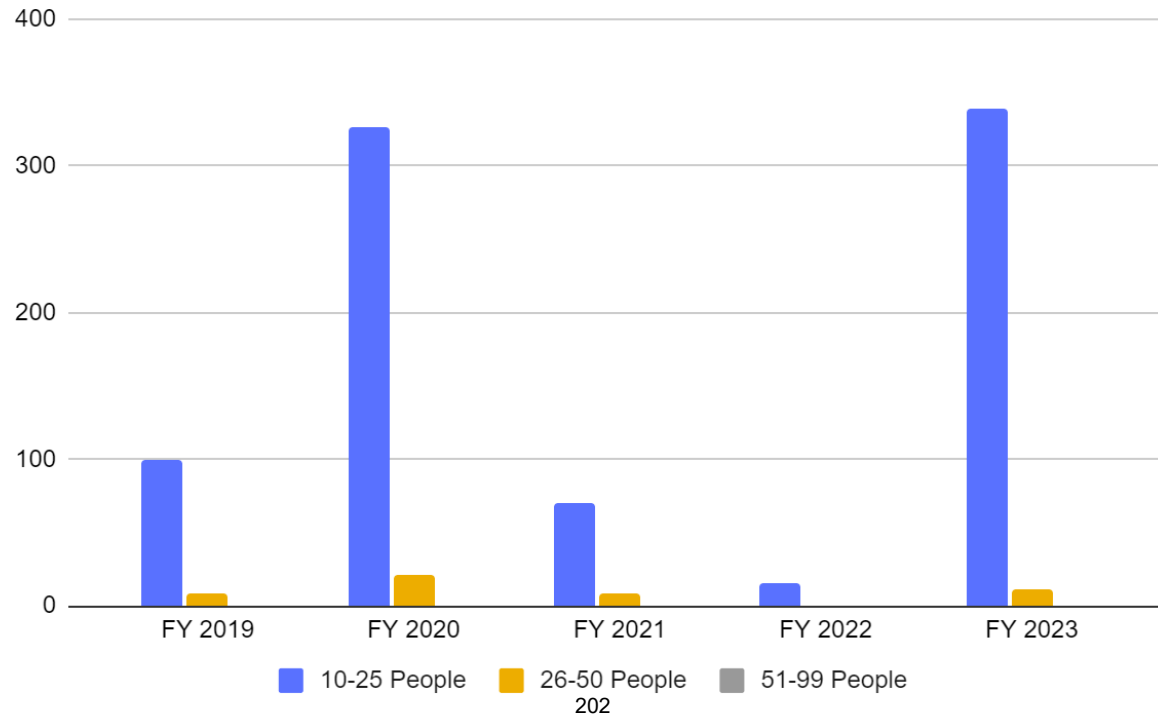
Travel – Ground Transportation Bookings



Travel – Hotel Bookings



Travel – Group Bookings



Rate Recommendations

Rate	FY 2024	FY 2025	Dollars Change	Percent Change	Total Impact
Cars and Hotels Only	\$8.00	\$8.00	\$0	0%	\$0
<u>Travel Agency Services</u>					
Regular	\$27.00	\$27.00	\$0	0%	\$0
Online	\$17.00	\$17.00	\$0	0%	\$0
State Agent	\$22.00	\$22.00	\$0	0%	\$0
School District Agent	\$17.00	\$17.00	\$0	0%	\$0

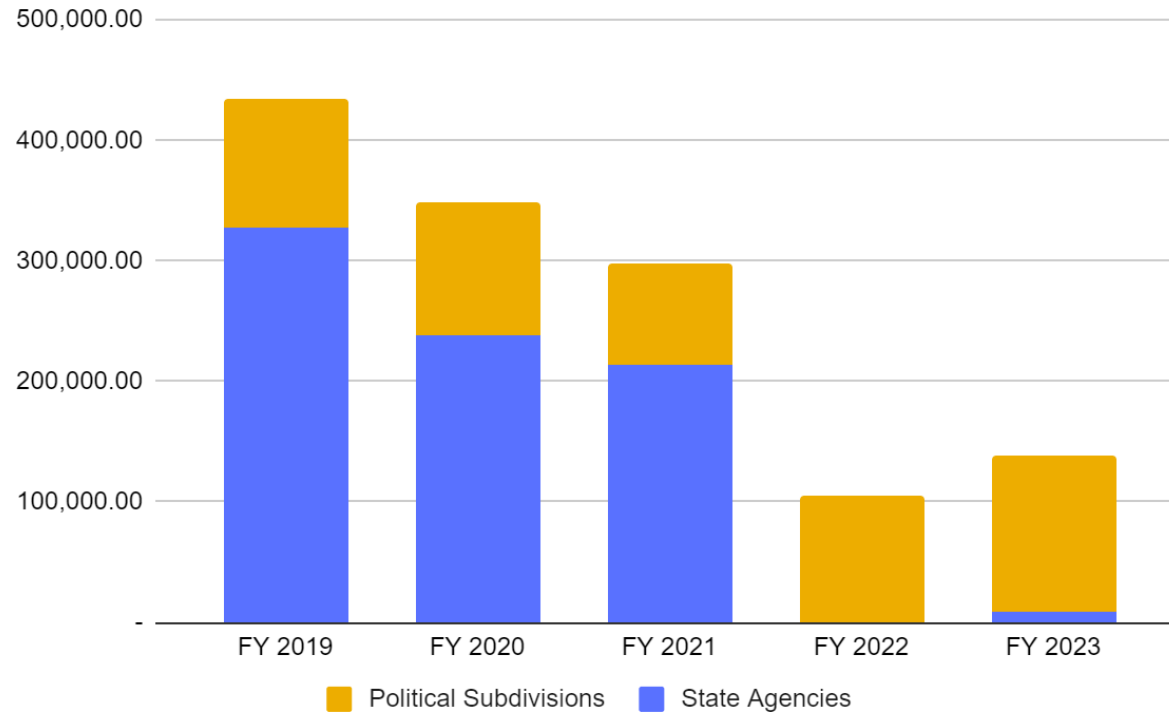
Rate Recommendations - Group Rates

Group Rates	FY 2024	FY2025	Dollar Change	Percent Change	Total Impact
10-25 people	\$24.50	\$24.50	\$0	0%	\$0
26-50 people	\$22.00	\$22.00	\$0	0%	\$0
51-99 people	\$19.50	\$19.50	\$0	0%	\$0
100+ people	\$19.00	\$19.00	\$0	0%	\$0

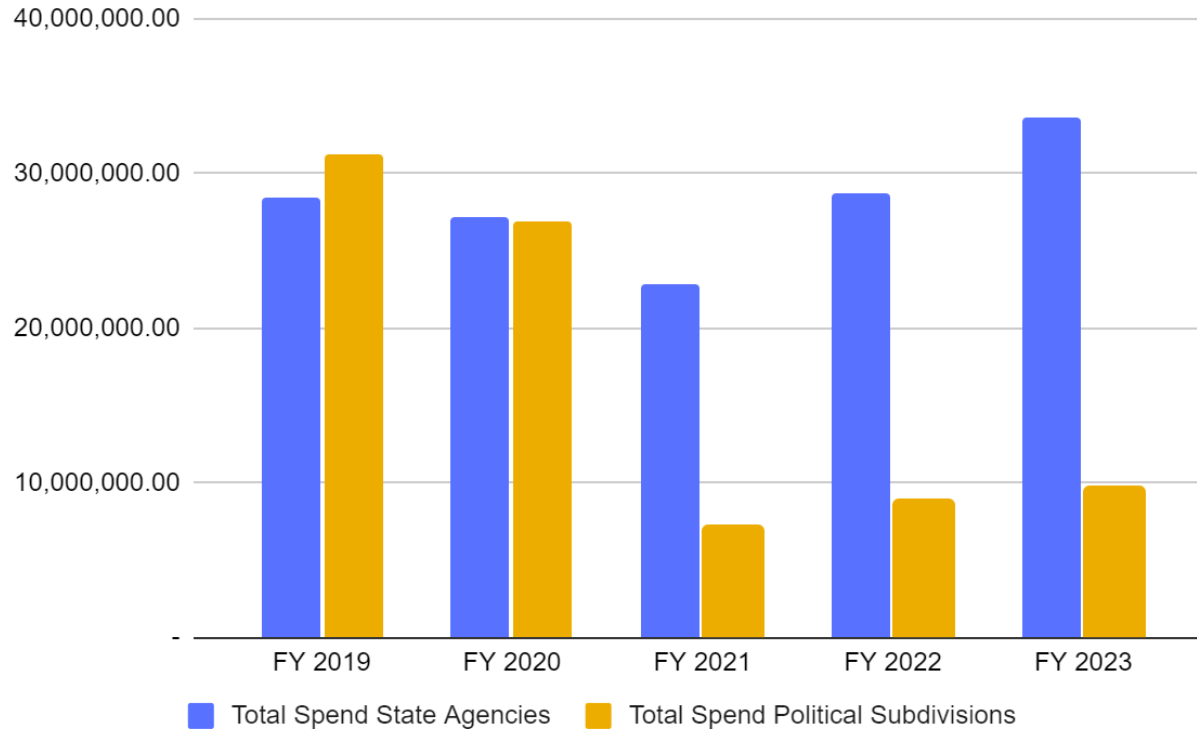
State Purchasing Card Program



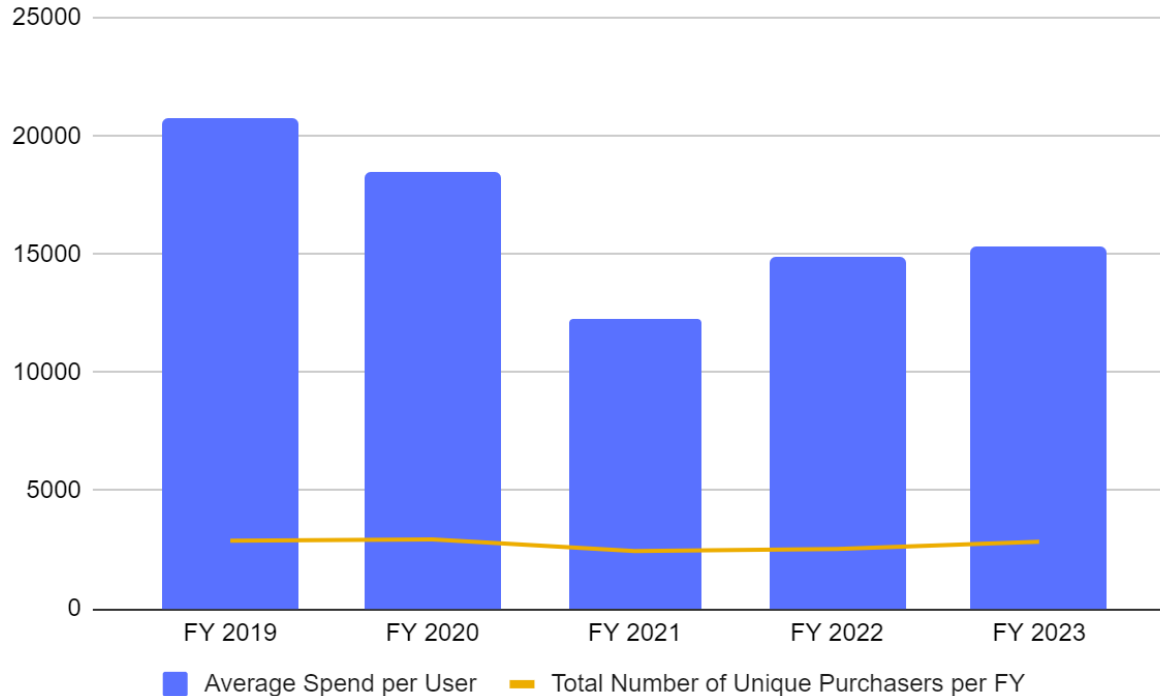
P-Card Rebates



P-Card Spend



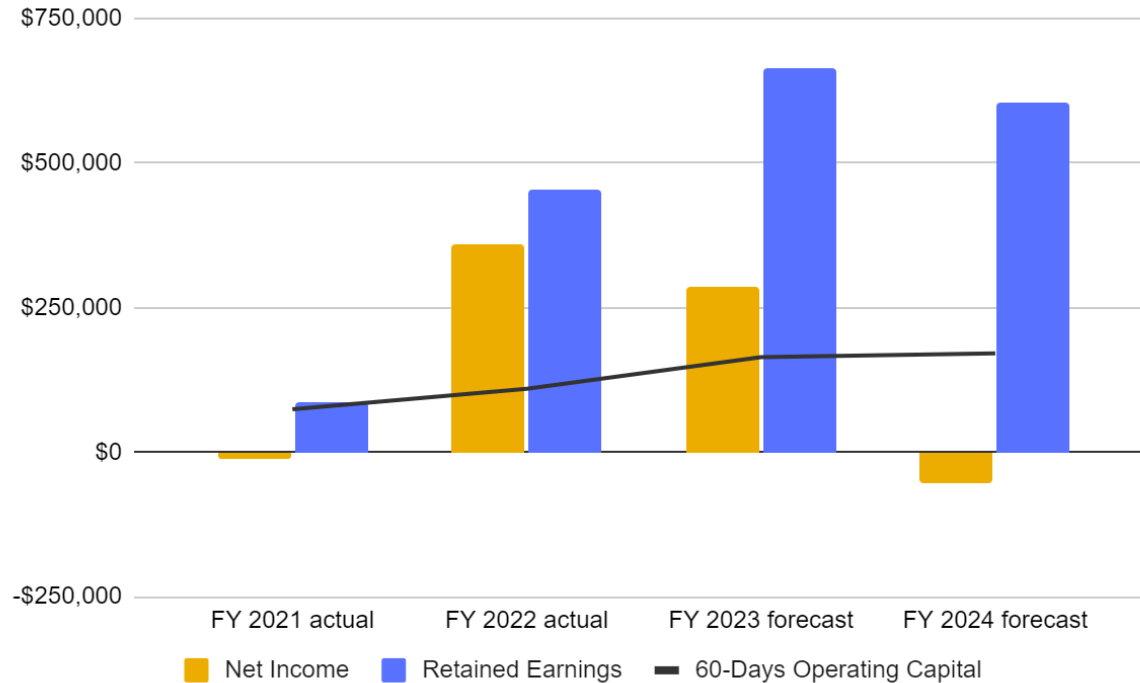
Average P-Card Spend Per User



Rate Recommendations

Rate	FY 2024	FY 2025	Dollars Change	Percent Change	Total Impact
Contract Rebates	Variable	Variable	\$0	0%	\$0

Retained Earnings, Net Income, and Operating Capital



Program Update

- ▷ SAP Concur implementation in process
- ▷ SAP Concur user testing in process
- ▷ Streamlining and simplifying travel policies

Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve the existing rate for P-Card Program	SB0008, Lines 2046-2047	
Approve the existing rates for State Travel Program	SB0008, Lines 2048-2059	

FY24 Rates Draft

Travel

Rate Name	FY23 Current Rate	FY24 Proposed Rate	Dollars Change	Percent Change	Units
Cars/Hotels Only Booking	\$8.00	\$8.00	\$0.00	0%	Per Booking
Travel Agent Services (Regular)	\$27.00	\$27.00	\$0.00	0%	Per Booking
Online Booking	\$17.00	\$17.00	\$0.00	0%	Per Booking
State Agent	\$22.00	\$22.00	\$0.00	0%	Per Booking
School District Agent	\$17.00	\$17.00	\$0.00	0%	Per Booking
Group Rates:					
10-25 People	\$24.50	\$24.50	\$0.00	0%	Per Booking
26-50 People	\$22.00	\$22.00	\$0.00	0%	Per Booking
51-99 People	\$19.50	\$19.50	\$0.00	0%	Per Booking
100+ People	\$19.00	\$19.00	\$0.00	0%	Per Booking

P-Card

Rate Name	FY23 Current Rate	FY24 Proposed Rate	Dollars Change	Percent Change	Units
P-Card Rebate	Variable	Variable	\$0.00	0%	

1 **STATE AGENCY FEES AND INTERNAL SERVICE FUND RATE**2 **AUTHORIZATION AND APPROPRIATIONS**

3 2023 GENERAL SESSION

4 STATE OF UTAH

5 **Chief Sponsor: Don L. Ipson**

6 House Sponsor: Robert M. Spendlove

7
8 **LONG TITLE**9 **General Description:**10 This bill supplements or reduces appropriations otherwise provided for the support and
11 operation of state government for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

2044 DIVISION OF FINANCE

2045 **ISF - Purchasing Card**

2046	Purchasing Card	Variable
2047	Contract rebates	
2048	Car and/or Hotel Only	8.00
2049	Travel	
2050	Travel Agency Service	
2051	Regular	27.00
2052	Online	17.00
2053	State Agent	22.00
2054	Group	
2055	10-25 people	24.50
2056	26-50 people	22.00
2057	51-99 people	19.50
2058	100+ people	19.00
2059	School District Agent	17.00



division of
Finance

Pro Forma Financial Statements

P-Card & Travel

	FY 2022 Actual	FY2023 Preliminary	FY2024 Forecast	FY2025 Forecast
BALANCE SHEET				
ASSETS				
CASH & CASH EQUIVALENTS	360,800	654,777	797,959	753,421
ACCOUNTS RECEIVABLE	1,194,031	1,327,381	1,367,203	1,408,219
DUE FROM OTHER FUNDS	1,692,545	1,909,554	1,966,841	2,025,846
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	150,139	-	-
TOTAL CURRENT ASSETS	3,247,375	4,041,852	4,132,003	4,187,486
PREPAID EXPENSE - LONG TERM	-	-	-	-
TOTAL OTHER ASSETS	-	-	-	-
LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	1,188,447	1,308,447	1,308,447
ACCUMULATED DEPRECIATION	-	(297,112)	(753,261)	(1,209,410)
TOTAL CAPITAL ASSETS	-	891,335	555,186	99,037
TOTAL ASSETS	3,247,375.42	4,933,187	4,687,189	4,286,523
LIABILITIES & FUND EQUITY				
ACCOUNTS PAYABLE	2,540,903	3,006,224	3,096,410	3,189,302
ACCRUED LIABILITIES	246,278	318,300	327,849	337,684
CONTRACTS PAYABLE (GASB 96)	-	870,343	593,785	150,096
UNEARNED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	6,726	4,130	4,254	4,382
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
TOTAL CURRENT LIABILITIES	2,793,906.09	4,198,996	4,022,298	3,681,464
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
TOTAL LONG-TERM LIABILITIES	-	-	-	-
TOTAL LIABILITIES	2,793,906	4,198,996	4,022,298	3,681,464
CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	453,469	734,191	664,891	605,059
TOTAL FUND EQUITY / NET ASSETS	453,469	734,191	664,891	605,059
TOTAL LIABILITIES & FUND EQUITY / NET ASSETS	3,247,375	4,933,187	4,687,189	4,286,523
INCOME STATEMENT				
TOTAL OPERATING REVENUES (before proposed rate impacts)	1,016,278	1,349,768	1,390,261	1,431,969
Rate Impact				
TOTAL OPERATING REVENUES (after proposed rate impacts)	1,016,278	1,349,768	1,390,261	1,431,969
PERSONNEL SERVICES - PERSONNEL	143,634	174,594	315,835	331,626
PERSONNEL SERVICES - BENEFITS	88,057	88,210	151,310	160,508
TRAVEL EXPENSE	1,658	1,494	1,539	1,585
CURRENT EXPENSE	391,961	476,838	491,143	505,877
CURRENT EXPENSE - DATA PROCESSING	11,052	7,440	7,663	7,893
DEPRECIATION EXPENSE	-	297,112	456,149	456,149
OTHER EXPENSES	21,941	18,364	18,915	19,482
TOTAL OPERATING EXPENSES	658,303	1,064,051	1,442,554	1,483,120
TOTAL OPERATING INCOME (LOSS)	357,975	285,717	(52,293)	(51,151)
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST INCOME	-	(4,995)	(17,007)	(8,682)
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
REVENUE REBATES TO AGENCIES AND OTHER GOVTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
NET INCOME (LOSS)	357,975	280,722	(69,300)	(59,832)

CASH FLOW STATEMENT				
BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)	102,001	360,800	654,777	797,959
TOTAL CASH FROM OPERATIONS	589,162	996,811	1,293,277	1,332,076
CAPITAL ASSET DISPOSAL PROCEEDS	-	-	-	-
FEDERAL GRANTS	-	-	-	-
STATE APPROPRIATIONS	-	-	-	-
OTHER SOURCES	-	-	-	-
TOTAL SOURCES OF CASH	589,162	996,811	1,293,277	1,332,076
CASH USED FOR OPERATIONS	(330,363)	(676,847)	(1,192,679)	(1,380,393)
FINANCING ACTIVITIES - DEPRECIATION EXPENSE & CAPITALIZED EXPENSES/S	-	(25,987)	42,584	3,778
STATE APPROPRIATIONS	-	-	-	-
OTHER USES - REBATES AND FEDERAL REFUNDS	-	-	-	-
TOTAL USES OF CASH	(330,363)	(702,834)	(1,150,095)	(1,376,615)
ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)	360,800	654,777	797,959	753,420

2025 ISF Rate Committee Minutes

For the meeting held:

July 17, 2023



Department of Government Operations - PENDING
Rate Committee Business Meeting
July 17, 2023
3:00-5:00
Green River Conference Room – Taylorsville State Office Building

Committee Member Attendees: Kameron Dalton, Nate Winters, Heidi Reilly, Tiffany Clason, Duncan, Evans, Shara Hillier, Peter Anjewierden

Attendees:

Alan Fuller, Rachel Terry, Leno Franco, Marissa Klebenow, Marvin Dodge, Jake Hennessy, Darin Dennis, Hannah Elliott, Jim Russell, Chris Hughes, Marilee Richins, Ben Strong, Brian Swan, Dan Frei, Scott Tingley, Teresa Gregori

Welcome and Meeting Protocols

Jake Hennessy, Finance Director, Department of Government Operations (DGO) welcomed everyone to the July 17, 2023 Rate Committee Business meeting. He then provided information for the meeting protocols. He also explained that we're doing this meeting virtually and using an anchor location the Green River Conference room located at the Taylorsville State Office Building (TSOB). Jake then introduced Marvin Dodge, Executive Director, Dept of Government Operations (DGO)

Marvin gave a brief overview of his career and his expectations for the Rate Committee. He welcomed the new members and thanked them for participating. He also encouraged anyone to reach out if they have questions regarding the rate process.

Approval of Minutes and Selection of New Committee Chair

Jake Hennessy introduced the new Rate Committee members including: Shara Hillier (Department of Transportation), Peter Anjewierden (Department of Commerce), Heidi Reilly (Utah State Tax Commission), Tiffany Clason (Department of Alcoholic Beverages Services), Kameron Dalton (Governor's Office of Economic Opportunity). Nate Winters (Department of Health and Human Services) and Duncan Evans (Governor's Office of Planning and Budget) were previous members.

Jake asked for a motion to approve the September 22, 2022 Rate Committee meeting minutes. Kameron Dalton motioned to approve the minutes, Nate Winter seconded the motion and the committee approved as follows:

Shara Hiller – Yes

Peter Anjewierden – Yes

Heidi Reilly – Yes

Tiffany Clason – Yes

Duncan Evans - Yes

Jake then asked for a nomination of a new Chair for the Rate Committee. Nate Winters motioned to nominate Kameron Dalton, Duncan Evans seconded the motion and the committee approved as follows:

Shara Hiller – Yes

Peter Anjewierden – Yes

Heidi Reilly – Yes

Tiffany Clason – Yes
Kameron Dalton - Yes

Open and Public Meetings Act Training

Jake Hennessy introduced Brian Swan, DGO Attorney General representative, for the required annual OPMA training for the Committee. Brian mentioned there were a few changes but nothing substantive to the training. Brian then proceeded with the training. Marvin Dodge asked if you have to hold an emergency meeting are you limited to the item that is the emergency or can you have other agenda items. Brian said that you can have other items but all committee members must agree that there is an emergency and a meeting is needed. Brian reviewed the requirements of a closed meeting. Marvin Dodge asked how the minutes are kept for a closed meeting. Brian explained that closed meeting minutes are to be held and can be GRAMA'd, so minutes should not be specific. Alan Fuller asked about HB470 – does that create a requirement for a public meeting. Brian said he would need to look at this specific bill and would get back to Alan. Kameron Dalton reminded people that during the meeting information sent during the meeting, texts, emails, etc are considered GRAMAable. Brian completed the training and thanked the Committee.

Moss Adams Review Summary

Jake Hennessy explained that DGO had hired an outside entity to provide a review of all DGO ISF rate divisions, processes and the newly created department. The report did show there were some findings including: divisions had separate rate processes and frameworks, there are no unified frameworks, uses a variety of rate packaging frameworks which prioritizes different goals and hinders customer satisfaction. Moss Adams also provided a survey to DGO customers. Survey results said that DGO needed to improve customer satisfaction by improving communication, along with providing a mechanism for feedback. After the initial study, DGO retained Moss Adams to help implement some of these findings. We're also working with divisions on DGO policies and procedures, repackaging the rate information and ways to improve communication on service level costs. Jake asked if there were any questions regarding Moss Adams. Kameron Dalton asked for a summary of these comments and a link to the document (chart on page 5 of the handout). **Action Item:** Jake Hennessy will resend the Moss Adams report to the Committee.

Upcoming Rate Committee Meetings and Packets

Jake Hennessy mentioned he will work with Kameron on the next steps and the upcoming meetings. We are also creating our budget, rates and working on closeout. Each division will be meeting with Marvin individually to discuss their rates. A rate packet will be sent out to all Committee members and agencies that includes: proposed rate changes, draft division presentations, proforma financial statements for each divisions and rate impacts. Jake explained the rate committee meeting schedule with meetings on September 16 and if needed September 20. These meetings will be in person and virtual options for the public. He asked for further questions from the group, there were none.

Nate Winters motioned to adjourn the meeting, the committee approved and the meeting was adjourned.