



# Utah Department of **Government Operations**

Internal Service Fund Rate Committee

Information Packet for the

**September 16, 2021**

Rate Committee Meeting

**FY 2023 Proposed Rates**

Revised

September 13, 2021



State of Utah

SPENCER J. COX  
*Governor*

DEIDRE M. HENDERSON  
*Lieutenant Governor*

## Department of Government Operations

JENNEY REES  
*Executive Director*

September 1, 2021

Rate Committee Members and Customers,

The Department of Government Operations (GovOps) provides essential services to state agencies, higher education institutions and technical colleges, school districts, and political subdivisions. Most of these services are provided by divisions that operate as Internal Service Funds (ISF). In other words, these divisions charge a rate for service. While these divisions provide hundreds of services, GovOps is proposing changes to rates for some of the services associated with six divisions for FY 2023:

- Finance is aligning state travel's group booking rates with the current travel contract. This results in a slight net decrease in travel rates.
- Facilities Construction and Management proposes rate changes for seven out of over 200 programs, and three new programs or scope changes.
- Human Resource Management proposes rate increases in three of its programs. HR Services, Payroll Services and Consultant rate increases are to address previously absorbed COLAs to its personnel. The proposed rate increases in HR Services and Payroll Services will also allow DHRM to increase its headcount and provide better customer service and more tailored solutions to the agencies it serves. The Payroll Services rate increase also addresses the need to allocate HRIS costs since 20% of its transactions are payroll related especially after the integration of systems in FY20.
- Risk Management proposes rate increases in two of its programs: a relatively small overall Liability rate increase to address considerable increases in excess liability insurance costs; and a more substantial Property rate increase due to significant increases in excess property insurance premiums.
- Fleet Operations proposes incremental changes to some of its existing rates. The major change is the removal of a lease rate based on class (or type) of vehicle to a straight pass-through of the actual vehicle purchase price. Fleet also proposes introducing the following new rates: (1) a per vehicle rate for vehicle service center services when the agency does not pay a mileage rate; and (2) a monthly and hourly rate for fuel network sites that do not generate enough revenue for the fuel network to cover the costs associated with maintaining the site.

September 1, 2021

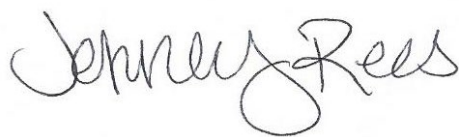
- Technology Services proposes rate increases that fund the COLA and health benefit increases approved by the Legislature for FY 2022, anticipated COLA and health benefits for FY 2023, and Taylorsville Operation and Maintenance costs. In addition, DTS proposes ending the cost plus 25% rate for applications in the cloud and instead add \$1 to the application rates to cover the cloud infrastructure costs. Finally, DTS proposes putting the long-distance charge into the business line charge to be in-line with industry standards.

Information about these divisions and rate changes is provided as part of this packet. Additional information is provided for the Division of Purchasing and General Services even though Purchasing is not proposing changes to any of its rates.

Statute requires a GovOps division that operates as an internal service fund submit a rate and fee schedule annually to a rate committee with members, appointed by the Governor, that use services and pay rates to the department. The rate committee recommends proposed rate and fee schedule changes to the Governor's Office and the Legislature.

The intention of this packet is to inform both the rate committee members and agency customers as to rate changes proposed by the department prior to rate committee meetings. Should you have any questions or concerns, please feel free to contact GovOps at 801-957-7171.

Respectfully,



Jenney Rees  
Executive Director  
Department of Government Operations



Kenneth A. Hansen  
Deputy Executive Director  
Department of Government Operations

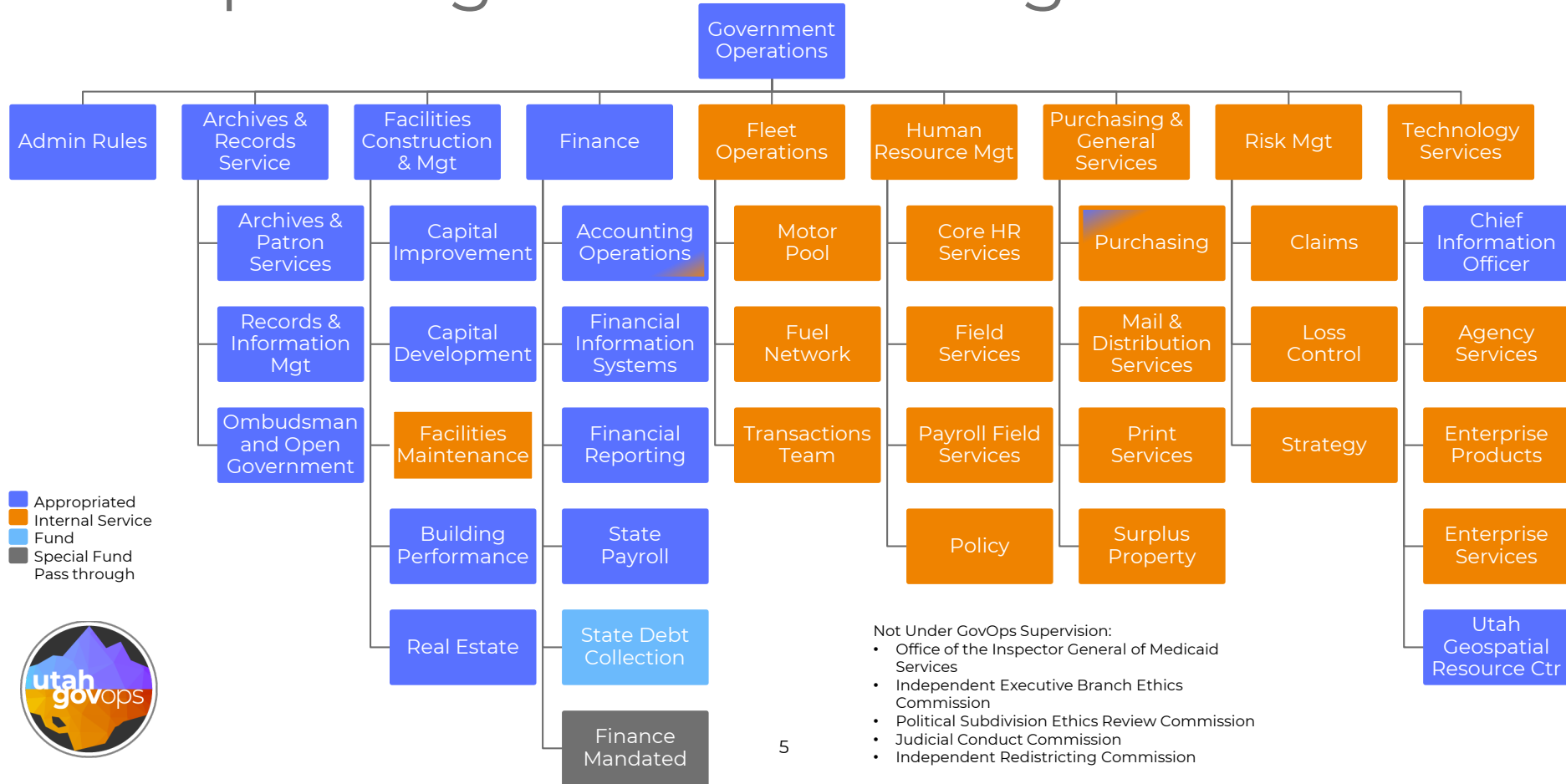
Revisions to the  
**2021 GovOps Rate Committee Information Packet  
for FY 2023 Rates**

Rev. 9/13/2021

Section	Page	Slide	Change Description
Revisions	4	N/A	New page
Table of Contents	6	N/A	Add "Revisions to the Information Packet – 9/13/2020"
Impact Summary	16-18	N/A	Adjust Human Resource Management and Technology Services impacts to reflect FY 2023 COLA of 3.0%, Medical Renewal of 6.7% and Dental Renewal of 1%
Human Resource Management	82	5-6	HR Services rate increased from \$810 to \$820
	83	8	HR Services rate increased from \$810 to \$820
	84	9	HR Services rate increased from \$810 to \$820
Technology Services	159	24	Compensation Package from \$2.43M to \$3.13M and total increase in FY 2023 rates increases from \$5.7M to \$6.4M
	160	26	Links to updated Rate Sheet
	161	27	Links to updated Rate Impact Sheet
	161	28	Add information regarding seat rates with links to impacts calculated by employee and by device
	162	29	Update Recommended Action to \$6.4M
Business Meeting Minutes	168	N/A	Add Pending Minutes for September 8, 2021, Business Meeting



# GovOps Programs & Funding



# Table of Contents

<b>INTRODUCTION .....</b>	<b>2</b>
<b>Revisions to the Information Packet – 9/13/2021 .....</b>	<b>4</b>
<b>DEPARTMENT OF GOVERNMENT OPERATIONS ORGANIZATION CHART .....</b>	<b>5</b>
<b>1. OPMA WRITTEN DETERMINATION .....</b>	<b>8</b>
<b>2. AGENDA .....</b>	<b>10</b>
<b>3. FY 2023 AGENCY RATE IMPACTS SUMMARY.....</b>	<b>16</b>
<b>4. DIVISION OF PURCHASING AND GENERAL SERVICES .....</b>	<b>19</b>
RATE COMMITTEE PRESENTATION .....	20
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	30
PRO FORMA FINANCIAL STATEMENTS .....	33
<b>5. DIVISION OF FINANCE.....</b>	<b>43</b>
RATE COMMITTEE PRESENTATION .....	44
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	53
PRO FORMA FINANCIAL STATEMENTS .....	55
<b>6. DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT .....</b>	<b>59</b>
RATE COMMITTEE PRESENTATION .....	60
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	66
PRO FORMA FINANCIAL STATEMENTS .....	77
<b>7. DIVISION OF HUMAN RESOURCE MANAGEMENT .....</b>	<b>79</b>
RATE COMMITTEE PRESENTATION .....	80
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	85
PRO FORMA FINANCIAL STATEMENTS .....	86
<b>8. DIVISION OF RISK MANAGEMENT .....</b>	<b>88</b>
RATE COMMITTEE PRESENTATION .....	89
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	98
PRO FORMA FINANCIAL STATEMENTS .....	114

<b>9. DIVISION OF FLEET OPERATIONS .....</b>	<b>124</b>
RATE PRESENTATION .....	125
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	137
PRO FORMA FINANCIAL STATEMENTS .....	139
<b>10. DIVISION OF TECHNOLOGY SERVICES.....</b>	<b>147</b>
RATE PRESENTATION .....	148
APPROVED FY 2022 RATES – S.B. 8 (2021) .....	163
PRO FORMA FINANCIAL STATEMENTS .....	166
<b>11. 2021 ISF RATE COMMITTEE BUSINESS MEETING MINUTES .....</b>	<b>168</b>

# OPMA Written Determination



Department of Government Operations Rate Committee

**Written Determination Made Pursuant to Utah Code §§ 52-4-207(5)**

I, Jaceson R. Maughan, Chair of the Department of Government Operations (GovOps) Rate Committee (Committee), have determined that the Committee meetings to be held during September 2021 will be held electronically without an anchor location pursuant to Utah Code §§ 52-4-207(5). I make this determination because of substantial risk to the health and safety of those who may be present at an anchor location.

This determination is based on the following facts:

1. Utah is currently dealing with COVID-19 and its variants, which has been determined to be a pandemic. COVID-19 is extremely contagious and can be deadly to those who contract it, especially those of advanced age and underlying health conditions.
2. In recent days, statewide COVID-19 ICU utilization has exceeded 86%, and some hospitals in the Salt Lake metropolitan area have reported ICU utilization at 100%.
3. A vast majority of GovOps staff and the members of the Committee are teleworking to avoid unnecessary contact with others.
4. The meeting rooms available are insufficient to ensure social distancing and reasonably safe accommodation of the Committee, GovOps employees, and the public.
5. The Committee uses an electronic platform which allows interested parties to view the meeting, hear discussions and provide written comment.

This determination expires 30 days from the date it is issued.

Issued this 1st day of September, 2021.



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Jaceson R. Maughan

Chair of the Department of Government Operations Rate Committee

# Agendas

September 16, 2021, Rate Committee Meeting

September 22, 2021, Rate Committee Meeting  
(tentative)





## Department of Government Operations

JENNEY REES  
*Executive Director*

State of Utah

SPENCER J. COX  
*Governor*

DEIDRE M. HENDERSON  
*Lieutenant Governor*

## Agenda

### GovOps FY2023 Internal Service Fund Rate Committee Meeting

**DATE:** Thursday, September 16, 2021  
**TIME:** 9 AM  
**PLACE:** Google Meet Virtual Meeting – to view or make a comment at the meeting, see notice below

#### I. **Committee Business:**

- a. Welcome
- b. Determination Made Pursuant to Utah Code § 52-4-207
- c. Review Meeting Protocols
- d. Approval of minutes from the September 8, 2021, Meeting

#### II. **Presentation by GovOps Internal Service Funds Divisions**

- a. **Introduction** – Ken Hansen, Deputy Executive Director
- b. **Purchasing and General Services** - Christopher Hughes, Division Director
  - Cooperative Contracts program
  - State and Federal Surplus Property programs
  - Print Services program
  - Mail and Distribution Services program
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates
- c. **Finance** – Janica Gines, Assistant Director
  - State Travel program
  - Purchasing Card (P-Card) program
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates

- d. **Facilities Construction and Management** – Andy Marr, Assistant Division Director
  - Facilities Maintenance program
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates and Rate Changes
- e. **Human Resource Management** – Mysti Miskimins, Finance Director
  - HR Services
  - Payroll Services
  - Core HR Services
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates and Rate Changes
- f. **Risk Management** – Brian Nelson, Division Director
  - Liability Insurance program
  - Property Insurance program
  - Auto Physical Damage program
  - Workers Compensation program
  - Learning Management System program
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates and Rate Changes
- g. **Fleet Operations** – Cory Weeks, Division Director
  - Motor Pool program
  - Fuel Network program
  - Transactions team program
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates and Rate Changes
- h. **Technology Services** – Dan Frei, Finance Director
  - 1. Presentation
  - 2. Discussion
    - a. Committee
    - b. Public Comment
  - 3. Action Items – Vote on FY 2023 Rates and Rate Changes

### **Subsequent Meeting**

Wednesday, September 22, 2021 (if necessary), Google Meet virtual meeting, 9:00 a.m.



**Committee Members**

Jacson Maughan, Commissioner, Labor Commission

Gary Harter, Executive Director, Department of Veterans and Military Affairs

Kristy Rigby, Deputy Commissioner, Department of Public Safety

Ty Howard, Deputy Director, Department of Environmental Quality

Greg Paras, Deputy Director, Department of Workforce Services

Becky Bradshaw, Comptroller, Department of Transportation

Duncan Evans, Managing Director of Budget & Operations, Governor's Office of Planning and Budget

**Notice:** The committee chair has made a written determination pursuant to Utah Code §§ 52-4-207(4) and (5) that conducting the meeting with an anchor location presents a substantial risk to the health and safety of those who may be present at an anchor location. Therefore, this meeting will be conducted as an electronic meeting without an anchor location. To view or make a comment at this meeting, register before 12:00 Noon, September 7, 2021, using the form at [https://docs.google.com/forms/d/e/1FAIpQLSdjiU5sY2bdQichKmslukzO32QYY9nmjESA3xFKMPooN0OdFw/viewform?usp=pp\\_url](https://docs.google.com/forms/d/e/1FAIpQLSdjiU5sY2bdQichKmslukzO32QYY9nmjESA3xFKMPooN0OdFw/viewform?usp=pp_url). A link for the meeting will be provided to those who register.

**ADA Notice:** In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting must notify Ms. Melissa Brown at the Department of Government Operations, 4315 S 2700 W FL 3, Salt Lake City, Utah 84129-2138, or call 801-957-7171, at least three (3) business days prior to the meeting.



## Department of Government Operations

JENNEY REES  
*Executive Director*

State of Utah

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## Agenda

### GovOps FY2023 Internal Service Fund Rate Committee Meeting

**DATE:** Wednesday, September 22, 2021 (if necessary)  
**TIME:** 9 AM  
**PLACE:** Google Meet Virtual Meeting – to view or make a comment at the meeting, see notice below

#### I. Committee Business:

- a. Welcome
- b. Determination Made Pursuant to Utah Code § 52-4-207
- c. Review Meeting Protocols
- d. Approval of minutes from the September 16 Meeting

#### II. Presentation by GovOps Internal Service Funds Divisions

- a. Continuation of items remaining from the September 16 agenda that may include a discussion of rates for the Divisions of:
  - Purchasing and General Services,
  - Finance,
  - Facilities Construction and Management,
  - Human Resource Management,
  - Risk Management,
  - Fleet Operations, and
  - Technology Services
  1. Presentation
  2. Discussion
    - a. Committee
    - b. Public Comment
  3. Action Items – Vote on FY 2023 Rates

#### Committee Members

Jaceson Maughan, Commissioner, Labor Commission  
Gary Harter, Executive Director, Department of Veterans and Military Affairs  
Kristy Rigby, Deputy Commissioner, Department of Public Safety  
Ty Howard, Deputy Director, Department of Environmental Quality  
Greg Paras, Deputy Director, Department of Workforce Services  
Becky Bradshaw, Comptroller, Department of Transportation  
Duncan Evans, Managing Director of Budget & Operations, Governor's Office of Planning and Budget

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# FY 2023 GovOps Rate Impact Summary

Revised  
9/10/2021



Department of Government Operations  
**FY 2023 Impacts for Proposed Rates, Revised**

Rev. 9/10/2021

The Department of Government Operations (DGO) is requesting rate changes for those Internal Service Fund (ISF) programs identified at the top of the table columns. The proposed changes will impact agencies as indicated below. The rates for other DGO ISF programs are not changing.

Agency / Customer	DFCM	DHRM	Finance	Fleet	DTS	Risk	Grand Total
<b>State Agency</b>	<b>341,655</b>	<b>1,754,420</b>	<b>(28)</b>	<b>1,032,631</b>	<b>6,158,976</b>	<b>336,009</b>	<b>9,623,663</b>
011 Senate					352	(2,689)	(2,337)
012 House of Representatives						(3,568)	(3,568)
014 Legislative Research & General Counsel					(8)	(6,576)	(6,584)
015 Legislative Fiscal Analyst					3,396	(1,953)	1,443
016 Legislative Auditor General						(2,287)	(2,287)
017 Legislative Services						1,779	1,779
020 Judicial Branch	15,721			12,718	(338)	(83,421)	(55,320)
030 Capitol Preservation Board		0			1,558	93,390	94,948
050 State Treasurer		2,220		243	14,995	(2,197)	15,261
060 Governor's Office		11,847		2,967	171,371	(74,218)	111,967
061 Dept of Natural Resources - Office of Energy Development		2,170		59	4,561	3,530	10,319
063 Governor's Office of Economic Opportunity		8,101		840	20,716	(65,373)	(35,715)
080 Attorney General				8,323	24,818	(70,716)	(37,576)
090 Utah State Auditor				177	(5,067)	(5,436)	(10,325)
100 Dept of Government Operations - Admin Services	86,910	45,173		46,495	216,682	370,703	765,963
110 Dept of Government Operations - Technology Services	52,230	58,781		2,855	34,225	(73,486)	74,605
120 Tax Commission		62,389		17,428	293,969	(37,691)	336,095
130 Career Service Review Office		195			1,385	(139)	1,441
140 Dept of Government Operations - Human Resource Management	7,723				106,015	(22,703)	91,036
170 Navajo Trust Administration		1,895		7,950	1,999	1,847	13,691
180 Dept of Public Safety	14,462	114,149		404,249	431,270	(156,234)	807,896
190 Utah National Guard		25,522		4,583	3,637	145,356	179,098
200 Dept of Human Services		382,302		43,685	812,378	(84,108)	1,154,257
270 Dept of Health		113,191		1,234	976,697	(77,146)	1,013,977
300 Building Board Construction					9,178		9,178
400 Utah State Board of Education		58,422	(28)	(2,230)	3,073	(44,336)	14,902
410 Dept of Corrections	31,000	238,357		176,550	387,527	73,400	906,835
430 Board of Pardons & Parole		3,665		512	24,298	(3,462)	25,013
450 Dept of Veterans & Military Affairs		2,968		2,221	(14,991)	52,784	42,982
480 Dept of Environmental Quality	42,000	34,404		4,328	200,199	(21,510)	259,420
510 Utah Board of Higher Education				1		52,086	52,087
540 School & Institutional Trust Fund Office		646			610	984	2,239
550 School & Institutional Trust Lands Admin		6,053		5,244	1,824	(5,811)	7,310
560 Dept of Natural Resources		114,276		108,597	283,247	305,200	811,320
570 Dept of Agriculture & Food	29,145	24,981		39,947	70,695	(20,325)	144,443
590 Dept of Natural Resources - Public Lands Policy Coordination		1,360		743	22,588	(8,186)	16,505
600 Dept of Workforce Services	13,512	197,156		10,523	1,113,164	(176,794)	1,157,560
650 Dept of Alcoholic Beverage Control		43,489		1,233	147,951	34,864	227,537
660 Labor Commission		10,990		4,199	87,450	(6,435)	96,205
670 Dept of Commerce		25,603		3,091	106,558	(16,725)	118,528
680 Dept of Financial Institutions		4,929			4,814	(9,490)	253
690 Dept of Insurance	11,545	8,530		1,238	41,555	(8,424)	54,444
700 Public Service Commission		1,674			4,752	(688)	5,737
710 Dept of Cultural and Community Engagement	37,408	13,458		4,687	21,126	22,659	99,338
810 Dept of Transportation		134,994		117,596	527,705	272,469	1,052,764
930 Utah Communications Authority				345		(977)	(632)
962 Inland Port Authority		529			946	(1,521)	(46)
964 Point of Mtn St Land Authority					92	(417)	(324)
<b>Other</b>			<b>(9,338)</b>	<b>143,787</b>	<b>207,833</b>	<b>7,167,649</b>	<b>7,509,932</b>
Higher Education			(8,290)	80,516		3,534,880	3,607,106
Non-State Entities			(370)	41,244	207,833	12,549	261,257
School Districts			(678)	22,027		3,620,220	3,641,569
<b>Grand Total</b>	<b>341,655</b>	<b>1,754,420</b>	<b>(9,365)</b>	<b>1,176,418</b>	<b>6,366,809</b>	<b>7,503,658</b>	<b>17,133,595</b>

KEY: "DFCM" means Facilities Construction and Management; "DHRM" means Human Resource Management; "Finance" means Finance; "Fleet" means Fleet Operations; "DTS" means Technology Services; and "Risk" means Risk Management.

Department of Government Operations  
**FY 2023 Impacts for Proposed Rates, Revised**  
 Summary of Changes

Rev. 9/10/2021

On September 3, 2021, the Governor's Office of Planning and Budget requested that the Division of Technology Services and the Division of Human Resource Management adjust their estimated FY 2023 compensation and benefits calculation to use 3.0% for COLA, 6.7% for medical renewal, and 1% for dental renewal. The "Comp/Benefit Changes" row reflects the impact of using these percentages.

Summary	DFCM	DHRM	Finance	Fleet	DTS	Risk	Grand Total
Totals from 9/2 Impacts	341,655	1,562,440	(9,365)	1,176,418	5,712,776	7,503,658	16,287,583
Comp/Benefit Changes	0	191,979	0	0	654,033	0	846,012
Revised Totals	341,655	1,754,420	(9,365)	1,176,418	6,366,809	7,503,658	17,133,595

KEY: "DFCM" means Facilities Construction and Management; "DHRM" means Human Resource Management; "Finance" means Finance;  
 "Fleet" means Fleet Operations; "DTS" means Technology Services; and "Risk" means Risk Management.

# Division of Purchasing and General Services

Cooperative Contracts

State and Federal Surplus Property

Print Services

Mail and Distribution Services



# Division of Purchasing & General Services



1

## Division of Purchasing & General Services

Is made up of:

- ▷ Cooperative Contracts
- ▷ State/Federal Surplus Property
- ▷ Print Services
- ▷ Mail and Distribution Services



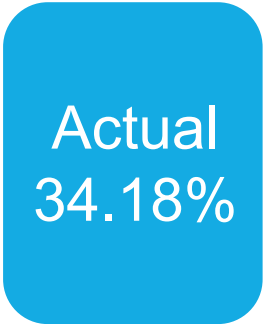
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# Cooperative Contracts: Performance Metrics

S.B. 6, Item 47 (2021)

Average Discount on Cooperative Contracts



Target: 40%

Total Number of Cooperative Contracts



Target: 1000

Total Spend on Cooperative Contracts



Target: \$700 Million



# Cooperative Contracts: Rate Structure

FY2021 Rate Structure



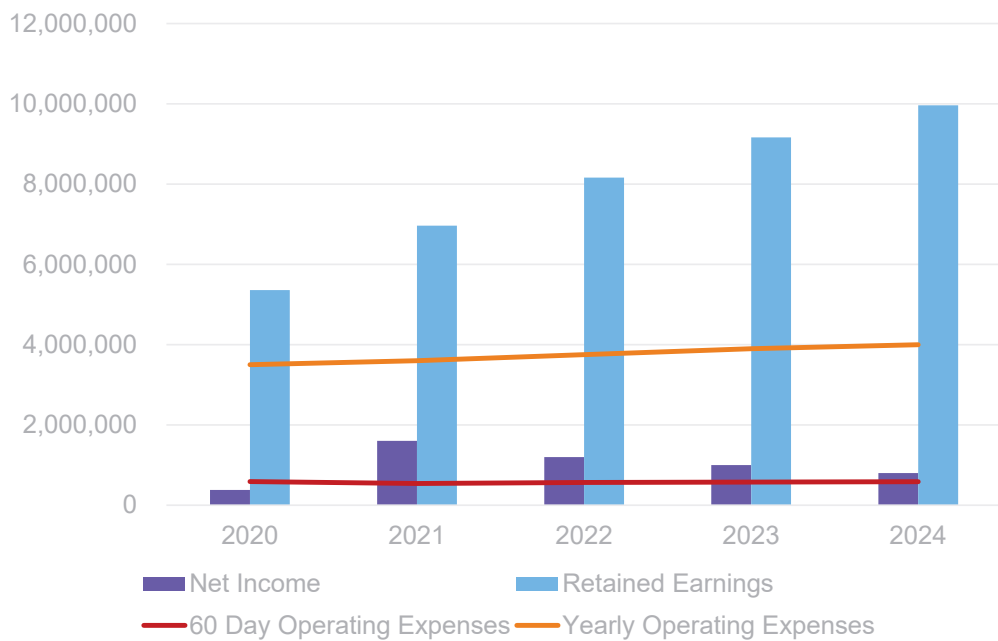
Maximum approved fee



Average administrative fee

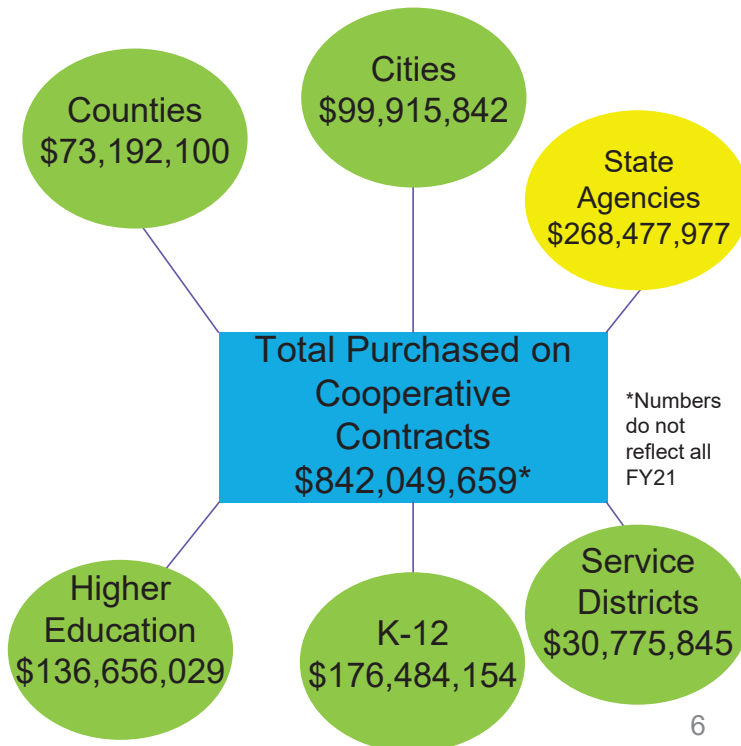


# Cooperative Contracts: Retained Earnings, Net Income, and Operating Capital



## Cooperative Contracts: Retained Earning Justification

A higher-than-normal retained earnings balance is needed to keep the cooperative contracting program functioning in the event of an economic downturn. Because so many state and non-state public entities are reliant on the use of state contracts, sufficient reserves must be maintained.



# Cooperative Contracts Program: Rates

Rate  
Recommendation  
No change to current  
rate structure



7

## State/Federal Surplus Property Programs

FY 2021



\$5,282,781  
Returned to  
agencies through  
the state surplus  
program



\$1,200,950  
Saved Utah law  
enforcement  
agencies through  
the 1033 program



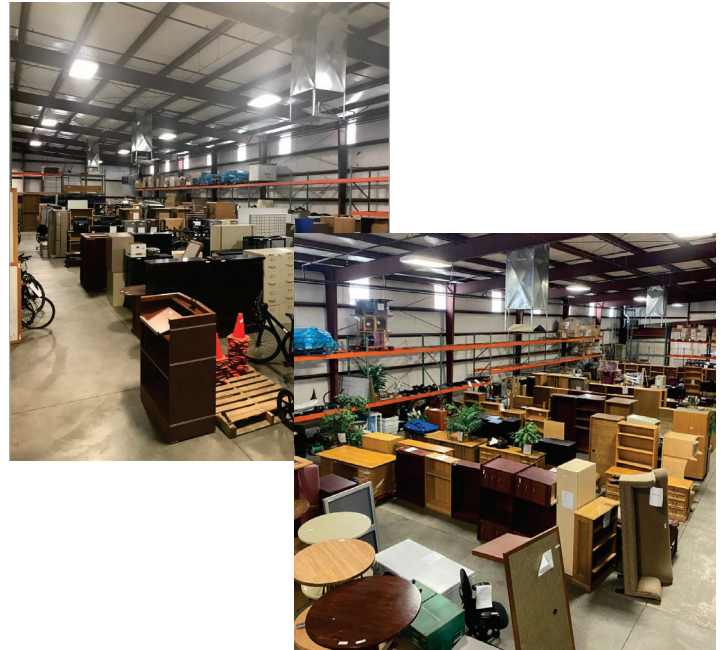
\$3,522,027  
saved Utah  
governmental  
agencies through  
the Federal  
Donation  
Program



8

# State/Federal Surplus Property Programs

For the times they  
are a-changin'  
- WRITTEN BY: BOB DYLAN



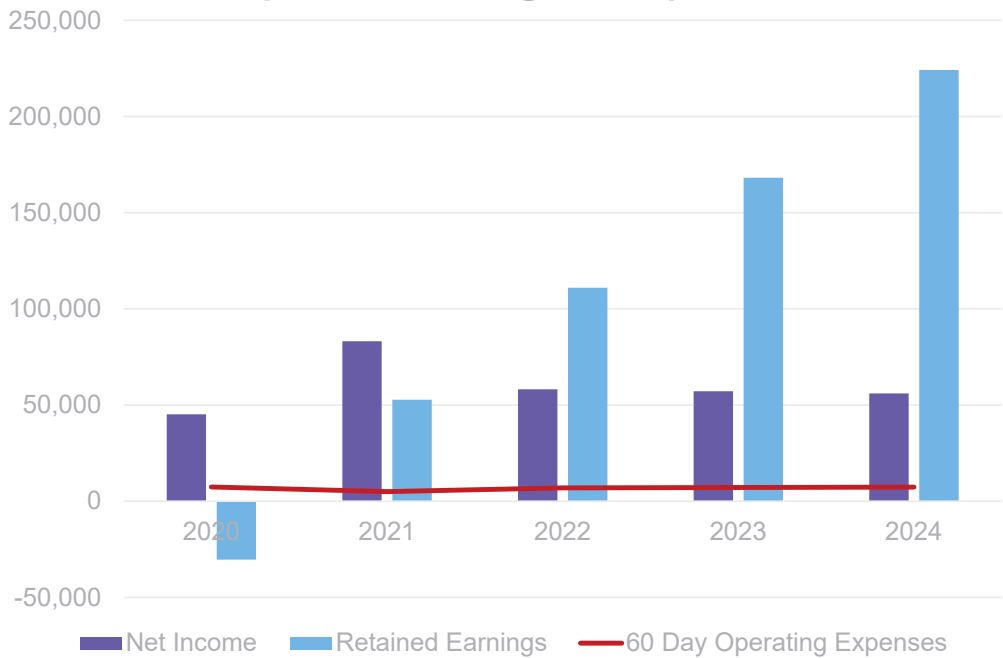
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## State Surplus: Retained Earnings, Net Income, and Operating Capital



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# Federal Surplus: Retained Earnings, Net Income, and Operating Capital

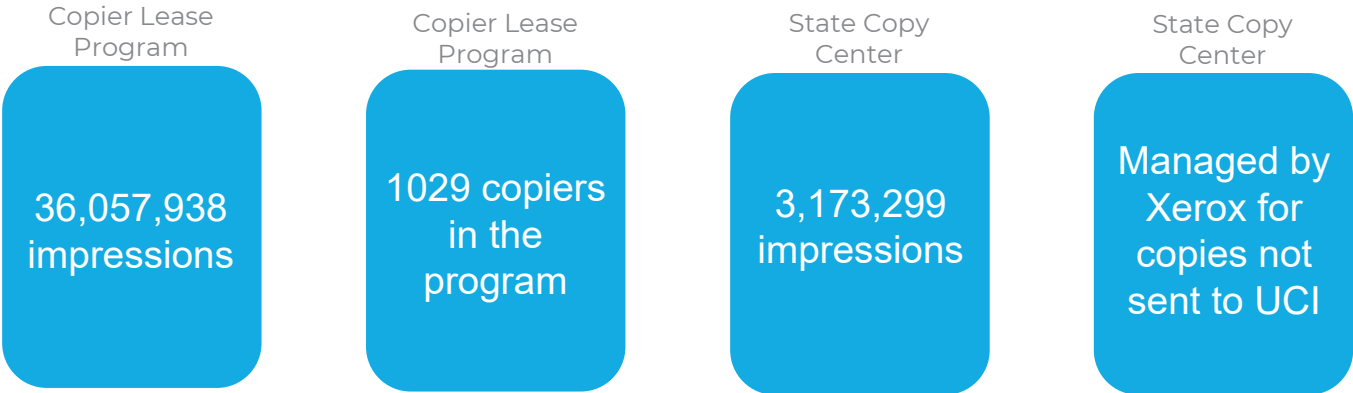


## State/Federal Surplus Property Programs: Rates

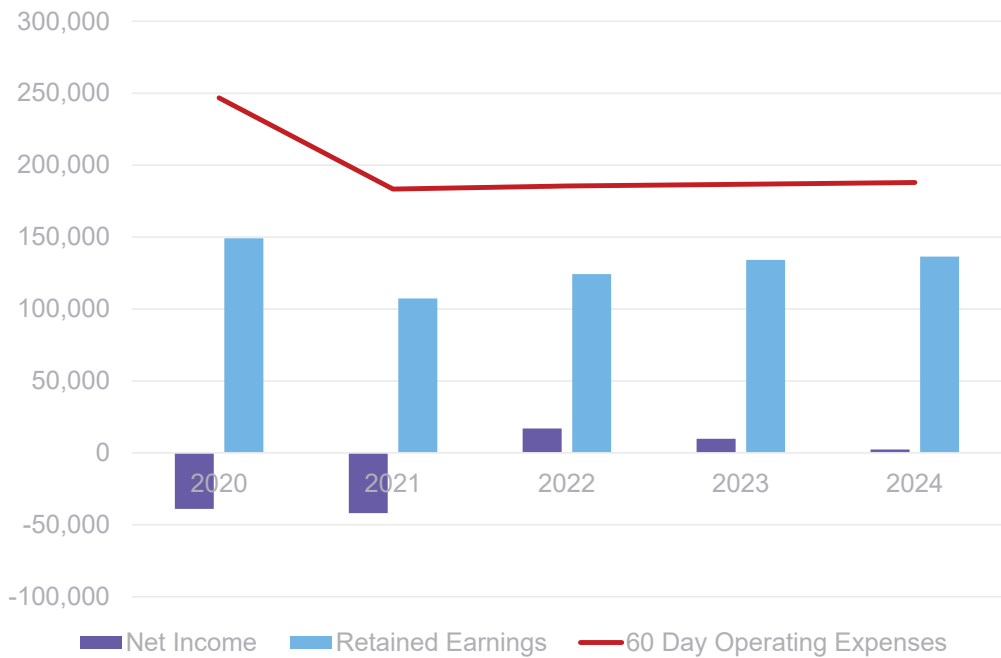
Rate  
Recommendation  
No change to current  
rate structure



# Print Services Program: Copier Lease Program and State Copy Center



# Print Services: Retained Earnings, Net Income, and Operating Capital



# Print Services Program: Rates

Rate  
Recommendation  
No change to current  
rate structure



15

## Mail and Distribution Services Program

FY 2021



\$1,961,964.44  
cost avoidance by  
State Mail for  
processing mail  
for USPS



10,169,228 pieces  
of mail processed

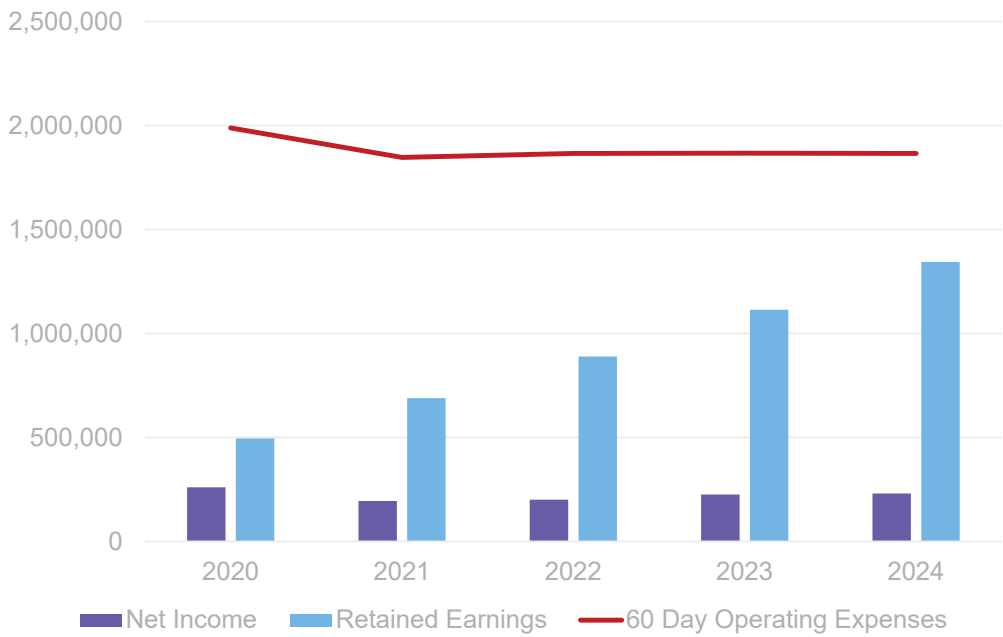


64,315,210  
billable  
production tasks  
completed



16

# Mail and Distribution Services Program: Retained Earnings, Net Income, and Operating Capital



# Mail and Distribution Services Program: Rates

Rate  
Recommendation  
No change to current  
rate structure





# Rate Committee Action

## GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve all existing rates	SB0008, Lines 2334-2394	No change



2395	DIVISION OF PURCHASING AND GENERAL SERVICES	
2396	<b>ISF - Central Mailing</b>	
2397	State Mail	
2398	Courier	
2399	Courier - Zone 1	2.26
2400	Courier - Zone 2	3.88
2401	Courier - Zone 3	8.04

**S.B. 8****Enrolled Copy**

2402	Courier - Zone 4	9.70
2403	Courier - Zone 5	14.35
2404	Courier - Zone 6	17.79
2405	Courier - Zone 7	21.73
2406	Courier - Zone 8	26.42
2407	Courier - Zone 9	28.49
2408	Courier - Zone 10	33.22
2409	Courier - Zone 11	36.02
2410	Courier - Zone 12	39.87
2411	Production	
2412	Incoming OCR Sort	0.103
2413	Business Reply/Postage Due	0.54
2414	Special Handling/Labor (per hour)	85.00
2415	Auto Fold	0.024
2416	Label Generate	0.155
2417	Label Apply	0.15
2418	Auto Tab	0.35
2419	Meter/Seal	0.028
2420	Optical Character Reader	0.028
2421	Additional Insert	0.01
2422	Accountable Mail	1.45
2423	Intelligent Inserting	0.033
2424	<b>ISF - Cooperative Contracting</b>	
2425	Cooperative Contracts Administrative	Up to 1.0%
2426	<b>ISF - Federal Surplus Property</b>	
2427	Surplus	
2428	Federal Shipping and handling charges	See formula
2429	Not to exceed 20% of federal acquisition cost plus freight/shipping	
2430	charges	
2431	Accounts receivable late fees	
2432	Past 30 days	5% of balance
2433	Past 60 days	10% of balance
2434	<b>ISF - Print Services</b>	
2435	Contract Management (per impression)	0.005
2436	Self Service Copy Rates	0.004
2437	Cost computed by: (Depreciation + Maintenance + Supplies)/Impressions	
2438	+ copy multiplied impressions results	

2439	<b>ISF - State Surplus Property</b>	
2440	Surplus	
2441	Surcharge for use of a Financial Transaction Card	Up to 3%
2442	Surcharge applies only to the amount charged to a financial transaction	
2443	card	
2444	Online Sales Non-Vehicle	50% of net proceeds
2445	Miscellaneous Property Pick-up Process	
2446	State Agencies	
2447	Total Sales Proceeds	See formula
2448	Less prorated rebate of retained earnings	
2449	Handheld Devices (PDAs and wireless phones)	
2450	Less than 1 year old	75% of actual cost
2451	\$30 minimum	
2452	1 year and older	50% of cost - \$30 minimum
2453	Unique Property Processing	Negotiated % of sales price
2454	Electronic/Hazardous Waste Recycling	Actual cost
2455	Vehicles and Heavy Equipment	6.5% of Net Sale Price plus \$100 per Vehicle
2456	Default Auction Bids	10% of sales price
2457	Labor (per hour)	26.00
2458	Half hour minimum	
2459	Copy Rates (per copy)	0.10
2460	Semi Truck and Trailer Service (per mile)	1.08
2461	Two-ton Flat Bed Service (per mile)	0.61
2462	Forklift Service (per hour)	23.00
2463	4-6000 lbs	
2464	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
2465	Storage	
2466	Building (per cubic foot per month)	0.43
2467	Fenced lot (per square foot per month)	0.23
2468	Accounts receivable late fees	
2469	Past 30 days	5% of balance
2470	Past 60 days	10% of balance



division of  
**Purchasing and  
General Services**

# Pro Forma Financial Statements

## Cooperative Contracts

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	3,974,738	5,522,585	7,235,266	8,944,659
ACCOUNTS RECEIVABLE	1,016,274	1,159,095	1,188,072	1,217,774
DUE FROM OTHER FUNDS	116,388	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	77	174,525	174,525	174,525
<b>TOTAL CURRENT ASSETS</b>	<b>5,107,477</b>	<b>6,856,205</b>	<b>8,597,863</b>	<b>10,336,958</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS  
CONSTRUCTION IN PROGRESS  
BUILDINGS AND IMPROVEMENTS  
MACHINERY AND EQUIPMENT  
SOFTWARE  
ACCUMULATED DEPRECIATION

	1,507,315	1,507,315	1,507,315	1,507,315
	(1,083,066)	(1,326,801)	(1,459,481)	(1,507,315)
<b>TOTAL CAPITAL ASSETS</b>	<b>424,249</b>	<b>180,514</b>	<b>47,834</b>	<b>-</b>

<b>TOTAL ASSETS</b>	<b>5,531,726</b>	<b>7,036,719</b>	<b>8,645,697</b>	<b>10,336,958</b>
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#### LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	172,108	73,034	73,034	73,034
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	483	472	472	472
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>172,591</b>	<b>73,506</b>	<b>73,506</b>	<b>73,506</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)  
POLICY CLAIMS LIABILITIES - LONG-TERM

<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>172,591</b>	<b>73,506</b>	<b>73,506</b>	<b>73,506</b>
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CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	5,359,135	6,963,213	8,572,191	10,263,452
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>5,359,135</b>	<b>6,963,213</b>	<b>8,572,191</b>	<b>10,263,452</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>5,531,726</b>	<b>7,036,719</b>	<b>8,645,697</b>	<b>10,336,958</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>4,213,108</b>	<b>5,098,942</b>	<b>5,149,931</b>	<b>5,201,430</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>4,213,108</b>	<b>5,098,942</b>	<b>5,149,931</b>	<b>5,201,430</b>
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PERSONAL SERVICES	2,593,914	2,624,347	2,703,077	2,757,139
TRAVEL EXPENSE	14,084	3,190	3,190	3,190
CURRENT EXPENSE	101,909	101,019	150,000	150,000
CURRENT EXPENSE - DATA PROCESSING	213,322	417,006	417,006	417,006
DEPRECIATION EXPENSE	299,615	243,735	132,680	47,834

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
OTHER EXPENSES	608,588	105,567	135,000	135,000
<b>TOTAL OPERATING EXPENSES</b>	<b>3,831,432</b>	<b>3,494,864</b>	<b>3,540,953</b>	<b>3,510,169</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>381,676</b>	<b>1,604,078</b>	<b>1,608,978</b>	<b>1,691,261</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS / OTHER INCOME				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>381,676</b>	<b>1,604,078</b>	<b>1,608,978</b>	<b>1,691,261</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>2,998,808</b>	<b>3,974,738</b>	<b>5,522,585</b>	<b>7,235,266</b>
Total Cash from Sales	4,213,108	5,098,942	5,265,955	5,395,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources	116,388			
<b>TOTAL SOURCES OF CASH</b>	<b>4,329,496</b>	<b>5,098,942</b>	<b>5,265,955</b>	<b>5,395,000</b>
Cash Used for Operations	(3,353,566)	(3,551,095)	(3,553,274)	(3,685,607)
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>(3,353,566)</b>	<b>(3,551,095)</b>	<b>(3,553,274)</b>	<b>(3,685,607)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>3,974,738</b>	<b>5,522,585</b>	<b>7,235,266</b>	<b>8,944,659</b>



division of  
**Purchasing and  
General Services**

# Pro Forma Financial Statements

## State Surplus Property

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	121,410	105,789	105,789	105,789
INVENTORIES	-	-	-	-
PREPAID EXPENSES	158	5	5	5
<b>TOTAL CURRENT ASSETS</b>	<b>121,568</b>	<b>105,794</b>	<b>105,794</b>	<b>105,794</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	334	334	334	334
<b>TOTAL OTHER ASSETS</b>	<b>334</b>	<b>334</b>	<b>334</b>	<b>334</b>

LAND / LAND IMPROVEMENTS				
CONSTRUCTION IN PROGRESS				
BUILDINGS AND IMPROVEMENTS	1,202,035	1,202,035	1,202,035	1,202,035
MACHINERY AND EQUIPMENT	71,415	71,415	71,415	34,720
SOFTWARE	85,023	85,023	85,023	85,023
ACCUMULATED DEPRECIATION	(785,130)	(815,985)	(846,985)	(877,985)
<b>TOTAL CAPITAL ASSETS</b>	<b>573,343</b>	<b>542,488</b>	<b>511,488</b>	<b>443,793</b>
<b>TOTAL ASSETS</b>	<b>695,245</b>	<b>648,616</b>	<b>617,616</b>	<b>549,921</b>

#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	22,062	16,924	15,000	15,000
ACCRUED LIABILITIES	2,296	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	163,093	280,852	191,461	38,031
DUE TO OTHER FUNDS	31,731	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	21,017	21,017	21,017	25,000
<b>TOTAL CURRENT LIABILITIES</b>	<b>240,199</b>	<b>318,793</b>	<b>227,478</b>	<b>78,031</b>

REVENUE BONDS - LONG TERM	-	52	52	52
CAPITAL LEASE PAYABLE-LONG TERM				
CONTRACTS PAYABLE - LONG TERM				
INTERFUND LOAN FROM OTHER FUNDS				
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM				
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>-</b>	<b>52</b>	<b>52</b>	<b>52</b>

<b>TOTAL LIABILITIES</b>	<b>240,199</b>	<b>318,845</b>	<b>227,530</b>	<b>78,083</b>
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CONTRIBUTED CAPITAL	17,092	17,092	17,092	17,092
RETAINED EARNINGS	437,954	312,679	372,994	454,746
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>455,046</b>	<b>329,771</b>	<b>390,086</b>	<b>471,838</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>695,245</b>	<b>648,616</b>	<b>617,616</b>	<b>549,921</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>829,751</b>	<b>719,544</b>	<b>860,000</b>	<b>900,000</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>829,751</b>	<b>719,544</b>	<b>860,000</b>	<b>900,000</b>
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PERSONAL SERVICES	385,590	419,789	428,185	436,748
TRAVEL EXPENSE	2,009	606	500	500
CURRENT EXPENSE	191,636	240,861	225,000	225,000
CURRENT EXPENSE - DATA PROCESSING	77,035	125,600	90,000	100,000

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
DEPRECIATION EXPENSE	30,940	30,855	31,000	31,000
OTHER EXPENSES	18,681	27,108	25,000	25,000
<b>TOTAL OPERATING EXPENSES</b>	<b>705,891</b>	<b>844,819</b>	<b>799,685</b>	<b>818,248</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>123,860</b>	<b>(125,275)</b>	<b>60,315</b>	<b>81,752</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>123,860</b>	<b>(125,275)</b>	<b>60,315</b>	<b>81,752</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>282,946</b>	<b>(163,093)</b>	<b>(280,852)</b>	<b>(191,461)</b>
Total Cash from Sales	829,751	719,544	860,000	900,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources	15,580			
<b>TOTAL SOURCES OF CASH</b>	<b>845,331</b>	<b>719,544</b>	<b>860,000</b>	<b>900,000</b>
Cash Used for Operations	(1,291,370)	(837,303)	(770,609)	(746,570)
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses	-	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(1,291,370)</b>	<b>(837,303)</b>	<b>(770,609)</b>	<b>(746,570)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(163,093)</b>	<b>(280,852)</b>	<b>(191,461)</b>	<b>(38,031)</b>





division of  
**Purchasing and  
General Services**

# Pro Forma Financial Statements

## Federal Surplus Property

FY 2020  
Actual

FY 2021  
Preliminary

FY 2022  
Forecast

FY 2023  
Forecast

### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	56,937	137,714	200,650	257,805
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>56,937</b>	<b>137,714</b>	<b>200,650</b>	<b>257,805</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS  
CONSTRUCTION IN PROGRESS  
BUILDINGS AND IMPROVEMENTS  
MACHINERY AND EQUIPMENT  
ACCUMULATED DEPRECIATION

<b>TOTAL CAPITAL ASSETS</b>	-	-	-	-
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<b>TOTAL ASSETS</b>	<b>56,937</b>	<b>137,714</b>	<b>200,650</b>	<b>257,805</b>
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#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	193	264	5,000	5,000
ACCRUED LIABILITIES	2,456	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,649</b>	<b>264</b>	<b>5,000</b>	<b>5,000</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)  
POLICY CLAIMS LIABILITIES - LONG-TERM

<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>2,649</b>	<b>264</b>	<b>5,000</b>	<b>5,000</b>
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CONTRIBUTED CAPITAL	84,662	84,662	84,662	84,662
RETAINED EARNINGS	(30,374)	52,788	110,988	168,143
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>54,288</b>	<b>137,450</b>	<b>195,650</b>	<b>252,805</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>56,937</b>	<b>137,714</b>	<b>200,650</b>	<b>257,805</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>89,611</b>	<b>113,066</b>	<b>100,000</b>	<b>100,000</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>89,611</b>	<b>113,066</b>	<b>100,000</b>	<b>100,000</b>
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PERSONAL SERVICES	24,249	19,904	20,900	21,945
TRAVEL EXPENSE	17	125	500	500
CURRENT EXPENSE	19,772	9,477	20,000	20,000
CURRENT EXPENSE - DATA PROCESSING	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
OTHER EXPENSES	390	398	400	400
<b>TOTAL OPERATING EXPENSES</b>	<b>44,428</b>	<b>29,904</b>	<b>41,800</b>	<b>42,845</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>45,183</b>	<b>83,162</b>	<b>58,200</b>	<b>57,155</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>45,183</b>	<b>83,162</b>	<b>58,200</b>	<b>57,155</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>12,463</b>	<b>56,937</b>	<b>137,714</b>	<b>200,650</b>
Total Cash from Sales	89,611	113,066	120,000	120,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources				
<b>TOTAL SOURCES OF CASH</b>	<b>89,611</b>	<b>113,066</b>	<b>120,000</b>	<b>120,000</b>
Cash Used for Operations	(45,137)	(32,289)	(57,064)	(62,845)
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses- retained earnings federal refund				
<b>TOTAL USES OF CASH</b>	<b>(45,137)</b>	<b>(32,289)</b>	<b>(57,064)</b>	<b>(62,845)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>56,937</b>	<b>137,714</b>	<b>200,650</b>	<b>257,805</b>



division of  
**Purchasing and  
General Services**

**Pro Forma Financial Statements**  
**Print Services**

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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<b>BA</b>				
<b>ASSETS</b>				
CASH & CASH EQUIVALENTS	596,142	897,860	774,288	610,088
ACCOUNTS RECEIVABLE	34,888	17,777	36,590	56,590
DUE FROM OTHER FUNDS	265,322	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	1,008	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>897,360</b>	<b>915,637</b>	<b>810,878</b>	<b>666,678</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LAND / LAND IMPROVEMENTS				
CONSTRUCTION IN PROGRESS				
BUILDINGS AND IMPROVEMENTS	15,394	15,394	15,394	15,394
MACHINERY AND EQUIPMENT	7,852,375	7,892,193	7,922,193	8,014,890
ACCUMULATED DEPRECIATION	(6,326,433)	(6,395,696)	(6,350,000)	(6,300,000)
<b>TOTAL CAPITAL ASSETS</b>	<b>1,541,336</b>	<b>1,511,891</b>	<b>1,587,587</b>	<b>1,730,284</b>
<b>TOTAL ASSETS</b>	<b>2,438,696</b>	<b>2,427,528</b>	<b>2,398,465</b>	<b>2,396,962</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	67,339	110,841	95,000	95,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	254,312	241,507	211,325	200,000
DUE TO OTHER FUNDS	32	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM				
<b>TOTAL CURRENT LIABILITIES</b>	<b>321,683</b>	<b>352,348</b>	<b>306,325</b>	<b>295,000</b>
REVENUE BONDS - LONG TERM				
CAPITAL LEASE PAYABLE-LONG TERM				
CONTRACTS PAYABLE - LONG TERM				
INTERFUND LOAN FROM OTHER FUNDS				
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	12,399	12,399	12,399	12,399
POLICY CLAIMS LIABILITIES - LONG-TERM				
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>12,399</b>	<b>12,399</b>	<b>12,399</b>	<b>12,399</b>
<b>TOTAL LIABILITIES</b>	<b>334,082</b>	<b>364,747</b>	<b>318,724</b>	<b>307,399</b>
CONTRIBUTED CAPITAL				
RETAINED EARNINGS	1,955,453	1,955,453	1,955,453	1,955,453
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>2,104,614</b>	<b>2,062,781</b>	<b>2,079,741</b>	<b>2,089,563</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>2,438,696</b>	<b>2,427,528</b>	<b>2,398,465</b>	<b>2,396,962</b>

### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>2,378,839</b>	<b>1,821,574</b>	<b>1,900,000</b>	<b>1,900,000</b>
<b>Rate Impact</b>				
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>2,378,839</b>	<b>1,821,574</b>	<b>1,900,000</b>	<b>1,900,000</b>
PERSONAL SERVICES	202,636	135,964	142,762	149,900
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	1,227,705	892,526	898,765	898,765
CURRENT EXPENSE - DATA PROCESSING	13,270	28,072	28,072	28,072
DEPRECIATION EXPENSE	977,555	807,761	800,000	800,000
OTHER EXPENSES	37,236	43,441	43,441	43,441

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING EXPENSES</b>	<b>2,458,402</b>	<b>1,907,764</b>	<b>1,913,040</b>	<b>1,920,178</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(79,563)</b>	<b>(86,190)</b>	<b>(13,040)</b>	<b>(20,178)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	40,660	44,357	30,000	30,000
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>(38,903)</b>	<b>(41,833)</b>	<b>16,960</b>	<b>9,822</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(114,797)</b>	<b>329,431</b>	<b>646,884</b>	<b>483,604</b>
Total Cash from Sales	2,378,839	1,821,574	2,000,000	2,000,000
Capital Asset Disposal Proceeds	40,660	44,357	50,000	40,000
Federal Grants				
State Appropriations				
Other Sources				
<b>TOTAL SOURCES OF CASH</b>	<b>2,419,499</b>	<b>1,865,931</b>	<b>2,050,000</b>	<b>2,040,000</b>
Cash Used for Operations	(1,674,917)	(1,028,885)	(1,713,280)	(1,752,697)
Payments for Capital Assets	(300,354)	(519,593)	(500,000)	(500,000)
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>(1,975,271)</b>	<b>(1,548,478)</b>	<b>(2,213,280)</b>	<b>(2,252,697)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>329,431</b>	<b>646,884</b>	<b>483,604</b>	<b>270,907</b>



division of  
**Purchasing and  
General Services**

**Pro Forma Financial Statements**  
**State Mail**

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	-	-	-	67,113
ACCOUNTS RECEIVABLE	353,723	282,706	300,000	350,000
DUE FROM OTHER FUNDS	1,041,464	-	-	-
INVENTORIES	1,295,057	1,295,057	1,200,000	1,200,000
PREPAID EXPENSES	131,145	7,303	100,000	100,000
<b>TOTAL CURRENT ASSETS</b>	<b>2,821,389</b>	<b>1,585,066</b>	<b>1,600,000</b>	<b>1,717,113</b>

#### DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	161,427	161,427	161,427	161,427
MACHINERY AND EQUIPMENT	2,017,807	2,068,441	2,460,000	2,460,000
ACCUMULATED DEPRECIATION	(1,942,164)	(2,047,783)	(2,047,783)	(2,172,783)
<b>TOTAL CAPITAL ASSETS</b>	<b>237,070</b>	<b>182,085</b>	<b>573,644</b>	<b>448,644</b>

<b>TOTAL ASSETS</b>	<b>3,058,459</b>	<b>1,767,151</b>	<b>2,173,644</b>	<b>2,165,757</b>
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#### LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	134,011	57,112	100,000	100,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	10,359	329	329	329
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	656,148	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>800,518</b>	<b>57,441</b>	<b>100,329</b>	<b>100,329</b>

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	811,739	69,282	232,887	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>811,739</b>	<b>69,282</b>	<b>232,887</b>	<b>-</b>

<b>TOTAL LIABILITIES</b>	<b>1,612,257</b>	<b>126,723</b>	<b>333,216</b>	<b>100,329</b>
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CONTRIBUTED CAPITAL	951,509	951,509	951,509	951,509
RETAINED EARNINGS	494,694	688,919	888,919	1,113,919
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>1,446,203</b>	<b>1,640,428</b>	<b>1,840,428</b>	<b>2,065,428</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>3,058,460</b>	<b>1,767,151</b>	<b>2,173,644</b>	<b>2,165,757</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>12,322,601</b>	<b>11,428,554</b>	<b>11,550,000</b>	<b>13,624,552</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>12,322,601</b>	<b>11,428,554</b>	<b>11,550,000</b>	<b>13,624,552</b>
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PERSONAL SERVICES	2,307,072	2,016,710	2,057,044	2,098,185
TRAVEL EXPENSE	15,706	13,779	10,000	10,000
CURRENT EXPENSE	9,483,629	8,778,963	8,858,128	8,823,240
CURRENT EXPENSE - DATA PROCESSING	93,168	230,575	230,575	230,575
DEPRECIATION EXPENSE	83,903	156,253	156,253	125,000
OTHER EXPENSES	30,754	38,589	38,000	38,000

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING EXPENSES</b>	<b>12,014,232</b>	<b>11,234,869</b>	<b>11,350,000</b>	<b>11,325,000</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>308,369</b>	<b>193,685</b>	<b>200,000</b>	<b>2,299,552</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	(48,393)	540		
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>259,976</b>	<b>194,225</b>	<b>200,000</b>	<b>2,299,552</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(1,277,772)</b>	<b>(811,739)</b>	<b>441,222</b>	<b>450,000</b>
Total Cash from Sales	12,322,601	11,428,554	12,750,000	12,750,000
Capital Asset Disposal Proceeds	48,393	(540)	-	-
Federal Grants				
State Appropriations				
Other Sources	7,302			
<b>TOTAL SOURCES OF CASH</b>	<b>12,378,296</b>	<b>11,428,014</b>	<b>12,750,000</b>	<b>12,750,000</b>
Cash Used for Operations	(11,849,763)	(10,125,053)	(12,691,222)	(12,700,000)
Payments for Capital Assets	(62,500)	(50,000)	(50,000)	(50,000)
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>(11,912,263)</b>	<b>(10,175,053)</b>	<b>(12,741,222)</b>	<b>(12,750,000)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(811,739)</b>	<b>441,222</b>	<b>450,000</b>	<b>450,000</b>

# Division of Finance

State Travel  
Purchasing Card





# Division of Finance



1

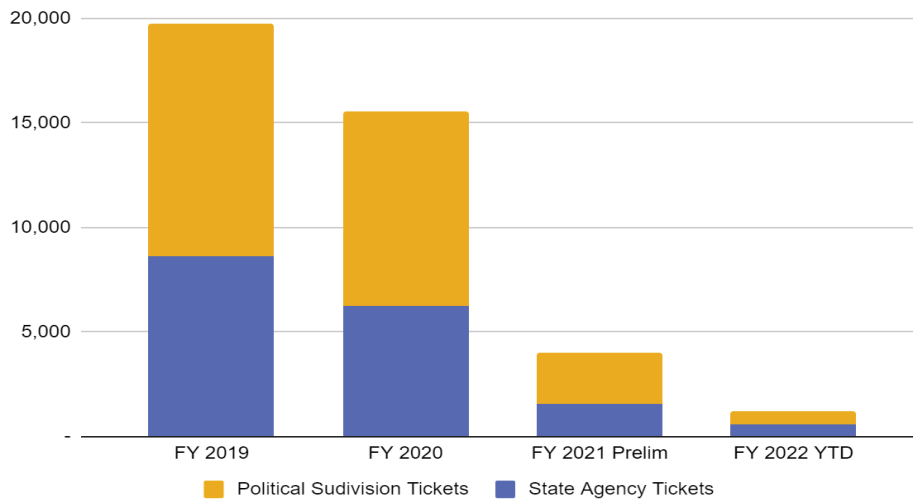


## State Travel Office

2

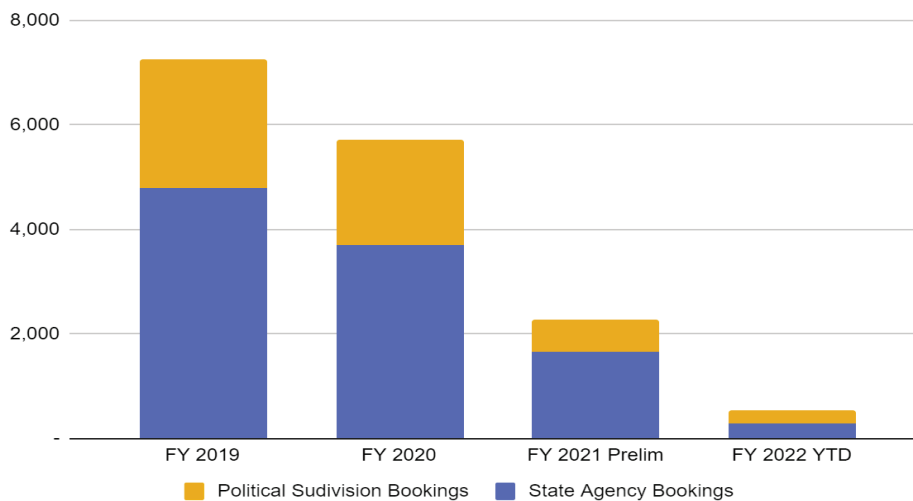


## Travel - Airline Tickets



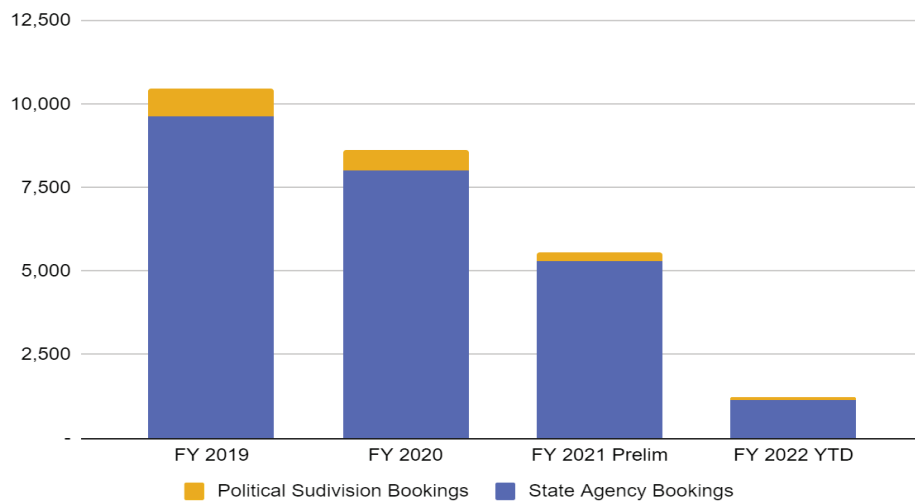
3

## Travel - Ground Transportation Bookings

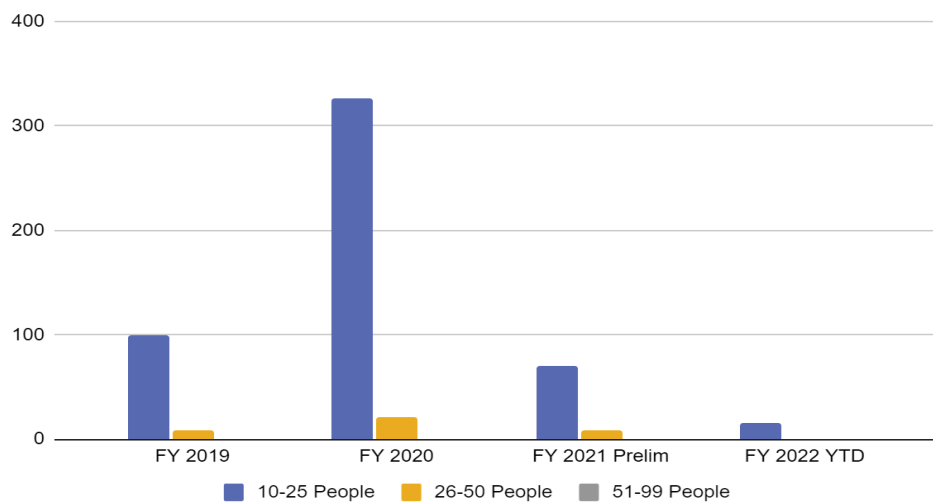


4

# Travel - Hotel Bookings



# Travel - Group Bookings



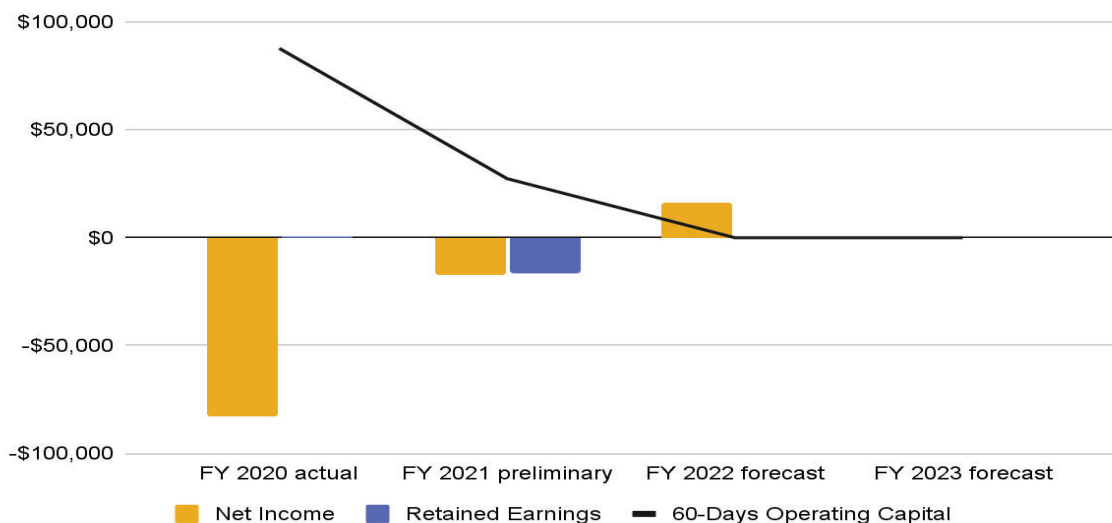
# Travel Program Challenges and Opportunities

- ▷ Travel Program Challenges
  - Decreased bookings
  - Limited resources
  - Policy compliance
- ▷ Travel Program Opportunities
  - Travel is resuming
  - Combining with P-Card moving forward
  - Policy revisions
  - System approval



7

## Retained Earnings, Net Income, and Operating Capital



8

# Rate Recommendations

Rate	FY 2022	FY 2023	Dollars Change	Percent Change	Total Impact
Cars and Hotels Only	\$8.00	\$8.00	\$0	0%	\$0
<u>Travel Agency Services</u>					
Regular	\$27.00	\$27.00	\$0	0%	\$0
Online	\$17.00	\$17.00	\$0	0%	\$0
State Agent	\$22.00	\$22.00	\$0	0%	\$0
School District Agent	\$17.00	\$17.00	\$0	0%	\$0



# Rate Recommendations - Group Rates

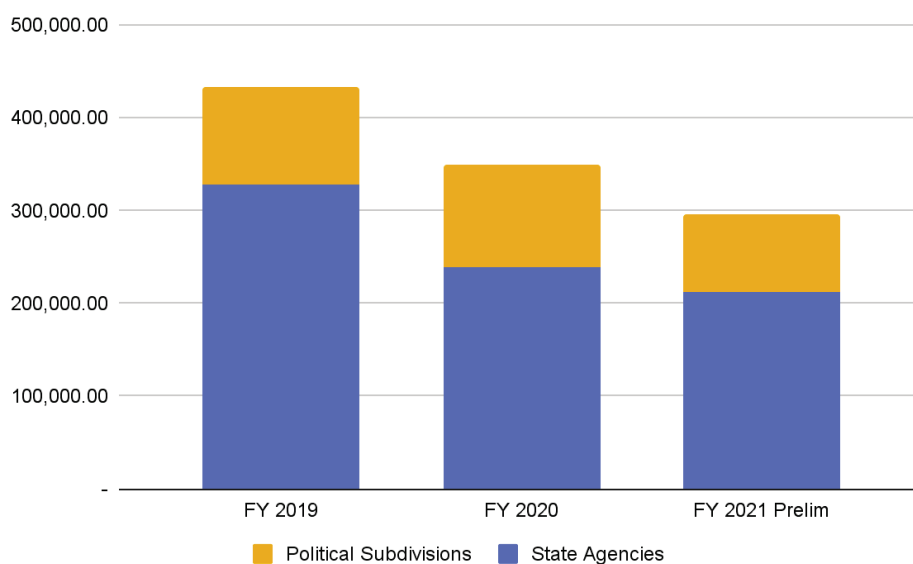
Groups	FY 2022	Groups	FY2023	Groups Size Changes	Rate Difference Cost/(Savings)	Rate Impact
16-25 people	\$24.50	10-25 people	\$24.50	10-15 people	(\$2.50)	(\$9,977.50)
26-45 people	\$22.00	26-50 people	\$22.00	46-50 people	\$2.50	\$612.50
46+ people	\$19.50	51-99 people	\$19.50	100+ people	(\$.50)	\$0
		100+ people	\$19.00		Net Impact	(\$9,365.00)



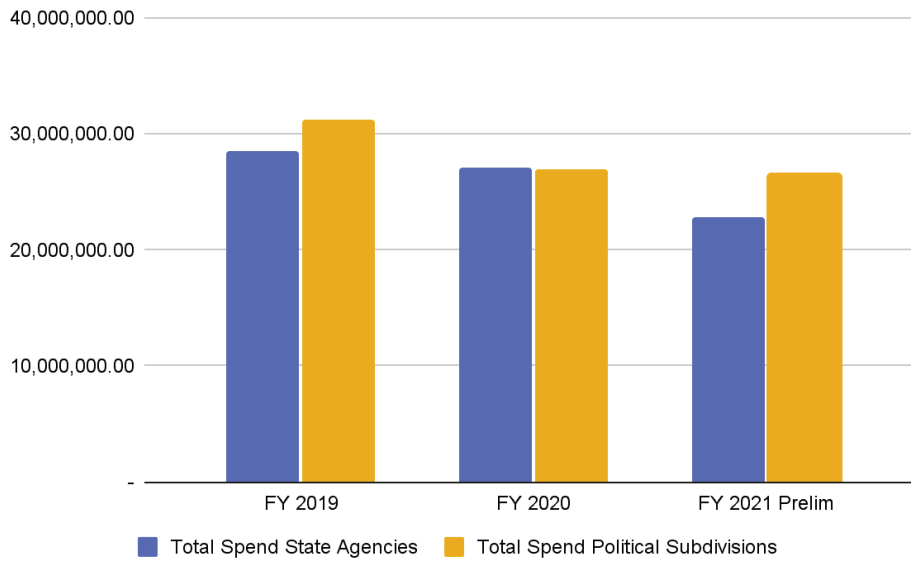
# State Purchasing Card Program



## P-Card Rebates

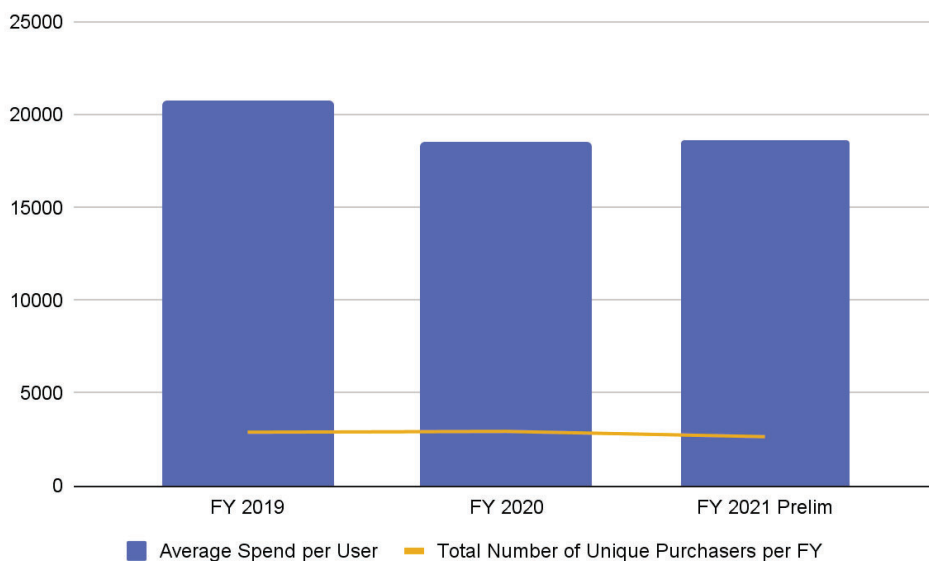


# P-Card Spend



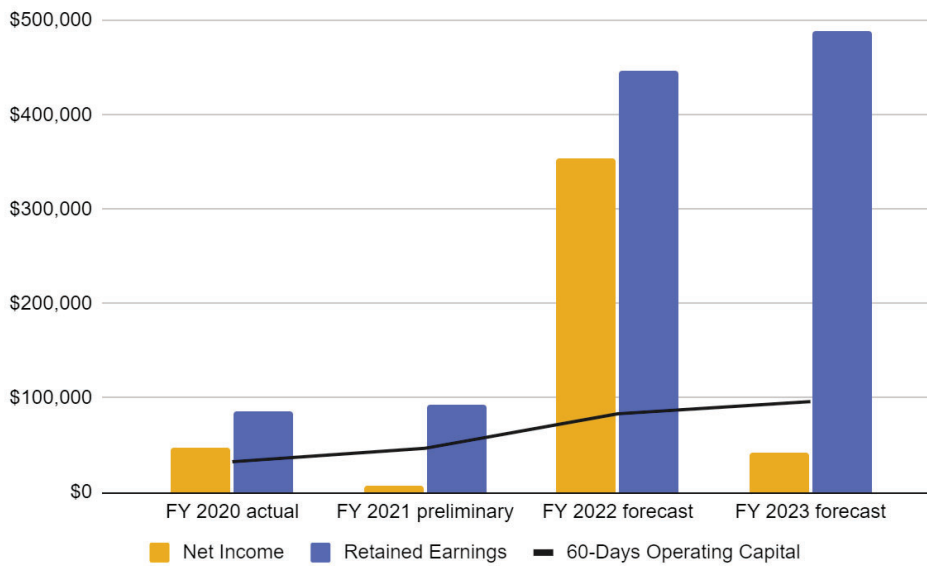
13

# Average P-Card Spend Per User



14

# Retained Earnings, Net Income, and Operating Capital



15

## Rate Recommendations

Rate	FY 2022	FY 2023	Dollars Change	Percent Change	Total Impact
Contract Rebates	Variable	Variable	\$0	0%	\$0



16

# Rate Committee Action

## GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve the group number changes	Slide 5	(\$9,365)
Approve all other existing rates for State Travel Program	SB0008, Lines 2381-2392	
Approve the existing rate for P-Card Program	SB0008, Lines 2331-2333	





2330	DIVISION OF FINANCE	
2331	<b>ISF - Purchasing Card</b>	
2332	Purchasing Card	Variable
2333	Contract rebates	

2381	<b>ISF - Travel Office</b>	
2382	Car and/or Hotel Only	8.00
2383	Travel	
2384	Travel Agency Service	
2385	Regular	27.00
2386	Online	17.00
2387	State Agent	22.00
2388	Group	
2389	16-25 people	24.50
2390	26-45 people	22.00
2391	46+ people	19.50
2392	School District Agent	17.00



division of  
**Finance**

# Pro Forma Financial Statements

## State Travel

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	21,636	42,525	-	-
DUE FROM OTHER FUNDS	9,527	-	-	-
INVENTORIES				
PREPAID EXPENSES				
<b>TOTAL CURRENT ASSETS</b>	<b>31,163</b>	<b>42,525</b>	<b>-</b>	<b>-</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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LAND / LAND IMPROVEMENTS  
CONSTRUCTION IN PROGRESS  
BUILDINGS AND IMPROVEMENTS  
MACHINERY AND EQUIPMENT  
ACCUMULATED DEPRECIATION

<b>TOTAL CAPITAL ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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<b>TOTAL ASSETS</b>	<b>31,163</b>	<b>42,525</b>	<b>-</b>	<b>-</b>
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#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	5,014	15,139	-	-
ACCRUED LIABILITIES	8,440	-	-	-
DEFERRED REVENUE				
INTERFUND LOAN (Short Term Cash Deficit)		5,000	-	-
DUE TO OTHER FUNDS	33	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM				
CAPITAL LEASE PAYABLE-SHORT TERM				
REVENUE BONDS - SHORT TERM				
<b>TOTAL CURRENT LIABILITIES</b>	<b>13,487</b>	<b>20,139</b>	<b>-</b>	<b>-</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)

POLICY CLAIMS LIABILITIES - LONG-TERM	17,225	38,821	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>17,225</b>	<b>38,821</b>	<b>-</b>	<b>-</b>

<b>TOTAL LIABILITIES</b>	<b>30,712</b>	<b>58,960</b>	<b>-</b>	<b>-</b>
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CONTRIBUTED CAPITAL

RETAINED EARNINGS	451	(16,435)	-	-
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<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>451</b>	<b>(16,435)</b>	<b>-</b>	<b>-</b>
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<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>31,163</b>	<b>42,525</b>	<b>-</b>	<b>-</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>434,448</b>	<b>147,459</b>	<b>16,435</b>	<b>-</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>434,448</b>	<b>147,459</b>	<b>16,435</b>	<b>-</b>
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PERSONAL SERVICES	215,263	48,865	-	-
TRAVEL EXPENSE	26	-	-	-
CURRENT EXPENSE	296,324	107,803	-	-

8/16/2021

CURRENT EXPENSE - DATA PROCESSING	9,091	5,781	-	-
DEPRECIATION EXPENSE				
OTHER EXPENSES	6,116	1,896	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>526,820</b>	<b>164,345</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(92,372)</b>	<b>(16,886)</b>	<b>16,435</b>	<b>-</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT) - COVID CARES ACT	9,527			
<b>NET INCOME (LOSS)</b>	<b>(82,845)</b>	<b>(16,886)</b>	<b>16,435</b>	<b>-</b>

**CASH FLOW STATEMENT**

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>40,769</b>	<b>(17,225)</b>	<b>(43,821)</b>	<b>-</b>
Total Cash from Sales	390,725	158,821	58,960	-
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources(COVID)	9,527			
<b>TOTAL SOURCES OF CASH</b>	<b>400,252</b>	<b>158,821</b>	<b>58,960</b>	<b>-</b>
Cash Used for Operations	(458,246)	(185,417)	(15,139)	-
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>(458,246)</b>	<b>(185,417)</b>	<b>(15,139)</b>	<b>-</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(17,225)</b>	<b>(43,821)</b>	<b>-</b>	<b>-</b>



division of  
**Finance**

# Pro Forma Financial Statements

## Purchasing Card

FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	106,464	228,541	224,829	236,070
ACCOUNTS RECEIVABLE	724,314	970,072	1,383,217	1,471,945
DUE FROM OTHER FUNDS	1,113,873	1,350,000	1,417,500	1,488,375
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>1,944,651</b>	<b>2,548,613</b>	<b>3,025,546</b>	<b>3,196,390</b>

PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS  
CONSTRUCTION IN PROGRESS  
BUILDINGS AND IMPROVEMENTS  
MACHINERY AND EQUIPMENT  
ACCUMULATED DEPRECIATION

<b>TOTAL CAPITAL ASSETS</b>	-	-	-	-
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<b>TOTAL ASSETS</b>	<b>1,944,651</b>	<b>2,548,613</b>	<b>3,025,546</b>	<b>3,196,390</b>
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#### LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE	1,840,829	2,449,624	2,572,105	2,700,710
ACCRUED LIABILITIES	5,549	6,396	6,716	7,052
UNEARNED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	12,096	35	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,858,474</b>	<b>2,456,054</b>	<b>2,578,821</b>	<b>2,707,762</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)

<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>1,858,474</b>	<b>2,456,054</b>	<b>2,578,821</b>	<b>2,707,762</b>
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CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS	86,177	92,559	446,725	488,628
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>86,177</b>	<b>92,559</b>	<b>446,725</b>	<b>488,628</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>1,944,651</b>	<b>2,548,613</b>	<b>3,025,546</b>	<b>3,196,390</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>699,007</b>	<b>685,814</b>	<b>951,290</b>	<b>970,316</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>699,007</b>	<b>685,814</b>	<b>951,290</b>	<b>970,316</b>
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PERSONNEL SERVICES	100,035	199,858	209,851	220,344
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	62,809	55,617	252,841	257,898

8/16/2021

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
CURRENT EXPENSE - DATA PROCESSING	12,406	4,457	10,532	11,059
DEPRECIATION EXPENSE	-	-	-	-
OTHER EXPENSES	20,031	21,175	26,234	27,546
<b>TOTAL OPERATING EXPENSES</b>	<b>195,281</b>	<b>281,107</b>	<b>499,458</b>	<b>516,847</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>503,726</b>	<b>404,707</b>	<b>451,832</b>	<b>453,469</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
REVENUE REBATES TO AGENCIES AND OTHER GOVTS	(351,920)	(298,705)	(97,666)	(305,879)
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	(104,473)	(99,621)	-	(105,687)
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>47,333</b>	<b>6,381</b>	<b>354,166</b>	<b>41,903</b>

**CASH FLOW STATEMENT**

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(464,278)</b>	<b>106,464</b>	<b>228,541</b>	<b>224,829</b>
Total Cash from Operations	1,774,934	1,295,455	1,074,092	1,099,257
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources				
<b>TOTAL SOURCES OF CASH</b>	<b>1,774,934</b>	<b>1,295,455</b>	<b>1,074,092</b>	<b>1,099,257</b>
Cash Used for Operations	(747,799)	(775,052)	(980,138)	(676,450)
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses - Rebates and Federal Refunds	(456,393)	(398,326)	(97,666)	(411,566)
<b>TOTAL USES OF CASH</b>	<b>(1,204,192)</b>	<b>(1,173,378)</b>	<b>(1,077,804)</b>	<b>(1,088,016)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>106,464</b>	<b>228,541</b>	<b>224,829</b>	<b>236,070</b>

# Division of Facilities Construction and Management

Facilities Management



# Division of Facilities Construction and Management



1

Established in 1981, DFCM provides professional services to assist State entities in meeting their facility needs for the benefit of the public. We, along with the other members of the DGO Team are enjoying our new digs. We are excited to see the finished product unfold!

Photograph courtesy of CRSA Architects | Robert Holman Photographer



2



# Program Efficiencies

The Division of Facilities Construction and Management (DFCM) provides building management service to state agency subscribers. Service includes preventative and corrective maintenance, grounds care, energy management, contract management and accounting services.



162 Authorized FTEs  
155 Current FTEs



Provided maintenance and management services to over 200 state-owned and leased buildings



\$40 million FY2022 adjusted revenue



Manage over 8 million square feet of space



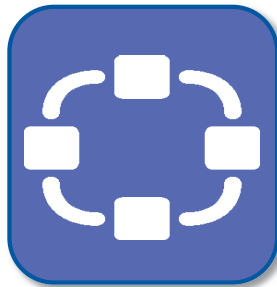
3

# Program Efficiencies

DFCM is focused on efficient building operation



Average operations and maintenance costs:  
**23%** below local average  
**60%** below national average



Statewide service through regionalized management groups



Energy efficient by optimizing operating schedules that provide cost savings based on reduced utility usage



Combination of internal staff and private sector resources to provide cost-effective services

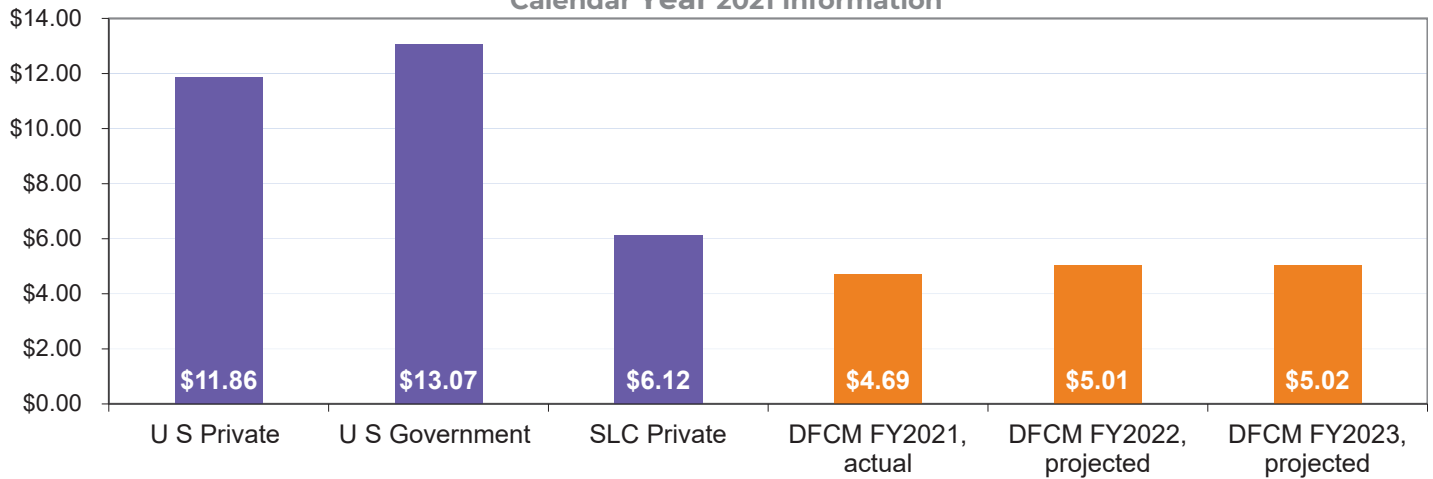


4

# Cost Per Square Foot

Based on Building Owners and Managers Association (BOMA) Data

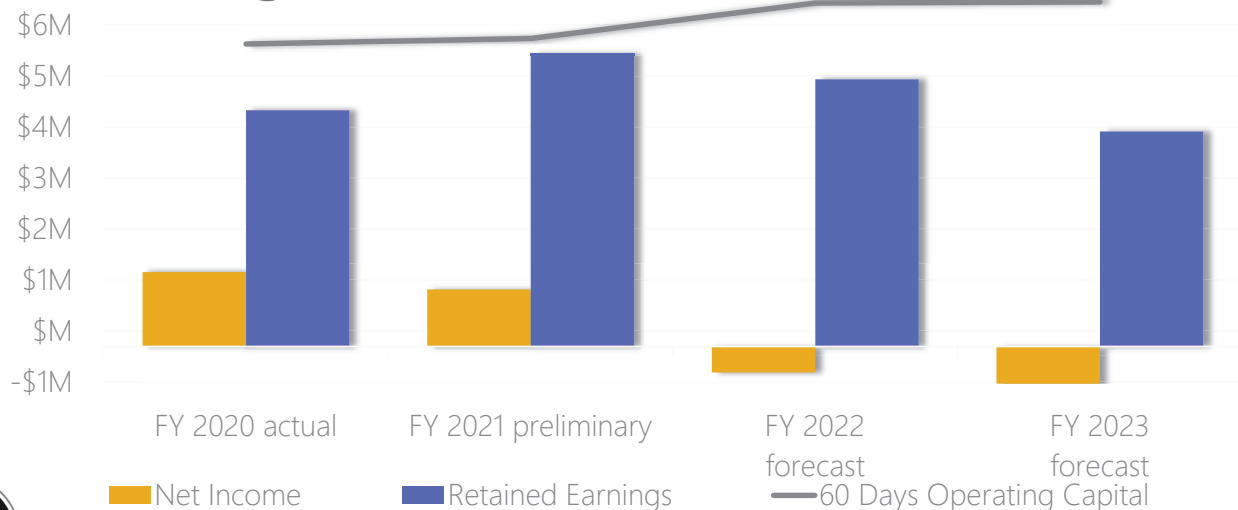
## Calendar Year 2021 Information



Note: Using BOMA data run on 7/21/2021 for FY23 rate year  
BOMA no longer surveys for this information; will use the Institute of Real Estate Management (IREM) for FY24 rates. Their report runs in the 3<sup>rd</sup> quarter, so we could not use it for FY23

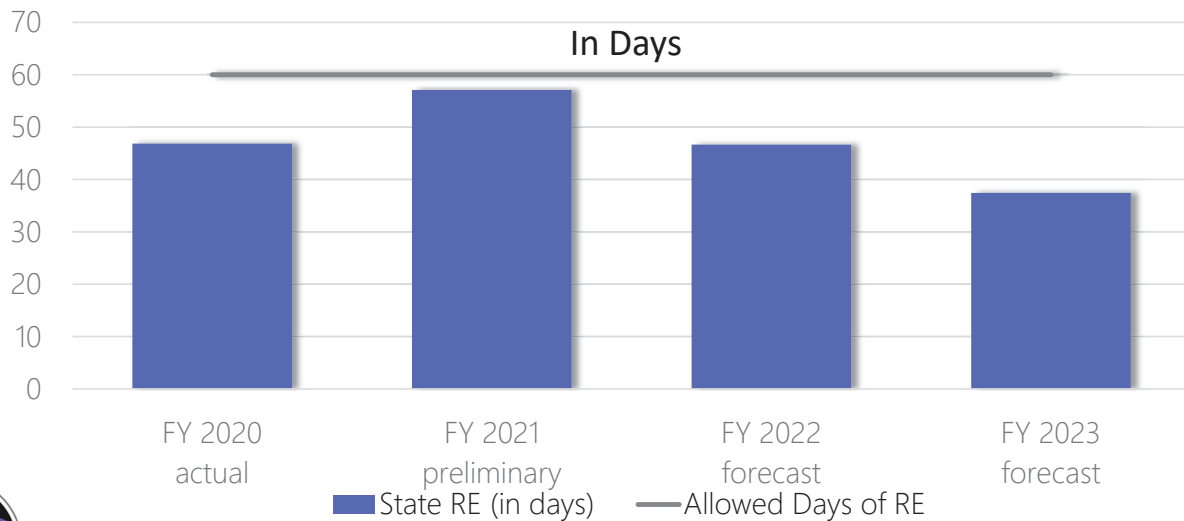
5

# Facilities Management Retained Earnings



6

# Facilities Management Retained Earnings



7

# Facilities Management Rates

## Rate Recommendation FY 2023 Rates for Discussion

Approx build date	Unit	Name	Action	Proposed Change Amount	Sq Feet	FY22 Original Sq ft Cost	FY 23 Proposed Sq Ft Cost	Proposed Rate Change Percentage	Reason	Last Increase	FY23
1981	1265	Taylorsville State Office Building	Increase	\$166,654.75	406,475	7.11	7.52	6%	Security Upgrade	N/A	\$3,056,692.00
2001	1506	AP&P Fremont Employment Center	Increase	\$31,000.00	28,500	6.75	7.84	14%	Deficit reduction	FY14	\$222,375.00
2004	1509	Utah State Archives	Increase	\$45,000.00	27,639	4.39	6.02	27%	Deficit reduction	FY 17 Decrease	\$166,335.00
1998	1606	Utah Library for the Blind	Increase	\$37,407.80	90,435	2.03	2.45	17%	Deficit reduction	FY12	\$221,121.80
1998	1607	Division for the Blind and Visually Impaired	Increase	\$13,511.65	32,665	3.8	4.21	10%	Deficit reduction	FY07	\$137,538.65
1998	1608	General Services State Mail	Increase	\$6,080.55	14,700	10.63	11.04	4%	Deficit reduction	FY16	\$162,341.55
2019	1609	DEQ Building	Increase	\$42,000.00	21,139	4.76	4.96	4%	Deficit reduction	Opened FY19	\$104,788.63
TOTAL				\$341,654.75							



8

# Facilities Management Rates

## Rate Recommendation FY 2023 Rates for Discussion

Unit	Description	Type	Amount
1403	ABC Store #3 - West Valley	Closing	(\$52,746.75)
1630	ABC Store - West Valley	New	\$52,020.00
1761	Box Elder Public Safety	New	\$71,705.00
	TOTAL		\$70,978.25



# Facilities Management Rates

## TAYLORSVILLE STATE OFFICE BUILDING FY23 O&M FUNDING ADJUSTMENTS REVISED FUNDING FOR THE DGO EDO OLD DAS DIVISIONS GENERAL FUNDS

Program and Fund Description	Amount
FY22 General Funds for DGO Old DAS space	\$ 512,800.00
Delete General Funds for: Estimated square footage for each program DFCM 3rd Floor ISF staff and Annex Office [780 sf on 3rd floor, plus 1,519 sf for the Annex x \$7.11sf]	\$ (16,346.00)
Fleet ISF [7,180 sf x \$7.11]	\$ (51,050.00)
Risk ISF [9,387 sf x \$7.11]	\$ (66,742.00)
Purchasing & General Services ISF [4,616 sf x \$7.11, use 75% of total for ISF portion]	\$ (24,615.00)
Finance ISF Staff for PCard and Travel [260 sf x \$7.11]	\$ (1,849.00)
TOTAL GENERAL FUNDS DEDUCTION FOR DGO EDO TSOB FUNDING	\$ (160,602.00)
REMAINING GENERAL FUNDS FOR DGO EDO TSOB SPACE	\$ 352,198.00



# Rate Committee Action

## GovOps Recommended Action for Facilities Management

Action	Slide Number or Reference	Change
Approve rate adjustments for seven programs	Slide 8	\$341,654.75
Approve two new programs or scope changes	Slide 9	\$70,978.25
Approve ISF rate funding reallocations	Slide 10	(\$160,602.00)
Approve all other existing rates	SB0008, Lines 1991-2329	



11

## Approval of the Division of Facilities Construction and Management Rates Allows for:

### TSOB Building Funding

Approving the requested rates as summarized on Slide 12 will include the necessary funding reallocations for the remaining TSOB build out

### Prudent Use of Taxpayer Dollars

Rate approval will allow us to continue to provide excellent service to our fellow State employees while using taxpayer dollars responsibly

### Efficient Fund Management

Retained earnings are on track to reduce by FY 2024, reflecting efficient fund management

# Questions?



12

65

1991	DEPARTMENT OF ADMINISTRATIVE SERVICES	
1992	DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT - FACILITIES MANAGEMENT	
1993	Taylorville State Office Building	2,891,435.00
1994	All services provided by the DFCM ISF are voluntary. This is based on	

1995	Operations and maintenance agreements with each location managed by the	
1996	DFCM. Without these services each state entity may either manage the sight	
1997	themselves or contract out the services that will meet the States building board	
1998	standards. The DFCM director annually reviews these requests and determines	
1999	if the agency has the ability to provide the services to meet those standards.	
2000	This location is an agreement with the DFCM and Department of	
2001	Administrative Services, Administrative Office of the Courts, Department of	
2002	Human Services, Department of Insurance, Department of Technology	
2003	Services, Department of Agriculture and Department of Public	
2004	Safety/Emergency Management.	
2005	SLC VA home	40,667.90
2006	All services provided by the DFCM ISF are voluntary. This is based on	
2007	Operations and maintenance agreements with each location managed by the	
2008	DFCM. Without these services each state entity may either manage the sight	
2009	themselves or contract out the services that will meet the States building board	
2010	standards. The DFCM director annually reviews these requests and determines	
2011	if the agency has the ability to provide the services to meet those standards.	
2012	This location is an agreement with the DFCM and Department of Veterans	
2013	Affairs.	
2014	Garage-Groundskeeper I	25.00
2015	New Provo Courts/Terrace	1,320,997.88
2016	DEQ Building	62,788.63
2017	Unified Lab #2	865,836.54
2018	Cedar City DNR	77,790.16
2019	All services provided by the DFCM ISF are voluntary. This is based on	
2020	Operations and maintenance agreements with each location managed by the	
2021	DFCM. Without these services each state entity may either manage the sight	
2022	themselves or contract out the services that will meet the States building board	
2023	standards. The DFCM director annually reviews these requests and determines	
2024	if the agency has the ability to provide the services to meet those standards.	
2025	This location is an agreement with the DFCM and Department of Natural	
2026	Resources.	
2027	Ogden VA Nursing Home	52,945.37
2028	Clearfield Warehouse C6 - Archives	152,535.84
2029	Garage-Facilities Manager / Coord II	69.00
2030	Garage-Grounds Manager	49.00
2031	Spanish Fork Veterinary Lab	50,716.03

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2032	Utah Arts Collection	43,900.00
2033	West Jordan Courts	557,835.00
2034	Chase Home	17,428.00
2035	Clearfield Warehouse C7 - DNR/DPS	102,837.00
2036	Garage-Grounds Supervisor	45.00
2037	Garage-Journey Plumber	60.00
2038	Payson VA Nursing Home	189,105.70
2039	All services provided by the DFCM ISF are voluntary. This is based on	
2040	Operations and maintenance agreements with each location managed by the	
2041	DFCM. Without these services each state entity may either manage the sight	
2042	themselves or contract out the services that will meet the States building board	
2043	standards. The DFCM director annually reviews these requests and determines	
2044	if the agency has the ability to provide the services to meet those standards.	
2045	This location is an agreement with the DFCM and Department of Veterans	
2046	Affairs.	
2047	Utah State Office of Education	410,669.00
2048	West Valley 3rd District Court	148,350.00
2049	Calvin Rampton Complex	1,602,863.00
2050	Garage-Journey Electrician	62.00
2051	Utah State Developmental Center	2,648,357.00
2052	Vernal DNR Regional	80,394.00
2053	Vernal Drivers License	36,055.00
2054	All services provided by the DFCM ISF are voluntary. This is based on	
2055	Operations and maintenance agreements with each location managed by the	
2056	DFCM. Without these services each state entity may either manage the sight	
2057	themselves or contract out the services that will meet the States building board	
2058	standards. The DFCM director annually reviews these requests and determines	
2059	if the agency has the ability to provide the services to meet those standards.	
2060	This location is an agreement with the DFCM and Department of Public	
2061	Safety.	
2062	Department of Public Safety	
2063	DPS Crime Lab	42,000.00
2064	Cannon Health	860,515.00
2065	Garage-Electronics Resource Group	53.00
2066	Garage-Groundskeeper II	44.00
2067	Garage-Journey HVAC	59.00
2068	Lone Peak Forestry & Fire	45,820.65



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2069	N UT Fire Dispatch Center	30,438.66
2070	DPS Drivers License	185,577.00
2071	Alcoholic Beverage Control Stores	1,879,749.50
2072	Garage-Journey Maintenance	54.00
2073	Ivins VA Nursing Home	134,064.39
2074	All services provided by the DFCM ISF are voluntary. This is based on	
2075	Operations and maintenance agreements with each location managed by the	
2076	DFCM. Without these services each state entity may either manage the sight	
2077	themselves or contract out the services that will meet the States building board	
2078	standards. The DFCM director annually reviews these requests and determines	
2079	if the agency has the ability to provide the services to meet those standards.	
2080	This location is an agreement with the DFCM and Department of Veterans	
2081	Affairs.	
2082	Utah State Tax Commission	970,200.00
2083	Vernal Juvenile Courts	40,256.00
2084	All services provided by the DFCM ISF are voluntary. This is based on	
2085	Operations and maintenance agreements with each location managed by the	
2086	DFCM. Without these services each state entity may either manage the sight	
2087	themselves or contract out the services that will meet the States building board	
2088	standards. The DFCM director annually reviews these requests and determines	
2089	if the agency has the ability to provide the services to meet those standards.	
2090	This location is an agreement with the DFCM and Administrative Office of	
2091	the Courts.	
2092	Veteran's Memorial Cemetery	24,464.00
2093	Work Force Services	
2094	DWS/DHS - 1385 South State	408,430.70
2095	Alcoholic Beverage Control Administration	805,415.00
2096	Brigham City Regional Center	573,808.00
2097	Garage-Maintenance Supervisor	55.00
2098	Price Public Safety	90,897.00
2099	Vernal 8th District Court	248,649.00
2100	Wasatch Courts	11,518.56
2101	All services provided by the DFCM ISF are voluntary. This is based on	
2102	Operations and maintenance agreements with each location managed by the	
2103	DFCM. Without these services each state entity may either manage the sight	
2104	themselves or contract out the services that will meet the States building board	
2105	standards. The DFCM director annually reviews these requests and determines	

2106	if the agency has the ability to provide the services to meet those standards.	
2107	This location is an agreement with the DFCM and Administrative Office of	
2108	the Courts.	
2109	DWS Administration	685,930.00
2110	Archive Building	121,335.00
2111	Capitol Hill Complex	3,809,700.00
2112	Department of Administrative Services Surplus Property	59,747.00
2113	Garage-Mechanic	46.00
2114	Juab County Court	76,798.00
2115	Ogden Juvenile Court	444,038.00
2116	Department of Public Safety	
2117	DPS Farmington Public Safety	100,425.00
2118	All services provided by the DFCM ISF are voluntary. This is based on	
2119	Operations and maintenance agreements with each location managed by the	
2120	DFCM. Without these services each state entity may either manage the sight	
2121	themselves or contract out the services that will meet the States building board	
2122	standards. The DFCM director annually reviews these requests and determines	
2123	if the agency has the ability to provide the services to meet those standards.	
2124	This location is an agreement with the DFCM and Department of Public	
2125	Safety.	
2126	Work Force Services	
2127	DWS Call Center	200,317.00
2128	Agriculture	356,706.00
2129	Brigham City Court	169,400.00
2130	Cedar City Courts	155,520.00
2131	All services provided by the DFCM ISF are voluntary. This is based on	
2132	Operations and maintenance agreements with each location managed by the	
2133	DFCM. Without these services each state entity may either manage the sight	
2134	themselves or contract out the services that will meet the States building board	
2135	standards. The DFCM director annually reviews these requests and determines	
2136	if the agency has the ability to provide the services to meet those standards.	
2137	This location is an agreement with the DFCM and Administrative Office of	
2138	the Courts.	
2139	Dixie Drivers License	72,928.00
2140	All services provided by the DFCM ISF are voluntary. This is based on	
2141	Operations and maintenance agreements with each location managed by the	
2142	DFCM. Without these services each state entity may either manage the sight	

2143	themselves or contract out the services that will meet the States building board	
2144	standards. The DFCM director annually reviews these requests and determines	
2145	if the agency has the ability to provide the services to meet those standards.	
2146	This location is an agreement with the DFCM and Department of Public	
2147	Safety.	
2148	Fairpark Driver's License Division	61,571.00
2149	Garage-Administrative Staff	49.00
2150	Garage-Journey Boiler Operator	61.00
2151	Garage-Office Specialist	45.00
2152	Rio Grande Depot	493,565.00
2153	Human Services	
2154	DHS - Vernal	74,117.00
2155	Work Force Services	
2156	DWS Cedar City	93,461.00
2157	Adult Probation and Parole Freemont Office Building	192,375.00
2158	Cedar City Regional Center	92,008.00
2159	DCFS - OREM	120,792.00
2160	Division of Services for the Blind and Visually Impaired Training Housing	49,736.00
2161	Driver License West Valley	98,880.00
2162	Farmington 2nd District Courts	537,465.00
2163	Garage-Apprentice Maintenance	49.00
2164	Garage-Journey Carpenter	58.00
2165	Garage-Temp Groundskeeper	22.00
2166	Glendinning Fine Arts Center	45,000.00
2167	Governor's Residence	177,156.00
2168	Heber M. Wells	1,152,179.00
2169	All services provided by the DFCM ISF are voluntary. This is based on	
2170	Operations and maintenance agreements with each location managed by the	
2171	DFCM. Without these services each state entity may either manage the sight	
2172	themselves or contract out the services that will meet the States building board	
2173	standards. The DFCM director annually reviews these requests and determines	
2174	if the agency has the ability to provide the services to meet those standards.	
2175	This location is an agreement with the DFCM and Labor Commission, Public	
2176	Service Commission, Department of Commerce, and Attorney Generals	
2177	Office.	
2178	Highland Regional Center	331,766.40
2179	Layton Court	105,896.00

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2180	Logan 1st District Court	379,267.00
2181	Moab Regional Center	142,533.00
2182	All services provided by the DFCM ISF are voluntary. This is based on	
2183	Operations and maintenance agreements with each location managed by the	
2184	DFCM. Without these services each state entity may either manage the sight	
2185	themselves or contract out the services that will meet the States building board	
2186	standards. The DFCM director annually reviews these requests and determines	
2187	if the agency has the ability to provide the services to meet those standards.	
2188	This location is an agreement with the DFCM and Department of Public	
2189	Safety, Department of Human Services and Department of Natural Resources.	
2190	Murray Highway Patrol	141,738.00
2191	Natural Resources	745,072.00
2192	Natural Resources Price	124,323.00
2193	Natural Resources Richfield (Forestry)	104,508.14
2194	Navajo Trust Fund Administration	157,640.00
2195	Office of Rehabilitation Services	204,156.00
2196	Ogden Court	562,740.00
2197	Ogden Division of Motor Vehicles and Drivers License	91,964.00
2198	Ogden Juvenile Probation	211,134.00
2199	Ogden Radio Shop	16,434.00
2200	Ogden Regional Center	751,511.27
2201	All services provided by the DFCM ISF are voluntary. This is based on	
2202	Operations and maintenance agreements with each location managed by the	
2203	DFCM. Without these services each state entity may either manage the sight	
2204	themselves or contract out the services that will meet the States building board	
2205	standards. The DFCM director annually reviews these requests and determines	
2206	if the agency has the ability to provide the services to meet those standards.	
2207	This location is an agreement with the DFCM and Department of Workforce	
2208	Services, Department of Human Services, Department of Corrections,	
2209	Department of Health, Utah State Tax Commission, and Attorney Generals	
2210	Office.	
2211	Orem Public Safety	105,640.00
2212	Orem Region Three Department of Transportation	178,192.00
2213	All services provided by the DFCM ISF are voluntary. This is based on	
2214	Operations and maintenance agreements with each location managed by the	
2215	DFCM. Without these services each state entity may either manage the sight	
2216	themselves or contract out the services that will meet the States building board	

2217	standards. The DFCM director annually reviews these requests and determines	
2218	if the agency has the ability to provide the services to meet those standards.	
2219	This location is an agreement with the DFCM and Department of	
2220	Transportation.	
2221	Provo Juvenile Work Crew	74,164.77
2222	All services provided by the DFCM ISF are voluntary. This is based on	
2223	Operations and maintenance agreements with each location managed by the	
2224	DFCM. Without these services each state entity may either manage the sight	
2225	themselves or contract out the services that will meet the States building board	
2226	standards. The DFCM director annually reviews these requests and determines	
2227	if the agency has the ability to provide the services to meet those standards.	
2228	This location is an agreement with the DFCM and Administrative Office of	
2229	the Courts.	
2230	Provo Regional Center	839,011.00
2231	All services provided by the DFCM ISF are voluntary. This is based on	
2232	Operations and maintenance agreements with each location managed by the	
2233	DFCM. Without these services each state entity may either manage the sight	
2234	themselves or contract out the services that will meet the States building board	
2235	standards. The DFCM director annually reviews these requests and determines	
2236	if the agency has the ability to provide the services to meet those standards.	
2237	This location is an agreement with the DFCM and Department of	
2238	Administrative Services, Utah State Tax Commission, Department of Human	
2239	Services, Department of Health, Department of Corrections and Department	
2240	of Workforce Services.	
2241	Public Safety Depot Ogden	34,822.00
2242	Richfield Court	161,535.68
2243	All services provided by the DFCM ISF are voluntary. This is based on	
2244	Operations and maintenance agreements with each location managed by the	
2245	DFCM. Without these services each state entity may either manage the sight	
2246	themselves or contract out the services that will meet the States building board	
2247	standards. The DFCM director annually reviews these requests and determines	
2248	if the agency has the ability to provide the services to meet those standards.	
2249	This location is an agreement with the DFCM and Administrative Office of	
2250	the Courts.	
2251	Richfield Dept. of Technology Services Center	39,000.00
2252	Richfield Regional Center	75,499.00
2253	Salt Lake Court	1,868,160.00

**S.B. 8****Enrolled Copy**

2254	Salt Lake Government Building #1	972,934.00
2255	Salt Lake Regional Center - 1950 West	250,492.00
2256	St. George Courts	600,353.00
2257	All services provided by the DFCM ISF are voluntary. This is based on	
2258	Operations and maintenance agreements with each location managed by the	
2259	DFCM. Without these services each state entity may either manage the sight	
2260	themselves or contract out the services that will meet the States building board	
2261	standards. The DFCM director annually reviews these requests and determines	
2262	if the agency has the ability to provide the services to meet those standards.	
2263	This location is an agreement with the DFCM and Administrative Office of	
2264	the Courts.	
2265	St. George DPS	49,572.00
2266	St. George Tax Commission	64,224.00
2267	State Library	183,714.00
2268	State Library State Mail	156,261.00
2269	State Library Visually Impaired	124,027.00
2270	Taylorsville BCI	185,250.00
2271	Taylorsville Center for the Deaf	138,681.00
2272	Tooele Courts	354,051.00
2273	All services provided by the DFCM ISF are voluntary. This is based on	
2274	Operations and maintenance agreements with each location managed by the	
2275	DFCM. Without these services each state entity may either manage the sight	
2276	themselves or contract out the services that will meet the States building board	
2277	standards. The DFCM director annually reviews these requests and determines	
2278	if the agency has the ability to provide the services to meet those standards.	
2279	This location is an agreement with the DFCM and Administrative Office of	
2280	the Courts.	
2281	Unified Lab	883,894.00
2282	Vernal Division of Services for People with Disabilities	31,330.00
2283	Human Services	
2284	DHS Clearfield East	127,306.00
2285	DHS Ogden - Academy Square	299,834.00
2286	Work Force Services	
2287	DWS Brigham City	62,804.00
2288	All services provided by the DFCM ISF are voluntary. This is based on	
2289	Operations and maintenance agreements with each location managed by the	
2290	DFCM. Without these services each state entity may either manage the sight	

2291	themselves or contract out the services that will meet the States building board	
2292	standards. The DFCM director annually reviews these requests and determines	
2293	if the agency has the ability to provide the services to meet those standards.	
2294	This location is an agreement with the DFCM and Department of Workforce	
2295	Services.	
2296	DWS Clearfield/Davis County	180,633.00
2297	DWS Logan	140,088.00
2298	DWS Metro Employment Center	252,776.00
2299	DWS Midvale	135,640.00
2300	DWS Ogden	203,748.00
2301	All services provided by the DFCM ISF are voluntary. This is based on	
2302	Operations and maintenance agreements with each location managed by the	
2303	DFCM. Without these services each state entity may either manage the sight	
2304	themselves or contract out the services that will meet the States building board	
2305	standards. The DFCM director annually reviews these requests and determines	
2306	if the agency has the ability to provide the services to meet those standards.	
2307	This location is an agreement with the DFCM and Department of Workforce	
2308	Services.	
2309	DWS Provo	195,970.00
2310	All services provided by the DFCM ISF are voluntary. This is based on	
2311	Operations and maintenance agreements with each location managed by the	
2312	DFCM. Without these services each state entity may either manage the sight	
2313	themselves or contract out the services that will meet the States building board	
2314	standards. The DFCM director annually reviews these requests and determines	
2315	if the agency has the ability to provide the services to meet those standards.	
2316	This location is an agreement with the DFCM and Department of Workforce	
2317	Services.	
2318	DWS Richfield	58,072.00
2319	DWS South County Employment Center	176,196.00
2320	DWS St. George	86,452.00
2321	All services provided by the DFCM ISF are voluntary. This is based on	
2322	Operations and maintenance agreements with each location managed by the	
2323	DFCM. Without these services each state entity may either manage the sight	
2324	themselves or contract out the services that will meet the States building board	
2325	standards. The DFCM director annually reviews these requests and determines	
2326	if the agency has the ability to provide the services to meet those standards.	
2327	This location is an agreement with the DFCM and Department of Workforce	

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2328	Services.	
2329	DWS Vernal	73,702.00





division of  
**Facilities Construction  
and Management**

**Pro Forma Financial Statements**  
**Facilities Maintenance**

FY 2020  
Actual

FY 2021  
Preliminary

FY 2022  
Forecast

FY 2023  
Forecast

### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	5,954,172	7,633,705	7,099,074	6,985,702
ACCOUNTS RECEIVABLE	1,217	2,485	9,722	10,756
DUE FROM OTHER FUNDS	683,377	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	84,769	118,824	53,647	57,604
<b>TOTAL CURRENT ASSETS</b>	<b>6,723,535</b>	<b>7,755,014</b>	<b>7,162,443</b>	<b>7,054,062</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	133,686	250,240	257,359	277,359
<b>TOTAL OTHER ASSETS</b>	<b>133,686</b>	<b>250,240</b>	<b>257,359</b>	<b>277,359</b>

LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	679,356	666,808	828,632	853,632
INTANGIBLE ASSETS - SOFTWARE	120,000	120,000	120,000	120,000
ACCUMULATED DEPRECIATION	(674,655)	(703,725)	(754,958)	(772,135)
<b>TOTAL CAPITAL ASSETS</b>	<b>124,700</b>	<b>83,083</b>	<b>193,674</b>	<b>201,497</b>

<b>TOTAL ASSETS</b>	<b>6,981,921</b>	<b>8,088,336</b>	<b>7,613,476</b>	<b>7,532,918</b>
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#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	2,006,806	2,027,101	1,762,170	2,394,542
ACCRUED LIABILITIES	160,899	12,558	363,160	483,323
UNEARNED REVENUE	2,107	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	1,851	171,822	143,268	363,160
CONTRACTS NOTES PAYABLE - SHORT TERM	48,728	53,029	53,647	57,604
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,220,391</b>	<b>2,264,510</b>	<b>2,322,245</b>	<b>3,298,629</b>

REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	133,686	80,657	57,604	23,053
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIMS LIABILITIES - LONG-TERM	-	-	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>133,686</b>	<b>80,657</b>	<b>57,604</b>	<b>23,053</b>

<b>TOTAL LIABILITIES</b>	<b>2,354,077</b>	<b>2,345,167</b>	<b>2,379,848</b>	<b>3,321,682</b>
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CONTRIBUTED CAPITAL	-	-	-	-
RETAINED EARNINGS - DESIGNATED	150,000	150,000	150,000	150,000
RETAINED EARNINGS	4,477,844	5,593,170	5,083,627	4,061,236
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>4,627,844</b>	<b>5,743,170</b>	<b>5,233,627</b>	<b>4,211,236</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>6,981,921</b>	<b>8,088,336</b>	<b>7,613,476</b>	<b>7,532,918</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>36,996,163</b>	<b>37,359,236</b>	<b>39,908,293</b>	<b>39,649,942</b>
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PERSONAL SERVICES (5101-5300)	11,397,414	11,453,626	13,429,254	13,585,182
TRAVEL EXPENSE (6001-6057)	13,805	13,327	10,581	13,587
CURRENT EXPENSE (6115-6296)(6407) (6730) (7901)	23,366,942	23,897,593	26,065,885	26,185,980
CURRENT EXPENSE - DATA PROCESSING (6500-6595 & 6467-648)	589,246	659,473	710,870	511,080
DEPRECIATION EXPENSE (6792)	39,596	41,618	32,710	25,277
OTHER EXPENSES (SWCAP) (7520-7523)	190,863	188,179	163,103	198,416
<b>TOTAL OPERATING EXPENSES</b>	<b>35,597,867</b>	<b>36,253,816</b>	<b>40,412,403</b>	<b>40,519,522</b>

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>1,398,296</b>	<b>1,105,420</b>	<b>(504,110)</b>	<b>(869,580)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS (2777)	-	-	-	-
INTEREST INCOME (4584)	174	41	39	39
INTEREST EXPENSE (6264)	(10,094)	(7,882)	(5,471)	(2,850)
PROPERTY LEASES (2805)	68,800	-	-	-
FEDERAL GRANTS/SPECIAL GRANTS/COVID/CARES	-	17,746	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT (75	-	-	-	-
OPERATING TRANSFERS IN (OUT) (8500)	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>1,457,176</b>	<b>1,115,325</b>	<b>(509,542)</b>	<b>(872,392)</b>

**CASH FLOW STATEMENT**

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>4,589,355</b>	<b>5,954,172</b>	<b>7,633,705</b>	<b>7,099,074</b>
Total Cash from Sales	36,879,057	37,359,236	39,908,293	39,649,942
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources - Lease Payments (code 2805)	68,800	-	94,659	94,659
Other Sources - Interest Earnings	174	39	39	39
<b>TOTAL SOURCES OF CASH</b>	<b>36,948,031</b>	<b>37,359,275</b>	<b>40,002,991</b>	<b>39,744,640</b>
Cash Used for Operations	(35,558,272)	(35,604,741)	(40,462,622)	(39,783,012)
Payments for Capital Assets	(24,943)	(25,000)	(25,000)	(25,000)
State Appropriations	-	(50,000)	(50,000)	(50,000)
Other Uses - Federal Refund	-	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(35,583,214)</b>	<b>(35,679,741)</b>	<b>(40,537,622)</b>	<b>(39,858,012)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>5,954,172</b>	<b>7,633,705</b>	<b>7,099,074</b>	<b>6,985,702</b>

# Division of Human Resource Management

Core HR Services

Field Services

Payroll Field Services



# Division of Human Resource Management



1

## Division of Human Resource Management

The statutory requirements of DHRM serve two main goals:

1. Help State of Utah agencies succeed by design, and
2. Help State of Utah agencies become a public sector professional destination of choice

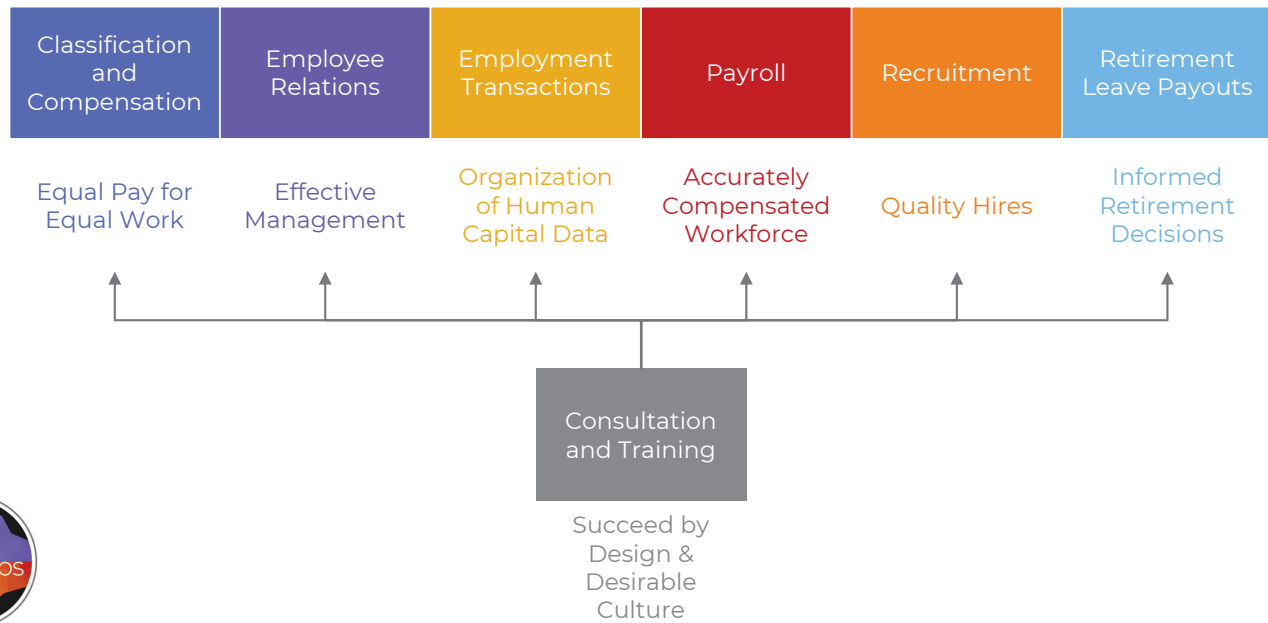
The goals of our Governor are:

1. Modernize our employee value proposition
2. Create more opportunities for investment in our employees



2

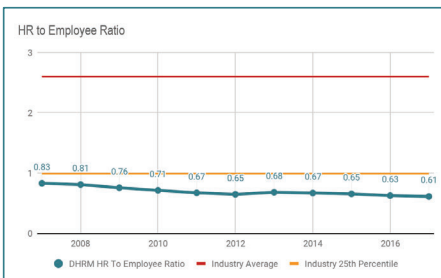
# DHRM Product and Service Lines



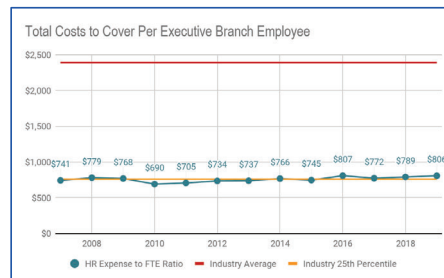
3

## DHRM Performance

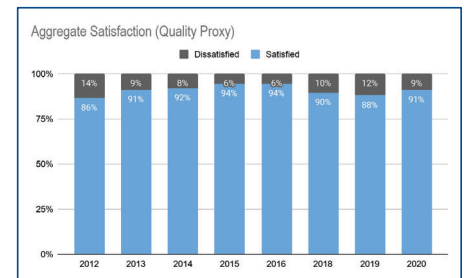
### EMPLOYEES PER HR STAFF RATIO



### COST TO COVER EMPLOYEE



### CUSTOMER SATISFACTION



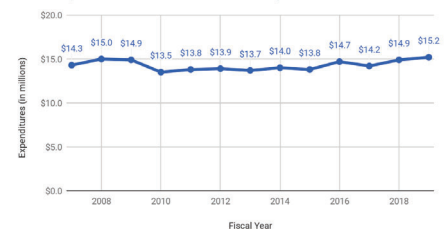
Our current HR to FTE ratio is .57 to every 100 employees.  
 With our new rates, adding ~15 HC to DHRM for this FY, we would move to .64 HR to every 100 employees  
 Per SHRM, the median HR to FTE ratio is 1.58 to every 100 employees, with the 25th percentile being .99.  
 Even with our new rates, and potential new HC, our .64 ratio is in the 10th percentile.

From an HR expense to FTE ratio, our new rates equal about \$892 per FTE. From the same SHRM article, the median expense per FTE is \$1,344. In our new rates, we are sitting at about the 35th percentile in expense.

[SHRM HR benchmark source](#)



### DHRM Expenditures are Flat Without Inflation Adjustments



4

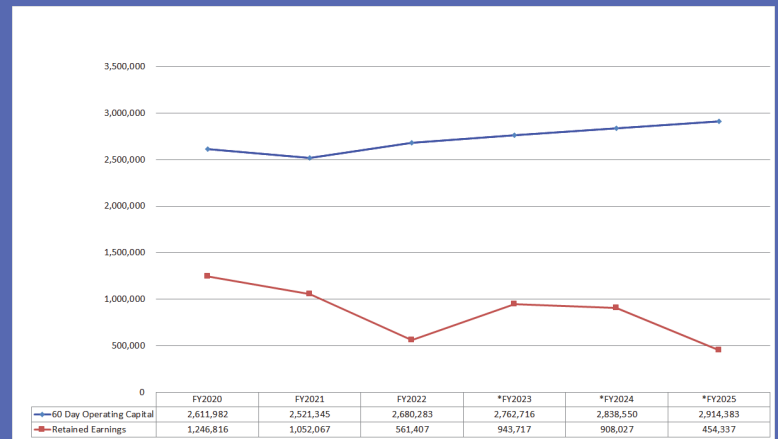
# DHRM Retained Earnings

## Statement of Retained Earnings (Actual, Authorized, Request, & Projections)

	FY2020 (Actual)	FY2021 (Actual)	FY2022 (Authorized)
Personnel Services	2.5% COLA 12,269,939	12,355,946	3% COLA 12,495,000
Travel Expenses	18,777	1,610	40,000
Current Expenses	377,257	190,967	890,300
Data Processing	2,282,435	1,859,357	2,146,400
Capital Expend - Depr. Expn.	485,860	484,524	480,000
Other Charges/Pass Through	237,625	235,668	30,000
<b>Total Expenses</b>	<b>15,671,893</b>	<b>15,128,072</b>	<b>16,081,700</b>
Revenue ( HR Services Rate )	\$740 13,918,291	\$740 14,222,467	\$740 14,269,368
( Payroll Services Rate )	\$54 702,885	\$54 702,956	\$54 715,357
( Core Services Rate )	\$12 246,935	\$12 250,732	\$12 251,848
(Other)	33,857	39,338	40,000
<b>TOTAL FY Revenue</b>	<b>14,901,968</b>	<b>15,215,493</b>	<b>15,276,573</b>
Prior Year Retained Earnings	1,897,552	1,246,816	1,052,067
<b>60 Day Working Capital Allowance</b>	<b>2,611,982</b>	<b>2,521,345</b>	<b>2,680,283</b>
<b>Retained Earnings</b>	<b>1,246,816</b>	<b>1,052,067</b>	<b>561,407</b>
Over (Under) 60 Day Working Capital Allowance	(1,365,166.17)	(1,468,278.33)	(2,118,876.33)

	FY2023 (Request)	FY2024 (Projection)	FY2025 (Projection)
Personnel Services	13,818,298	14,273,298	14,728,298
Travel Expenses	40,000	40,000	40,000
Current Expenses	408,000	408,000	408,000
Data Processing CE/Capital Expd.	1,800,000	1,800,000	1,800,000
Capital Expend - Depr. Expn.	480,000	480,000	480,000
Other Charges/Pass Through	30,000	30,000	30,000
<b>Total Expenses</b>	<b>16,576,298</b>	<b>17,031,298</b>	<b>17,486,298</b>
Revenue ( HR Services Rate )	\$820 15,656,173	\$820 15,656,173	\$820 15,656,173
( Payroll Services Rate )	\$70 927,315	\$70 927,315	\$70 927,315
( Core IT Systems Rate )	\$12 251,848	\$12 251,848	\$12 251,848
(Other)	40,000	40,000	40,000
<b>TOTAL FY Revenue</b>	<b>16,875,336</b>	<b>16,875,336</b>	<b>16,875,336</b>
Prior Year Retained Earnings	561,407	943,717	908,027
<b>60 Day Working Capital Allowance</b>	<b>2,762,716</b>	<b>2,838,550</b>	<b>2,914,383</b>
<b>Retained Earnings</b>	<b>943,717</b>	<b>908,027</b>	<b>454,337</b>
Over (Under) 60 Day Working Capital Allowance	(1,818,999.33)	(1,930,522.67)	(2,460,046.00)



**\*60 Day Operating Capital Estimates  
based on proposed rates**  
(Includes 3% COLA in FY2023-25)

5

# DHRM Proposed Rates

## HR Services (\$820/FTE)

Executive Branch Agencies:

- Classification & Compensation
- Employee & Labor Relations
- Employment Transactions
- Recruitment
- Retirement Leave Payouts
- Consultation

## Payroll (\$70/FTE)

Most Executive Branch Agencies:

- Payroll processing

## Core HR (\$12/FTE) -NO CHANGE

All State Employees:

- HRIS- stores employee information, interfaces with payroll processing
- Recruitment System
- StateJobs.Utah.gov



# DHRM Proposed Rates

<b>Consulting Services (\$60/Hr)</b>  Billing for DHRM consultation with agencies who do not pay a rate to use DHRM HR Services.	<b>Course Fee (\$750/Course) - NO CHANGE</b>  DHRM course and training fee.	<b>Other Training Fee (\$25/hr plus materials) - NO CHANGE</b>  Other training fee per contact hour.
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## Rate Increase Justification

### HR SERVICES

\$820/FTE (from \$740/FTE)

10.8% Increase

JUSTIFICATION:

\*Make up for absorbed COLAs

\*Projected FY23 COLA and Medical/Dental cost increase

\*Increase HR FTE count to better serve customers

### PAYROLL SERVICES

\$70/FTE (from \$54/FTE)

29.6% Increase

JUSTIFICATION:

\*Make up for absorbed COLAs

\*Projected FY23 COLA and Medical/Dental cost increase

\*Increase HR FTE count to better serve customers

\*Allocate 20% of HRIS expenses for Payroll Transactions (1 in 5 transactions in HRIS are payroll transactions)

### CONSULTING SERVICES

\$60/Hr (from \$50/Hr)

JUSTIFICATION:

\*Match breakeven point for personnel costs for consulting services



# Rate Committee Action

## GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve HR Services Rate	Slide 6	\$820/FTE
Approve Payroll Rate	Slide 6	\$70/FTE
Approve Consulting Services Rate	Slide 7	\$60/HR
Approve all other existing rates	SB0008, Lines 1848-1861	





1848	HUMAN RESOURCES INTERNAL SERVICE FUND	
1849	<b>ISF - Core HR Services</b>	
1850	Core HR (per FTE)	12.00
1851	<b>ISF - Field Services</b>	
1852	Consulting Services (Non-Customer) (per Hour)	50.00
1853	Billing for DHRM consultation with agencies who do not use DHRM HR	
1854	services.	
1855	HR Services (per FTE)	740.00
1856	<b>ISF - Payroll Field Services</b>	
1857	Payroll Services (per FTE)	54.00
1858	Per UCA 67-19-13.5, the following agencies are not required to use	
1859	DHRM payroll services: State Treasurer's Office, State Auditor's Office,	
1860	Dept. of Technology Services, Dept. of Public Safety, Dept. of Natural	
1861	Resources, Dept. of Transportation, Utah Schools for the Deaf and the Blind.	



division of  
**Human Resource  
Management**

## Pro Forma Financial Statements

### Human Resource Mgt

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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#### BALANCE SHEET

##### ASSETS

CASH & CASH EQUIVALENTS	657,351	714,056	710,000	710,000
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	-	-	-	-
INVENTORIES	-	-	-	-
PREPAID EXPENSES	-	3,851	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>657,351</b>	<b>717,908</b>	<b>710,000</b>	<b>710,000</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS	-	-	-	-
CONSTRUCTION IN PROGRESS	-	-	-	-
SOFTWARE	2,468,229	2,468,229	2,468,229	2,468,229
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	48,599	48,599	48,599	48,599
ACCUMULATED DEPRECIATION	(48,599)	(48,599)	(48,599)	(48,599)
ACCUMULATED DEPRECIATION SOFTWARE	(954,833)	(1,439,356)	(1,923,176)	(2,406,996)
<b>TOTAL CAPITAL ASSETS</b>	<b>1,513,396</b>	<b>1,028,873</b>	<b>545,053</b>	<b>61,233</b>

<b>TOTAL ASSETS</b>	<b>2,170,747</b>	<b>1,746,780</b>	<b>1,255,053</b>	<b>771,233</b>
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##### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	(199,079)	(224,203)	(224,203)	(224,203)
ACCOUNTS PAYABLE	(35,091)	(51,723)	(51,723)	(51,723)
ACCRUED LIABILITIES	8,975	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIMS LIABILITIES - SHORT TERM	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>(225,194)</b>	<b>(275,926)</b>	<b>(275,926)</b>	<b>(275,926)</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)  
POLICY CLAIMS LIABILITIES - LONG-TERM

<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>(225,194)</b>	<b>(275,926)</b>	<b>(275,926)</b>	<b>(275,926)</b>
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CONTRIBUTED CAPITAL	698,737	698,737	698,737	698,737
RETAINED EARNINGS	1,897,552	1,247,085	1,052,067	561,407
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>2,596,289</b>	<b>1,945,822</b>	<b>1,750,804</b>	<b>1,260,144</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>2,371,095</b>	<b>1,669,896</b>	<b>1,474,878</b>	<b>984,218</b>
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#### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>15,021,429</b>	<b>15,008,397</b>	<b>15,351,313</b>	<b>15,351,313</b>
<b>Rate Impact</b>	-	-	-	<b>1,563,540</b>
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>15,021,429</b>	<b>15,008,397</b>	<b>15,351,313</b>	<b>16,914,853</b>

PERSONNEL SERVICES	12,269,939	12,355,946	13,957,477	14,343,582
TRAVEL EXPENSE	18,777	1,610	40,000	40,000
CURRENT EXPENSE	383,059	260,259	196,196	196,196
CURRENT EXPENSE - DATA PROCESSING	2,282,435	1,859,357	1,860,433	1,860,433

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
DEPRECIATION EXPENSE	485,860	484,524	483,820	482,511
OTHER EXPENSES	232,095	235,668	232,000	232,000
<b>TOTAL OPERATING EXPENSES</b>	<b>15,672,165</b>	<b>15,197,364</b>	<b>16,769,926</b>	<b>17,154,722</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(650,736)</b>	<b>(188,967)</b>	<b>(1,418,613)</b>	<b>(239,869)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)		(286,000)		
<b>NET INCOME (LOSS)</b>	<b>(650,736)</b>	<b>(474,967)</b>	<b>(1,418,613)</b>	<b>(239,869)</b>

## CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>1,085,561</b>	<b>1,150,971</b>	<b>714,056</b>	<b>714,056</b>
Total Cash from Sales	14,868,110	14,969,059	15,010,000	15,062,000
Capital Asset Disposal Proceeds	33,857	39,388	40,000	40,000
Federal Grants	119,463	-		
State Appropriations				
Other Sources				
<b>TOTAL SOURCES OF CASH</b>	<b>15,021,430</b>	<b>15,008,447</b>	<b>15,050,000</b>	<b>15,102,000</b>
Cash Used for Operations	15,186,305	14,712,841	15,041,013	15,041,013
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses		286,000		
<b>TOTAL USES OF CASH</b>	<b>15,186,305</b>	<b>14,998,841</b>	<b>15,041,013</b>	<b>15,041,013</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(164,875)</b>	<b>9,606</b>	<b>8,987</b>	<b>60,987</b>

# Division of Risk Management

Liability

Property

Auto Physical Damage

Workers Compensation

Learning Management System

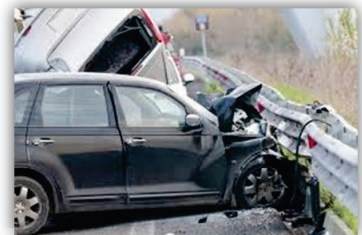


# Division of Risk Management



1

## Broad Coverage/Exposures



2

# Mandated Targets

- ▷ Economically and actuarially sound principles
- ▷ Adequate reserves for the payment of contingencies, including unpaid and unreported claims
- ▷ Any insurance or reinsurance considered necessary



3

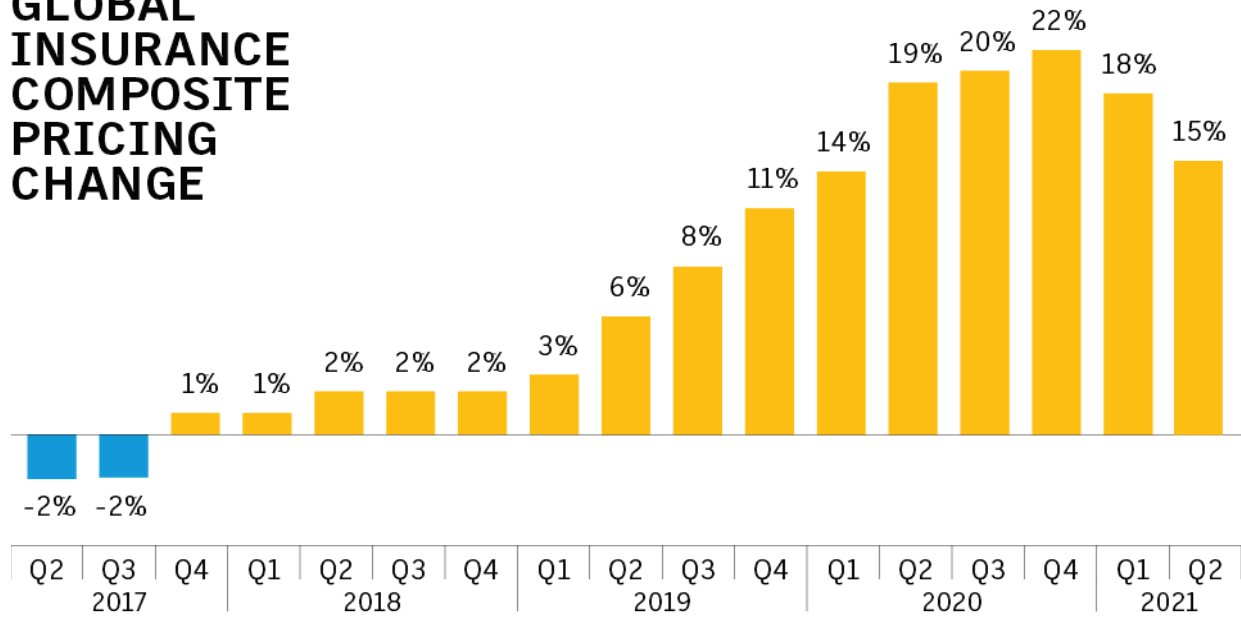
# Risk Fund Rates

- ▷ **State Risk Management Fund**
  - Internal Exposure/Experience
  - Administrative Expenses
- ▷ **Commercial Insurance Markets**
  - Internal and External Exposure/Experience
  - Administrative Expenses
  - Investment Returns



4

## GLOBAL INSURANCE COMPOSITE PRICING CHANGE



Source: Marsh LLC



5

## Liability Program

- ▷ Loss Experience/Exposure
- ▷ Excess Liability Insurance
- ▷ Excess Liability Reinsurance



6

# Liability Premium Projections by Risk Pool

(Numbers in Thousands)

Premiums

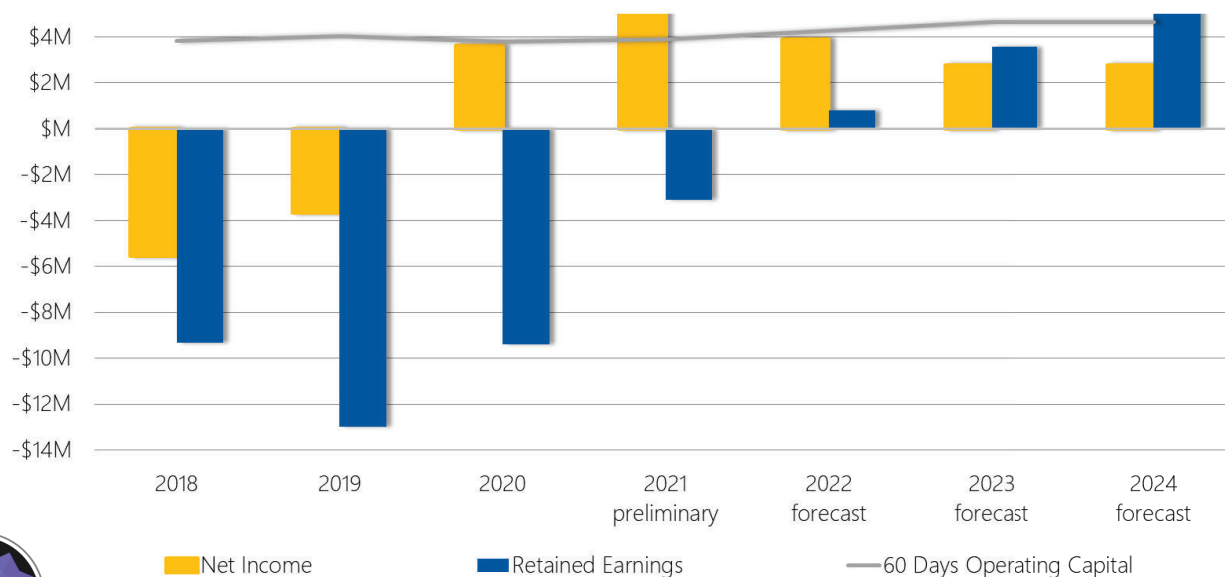
Change

Risk Pool	FY2022	FY2023	Dollars	Percent
Charter Schools	\$ 538.10	\$ 413.93	\$ (124.17)	(23.1)%
Higher Education	\$ 6,971.50	\$ 5,537.12	\$ (1,434.38)	(20.6)%
Independent Agencies	\$ 62.18	\$ 33.17	\$ (29.01)	(46.7)%
School Districts	\$ 8,656.18	\$ 9,565.87	\$ 909.69	10.5%
State Agencies	\$ 11,082.17	\$ 12,535.75	\$ 1,453.58	13.1%
<b>Total</b>	<b>\$ 27,310.13</b>	<b>\$ 28,085.84</b>	<b>\$ 775.71</b>	<b>2.8%</b>



7

## Liability Fund Retained Earnings



8



# Property Program

- ▷ Total Insured Value - \$43B
  - >100% increase since 2010
- ▷ FY2020
  - \$70M Earthquake
  - \$15M Fire
- ▷ FY2021
  - Windstorms
  - Floods



## Property Premium Projections by Risk Pool

(Numbers in Thousands)

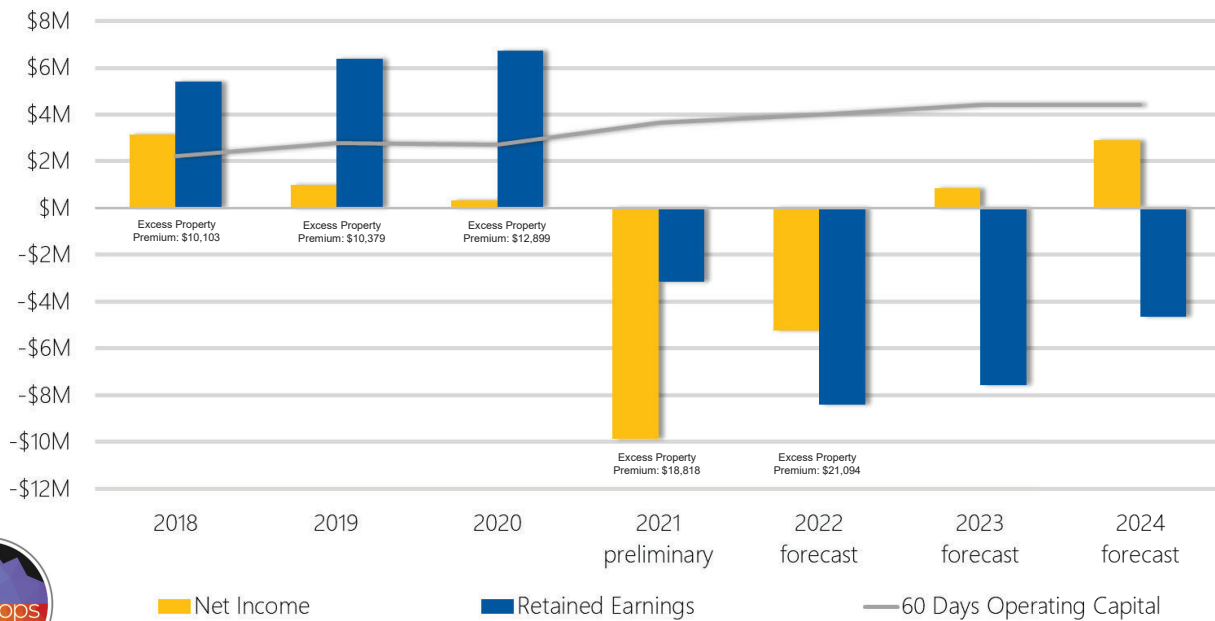
Premiums

Change

Risk Pool	FY2022	FY2023	Dollars	Percent
Charter Schools	\$ 317.17	\$ 405.73	\$ 88.58	27.9%
Higher Education	\$ 9,323.75	\$ 14,861.18	\$ 5,537.48	59.4%
Independent Agencies	\$ 146.20	\$ 186.96	\$ 40.76	27.9%
School Districts	\$ 9,352.96	\$ 12,118.62	\$ 2,765.66	29.6%
State Agencies	\$ 3,937.68	\$ 5,270.19	\$ 1,332.51	33.8%
<b>Total</b>	<b>\$ 23,077.76</b>	<b>\$ 32,842.68</b>	<b>\$ 9,764.92</b>	<b>42.3%</b>



# Property Fund Retained Earnings



# Auto Physical Damage Program



## Auto Physical Damage Premium Projections by Risk Pool

(Numbers in Thousands)

Premiums

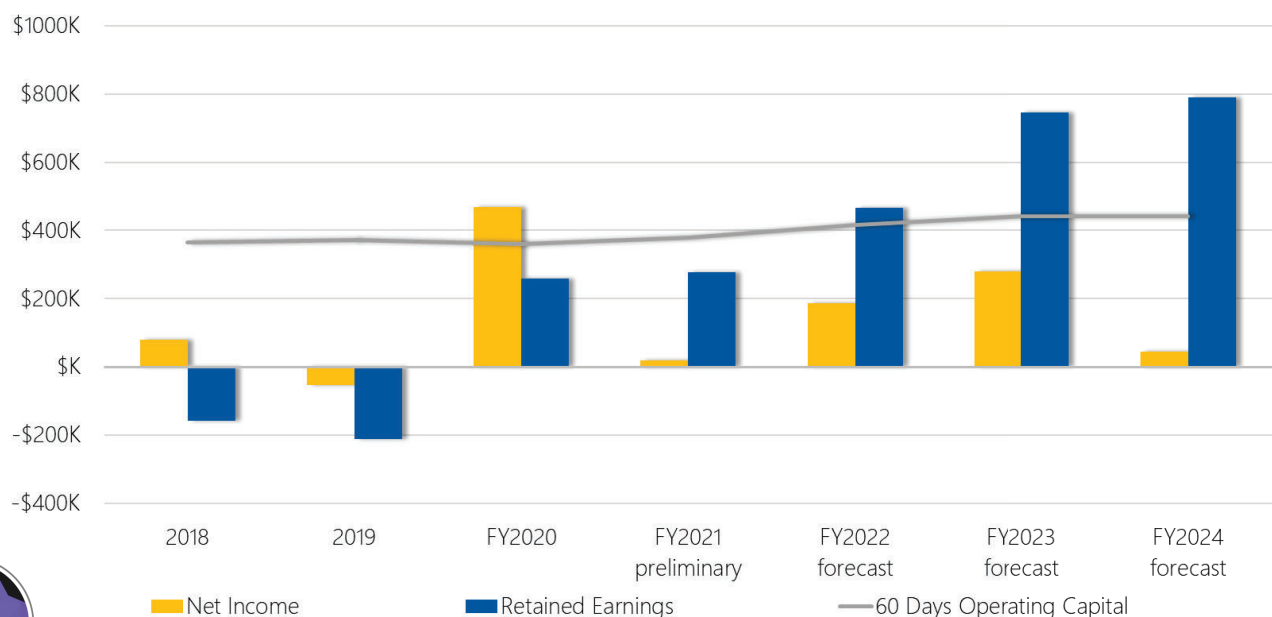
Change

Risk Pool	FY2021		FY2022		Change	
					Dollars	Percent
Charter Schools	\$	24.11	\$	24.41	\$ 0.30	1.2%
Higher Education	\$	235.46	\$	236.95	\$ 1.49	0.6%
Independent Agencies	\$	6.05	\$	5.87	\$ (0.18)	(3.0)%
School Districts	\$	1,211.60	\$	1,191.79	\$ (19.81)	(1.6)%
State Agencies	\$	1,250.47	\$	1,258.51	\$ 8.04	0.6%
<b>Total</b>	<b>\$</b>	<b>2,727.69</b>	<b>\$</b>	<b>2,717.53</b>	<b>\$ (10.16)</b>	<b>(0.4)%</b>



13

## Auto Physical Damage Fund Retained Earnings



14

# Workers' Compensation Program



15

## Workers' Compensation Premium Projections (State Agencies Only)

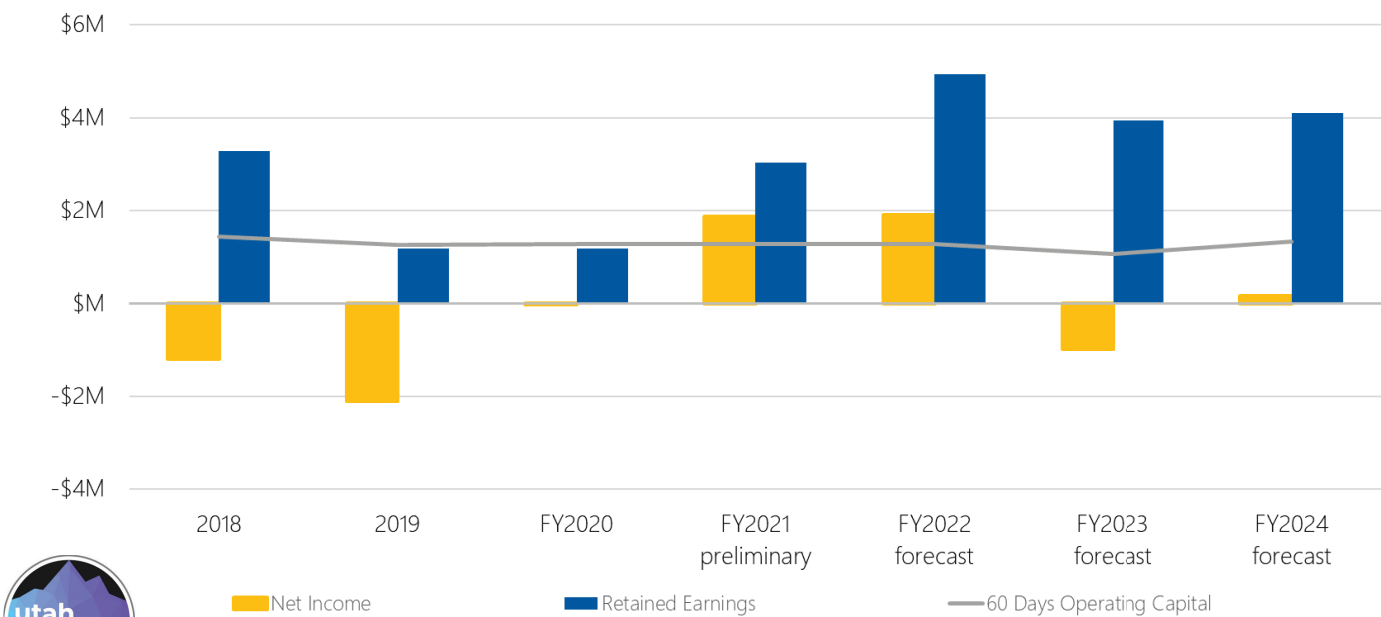
(per \$100 payroll)		Premiums		Change	
Risk Pool	FY2022	FY2023	Dollars	Percent	
Aviation Crew	\$1.60	\$4.70	\$3.10	194%	
State Workers	\$0.61	\$0.45	\$(0.16)	(26)%	
UDOT Worker	\$1.60	\$1.90	\$0.30	19%	



**Addendum: Rate approval for pass-through costs of additional workers' compensation premiums for state employees who are authorized to work out-of-state.**

16

# Workers' Compensation Fund Retained Earnings



# Rate Committee Action

GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve liability premium increases	Slide 7	\$775,710
Approve property premium increases	Slide 10	\$9,764,920
Approve automobile physical damage premiums	Slide 13	\$(10,160)
Approve workers' compensation rates (incl. pass-through)	Slide 17	~(26%)
Approve all other existing rates	SB0008, Lines 2471-3018	No Change



2471 RISK MANAGEMENT

2472 **ISF - Risk Management Administration**

2473 Specialized Lines of Coverage

2474 These are specialized lines of insurance outside of typical coverage lines.

2475 The aviation fees are pass through costs direct from insurance provider. Also

2476	shown are fees to host (administer) the enterprise learning management system	
2477	(Saba).	
2478	Aviation Insurance Premiums (pass through)	
2479	SG-10305 Dept of Public Safety	99,928.00
2480	SG-10269 Dept of Natural Resources	21,273.00
2481	SG-10151 Dept of Agriculture & Food	11,904.00
2482	SG-10350 Dept of Transportation	37,462.00
2483	HE-10364 Utah State University	375,106.00
2484	HE-10365 Utah Valley University	194,550.00
2485	Learning Management System	
2486	Learning Management System - Enterprise Rate (per Hour)	55.00
2487	Learning Management System - Garage Rate (per Hour)	55.00
2488	<b>ISF - Workers' Compensation</b>	
2489	Workers Compensation Premiums	
2490	State Workers	0.61% per \$100 wages
2491	Road Construction Crews	1.60% per \$100 wages
2492	Aviation Crews (per PILOT-YEAR)	1.60% per \$100 wages
2493	<b>Risk Management - Auto</b>	
2494	Auto Property Damage (APD) Premium Methodology	
2495	APD Premiums	See below
2496	Exposure data (vehicles) and loss history are provided to an actuary, who	
2497	proposes rates listed below.	
2498	Standard Deductible (per incident)	1,500.00
2499	(Currently applying a \$1,000.00 deductible)	
2500	APD Premiums: Charter Schools	
2501	CS-10155 American Leadership Academy	1,634.00
2502	CS-10164 C S Lewis Academy Charter School	842.00
2503	CS-10310 Canyon Grove Academy	941.00
2504	CS-10178 City Academy	248.00
2505	CS-10201 East Hollywood High School	347.00
2506	CS-10209 Fast Forward Charter	297.00
2507	CS-10117 Franklin Discovery Academy	248.00
2508	CS-10225 Guadalupe Charter School	1,089.00
2509	CS-10238 Itineris Early College High School	198.00
2510	CS-10245 Karl G Maeser Preparatory Academy	941.00
2511	CS-10459 Mana Academy Charter School	495.00
2512	CS-10258 Merit College Preparatory Academy	842.00



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2513	CS-10287 Northern Utah Academy For Math Engr & Science	545.00
2514	CS-10300 Pinnacle Canyon Academy	3,317.00
2515	CS-10302 Providence Hall Charter School	1,733.00
2516	CS-10134 Real Salt Lake Academy	743.00
2517	CS-10321 Salt Lake School For The Performing Arts	990.00
2518	CS-10328 Soldier Hollow Charter School	248.00
2519	CS-10337 Success Academy - Iron County	396.00
2520	CS-10355 Tuacahn High School For The Performing Arts	842.00
2521	CS-10362 Utah County Academy Of Sciences	198.00
2522	CS-10469 Utah Military Academy	2,624.00
2523	CS-10437 Valley Academy	3,168.00
2524	CS-10102 Vanguard Charter School	495.00
2525	CS-10368 Vista At Entrada School For Performing Arts And Technology	594.00
2526	CS-10369 Walden School Of Liberal Arts	99.00
2527	APD Premiums: Higher Education	
2528	HE-10163 Bridgerland Technical College	7,439.00
2529	HE-10192 Davis Technical College	2,711.00
2530	HE-10197 Dixie State University	12,687.00
2531	HE-10196 Dixie Technical College	4,002.00
2532	HE-10292 Ogden-Weber Technical College	1,912.00
2533	HE-10263 Mountainland Technical College	3,347.00
2534	HE-10318 Salt Lake Community College	21,950.00
2535	HE-10326 Snow College	7,663.00
2536	HE-10333 Southern Utah University	19,019.00
2537	HE-10334 Southwest Technical College	2,876.00
2538	HE-10348 Tooele Technical College	1,433.00
2539	HE-10356 Uintah Basin Technical College	5,140.00
2540	HE-10364 Utah State University	84,330.00
2541	HE-10428 Utah System of Technical Colleges	304.00
2542	HE-10365 Utah Valley University	31,397.00
2543	HE-10375 Weber State University	27,840.00
2544	APD Premiums: Independent Agencies	
2545	OT-10228 Heber Valley Railroad	680.00
2546	OT-10363 Utah State Fair Park	1,492.00
2547	APD Premiums: School Districts	
2548	SD-10154 Alpine School District	157,228.00
2549	SD-10159 Beaver School District	7,646.00



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2550	SD-10161 Box Elder School District	44,222.00
2551	SD-10166 Cache School District	44,037.00
2552	SD-10168 Canyons School District	64,041.00
2553	SD-10170 Carbon School District	13,457.00
2554	SD-10172 Central Utah Educational Services	77.00
2555	SD-10190 Daggett School District	4,217.00
2556	SD-10194 Davis County School District	127,546.00
2557	SD-10199 Duchesne School District	22,822.00
2558	SD-10204 Emery School District	12,772.00
2559	SD-10212 Garfield School District	7,144.00
2560	SD-10223 Grand School District	5,826.00
2561	SD-10224 Granite School District	113,969.00
2562	SD-10237 Iron School District	29,426.00
2563	SD-10240 Jordan School District	95,505.00
2564	SD-10241 Juab School District	8,008.00
2565	SD-10244 Kane School District	7,848.00
2566	SD-10255 Logan City School District	3,078.00
2567	SD-10259 Millard School District	12,748.00
2568	SD-10262 Morgan School District	9,057.00
2569	SD-10265 Murray School District	8,897.00
2570	SD-10280 Nebo School District	60,473.00
2571	SD-10283 North Sanpete School District	9,079.00
2572	SD-10285 North Summit School District	4,767.00
2573	SD-10286 Northeastern Utah Education Services	395.00
2574	SD-10290 Ogden City School District	6,230.00
2575	SD-10298 Park City School District	8,649.00
2576	SD-10301 Piute School District	4,419.00
2577	SD-10303 Provo School District	21,112.00
2578	SD-10315 Rich School District	4,272.00
2579	SD-10319 Salt Lake School District	43,578.00
2580	SD-10322 San Juan School District	26,599.00
2581	SD-10325 Sevier School District	17,965.00
2582	SD-10329 South Sanpete School District	9,598.00
2583	SD-10330 South Summit School District	6,510.00
2584	SD-10332 Southeastern Educational Center	77.00
2585	SD-10335 Southwest Education Developmental Center	677.00
2586	SD-10347 Tintic School District	2,054.00

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2587	SD-10349 Tooele School District	30,830.00
2588	SD-10357 Uintah School District	21,769.00
2589	SD-10371 Wasatch School District	16,635.00
2590	SD-10372 Washington School District	54,572.00
2591	SD-10373 Wayne School District	3,657.00
2592	SD-10374 Weber School District	58,111.00
2593	APD Premiums: State Agencies	
2594	SG-10189 Judicial Branch	27,939.00
2595	SG-10353 State Treasurer	428.00
2596	SG-10216 Governor's Office	510.00
2597	SG-10217 Utah Commission on Criminal and Juvenile Justice	173.00
2598	SG-10219 Governor's Office of Economic Development	3,022.00
2599	SG-10156 Attorney General	11,633.00
2600	SG-10157 Utah State Auditor	343.00
2601	SG-10144 Dept of Administrative Services	520.00
2602	SG-10145 DAS Facilities Management	23,455.00
2603	SG-10147 DAS Fleet Services Motor Pool	24,260.00
2604	SG-10149 DAS Purchasing and General Services Administration	249.00
2605	SG-10150 DAS Risk Management Administration	862.00
2606	SG-10341 Dept of Technology Services	4,919.00
2607	SG-10340 Tax Commission	13,241.00
2608	SG-10277 Navajo Trust Administration	1,828.00
2609	SG-10305 Dept of Public Safety	441,490.00
2610	SG-10307 DPS Emergency Services & Homeland Security	596.00
2611	SG-10266 Utah National Guard	10,326.00
2612	SG-10231 Dept of Human Services	520.00
2613	SG-10233 Dept of Human Services Special Projects	100,937.00
2614	SG-10227 Dept of Health	9,948.00
2615	SG-10203 Utah State Board of Education	12,975.00
2616	SG-10323 Utah State Board of Education DBS Administration	12,996.00
2617	SG-10187 Dept of Corrections	55,150.00
2618	SG-10186 DOC DPO Central Utah / Gunnison	8,275.00
2619	SG-10188 DOC AP&P Administration	79,671.00
2620	SG-10297 Board of Pardons & Parole	1,027.00
2621	SG-10367 Dept of Veterans' & Military Affairs	3,943.00
2622	SG-10207 Dept of Environmental Quality	5,242.00
2623	SG-10354 School & Institutional Trust Lands Admin	3,476.00

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2624	SG-10269 Dept of Natural Resources	97,809.00
2625	SG-10274 DNR Forestry Fire Services Division	548.00
2626	SG-10271 DNR Oil, Gas and Mining	3,250.00
2627	SG-10274 DNR Water Resources	520.00
2628	SG-10276 DNR Wildlife Resources	5,235.00
2629	SG-10272 DNR State Parks and Recreation	39,439.00
2630	SG-10273 DNR Utah Geological Survey	520.00
2631	SG-10151 Dept of Agriculture & Food	29,323.00
2632	SG-10304 Public Lands Policy Coordination Office	704.00
2633	SG-10376 Dept of Workforce Services	26,270.00
2634	SG-10152 Dept of Alcoholic Beverage Control	1,961.00
2635	SG-10246 Labor Commission	6,502.00
2636	SG-10180 Dept of Commerce	4,714.00
2637	SG-10235 Dept of Insurance	2,945.00
2638	SG-10181 Dept of Heritage & Arts	1,957.00
2639	SG-10184 DHA State Library	5,907.00
2640	SG-10350 Dept of Transportation	162,742.00
2641	OT-10361 Utah Communications Authority	7,759.00
2642	<b>Risk Management - Liability</b>	
2643	Liability Premium Methodology	
2644	Liability Premiums	1.00
2645	Exposure data and loss history are provided to an actuary, who proposes	
2646	rates. Penalties shown be low may also apply.	
2647	Non-Compliance Penalty - Risk Reduction Form	5% Penalty
2648	Failure to submit Annual Risk Reduction Form - up to 5% Penalty.	
2649	Non-Compliance Penalty - Self Inspection Survey	10% Penalty
2650	Failure to complete Self-Inspection Survey - up to 10% Penalty.	
2651	Non-Compliance Penalty (K-12) Cheerleader Safety Training	10% Penalty
2652	Failure to attend annual cheer clinic - up to 3% Penalty. Non-compliance	
2653	penalties in total not to exceed 15% per entity.	
2654	Liability Premiums: Charter Schools	
2655	CS-10140 Academy for Math, Engineering, & Science	8,243.00
2656	CS-10155 American Leadership Academy	30,748.00
2657	CS-10160 Beehive Science & Technology Academy	4,986.00
2658	CS-10126 Bonneville Academy	10,346.00
2659	CS-10164 C S Lewis Academy Charter School	5,800.00
2660	CS-10310 Canyon Grove Academy	10,888.00

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2661	CS-10471 Career Path High	2,968.00
2662	CS-10127 Center For Creativity, Innovation and Discovery	7,581.00
2663	CS-10177 Channing Hall	10,515.00
2664	CS-10178 City Academy	2,781.00
2665	CS-10201 East Hollywood High School	5,597.00
2666	CS-10208 Excelsior Academy Charter School	17,740.00
2667	CS-10209 Fast Forward Charter	3,969.00
2668	CS-10117 Franklin Discovery Academy	9,430.00
2669	CS-10213 Gateway Preparatory Academy	11,414.00
2670	CS-10225 Guadalupe Charter School	5,292.00
2671	CS-10119 Ignite Entrepreneurship Academy	9,124.00
2672	CS-10238 Itineris Early College High School	6,309.00
2673	CS-10236 Intech Collegiate High School	2,510.00
2674	CS-10239 John Hancock Charter School	2,663.00
2675	CS-10245 Karl G Maeser Preparatory Academy	10,753.00
2676	CS-10247 Lakeview Academy	17,180.00
2677	CS-10459 Mana Academy Charter School	5,156.00
2678	CS-10260 Moab Charter School	1,594.00
2679	CS-10258 Merit College Preparatory Academy	7,276.00
2680	CS-10294 Mountain Heights Academy	12,516.00
2681	CS-10264 Mountainville Academy	11,244.00
2682	CS-10278 Navigator Pointe Charter School	8,107.00
2683	CS-10281 Noah Webster Academy	9,243.00
2684	CS-10284 North Star Academy	9,091.00
2685	CS-10287 Northern Utah Academy For Math Engr & Science	15,044.00
2686	CS-10289 Odyssey Charter School	7,310.00
2687	CS-10300 Pinnacle Canyon Academy	7,683.00
2688	CS-10302 Providence Hall Charter School	35,582.00
2689	CS-10311 Quest Academy Charter School	17,757.00
2690	CS-10343 The Ranches Academy Charter School	6,275.00
2691	CS-10312 Reagan Academy	11,550.00
2692	CS-10134 Real Salt Lake Academy	4,545.00
2693	CS-10314 Renaissance Academy	12,940.00
2694	CS-10118 Saint George Academy	4,138.00
2695	CS-10317 Salt Lake Arts Academy	6,801.00
2696	CS-10466 Scholar Academy	10,176.00
2697	CS-10328 Soldier Hollow Charter School	5,292.00

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2698	CS-10321 Salt Lake School For The Performing Arts	5,122.00
2699	CS-10338 Success Academy - Washington	7,344.00
2700	CS-10346 Timpanogos Academy Charter School	8,327.00
2701	CS-10355 Tuacahn High School For The Performing Arts	6,445.00
2702	CS-10362 Utah County Academy Of Sciences	8,870.00
2703	CS-10447 Utah International Charter School	4,020.00
2704	CS-10469 Utah Military Academy	17,265.00
2705	CS-10437 Valley Academy	6,767.00
2706	CS-10102 Vanguard Charter School	7,717.00
2707	CS-10366 Venture Academy Charter	13,025.00
2708	CS-10368 Vista At Entrada School For Performing Arts And Technology	15,315.00
2709	CS-10369 Walden School Of Liberal Arts	7,225.00
2710	CS-10116 Wallace Stegner Academy	10,583.00
2711	CS-10370 Wasatch Peak Academy	7,344.00
2712	CS-10472 WSU Kinder Charter Academy	678.00
2713	CS-10465 Winter Sports School	1,933.00
2714	Charter School Pre-opening Liability Coverage (per School)	1,000.00
2715	Liability Premiums: Higher Education	
2716	HE-10163 Bridgerland Technical College	54,704.00
2717	HE-10192 Davis Technical College	53,957.00
2718	HE-10197 Dixie State University	425,355.00
2719	HE-10196 Dixie Technical College	56,417.00
2720	HE-10292 Ogden-Weber Technical College	59,045.00
2721	HE-10263 Mountainland Technical College	52,280.00
2722	HE-10318 Salt Lake Community College	518,166.00
2723	HE-10333 Southern Utah University	298,541.00
2724	HE-10334 Southwest Technical College	19,659.00
2725	HE-10326 Snow College	154,192.00
2726	HE-10348 Tooele Technical College	15,321.00
2727	HE-10356 Uintah Basin Technical College	29,034.00
2728	HE-10358 University of Utah	2,537,859.00
2729	HE-10428 Utah System of Technical Colleges	39,039.00
2730	HE-10365 Utah Valley University	760,144.00
2731	HE-10364 Utah State University	1,417,529.00
2732	HE-10375 Weber State University	519,301.00
2733	Liability Premiums: Independent Agencies	
2734	OT-10228 Heber Valley Railroad	4,356.00

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2735	OT-10363 Utah State Fairpark	17,940.00
2736	School Districts (per Group)	8,656,182.00
2737	Liability Premiums: State Agencies	
2738	SG-10324 Senate	5,220.00
2739	SG-10229 House of Representatives	6,286.00
2740	SG-10252 Legislative Services	2,732.00
2741	SG-10253 Legislative Research & General Counsel	23,503.00
2742	SG-10251 Legislative Fiscal Analyst	7,677.00
2743	SG-10250 Legislative Auditor General	9,812.00
2744	SG-10189 Judicial Branch	294,274.00
2745	SG-10169 Capitol Preservation Board	3,610.00
2746	SG-10353 State Treasurer	9,445.00
2747	SG-10216 Governor's Office	67,565.00
2748	SG-10219 Governor's Office of Economic Development	86,726.00
2749	SG-10220 Governor's Office of Management and Budget	26,334.00
2750	SG-10217 Utah Commission on Criminal and Juvenile Justice	5,965.00
2751	SG-10221 Utah Office for Victims of Crime	4,188.00
2752	SG-10156 Attorney General	259,106.00
2753	SG-10157 Utah State Auditor	16,469.00
2754	SG-10242 Dept of Administrative Services	173,173.00
2755	SG-10341 Dept of Technology Services	205,138.00
2756	SG-10340 Tax Commission	186,736.00
2757	SG-10171 Career Service Review Office	732.00
2758	SG-10230 Dept of Human Resource Management	46,684.00
2759	SG-10277 Navajo Trust Administration	6,496.00
2760	SG-10305 Dept of Public Safety	894,656.00
2761	SG-10266 Utah National Guard	89,905.00
2762	SG-10231 Dept of Human Services	1,001,173.00
2763	SG-10227 Dept of Health	265,277.00
2764	SG-10203 Utah State Board of Education	231,923.00
2765	SG-10186 Dept of Corrections	1,439,935.00
2766	SG-10297 Board of Pardons & Parole	13,497.00
2767	SG-10367 Dept of Veterans' & Military Affairs	11,439.00
2768	SG-10207 Dept of Environmental Quality	124,665.00
2769	SG-10313 State Board of Regents	100,000.00
2770	SG-10323 SBE School for the Deaf and Blind	13,211.00
2771	SG-10112 School & Institutional Trust Fund Office	1,987.00

**S.B. 8****Enrolled Copy**

2772	SG-10354 School & Institutional Trust Lands Admin	22,364.00
2773	SG-10269 Dept of Natural Resources	673,703.00
2774	SG-10151 Dept of Agriculture & Food	101,718.00
2775	SG-10304 Public Lands Policy Coordination Office	5,941.00
2776	SG-10376 Dept of Workforce Services	470,482.00
2777	SG-10152 Dept of Alcoholic Beverage Control	141,273.00
2778	SG-10246 Labor Commission	39,051.00
2779	SG-10180 Dept of Commerce	103,196.00
2780	SG-10210 Dept of Financial Institutions	23,469.00
2781	SG-10235 Dept of Insurance	30,775.00
2782	SG-10309 Public Service Commission	5,840.00
2783	SG-10181 Dept of Heritage & Arts	50,407.00
2784	SG-10350 Dept of Transportation	3,790,000.00
2785	SG-10361 Utah Communications Authority	39,885.00

**Risk Management - Property**

2787	Property Coverage Premium Methodology	
2788	Premium for Existing Insured Building and Contents	
2789	The asset values from prior year are multiplied by the Marshall & Swift	
2790	Valuation Service rates associated w/ Building Construction Class, Occupancy	
2791	Type, Building Quality, & Fire Protection Code. Self-reported values may	
2792	also be accepted. Exposure data (building values) and loss history are	
2793	provided to an actuary, who proposes rates net of property discounts and	
2794	surcharges listed below.	
2795	Premium for Newly Insured Buildings	
2796	Buildings valued in excess of \$25 million reported to broker, who obtains	
2797	rate from excess insurance carrier. Initial premium cost is passed through to	
2798	covered entity.	
2799	Property Premium Discounts	
2800	Fire Suppression Sprinklers	15% discount
2801	Smoke Alarm/Fire Detectors	5% discount
2802	Flexible Water/Gas Connectors	1% discount
2803	Property Premium Surcharges	
2804	Lack of Compliance with Risk Mgt. Recommendations	10% surcharge
2805	Building Built Prior to 1950	10% surcharge
2806	Property Premium Penalties	
2807	Non-Compliance Penalty - Risk Reduction Form	5% Penalty
2808	Failure to submit Annual Risk Reduction Form - up to 5% Penalty.	

**Enrolled Copy****S.B. 8**

2809	Non-Compliance Penalty - Self Inspection Survey	10% Penalty
2810	Failure to complete Self-Inspection Survey - up to 10% Penalty .	
2811	Property Premiums: Charter Schools	
2812	CS-10140 Academy for Math, Engineering, & Science	596.00
2813	CS-10155 American Leadership Academy	23,409.00
2814	CS-10160 Beehive Science & Technology Academy	867.00
2815	CS-10126 Bonneville Academy	6,945.00
2816	CS-10164 C S Lewis Academy Charter School	4,285.00
2817	CS-10310 Canyon Grove Academy	1,385.00
2818	CS-10471 Career Path High	187.00
2819	CS-10127 Center For Creativity, Innovation and Discovery	6,011.00
2820	CS-10177 Channing Hall	7,212.00
2821	CS-10178 City Academy	317.00
2822	CS-10201 East Hollywood High School	6,963.00
2823	CS-10208 Excelsior Academy Charter School	15,655.00
2824	CS-10209 Fast Forward Charter	4,381.00
2825	CS-10117 Franklin Discovery Academy	6,641.00
2826	CS-10213 Gateway Preparatory Academy	7,183.00
2827	CS-10225 Guadalupe Charter School	452.00
2828	CS-10119 Ignite Entrepreneurship Academy	346.00
2829	CS-10236 Intech Collegiate High School	476.00
2830	CS-10238 Itineris Early College High School	6,213.00
2831	CS-10239 John Hancock Charter School	2,598.00
2832	CS-10245 Karl G Maeser Preparatory Academy	9,308.00
2833	CS-10247 Lakeview Academy	13,769.00
2834	CS-10459 Mana Academy Charter School	323.00
2835	CS-10258 Merit College Preparatory Academy	5,804.00
2836	CS-10260 Moab Charter School	1,057.00
2837	CS-10264 Mountainville Academy	10,544.00
2838	CS-10294 Mountain Heights Academy	358.00
2839	CS-10278 Navigator Pointe Charter School	3,473.00
2840	CS-10281 Noah Webster Academy	6,318.00
2841	CS-10284 North Star Academy	4,807.00
2842	CS-10287 Northern Utah Academy For Math Engr & Science	117.00
2843	CS-10289 Odyssey Charter School	4,334.00
2844	CS-10300 Pinnacle Canyon Academy	18,074.00
2845	CS-10302 Providence Hall Charter School	23,916.00



**S.B. 8****Enrolled Copy**

2846	CS-10311 Quest Academy Charter School	9,665.00
2847	CS-10343 The Ranches Academy Charter School	3,990.00
2848	CS-10312 Reagan Academy	6,890.00
2849	CS-10134 Real Salt Lake Academy	492.00
2850	CS-10314 Renaissance Academy	5,015.00
2851	CS-10118 Saint George Academy	3,983.00
2852	CS-10317 Salt Lake Arts Academy	4,648.00
2853	CS-10321 Salt Lake School For The Performing Arts	436.00
2854	CS-10466 Scholar Academy	6,985.00
2855	CS-10328 Soldier Hollow Charter School	4,145.00
2856	CS-10337 Success Academy - Iron County	145.00
2857	CS-10338 Success Academy - Washington	113.00
2858	CS-10346 Timpanogos Academy Charter School	4,356.00
2859	CS-10355 Tuacahn High School For The Performing Arts	6,401.00
2860	CS-10362 Utah County Academy Of Sciences	9,423.00
2861	CS-10447 Utah International Charter School	238.00
2862	CS-10469 Utah Military Academy	3,702.00
2863	CS-10437 Valley Academy	4,239.00
2864	CS-10366 Venture Academy Charter	7,270.00
2865	CS-10102 Vanguard Charter School	408.00
2866	CS-10368 Vista At Entrada School For Performing Arts And Technology	8,928.00
2867	CS-10465 Winter Sports School	1,604.00
2868	CS-10369 Walden School Of Liberal Arts	4,915.00
2869	CS-10116 Wallace Stegner Academy	6,888.00
2870	CS-10370 Wasatch Peak Academy	3,723.00
2871	CS-10472 WSU Kinder Charter Academy	28.00
2872	Property Premiums: Higher Education	
2873	HE-10163 Bridgerland Technical College	56,363.00
2874	HE-10192 Davis Technical College	71,236.00
2875	HE-10196 Dixie Technical College	38,991.00
2876	HE-10197 Dixie State University	269,132.00
2877	HE-10263 Mountainland Technical College	32,038.00
2878	HE-10292 Ogden-Weber Technical College	63,270.00
2879	HE-10318 Salt Lake Community College	430,234.00
2880	HE-10326 Snow College	172,164.00
2881	HE-10333 Southern Utah University	326,465.00
2882	HE-10334 Southwest Technical College	21,678.00

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2883	HE-10348 Tooele Technical College	12,530.00
2884	HE-10356 Uintah Basin Technical College	62,432.00
2885	HE-10358 University of Utah	5,400,000.00
2886	HE-10364 Utah State University	1,237,277.00
2887	HE-10428 Utah System of Technical Colleges	129.00
2888	HE-10365 Utah Valley University	540,592.00
2889	HE-10375 Weber State University	589,351.00
2890	Property Premiums: Independent Agencies	
2891	OT-10228 Heber Valley Railroad	4,876.00
2892	OT-10363 Utah State Fairpark	41,297.00
2893	Property Premiums: School Districts	
2894	SD-10154 Alpine School District	863,013.00
2895	SD-10161 Box Elder School District	257,879.00
2896	SD-10159 Beaver School District	54,036.00
2897	SD-10166 Cache School District	222,710.00
2898	SD-10168 Canyons School District	646,933.00
2899	SD-10170 Carbon School District	99,956.00
2900	SD-10190 Daggett School District	24,382.00
2901	SD-10194 Davis School District	1,257,622.00
2902	SD-10199 Duchesne School District	155,761.00
2903	SD-10204 Emery School District	68,295.00
2904	SD-10212 Garfield School District	39,063.00
2905	SD-10223 Grand School District	37,493.00
2906	SD-10224 Granite School District	615,825.00
2907	SD-10237 Iron School District	152,790.00
2908	SD-10240 Jordan School District	639,025.00
2909	SD-10241 Juab School District	46,141.00
2910	SD-10244 Kane School District	48,910.00
2911	SD-10255 Logan City School District	108,106.00
2912	SD-10262 Morgan School District	53,551.00
2913	SD-10259 Millard School District	73,394.00
2914	SD-10280 Nebo School District	348,809.00
2915	SD-10283 North Sanpete School District	36,245.00
2916	SD-10285 North Summit School District	29,310.00
2917	SD-10265 Murray School District	106,893.00
2918	SD-10286 Northeastern Utah Education Services	566.00
2919	SD-10290 Ogden City School District	323,874.00

**S.B. 8****Enrolled Copy**

2920	SD-10298 Park City School District	96,054.00
2921	SD-10301 Piute School District	11,379.00
2922	SD-10303 Provo School District	275,712.00
2923	SD-10315 Rich School District	23,560.00
2924	SD-10319 Salt Lake School District	947,955.00
2925	SD-10322 San Juan School District	91,410.00
2926	SD-10325 Sevier School District	85,808.00
2927	SD-10329 South Sanpete School District	114,258.00
2928	SD-10330 South Summit School District	78,715.00
2929	SD-10335 Southwest Education Developmental Center	716.00
2930	SD-10332 Southeastern Educational Center	812.00
2931	SD-10349 Tooele School District	198,422.00
2932	SD-10347 Tintic School District	32,048.00
2933	SD-10357 Uintah School District	126,592.00
2934	SD-10373 Wayne School District	12,743.00
2935	SD-10371 Wasatch School District	99,655.00
2936	SD-10372 Washington School District	441,026.00
2937	SD-10374 Weber School District	405,513.00
2938	Property Premiums: State Agencies	
2939	SG-10324 Senate	938.00
2940	SG-10229 House of Representatives	1,916.00
2941	SG-10252 Legislative Services	1,099.00
2942	SG-10253 Legislative Research & General Counsel	1,006.00
2943	SG-10251 Legislative Fiscal Analyst	253.00
2944	SG-10250 Legislative Auditor General	585.00
2945	SG-10189 Judicial Branch	44,499.00
2946	SG-10169 Capitol Preservation Board	270,780.00
2947	SG-10353 State Treasurer	798.00
2948	SG-10216 Governor's Office	8,309.00
2949	SG-10217 Utah Commission on Criminal and Juvenile Justice	1,210.00
2950	SG-10219 Governor's Office of Economic Development	1,544.00
2951	SG-10220 Governor's Office of Management and Budget	1,671.00
2952	SG-10221 Utah Office for Victims of Crime	855.00
2953	SG-10156 Attorney General	3,695.00
2954	SG-10157 Utah State Auditor	941.00
2955	SG-10144 Dept of Administrative Services	306.00
2956	SG-10141 DAS Utah Office of Administrative Rules	122.00

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2957	SG-10146 DAS Division of Finance	5,194.00
2958	SG-10242 Judicial Conduct Commission	52.00
2959	SG-10142 DAS Division of Archives	33,179.00
2960	SG-10145 DAS Facilities Management	964,850.00
2961	SG-10150 DAS Risk Management Administration	392.00
2962	SG-10149 DAS Purchasing and General Services Administration	12,199.00
2963	SG-10147 DAS Fleet Services Motor Pool	394.00
2964	SG-10143 DAS Office of State Debt Collection	197.00
2965	SG-10341 Dept of Technology Services	111,357.00
2966	SG-10340 Tax Commission	11,412.00
2967	SG-10171 Career Service Review Office	51.00
2968	SG-10230 Dept of Human Resource Management	562.00
2969	SG-10277 Navajo Trust Administration	2,671.00
2970	SG-10305 Dept of Public Safety	39,574.00
2971	SG-10307 DPS Emergency Services & Homeland Security	13.00
2972	SG-10308 DPS State Fire Marshall	447.00
2973	SG-10306 DPS Driver License Division	7,431.00
2974	SG-10266 Utah National Guard	314,948.00
2975	SG-10227 Dept of Health	14,396.00
2976	SG-10233 Dept of Human Services	38,234.00
2977	SG-10234 DHS Developmental Center	55,969.00
2978	SG-10232 DHS State Hospital	79,880.00
2979	SG-10231 DHS Juvenile Justice Services	113,834.00
2980	SG-10323 SBE School for the Deaf and Blind	48,616.00
2981	SG-10187 Dept of Corrections	225,194.00
2982	SG-10186 DOC DPO Central Utah / Gunnison	107,398.00
2983	SG-10188 DOC AP&P Administration	42,315.00
2984	SG-10297 Board of Pardons & Parole	1,129.00
2985	SG-10367 Dept of Veterans' & Military Affairs	103,448.00
2986	SG-10207 Dept of Environmental Quality	23,067.00
2987	SG-10313 State Board of Regents	21,959.00
2988	SG-10257 BOR Medical Education Council (UMEC)	46.00
2989	SG-10112 School & Institutional Trust Fund Office	63.00
2990	SG-10354 School & Institutional Trust Lands Admin	3,720.00
2991	SG-10269 Dept of Natural Resources	7,899.00
2992	SG-10271 DNR Oil, Gas and Mining	1,560.00
2993	SG-10272 DNR State Parks and Recreation	375,673.00

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2994	SG-10270 DNR Forestry, Fire and State Lands	9,900.00
2995	SG-10273 DNR Utah Geological Survey	1,860.00
2996	SG-10274 DNR Water Resources	1,400.00
2997	SG-10276 DNR Wildlife Resources	176,712.00
2998	SG-10275 DNR Water Rights Administration	1,469.00
2999	SG-10151 Dept of Agriculture & Food	6,328.00
3000	SG-10304 Public Lands Policy Coordination Office	228.00
3001	SG-10376 Dept of Workforce Services	35,262.00
3002	SG-10152 Dept of Alcoholic Beverage Control	67,324.00
3003	SG-10246 Labor Commission	2,897.00
3004	SG-10180 Dept of Commerce	3,960.00
3005	SG-10210 Dept of Financial Institutions	583.00
3006	SG-10235 Dept of Insurance	987.00
3007	SG-10309 Public Service Commission	1,275.00
3008	SG-10181 Dept of Heritage & Arts	524.00
3009	SG-10183 DHA Fine Arts Administration	14,101.00
3010	SG-10185 DHA State History Museum	78,765.00
3011	SG-10184 DHA State Library	12,938.00
3012	SG-10350 Dept of Transportation	386,417.00
3013	SG-10352 DOT Division of Aeronautics	2,874.00
3014	SG-10351 DOT Equipment Management Division	7,000.00
3015	OT-10361 Utah Communications Authority	100,022.00
3016	Course of Construction Premiums	
3017	Rate per \$100 of value	0.08
3018	Charged once per project (unless scope changes)	



division of  
**Risk  
Management**

**Pro Forma Financial Statements**  
**Administration**

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

<b>ASSETS</b>				
CASH & CASH EQUIVALENTS	996,456	843,989	399,833	519,833
ACCOUNTS RECEIVABLE	6,785	78,306	10,000	10,000
DUE FROM OTHER FUNDS	3,537	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	1,500	11,601	10,000	10,000
<b>TOTAL CURRENT ASSETS</b>	<b>1,008,278</b>	<b>933,896</b>	<b>419,833</b>	<b>539,833</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LAND / LAND IMPROVEMENTS				
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	669,562	669,562	600,000	600,000
ACCUMULATED DEPRECIATION	(655,715)	(660,526)	(80,000)	(200,000)
<b>TOTAL CAPITAL ASSETS</b>	<b>13,847</b>	<b>9,036</b>	<b>520,000</b>	<b>400,000</b>
<b>TOTAL ASSETS</b>	<b>1,022,125</b>	<b>942,932</b>	<b>939,833</b>	<b>939,833</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
ACCRUED LIABILITIES	208,108	133,361	130,000	130,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	640	738	1,000	1,000
POLICY CLAIM LIABILITY-CURRENT	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>208,748</b>	<b>134,099</b>	<b>131,000</b>	<b>131,000</b>
REVENUE BONDS - LONG TERM				
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	-	-	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>208,748</b>	<b>134,099</b>	<b>131,000</b>	<b>131,000</b>
CONTRIBUTED CAPITAL				
RETAINED EARNINGS	813,377	808,833	808,833	808,833
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>813,377</b>	<b>808,833</b>	<b>808,833</b>	<b>808,833</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>1,022,125</b>	<b>942,932</b>	<b>939,833</b>	<b>939,833</b>

### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>545,081</b>	<b>932,615</b>	<b>990,223</b>	<b>1,657,625</b>
<b>Rate Impact</b>				
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>545,081</b>	<b>932,615</b>	<b>990,223</b>	<b>1,657,625</b>
PERSONNEL SERVICES	3,795,619	3,871,790	4,065,380	4,268,649
TRAVEL EXPENSE	34,314	5,543	80,000	60,000
CURRENT EXPENSE	846,158	1,007,811	1,088,436	1,175,511
DATA PROCESSING CURRENT EXPENSE	833,061	883,188	953,843	1,030,150
DEPRECIATION EXPENSE	615	4,811	80,000	120,000
OTHER CHARGES/PASS THROUGH	(5,608,873)	(4,835,669)	(5,277,435)	(4,996,685)

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING EXPENSES</b>	<b>(99,105)</b>	<b>937,473</b>	<b>990,223</b>	<b>1,657,625</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>644,186</b>	<b>(4,858)</b>	<b>-</b>	<b>-</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	3,537	315	-	-
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(401,147)	-	-	-
<b>NET INCOME (LOSS)</b>	<b>246,576</b>	<b>(4,543)</b>	<b>-</b>	<b>-</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>939,809</b>	<b>996,456</b>	<b>843,989</b>	<b>399,833</b>
Total Cash from Sales	545,081	932,615	990,223	1,657,625
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	(397,610)	315	-	-
<b>TOTAL SOURCES OF CASH</b>	<b>147,471</b>	<b>932,930</b>	<b>990,223</b>	<b>1,657,625</b>
Cash Used for Operations	152,821	(1,085,397)	(1,434,379)	(1,537,625)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	(243,645)	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(90,824)</b>	<b>(1,085,397)</b>	<b>(1,434,379)</b>	<b>(1,537,625)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>996,456</b>	<b>843,989</b>	<b>399,833</b>	<b>519,833</b>



division of  
**Risk  
Management**

# Pro Forma Financial Statements

## Workers' Compensation

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	813,358	841,379	4,571,356	3,542,906
ACCOUNTS RECEIVABLE	-	1,778,519	-	-
DUE FROM OTHER FUNDS	376,766	425,942	350,000	400,000
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>1,190,124</b>	<b>3,045,841</b>	<b>4,921,356</b>	<b>3,942,906</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS

MACHINERY AND EQUIPMENT	-	-	-	-
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SOFTWARE

ACCUMULATED DEPRECIATION	-	-	-	-
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<b>TOTAL CAPITAL ASSETS</b>	-	-	-	-
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<b>TOTAL ASSETS</b>	<b>1,190,124</b>	<b>3,045,841</b>	<b>4,921,356</b>	<b>3,942,906</b>
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#### LIABILITIES & FUND EQUITY

ACCRUED LIABILITIES	11,867	13,181	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	6,764	48	-	-
POLICY CLAIM LIABILITY-CURRENT	-	-	-	-
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>18,631</b>	<b>13,229</b>	<b>10,000</b>	<b>10,000</b>

REVENUE BONDS - LONG TERM

CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
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CONTRACTS PAYABLE - LONG TERM

INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
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INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)

POLICY CLAIM LIABILITY L / T	-	-	-	-
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<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>18,631</b>	<b>13,229</b>	<b>10,000</b>	<b>10,000</b>
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CONTRIBUTED CAPITAL

RETAINED EARNINGS	0	-	-	-
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<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>1,171,493</b>	<b>3,032,612</b>	<b>4,911,356</b>	<b>3,932,906</b>
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<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>1,190,124</b>	<b>3,045,841</b>	<b>4,921,356</b>	<b>3,942,906</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>8,651,013</b>	<b>7,575,983</b>	<b>7,694,785</b>	<b>7,619,000</b>
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Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>7,575,983</b>	<b>7,694,785</b>	<b>7,619,000</b>	<b>6,332,379</b>
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PERSONNEL SERVICES	250,721	256,746	269,583	283,062
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TRAVEL EXPENSE	1,504	473	1,500	1,575
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CURRENT EXPENSE	6,503,754	5,805,782	5,400,000	7,000,000
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DATA PROCESSING CURRENT EXPENSE	72	-	(0)	(0)
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DEPRECIATION EXPENSE	-	-	-	-
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OTHER CHARGES/PASS THROUGH	391,131	130,213	422,195	399,735
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<b>TOTAL OPERATING EXPENSES</b>	<b>7,147,182</b>	<b>6,193,214</b>	<b>6,093,278</b>	<b>7,684,372</b>
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	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>428,801</b>	<b>1,501,571</b>	<b>1,525,722</b>	<b>(1,351,993)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	559,679	359,548	353,022	373,543
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(1,000,000)	-	-	-
<b>NET INCOME (LOSS)</b>	<b>(11,520)</b>	<b>1,861,119</b>	<b>1,878,744</b>	<b>(978,450)</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>1,934,666</b>	<b>813,358</b>	<b>841,379</b>	<b>4,571,356</b>
Total Cash from Sales	7,575,983	7,694,785	7,619,000	6,332,379
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	(440,321)	359,548	353,022	373,543
<b>TOTAL SOURCES OF CASH</b>	<b>7,135,662</b>	<b>8,054,333</b>	<b>7,972,022</b>	<b>6,705,922</b>
Cash Used for Operations	(8,256,970)	(8,026,312)	(4,242,045)	(7,734,372)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(8,256,970)</b>	<b>(8,026,312)</b>	<b>(4,242,045)</b>	<b>(7,734,372)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>813,358</b>	<b>841,379</b>	<b>4,571,356</b>	<b>3,542,906</b>



division of  
**Risk  
Management**

# Pro Forma Financial Statements

## Property

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

<b>ASSETS</b>				
CASH & CASH EQUIVALENTS	19,846,738	21,483,461	9,429,762	10,779,175
ACCOUNTS RECEIVABLE	50,827	-	-	-
DUE FROM OTHER FUNDS	3,796	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>19,901,361</b>	<b>21,483,461</b>	<b>9,429,762</b>	<b>10,779,175</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
<b>TOTAL CAPITAL ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>19,901,361</b>	<b>21,483,461</b>	<b>9,429,762</b>	<b>10,779,175</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
ACCRUED LIABILITIES	2,353	75	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIM LIABILITY-CURRENT	10,535,470	5,116,233	8,000,000	8,500,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>10,537,823</b>	<b>5,116,308</b>	<b>8,000,000</b>	<b>8,500,000</b>
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	(1,561,329)	10,178,840	500,000	500,000
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>(1,561,329)</b>	<b>10,178,840</b>	<b>500,000</b>	<b>500,000</b>
<b>TOTAL LIABILITIES</b>	<b>8,976,494</b>	<b>15,295,148</b>	<b>8,500,000</b>	<b>9,000,000</b>
CONTRIBUTED CAPITAL	1,200,000	1,200,000	1,200,000	1,200,000
RETAINED EARNINGS	9,724,867	4,988,314	(270,238)	579,175
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>10,924,867</b>	<b>6,188,314</b>	<b>929,762</b>	<b>1,779,175</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>19,901,361</b>	<b>21,483,461</b>	<b>9,429,762</b>	<b>10,779,175</b>

### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>19,329,329</b>	<b>19,499,882</b>	<b>23,323,529</b>	<b>33,118,000</b>
<b>Rate Impact</b>				
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>19,329,329</b>	<b>19,499,882</b>	<b>23,323,529</b>	<b>33,118,000</b>
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	13,190,596	21,935,816	25,954,000	29,847,100
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	2,982,797	2,364,031	2,691,492	2,548,309

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING EXPENSES</b>	<b>16,173,392</b>	<b>24,299,847</b>	<b>28,645,492</b>	<b>32,395,409</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>3,155,937</b>	<b>(4,799,965)</b>	<b>(5,321,963)</b>	<b>722,591</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	182,524	63,411	63,411	126,823
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	(3,000,000)	-	-	-
<b>NET INCOME (LOSS)</b>	<b>338,461</b>	<b>(4,736,554)</b>	<b>(5,258,552)</b>	<b>849,414</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>12,395,974</b>	<b>19,846,738</b>	<b>21,483,461</b>	<b>9,429,762</b>
Total Cash from Sales	19,329,329	19,499,882	23,323,529	33,118,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	(2,817,476)	63,411	63,411	126,823
<b>TOTAL SOURCES OF CASH</b>	<b>16,511,854</b>	<b>19,563,293</b>	<b>23,386,940</b>	<b>33,244,823</b>
Cash Used for Operations	(9,061,089)	(17,926,571)	(35,440,640)	(31,895,409)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(9,061,089)</b>	<b>(17,926,571)</b>	<b>(35,440,640)</b>	<b>(31,895,409)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>19,846,738</b>	<b>21,483,461</b>	<b>9,429,762</b>	<b>10,779,175</b>



division of  
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Management**

# Pro Forma Financial Statements

## Auto

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

<b>ASSETS</b>				
CASH & CASH EQUIVALENTS	312,247	805,939	1,319,789	1,595,096
ACCOUNTS RECEIVABLE	306,637	-	-	-
DUE FROM OTHER FUNDS	35,000	-	50,000	50,000
INVENTORIES	-	-	-	-
PREPAID ITEMS	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>653,884</b>	<b>805,939</b>	<b>1,369,789</b>	<b>1,645,096</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
<b>TOTAL CAPITAL ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>653,884</b>	<b>805,939</b>	<b>1,369,789</b>	<b>1,645,096</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
ACCRUED LIABILITIES	30,697	33,885	30,000	30,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	-	-	-	-
POLICY CLAIM LIABILITY-CURRENT	161,538	488,000	450,000	450,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>192,235</b>	<b>521,885</b>	<b>480,000</b>	<b>480,000</b>
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	103,000	-	-	-
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>103,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>295,235</b>	<b>521,885</b>	<b>480,000</b>	<b>480,000</b>
CONTRIBUTED CAPITAL	100,000	100,000	100,000	100,000
RETAINED EARNINGS	258,649	184,055	789,789	1,065,096
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>358,649</b>	<b>284,055</b>	<b>889,789</b>	<b>1,165,096</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>653,884</b>	<b>805,940</b>	<b>1,369,789</b>	<b>1,645,096</b>

### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>2,338,646</b>	<b>2,564,978</b>	<b>2,727,695</b>	<b>2,716,000</b>
<b>Rate Impact</b>				
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>2,338,646</b>	<b>2,564,978</b>	<b>2,727,695</b>	<b>2,716,000</b>
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	1,371,745	1,937,624	1,440,332	1,800,000
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	512,572	706,387	686,067	649,569

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING EXPENSES</b>	<b>1,884,317</b>	<b>2,644,010</b>	<b>2,126,399</b>	<b>2,449,569</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>454,329</b>	<b>(79,033)</b>	<b>601,296</b>	<b>266,431</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	15,310	4,438	4,438	8,876
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>469,639</b>	<b>(74,595)</b>	<b>605,735</b>	<b>275,307</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>312,016</b>	<b>312,247</b>	<b>805,939</b>	<b>1,319,789</b>
Total Cash from Sales	2,338,646	2,564,978	2,727,695	2,716,000
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	15,310	4,438	4,438	8,876
<b>TOTAL SOURCES OF CASH</b>	<b>2,353,956</b>	<b>2,569,416</b>	<b>2,732,133</b>	<b>2,724,876</b>
Cash Used for Operations	(2,353,726)	(2,075,723)	(2,218,284)	(2,449,569)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(2,353,726)</b>	<b>(2,075,723)</b>	<b>(2,218,284)</b>	<b>(2,449,569)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>312,247</b>	<b>805,940</b>	<b>1,319,789</b>	<b>1,595,096</b>



division of  
**Risk  
Management**

**Pro Forma Financial Statements**  
**Liability**

FY 2020  
Actual

FY 2021  
Preliminary

FY 2022  
Forecast

FY 2023  
Forecast

### BALANCE SHEET

<b>ASSETS</b>				
CASH & CASH EQUIVALENTS	66,145,222	73,548,934	75,905,413	80,466,341
ACCOUNTS RECEIVABLE	(0)	-	1,000,000	1,000,000
DUE FROM OTHER FUNDS	14,764	-	-	-
INVENTORIES	-	-	-	-
PREPAID ITEMS	248	17,269	(1,000,000)	(1,000,000)
<b>TOTAL CURRENT ASSETS</b>	<b>66,160,234</b>	<b>73,566,203</b>	<b>75,905,413</b>	<b>80,466,341</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	-	-	-	-
<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LAND / LAND IMPROVEMENTS	-	-	-	-
BUILDINGS AND IMPROVEMENTS	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
SOFTWARE	-	-	-	-
ACCUMULATED DEPRECIATION	-	-	-	-
<b>TOTAL CAPITAL ASSETS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>	<b>66,160,234</b>	<b>73,566,203</b>	<b>75,905,413</b>	<b>80,466,341</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
ACCRUED LIABILITIES	6,466	18,762	10,000	10,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	-	-	-
DUE TO OTHER FUNDS	1,135,470	1,516,327	1,500,000	1,500,000
POLICY CLAIM LIABILITY-CURRENT	21,381,876	21,535,876	19,000,000	19,000,000
CAPITAL LEASE PAYABLE-SHORT TERM	-	-	-	-
REVENUE BONDS - SHORT TERM	-	-	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>22,523,812</b>	<b>23,070,965</b>	<b>20,510,000</b>	<b>20,510,000</b>
REVENUE BONDS - LONG TERM	-	-	-	-
CAPITAL LEASE PAYABLE-LONG TERM	-	-	-	-
CONTRACTS PAYABLE - LONG TERM	-	-	-	-
INTERFUND LOAN FROM OTHER FUNDS	-	-	-	-
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	-	-	-	-
POLICY CLAIM LIABILITY L / T	43,001,000	46,189,000	46,000,000	48,350,000
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>43,001,000</b>	<b>46,189,000</b>	<b>46,000,000</b>	<b>48,350,000</b>
<b>TOTAL LIABILITIES</b>	<b>65,524,812</b>	<b>69,259,965</b>	<b>66,510,000</b>	<b>68,860,000</b>
CONTRIBUTED CAPITAL	10,030,340	10,030,340	10,030,340	10,030,340
RETAINED EARNINGS	(9,394,918)	(5,724,101)	(634,926)	1,576,001
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>635,422</b>	<b>4,306,238</b>	<b>9,395,413</b>	<b>11,606,341</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>66,160,234</b>	<b>73,566,203</b>	<b>75,905,413</b>	<b>80,466,341</b>

### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>25,657,216</b>	<b>27,208,980</b>	<b>27,278,000</b>	<b>24,083,657</b>
<b>Rate Impact</b>				
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>25,657,216</b>	<b>27,208,980</b>	<b>27,278,000</b>	<b>24,083,657</b>
PERSONNEL SERVICES	-	-	-	-
TRAVEL EXPENSE	-	-	-	-
CURRENT EXPENSE	20,775,908	21,474,142	19,948,155	19,948,155
DATA PROCESSING CURRENT EXPENSE	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
OTHER CHARGES/PASS THROUGH	2,503,721	2,250,972	2,427,620	2,298,475

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>TOTAL OPERATING EXPENSES</b>	<b>23,279,629</b>	<b>23,725,114</b>	<b>22,375,775</b>	<b>22,246,630</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>2,377,587</b>	<b>3,483,866</b>	<b>4,902,225</b>	<b>1,837,027</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	-	-	-	-
INTEREST /OTHER INCOME	5,861,467	186,950	186,950	373,901
INTEREST EXPENSE	-	-	-	-
FEDERAL GRANTS	-	-	-	-
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	-	-	-	-
OPERATING TRANSFERS IN (OUT)	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>8,239,054</b>	<b>3,670,816</b>	<b>5,089,175</b>	<b>2,210,928</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>54,207,995</b>	<b>66,145,222</b>	<b>73,548,934</b>	<b>75,905,413</b>
Total Cash from Sales	25,657,216	27,208,980	27,278,000	24,083,657
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants	-	-	-	-
State Appropriations	-	-	-	-
Other Sources	5,861,467	186,950	186,950	373,901
<b>TOTAL SOURCES OF CASH</b>	<b>31,518,683</b>	<b>27,395,930</b>	<b>27,464,950</b>	<b>24,457,558</b>
Cash Used for Operations	(19,581,456)	(19,992,218)	(25,108,472)	(19,896,630)
Payments for Capital Assets	-	-	-	-
State Appropriations	-	-	-	-
Other Uses	-	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(19,581,456)</b>	<b>(19,992,218)</b>	<b>(25,108,472)</b>	<b>(19,896,630)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>66,145,222</b>	<b>73,548,934</b>	<b>75,905,413</b>	<b>80,466,341</b>

# Division of Fleet Operations

Motor Pool

Fuel Network

State Travel

Transactions Team





# Division of Fleet Operations



1

## Division of Fleet Operations

- ▷ Fuel Network
- ▷ Motor Pool
- ▷ Transactions Team



2

# Market Comparison

In accordance with Utah title 63A-9-401(1)(j), the Division of Fleet Operations shall "conduct an annual market analysis of proposed rates and fees, which analysis shall include a comparison of the division's rates and fees with the fees of other public or private sector providers where comparable services and rates are reasonably available."



3

# Market Comparison

Daily Motorpool Rates										
Vehicle Class	The Division of Fleet Operations	California	Colorado	North Carolina	Alabama	Nevada	ARI	Wheels Inc.	*Enterprise Rent-A-Car	Cheaper Option
Small Sedans	\$33.33	N/A	\$45.00	N/A	\$44.00	\$37.34	N/A	N/A	\$33.33	The Division of Fleet Operations
Midsize Sedans	\$35.10	N/A	\$45.00	N/A	\$44.00	\$38.34	N/A	N/A	\$35.10	The Division of Fleet Operations
Full-size Sedans	\$37.88	N/A	\$45.00	N/A	\$44.00	\$41.38	N/A	N/A	\$37.88	The Division of Fleet Operations
Emergency Sedans	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Minivan	\$65.65	N/A	\$65.00	N/A	\$63.20	<b>\$43.32</b>	N/A	N/A	\$65.65	Nevada
SUV	\$62.62	N/A	\$70.00	N/A	\$67.20	<b>\$43.32</b>	N/A	N/A	\$62.62	Nevada
Light Duty Truck	\$70.70	N/A	N/A	N/A	N/A	<b>\$43.32</b>	N/A	N/A	\$70.70	Nevada



4

# Market Comparison

Maintenance and Repair Mileage Rates Comparison									
Mileage Rates for Maintenance and Repair	The Division of Fleet Operations	California	Colorado	North Carolina	Nevada	ARI	Wheels Inc.	Enterprise Rent-A-Car	Cheaper Option
Small Sedans	\$0.05	1.80% of Vehicle's total fuel, maintenance, and repair expense	\$0.22	\$0.23	\$0.19	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations
Midsized Sedans	\$0.05	1.80% of total fuel, maintenance, and repair expense	\$0.22	\$0.26	\$0.20	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations
Full-size Sedans	\$0.05	1.80% of total fuel, maintenance, and repair expense	\$0.22	\$0.27	\$0.21	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations
Emergency Sedans	\$0.13	N/A	N/A	\$0.44	\$0.21	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations
Minivan	\$0.05	1.80% of total fuel, maintenance, and repair expense	\$0.22	\$0.35	\$0.21	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations
SUV	\$0.07	1.80% of total fuel, maintenance, and repair expense	\$0.22	\$0.49	\$0.22	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations
Light Duty Truck	\$0.07	1.80% of total fuel, maintenance, and repair expense	\$0.22	\$0.36	\$0.22	Cost pass-through	Cost pass-through	Cost Pass-through	The Division of Fleet Operations



# Market Comparison

*All Comparisons assume no excise tax		Per Gallon	Total Cost	Net Savings (LOSS)
Fuel Network vs.		2.870	22,036,644.77	
	Street Price	3.233	24,823,858.03	2,787,213.26
	WEX	3.201	24,578,744.50	2,542,099.74
	Sinclair	3.193	24,516,727.09	2,480,082.32
	US Bank	3.171	24,347,248.40	2,310,603.63
Retail Rate v.		3.413	31,221,065.74	
	Street Price	3.233	29,574,481.56	(1,646,584.19)
	WEX	3.201	29,282,459.85	(1,938,605.89)
	Sinclair	3.193	29,208,573.96	(2,012,491.79)
	US Bank	3.171	29,006,661.57	(2,214,404.17)
Net Difference				
	Street Price			\$ 1,140,629.07
	WEX			\$ 603,493.84
	Sinclair			\$ 467,590.54
	US Bank			\$ 96,199.46





# Fuel Network

## Services Offered

### Fuel Cards

- Used at both State and retail sites
- Monitoring to prevent fraud as well as help agencies manage fuel usage

### Fuel Sites

- Site management, maintenance, inspections and compliance testing
- Wholesale fuel purchasing, allowing reduced fuel prices for participating agencies

### Community

- Environmental compliance and site inspections for State owned and local government owned tanks.
- Tier 1 fuel sites for first responders responding to natural disasters



# Fuel Network

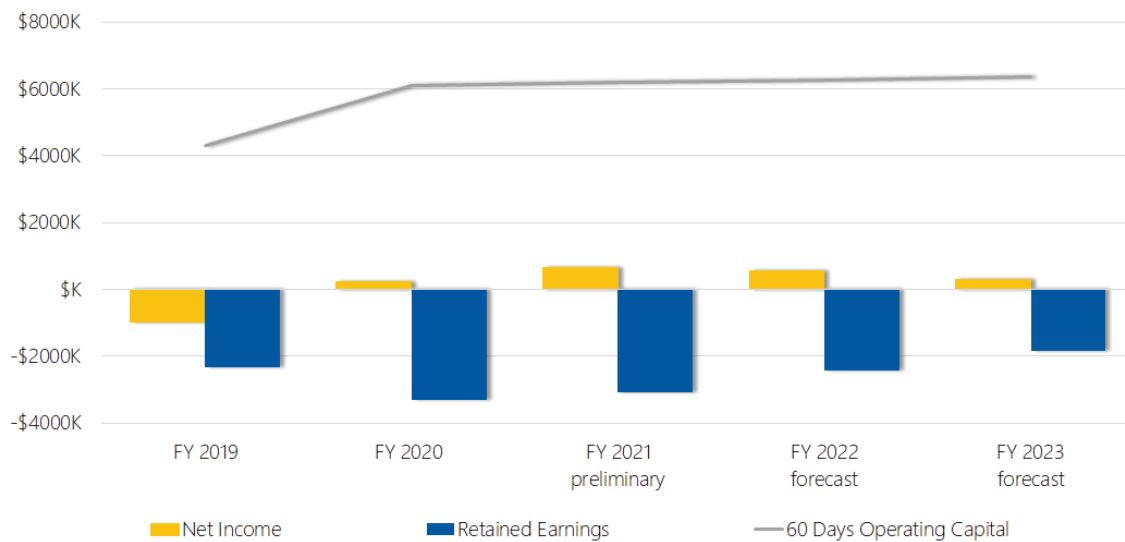


Numbers current as of June 30, 2021



# Fuel Network

## Retained Earnings, Net Income, and Operating Capital





# Fuel Network

## Rate Recommendations

Rate	FY 2022	FY 2023	Dollars Change	Percent Change	Total Impact
Retail Fuel Sites	\$0.17/gal	\$0.18/gal	\$0.01/gal	6%	\$85,218
State-Owned Sites	\$0.28/gal	\$0.28/gal	\$0.00/gal	-	
Non-Revenue Sites	-	\$100/month	\$100/month	N/A	\$62,400
Total					\$147,618



11

# Fuel Network

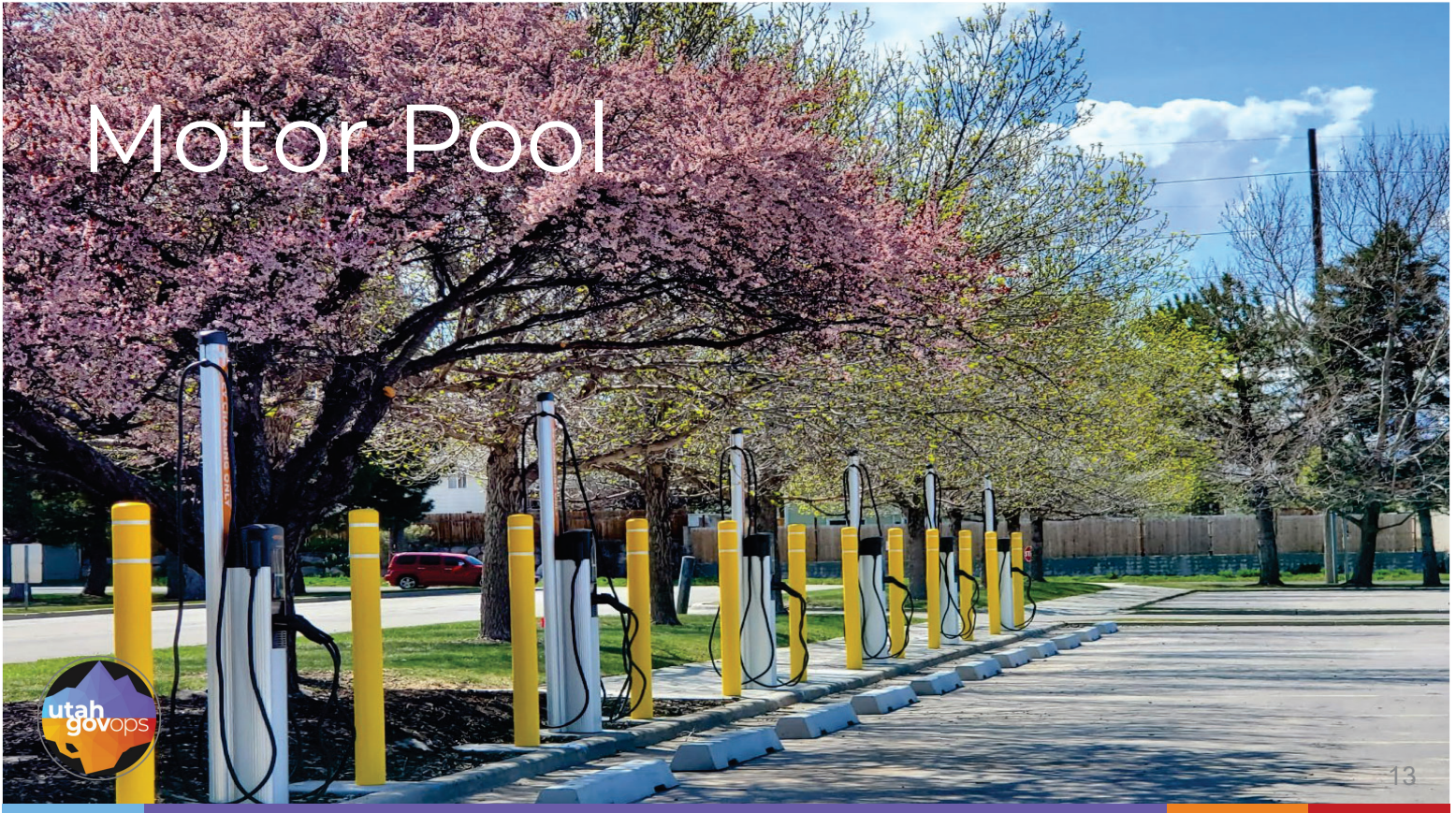
## Pass Through Rate Recommendations

Rate	FY 2022	FY 2023	Dollars Change	Percent Change	Total Impact
Service Rate	-	\$70/hr	N/A	N/A	N/A
PSTF Fees	-	Pass through	N/A	N/A	N/A
Repair Materials	-	Pass through	N/A	N/A	N/A
Total			N/A	N/A	N/A



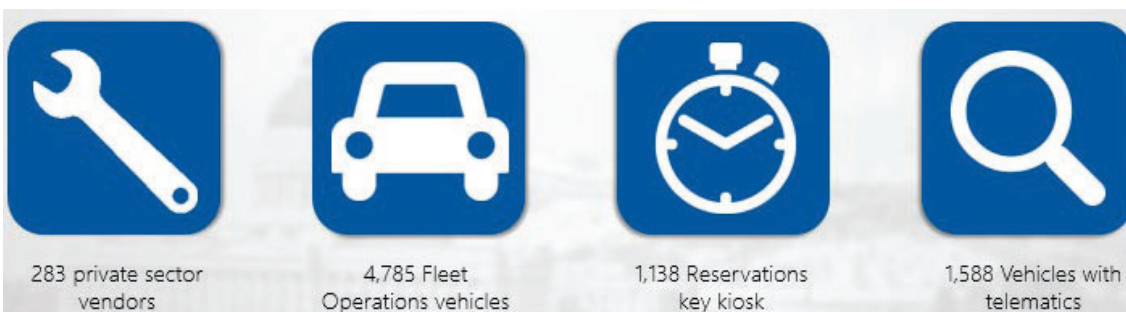
12

# Motor Pool



13

## Motor Pool



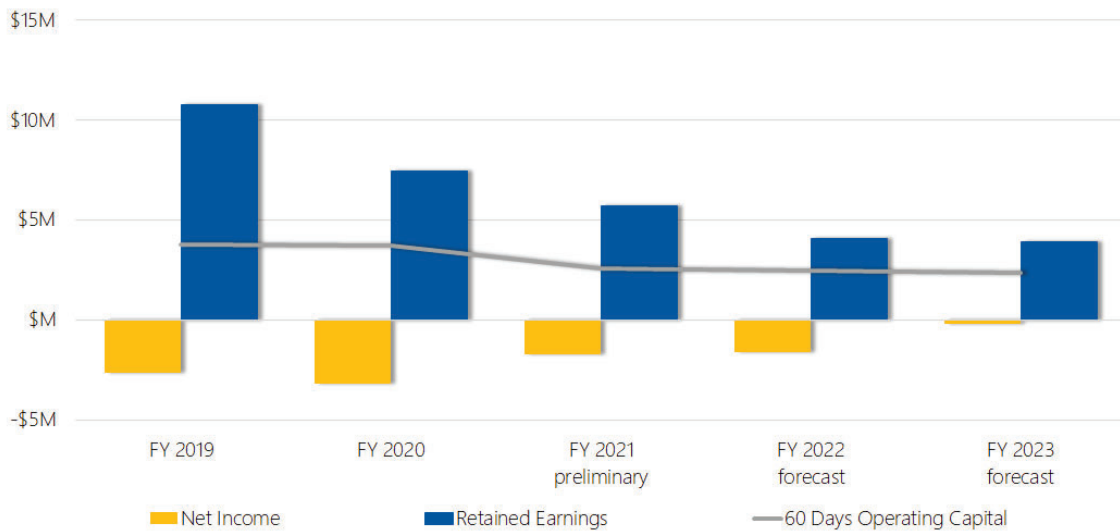
Numbers current as of June 30, 2021



14

# Motor Pool

## Retained Earnings, Net Income, and Operating Capital



15

# Motor Pool

## Proposed Monthly Lease Rate

Monthly Lease Rate	=	$\frac{\text{Contract Price}}{\text{Lifecycle}}$	+	Fees
<b>Contract Price</b>		Model year contract		
<b>Salvage Value</b>		Light trucks Select sedans Select SUVs All others		
			25% to 0%	100% of surplus proceeds goes to Agency after vehicle sold
<b>Lifecycle</b>		Current lifecycle (in months) based on actual miles		
<b>Fees</b>		Admin fee and Management Information System (MIS)		



16



# Motor Pool

## Rate Recommendations

Rate	FY 2022	FY 2023	Dollars Change	Percent Change	Total Impact
Mileage		Slide 18			\$844,606
MIS	\$3	\$4	\$1	33%	\$97,884
Vehicle Service Center (when not paying mileage)	-	\$7.50/mo	\$7.50/mo	New Rate	\$86,310
Total					\$1,028,800



17

# Motor Pool

## Mileage Rate Recommendations

Rate	FY 2022	FY 2023	Dollars Change	Percent Change
Heavy Duty On-Road	\$0.30	\$0.50	\$0.20	67%
Heavy Duty Off-Road	\$0.42	\$0.70	\$0.28	67%
Motorcycle	\$0.29	\$0.36	\$0.07	24%
Police Pursuit	\$0.13	\$0.13	-	-
Bus	\$0.10	\$0.10	-	-
Light Duty Off-Road	\$0.07	\$0.07	-	-
Light Duty On-Road	\$0.05	\$0.05	-	-
AR Vehicles	\$0.17	\$0.18	\$0.01	6%
Post EVO	-	\$2.78	New Rate	-
Medium Duty On-Road	-	\$0.14	New Rate	-
Medium Duty Off-Road	-	\$0.21	New Rate	-

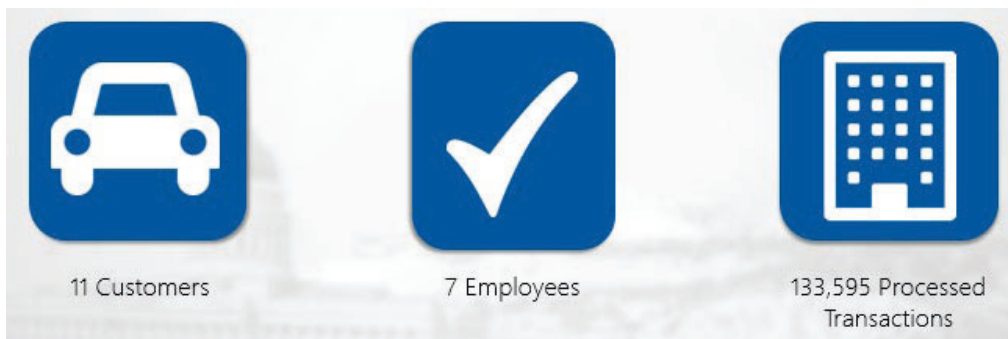


18

# Transactions Team



## Transactions Team

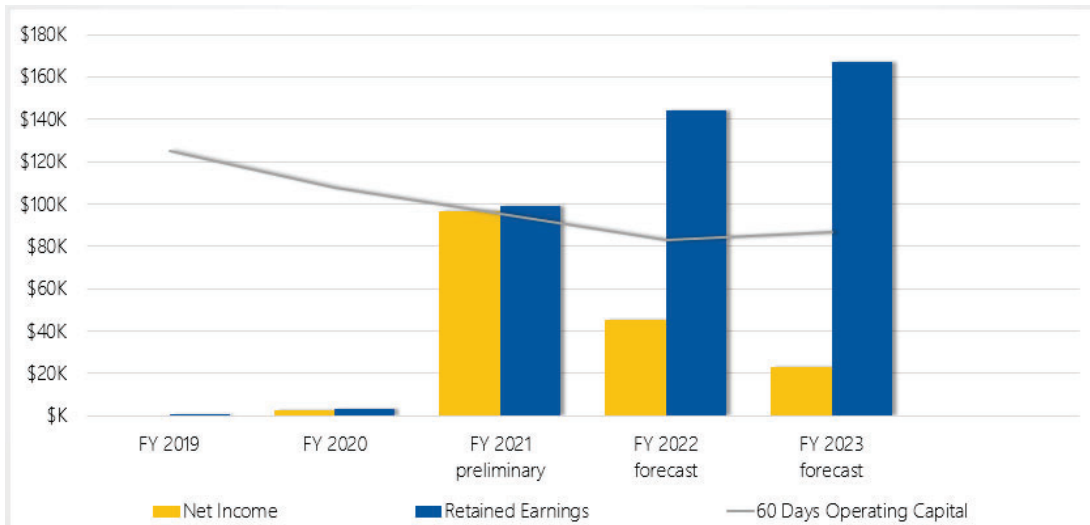


Numbers current as of June 30, 2021



# Transactions

Retained Earnings, Net Income, and Operating Capital



21

# Transactions

Rate Recommendations

No Changes Requested



22

# Rate Committee Action

## GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve Fuel Network Rates	Slides 11-12	\$147,816
Approve Motor Pool Rates	Slide 16-18	\$1,028,800
Approve all other existing rates	SB0008, Lines 2334-2394	



2334	DIVISION OF FLEET OPERATIONS	
2335	<b>ISF - Fuel Network</b>	
2336	State-Owned Sites Markup on Fuel (per gallon)	0.28
2337	Retail Sites Markup on Fuel (per gallon)	0.17
2338	Percentage of Transaction Value on Non-fuel Purchases	3.0%
2339	Accounts receivable late fee	
2340	Past 30 days	5% of balance
2341	Past 60 days	10% of balance
2342	Past 90 days	15% of balance
2343	CNG Maintenance and Depreciation (per gallon)	1.15
2344	<b>ISF - Motor Pool</b>	
2345	Telematics GPS tracking	Actual cost
2346	Commercial Equipment Rental	Cost plus \$12 Fee
2347	Administrative Fee for Do-Not Replace Vehicles (per Month)	51.29
2348	Service Fee (per 12)	\$12 Service Fee
2349	General MP Info Research Fee (per 12)	\$12 Per Hour
2350	Lost or damaged fuel/maint card replacement fee (per 2)	\$2 Fee
2351	Vehicle Complaint Processing Fee (per 20)	\$20 Fee
2352	Operator negligence and vehicle abuse fees (per 0)	Varies (abuse or driver neglect cases only)
2353	Lease Rate (per month, per vehicle)	See formula
2354	Contract price less salvage value divided by current life cycle.	
2355	Mileage	See formula
2356	Maintenance and repair costs for a particular vehicle/use type, divided by	
2357	total miles for that vehicle/use type	
2358	Fuel Pass-through	Actual cost
2359	Equipment rate for Public Safety vehicles	Actual cost
2360	Additional Management	
2361	Daily Pool Rates - Actual Cost From Vendor Contract - Actual Cost	Actual Cost
2362	Administrative Fee for Overhead	42.00
2363	Management Information System (per month)	3.00
2364	Vehicle Feature and Miscellaneous Equipment Upgrade	Actual cost

**Enrolled Copy****S.B. 8**

2365	Vehicle Class Differential Upgrade	Actual cost
2366	Bad Odometer Research	50.00
2367	Operator fault	
2368	Vehicle Detail Cleaning Service	40.00
2369	Excessive Maintenance, Accessory Fee	Variable
2370	Accounts receivable late fee	
2371	Past 30-days	5% of balance
2372	Past 60-days	10% of balance
2373	Past 90-days	15% of balance
2374	Accident deductible rate charged (per accident)	Actual cost
2375	Operator negligence and vehicle abuse	Variable
2376	Statutory Maintenance Non-Compliance	
2377	10 days late (per vehicle per month)	100.00
2378	20 days late (per vehicle per month)	200.00
2379	30+ days late (per vehicle per month)	300.00
2380	Seasonal Use Vehicle Lease	155.02

**2393 Transactions Group**

2394	Transactions Rate (per hour)	46.00
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division of  
**Fleet  
Operations**

# Pro Forma Financial Statements

## Fleet Administration

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	61,540	49,900	49,900	49,900
ACCOUNTS RECEIVABLE	-	24	24	24
DUE FROM OTHER FUNDS	791	73	73	73
INVENTORIES				
PREPAID EXPENSES				
<b>TOTAL CURRENT ASSETS</b>	<b>62,331</b>	<b>49,997</b>	<b>49,997</b>	<b>49,997</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS  
CONSTRUCTION IN PROGRESS  
BUILDINGS AND IMPROVEMENTS  
MACHINERY AND EQUIPMENT  
ACCUMULATED DEPRECIATION

<b>TOTAL CAPITAL ASSETS</b>	-	-	-	-
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<b>TOTAL ASSETS</b>	<b>62,331</b>	<b>49,997</b>	<b>49,997</b>	<b>49,997</b>
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#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	7,544	3,340	3,340	3,340
ACCRUED LIABILITIES	10,485	-	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)				
DUE TO OTHER FUNDS	129	75	75	75
POLICY CLAIMS LIABILITIES - SHORT TERM				
CAPITAL LEASE PAYABLE-SHORT TERM				
REVENUE BONDS - SHORT TERM				
<b>TOTAL CURRENT LIABILITIES</b>	<b>18,158</b>	<b>3,415</b>	<b>3,415</b>	<b>3,415</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)  
POLICY CLAIMS LIABILITIES - LONG-TERM

<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>18,158</b>	<b>3,415</b>	<b>3,415</b>	<b>3,415</b>
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CONTRIBUTED CAPITAL	35,169	35,169	35,169	35,169
RETAINED EARNINGS	9,004	11,413	11,413	11,413
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>44,173</b>	<b>46,582</b>	<b>46,582</b>	<b>46,582</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>62,331</b>	<b>49,997</b>	<b>49,997</b>	<b>49,997</b>
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### INCOME STATEMENT

**TOTAL OPERATING REVENUES (before proposed rate impacts)**

**Rate Impact**

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	-	-	-	-
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PERSONAL SERVICES	348,703	326,584	336,382	346,473
TRAVEL EXPENSE	1,094	-	2,000	2,000
CURRENT EXPENSE	145,098	124,675	124,675	124,675
CURRENT EXPENSE - DATA PROCESSING	31,788	21,714	21,714	21,714

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
DEPRECIATION EXPENSE				
OTHER EXPENSES	(526,611)	(475,382)	(484,771)	(494,862)
<b>TOTAL OPERATING EXPENSES</b>	<b>72</b>	<b>(2,409)</b>	<b>-</b>	<b>-</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(72)</b>	<b>2,409</b>	<b>-</b>	<b>-</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>(72)</b>	<b>2,409</b>	<b>-</b>	<b>-</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>61,208</b>	<b>61,540</b>	<b>49,900</b>	<b>49,900</b>
Total Cash from Sales	-	-	-	-
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources				
<b>TOTAL SOURCES OF CASH</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Cash Used for Operations	332	(11,640)	-	-
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>332</b>	<b>(11,640)</b>	<b>-</b>	<b>-</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>61,540</b>	<b>49,900</b>	<b>49,900</b>	<b>49,900</b>





division of  
**Fleet  
Operations**

# Pro Forma Financial Statements

## Motor Pool

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS				
ACCOUNTS RECEIVABLE	123,014	49,132	100,000	100,000
DUE FROM OTHER FUNDS	2,495,045	2,500,000	2,500,000	2,500,000
INVENTORIES				
PREPAID EXPENSES	742	6,242	2,000	2,000
<b>TOTAL CURRENT ASSETS</b>	<b>2,618,801</b>	<b>2,555,374</b>	<b>2,602,000</b>	<b>2,602,000</b>

#### DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS				
VEHICLES	122,248,861	120,422,771	124,422,771	126,422,771
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	489,006	489,007	489,007	489,007
ACCUMULATED DEPRECIATION	(58,250,890)	(58,948,546)	(59,048,546)	(59,198,546)
<b>TOTAL CAPITAL ASSETS</b>	<b>64,660,457</b>	<b>62,136,712</b>	<b>66,036,712</b>	<b>67,886,712</b>

<b>TOTAL ASSETS</b>	<b>67,279,258</b>	<b>64,692,086</b>	<b>68,638,712</b>	<b>70,488,712</b>
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#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	281,924	276,635	400,000	400,000
ACCRUED LIABILITIES	622,818	795,298	800,000	800,000
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	11,820,568	11,500,000	11,500,000	11,500,000
DUE TO OTHER FUNDS	1,806	253	5,000	5,000
POLICY CLAIMS LIABILITIES - SHORT TERM				
CAPITAL LEASE PAYABLE-SHORT TERM				
REVENUE BONDS - SHORT TERM				
<b>TOTAL CURRENT LIABILITIES</b>	<b>12,727,116</b>	<b>12,572,186</b>	<b>12,705,000</b>	<b>12,705,000</b>

REVENUE BONDS - LONG TERM				
CAPITAL LEASE PAYABLE-LONG TERM				
CONTRACTS PAYABLE - LONG TERM				
INTERFUND LOAN FROM OTHER FUNDS				
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	5,161,439	737,807	5,214,615	6,277,000
POLICY CLAIMS LIABILITIES - LONG-TERM				
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>5,161,439</b>	<b>737,807</b>	<b>5,214,615</b>	<b>6,277,000</b>

<b>TOTAL LIABILITIES</b>	<b>17,888,555</b>	<b>13,309,993</b>	<b>17,919,615</b>	<b>18,982,000</b>
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CONTRIBUTED CAPITAL	41,974,360	45,712,721	46,712,721	47,712,721
STATE ONLY RETAINED EARNINGS	8,980,402	8,330,402	8,330,402	8,330,402
RETAINED EARNINGS	(1,564,059)	(2,661,030)	(4,324,026)	(4,536,411)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>49,390,703</b>	<b>51,382,093</b>	<b>50,719,097</b>	<b>51,506,712</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>67,279,258</b>	<b>64,692,086</b>	<b>68,638,712</b>	<b>70,488,712</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>29,798,709</b>	<b>23,805,410</b>	<b>23,805,410</b>	<b>23,805,410</b>
<b>Rate Impact</b>				<b>1,028,800</b>
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>29,798,709</b>	<b>23,805,410</b>	<b>23,805,410</b>	<b>24,834,210</b>

PERSONAL SERVICES	1,423,500	1,405,387	1,461,602	1,520,066
TRAVEL EXPENSE	232,178	30,670	50,000	50,000
CURRENT EXPENSE	19,767,477	13,200,160	12,500,160	11,700,160

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
CURRENT EXPENSE - DATA PROCESSING	430,052	357,820	368,555	379,612
DEPRECIATION EXPENSE	11,191,834	10,854,683	11,154,683	11,454,683
OTHER EXPENSES	435,743	424,908	433,406	442,074
<b>TOTAL OPERATING EXPENSES</b>	<b>33,480,784</b>	<b>26,273,628</b>	<b>25,968,406</b>	<b>25,546,595</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(3,682,075)</b>	<b>(2,468,218)</b>	<b>(2,162,996)</b>	<b>(712,385)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	295,762	1,371,247	500,000	500,000
OTHER INCOME	173,662			
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)	11,619	(650,000)		
<b>NET INCOME (LOSS)</b>	<b>(3,201,032)</b>	<b>(1,746,971)</b>	<b>(1,662,996)</b>	<b>(212,385)</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(18,441,369)</b>	<b>(16,982,007)</b>	<b>(12,237,807)</b>	<b>(16,714,615)</b>
Total Cash from Sales	29,368,448	23,736,483	23,856,278	24,834,210
Capital Asset Disposal Proceeds	4,069,363	4,041,199	4,000,000	4,000,000
Federal Grants				
State Appropriations (snowplows)	2,000,000			
Fleet Expansion	588,245	3,738,361	1,000,000	1,000,000
<b>TOTAL SOURCES OF CASH</b>	<b>36,026,056</b>	<b>31,516,043</b>	<b>28,856,278</b>	<b>29,834,210</b>
Cash Used for Operations	(21,484,948)	(14,874,241)	(15,585,484)	(15,896,595)
Payments for Capital Assets	(11,081,746)	(11,247,602)	(17,747,602)	(15,000,000)
State Appropriations (snowplows)	(2,000,000)			
Other Uses (transfer for SLCC site)		(650,000)		
Other Uses (federal retained earnings refund)				
<b>TOTAL USES OF CASH</b>	<b>(34,566,694)</b>	<b>(26,771,843)</b>	<b>(33,333,086)</b>	<b>(30,896,595)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(16,982,007)</b>	<b>(12,237,807)</b>	<b>(16,714,615)</b>	<b>(17,777,000)</b>



division of  
**Fleet  
Operations**

# Pro Forma Financial Statements

## Fuel Network

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE	1,791,012	3,530,753	3,530,753	3,530,753
DUE FROM OTHER FUNDS	716,976	850,000	850,000	850,000
INVENTORIES	1,271,240	2,729,068	2,756,359	2,783,923
PREPAID EXPENSES	1,595			
<b>TOTAL CURRENT ASSETS</b>	<b>3,780,823</b>	<b>7,109,821</b>	<b>7,137,112</b>	<b>7,164,676</b>

REAL PROPERTY HELD FOR RESALE		691,916	691,916	691,916
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM				
<b>TOTAL OTHER ASSETS</b>	<b>-</b>	<b>691,916</b>	<b>691,916</b>	<b>691,916</b>

LAND / LAND IMPROVEMENTS				
CONSTRUCTION IN PROGRESS				
BUILDINGS AND IMPROVEMENTS	19,167	19,167	19,167	19,167
MACHINERY AND EQUIPMENT	9,799,021	10,341,032	10,841,032	12,841,032
ACCUMULATED DEPRECIATION	(4,515,103)	(5,150,911)	(5,886,719)	(6,772,527)
<b>TOTAL CAPITAL ASSETS</b>	<b>5,303,085</b>	<b>5,209,288</b>	<b>4,973,480</b>	<b>6,087,672</b>

<b>TOTAL ASSETS</b>	<b>9,083,908</b>	<b>13,011,025</b>	<b>12,802,508</b>	<b>13,944,264</b>
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#### LIABILITIES & FUND EQUITY

VOUCHERS PAYABLE	2,201,036	3,016,304	3,000,000	3,000,000
ACCRUED LIABILITIES	246,338	(253,416)	-	-
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	1,291,856	1,200,000	1,200,000	1,200,000
DUE TO OTHER FUNDS	119	136	150	150
POLICY CLAIMS LIABILITIES - SHORT TERM				
CAPITAL LEASE PAYABLE-SHORT TERM				
REVENUE BONDS - SHORT TERM				
<b>TOTAL CURRENT LIABILITIES</b>	<b>3,739,349</b>	<b>3,963,024</b>	<b>4,200,150</b>	<b>4,200,150</b>

REVENUE BONDS - LONG TERM				
CAPITAL LEASE PAYABLE-LONG TERM				
CONTRACTS PAYABLE - LONG TERM				
INTERFUND LOAN FROM OTHER FUNDS				
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	2,819,983	5,166,739	3,681,644	2,374,425
POLICY CLAIMS LIABILITIES - LONG-TERM				
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>2,819,983</b>	<b>5,166,739</b>	<b>3,681,644</b>	<b>2,374,425</b>

<b>TOTAL LIABILITIES</b>	<b>6,559,332</b>	<b>9,129,763</b>	<b>7,881,794</b>	<b>6,574,575</b>
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CONTRIBUTED CAPITAL	5,838,452	7,104,897	7,604,897	9,604,897
RETAINED EARNINGS	(3,313,876)	(3,223,635)	(2,684,183)	(2,235,208)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>2,524,576</b>	<b>3,881,262</b>	<b>4,920,714</b>	<b>7,369,689</b>

<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>9,083,908</b>	<b>13,011,025</b>	<b>12,802,508</b>	<b>13,944,264</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>25,336,519</b>	<b>37,533,029</b>	<b>38,567,376</b>	<b>38,953,050</b>
<b>Rate Impact</b>				<b>147,618</b>
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>25,336,519</b>	<b>37,533,029</b>	<b>38,567,376</b>	<b>39,100,668</b>

PERSONAL SERVICES	710,480	737,578	767,081	797,764
TRAVEL EXPENSE	1,477	6,139	6,500	6,500
CURRENT EXPENSE	24,727,293	35,312,246	35,740,368	36,172,772

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
CURRENT EXPENSE - DATA PROCESSING	222,509	562,542	568,167	573,849
DEPRECIATION EXPENSE	447,491	635,808	735,808	885,808
OTHER EXPENSES	207,599	188,475	210,000	215,000
<b>TOTAL OPERATING EXPENSES</b>	<b>26,316,849</b>	<b>37,442,788</b>	<b>38,027,924</b>	<b>38,651,693</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(980,330)</b>	<b>90,241</b>	<b>539,452</b>	<b>448,975</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)	4,234			
<b>NET INCOME (LOSS)</b>	<b>(976,096)</b>	<b>90,241</b>	<b>539,452</b>	<b>448,975</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(5,140,414)</b>	<b>(4,111,839)</b>	<b>(6,366,739)</b>	<b>(4,881,644)</b>
Total Cash from Sales	24,618,781	39,123,881	38,594,667	39,128,232
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations	3,201,396	616,445	500,000	2,000,000
Other Sources(FY21 SLCC site from Motor Pool fund)		650,000		
<b>TOTAL SOURCES OF CASH</b>	<b>27,820,177</b>	<b>40,390,326</b>	<b>39,094,667</b>	<b>41,128,232</b>
Cash Used for Operations	(26,785,645)	(41,469,874)	(37,109,572)	(37,821,013)
Payments for Capital Assets	(5,957)	(1,175,352)	(500,000)	(2,000,000)
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>(26,791,602)</b>	<b>(42,645,226)</b>	<b>(37,609,572)</b>	<b>(39,821,013)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(4,111,839)</b>	<b>(6,366,739)</b>	<b>(4,881,644)</b>	<b>(3,574,425)</b>



division of  
**Fleet  
Operations**

**Pro Forma Financial Statements**  
**Transactions Team**

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### ASSETS

CASH & CASH EQUIVALENTS	15,879	-	15,211	37,922
ACCOUNTS RECEIVABLE	-	-	-	-
DUE FROM OTHER FUNDS	36,820	139,565	140,000	140,000
INVENTORIES				
PREPAID EXPENSES				
<b>TOTAL CURRENT ASSETS</b>	<b>52,699</b>	<b>139,565</b>	<b>155,211</b>	<b>177,922</b>

DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM

<b>TOTAL OTHER ASSETS</b>	-	-	-	-
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LAND / LAND IMPROVEMENTS  
CONSTRUCTION IN PROGRESS  
BUILDINGS AND IMPROVEMENTS  
MACHINERY AND EQUIPMENT  
ACCUMULATED DEPRECIATION

<b>TOTAL CAPITAL ASSETS</b>	-	-	-	-
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<b>TOTAL ASSETS</b>	<b>52,699</b>	<b>139,565</b>	<b>155,211</b>	<b>177,922</b>
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#### LIABILITIES & FUND EQUITY

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	49,463	10,694	10,694	10,694
DEFERRED REVENUE	-	-	-	-
INTERFUND LOAN (Short Term Cash Deficit)	-	29,392	-	-
DUE TO OTHER FUNDS	82	96	96	96
POLICY CLAIMS LIABILITIES - SHORT TERM				
CAPITAL LEASE PAYABLE-SHORT TERM				
REVENUE BONDS - SHORT TERM				
<b>TOTAL CURRENT LIABILITIES</b>	<b>49,545</b>	<b>40,182</b>	<b>10,790</b>	<b>10,790</b>

REVENUE BONDS - LONG TERM  
CAPITAL LEASE PAYABLE-LONG TERM  
CONTRACTS PAYABLE - LONG TERM  
INTERFUND LOAN FROM OTHER FUNDS  
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)  
POLICY CLAIMS LIABILITIES - LONG-TERM

<b>TOTAL LONG-TERM LIABILITIES</b>	-	-	-	-
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<b>TOTAL LIABILITIES</b>	<b>49,545</b>	<b>40,182</b>	<b>10,790</b>	<b>10,790</b>
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CONTRIBUTED CAPITAL

RETAINED EARNINGS	3,154	99,383	144,421	167,132
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<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>3,154</b>	<b>99,383</b>	<b>144,421</b>	<b>167,132</b>
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<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>52,699</b>	<b>139,565</b>	<b>155,211</b>	<b>177,922</b>
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### INCOME STATEMENT

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>650,016</b>	<b>668,588</b>	<b>541,556</b>	<b>541,556</b>
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#### Rate Impact

<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>650,016</b>	<b>668,588</b>	<b>541,556</b>	<b>541,556</b>
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PERSONAL SERVICES	568,987	511,162	434,743	456,480
TRAVEL EXPENSE	246	-	-	-
CURRENT EXPENSE	17,577	10,840	10,840	10,840
CURRENT EXPENSE - DATA PROCESSING	27,817	21,445	21,445	21,445
DEPRECIATION EXPENSE	-	-	-	-

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
OTHER EXPENSES	33,020	28,912	29,490	30,080
<b>TOTAL OPERATING EXPENSES</b>	<b>647,647</b>	<b>572,359</b>	<b>496,518</b>	<b>518,845</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>2,369</b>	<b>96,229</b>	<b>45,038</b>	<b>22,711</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS				
INTEREST INCOME				
INTEREST EXPENSE				
FEDERAL GRANTS				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT				
OPERATING TRANSFERS IN (OUT)				
<b>NET INCOME (LOSS)</b>	<b>2,369</b>	<b>96,229</b>	<b>45,038</b>	<b>22,711</b>

### CASH FLOW STATEMENT

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(7,659)</b>	<b>15,879</b>	<b>(29,392)</b>	<b>15,211</b>
Total Cash from Sales	634,750	771,333	541,991	541,556
Capital Asset Disposal Proceeds	-	-	-	-
Federal Grants				
State Appropriations				
Other Sources				
<b>TOTAL SOURCES OF CASH</b>	<b>634,750</b>	<b>771,333</b>	<b>541,991</b>	<b>541,556</b>
Cash Used for Operations	(611,212)	(816,604)	(497,388)	(518,845)
Payments for Capital Assets	-	-	-	-
State Appropriations				
Other Uses				
<b>TOTAL USES OF CASH</b>	<b>(611,212)</b>	<b>(816,604)</b>	<b>(497,388)</b>	<b>(518,845)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>15,879</b>	<b>(29,392)</b>	<b>15,211</b>	<b>37,923</b>

# Division of Technology Services

Agency Services  
Enterprise Products  
Enterprise Services



# Division of Technology Services



1

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772

Employees

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# \$156 million

Annual Budget

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## Service Levels

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# Priorities

- Modernize and upgrade the application inventory and portfolio planning
- Innovation
- Partner with the agencies to achieve business goals
- Enterprise tools
- One Utah - Citizen Portal
- Support remote work



## Data Center Exit

### Plan

Migrate state applications and systems from current Salt Lake Data Center to cloud or new location

### Operational Impact

Seamless transition for the agencies with no downtime. Potential for improved performance in the cloud or with new equipment.

### Financial Impact

ARPA funding covers initial project cost. In the future, rates will be adjusted.



# Data Security

- Block 1.7 billion attempts to access the network per day
- Block 250,000 attempted visits to malicious websites per week
- Block 10,000 phishing attempts per week
- We hired a new Privacy Officer, Chris Bramwell
- Securing the move to the Cloud
- Risk Assessments are currently underway



## Metrics

- Resolve an average of 12,000 incident tickets per month
- Process an average of 28,000 IT equipment purchase orders annually
- 4.9 out of 5 average customer satisfaction survey rating
- 99.99% application availability
- Refreshed 2,783 network equipment
- 34 million citizen digital transactions per year
- 2nd place in Digital Experience Awards



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# Market Comparison

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## Independent Rate Study

- Compared DTS rates to other states and various private organizations
- Comparisons based on reasonable availability of rate data and service similarities provided by DTS
- Determined relative position of the DTS rates vs. Benchmark rates
- Assigned a value determination based on price and service



# Market Benchmark Analysis

## **Best Value**

Utah's rate is significantly lower than the majority of benchmarked rates

## **Very Reasonable Value**

Utah's rate is slightly lower than most benchmarked rates

## **Reasonable Value**

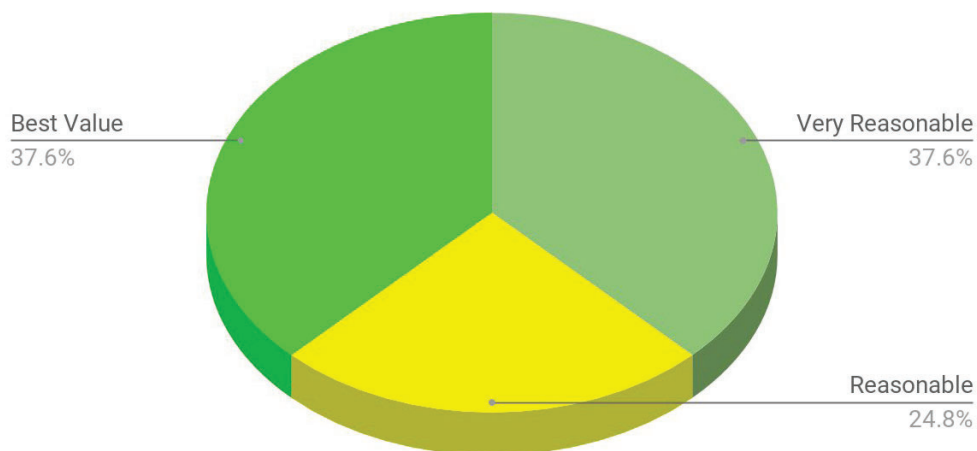
Utah's rate is comparable to most benchmarked rates

## **Less Reasonable Value**

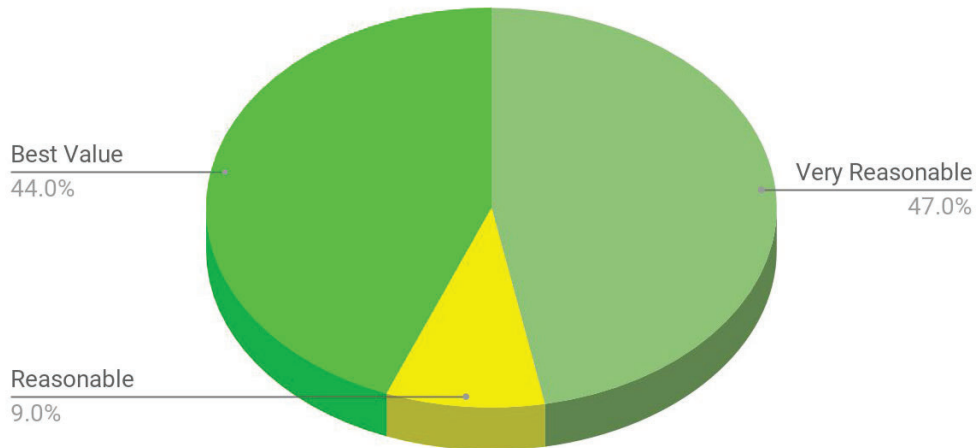
Utah's rate is higher than most benchmarked rates and the cost basis should be analyzed to see if a reduction is possible



## Rate Analysis by Category



# Rate Analysis by Revenue



13

## FY2021 Cost Savings

\$3.6 million total savings in FY2021

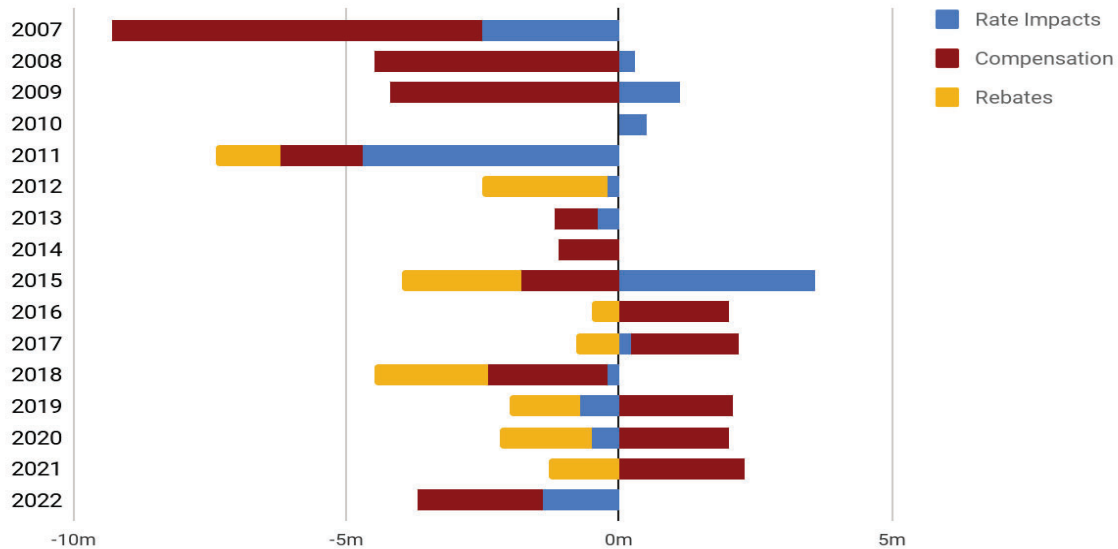
Working with the Governor's Office, DTS was able to provide state agencies with one year of free software:

- ▷ Salesforce
- ▷ Domo
- ▷ Zoom
- ▷ Lucid



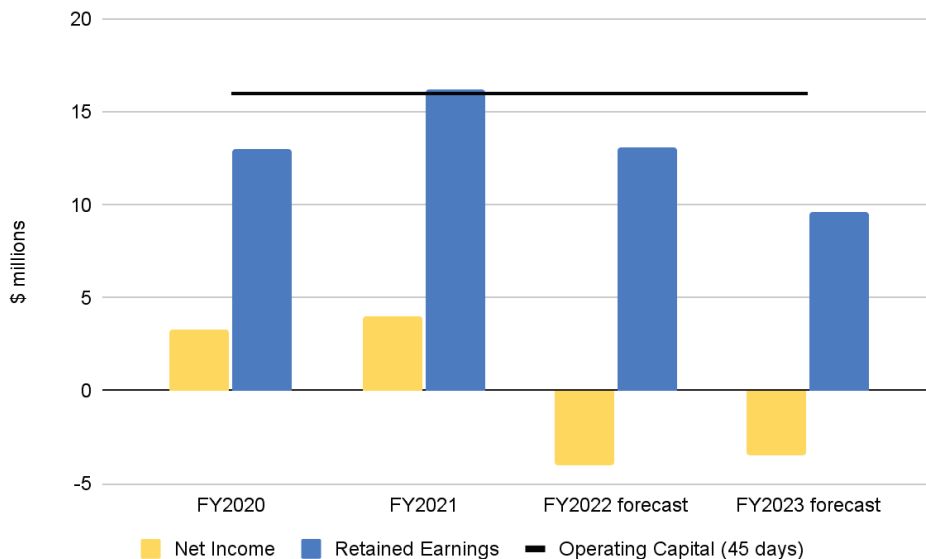
14

# Cost Savings through Rates



15

# Retained Earnings, Net Income, and Operating Capital



16

# Retained Earnings FY2021

DTS Service	RE Balance by Service	Federal Oversight Excess Balance
Desktop	\$3,086,647	\$(207,131)
Hosting	\$2,251,080	\$(243,654)
Mainframe	\$130,357	\$(435,794)
Application Development	\$4,355,660	\$(2,008,854)
Printing	\$422,267	\$321,184
Communication	\$1,993,192	\$693,102
Network/Security	\$3,952,098	\$958,739



## Current Challenges

- ▷ Recruitment and Retention
- ▷ Security Threats
- ▷ Legacy Applications and Technical Debt
- ▷ Supply Chain Issues





# Rates

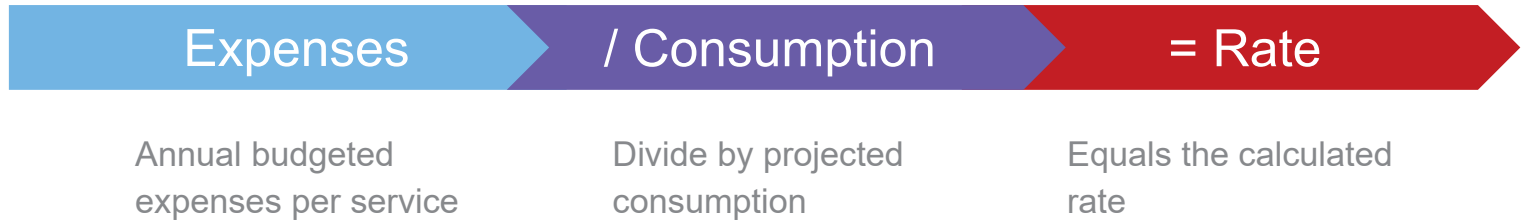
## Rate Setting Process

### **Rates are (UCA 63A-16-301):**

- ▷ equitable
- ▷ zero based full cost accounting
- ▷ projected consumption recovers no more and no less than actual cost
- ▷ lowest practical cost for service provided



# Rate Setting Process



21

## Rate Sheet Revamp

### Proposal

DTS will make the rate sheet easier to understand and align with industry standards. DTS will link product descriptions to the rate sheet.

Example:

URATE = Business Line



# FY2022 Rate Changes

Hosting Rate: interim rate change to SBA



23

Rev 9/10/2021

## Compensation Package

- ▶ \$2.36 million was not funded in FY2022 rates (2.5% COLA, 4.9% Health Benefits)
- ▶ \$3.13 million estimated comp package for FY2023 (3.0% COLA, 7.7% Health Benefits)
- ▶ Total increase in FY2023 rates is \$6.4 million (2 years Comp plus TSOB O&M)



# Rate Changes

- ▷ Cloud
- ▷ Long Distance is included in VoIP



Rev 9/10/2021

## Rate Recommendations

[See Rate Sheet](#) (updated September 8, 2021)



# Rate Impacts

[See Rate Impact Sheet](#) (updated September 8, 2021)



27

## Potential Rate Changes

- ▷ Enterprise System rate (DGO Combined Rate)
- ▷ Mobile phone support
- ▷ Simpler rates
  - Seat Rate \$211.45 - impact [by employee](#)
  - Seat Rate \$170.25 - impact [by device](#)



28

# Rate Committee Action

## GovOps Recommended Action

Action	Slide Number or Reference	Change
Approve FY2022 Hosting Rate Change	Slide 23	\$0
Approve FY2023 DTS Rates	Slide 27	\$6.4m



3019	DEPARTMENT OF TECHNOLOGY SERVICES	
3020	ENTERPRISE TECHNOLOGY DIVISION	
3021	<b>ISF - Enterprise Technology Division</b>	
3022	IT Tier Rate	
3023	Tier 1A (per Hour)	61.89
3024	Tier 1B (per Hour)	72.02
3025	Tier 2A (per Hour)	77.64
3026	Tier 2B (per Hour)	87.44
3027	Tier 3A (per Hour)	92.16
3028	Tier 3B (per Hour)	99.77
3029	Tier 4A (per Hour)	102.82
3030	Tier 4B (per Hour)	113.63

**Enrolled Copy****S.B. 8**

3031	Master Engineer/Consultant/Specialized Skillset (per Hour)	Special Billing Agreement
3032	Communication Services	
3033	Mobile Technician Labor (per Hour)	69.09
3034	VoIP (per Line/Month)	30.05
3035	Legacy Phone System	Special Billing Agreement
3036	Long Distance (per Minute)	0.0602
3037	1-800 Usage (per Minute)	0.0286
3038	Persistent Chat (per User/Month)	5.96
3039	Other Voice Services	Direct Cost + 10%
3040	International Long Distance	Direct Cost + 10%
3041	IP Contact Center (per Core License/Month)	20.50
3042	Call Management Systems	Special Billing Agreement
3043	Desktop Services	
3044	Desktop Support (per Device/Month)	66.54
3045	Adobe Pro/Sign (per Device/Month)	1.50
3046	Mobile Support	Special Billing Agreement
3047	On-Call Support (per Hour)	Actual Cost
3048	Google Enterprise (per Account/Month)	9.46
3049	Software Resale	Direct Cost + 6%
3050	DaaS (per Device/Month)	Direct Cost + 10%
3051	Hosting Services	
3052	Oracle Database Hosting Core Model (per Core/Month)	787.57
3053	Oracle Database Hosting Shared Model (per GB/Month)	10.76
3054	SQL Database Hosting Core Model (per Core/Month)	546.43
3055	SQL Database Hosting Shared Model (per GB/Month)	10.84
3056	Processing (CPU) (per CPU/Month)	38.58
3057	Memory (per GB/Month)	5.78
3058	Storage (per GB/Month)	0.0696
3059	Back-up and Archive Storage (per GB/Month)	0.1102
3060	File-Share (per GB/month)	0.0696
3061	Object Storage (per GB/Month)	0.0168
3062	Shared Application Hosting on Premises (per Instance/Month)	59.10
3063	Cloud Hosting	Direct Cost + 25%
3064	Other Hosting Services	Special Billing Agreement
3065	Data Center Rack Space - Full Rack (per Rack/Month)	500.00
3066	Data Center Rack Space - Rack U (per Rack U/Month)	16.67
3067	Network Services	



**S.B. 8****Enrolled Copy**

3068	Network Services (per Device/Month)	55.51
3069	Network IoT (per Connection/Month)	9.82
3070	Network Services - 10 GB (per Connection/Month)	222.04
3071	Network Services (Other State Agencies) (per Device/Month)	61.45
3072	Other Network Services	Direct Cost + 10%
3073	Miscellaneous Data Circuits	Direct Cost + 10%
3074	Security (per Device/Month)	28.99
3075	Other Security Services	Special Billing Agreement
3076	Security Assessment and Remediation (per Tier)	Table
3077	Server Count: 0-5 \$12,500; 6-38 \$25,000; 39-84 \$50,000; >= 85 \$100,000	
3078	Print Services	
3079	High Speed Laser Print (per Image)	0.0322
3080	Other Print Services	Direct Cost + 10%
3081	Miscellaneous	
3082	DTS Consulting Charge (per Hour)	Table
3083	Application Support Tiered Rate: Tier 1A 61.89, Tier 1B 72.02, Tier 2A	
3084	77.64, Tier 2B 87.44, Tier 3A 92.16, Tier 3B 99.77, Tier 4A 102.82, Tier 4B	
3085	113.63; Master Engineer/Consultant/Specialized Skillset: Special Billing	
3086	Agreement	
3087	Saas/Cloud Hourly (per Hour)	96.78
3088	Consultant Services (per Hour)	Direct Cost + 3%



division of  
**Technology  
Services**

# Pro Forma Financial Statements

## Technology Services

FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
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### BALANCE SHEET

#### CURRENT ASSETS:

CASH & CASH EQUIVALENTS	-	2,557,954	425,378	-
ACCOUNTS RECEIVABLE	325,584	94,260	97,624	92,862
DUE FROM OTHER FUNDS	25,615,253	32,326,704	30,248,590	27,753,965
INVENTORIES	280,459	525,736	317,867	374,687
PREPAID EXPENSES	1,759,089	3,717,067	3,831,322	3,081,322
<b>TOTAL CURRENT ASSETS</b>	<b>27,980,385</b>	<b>39,221,721</b>	<b>34,920,781</b>	<b>31,302,837</b>

#### OTHER ASSETS:

PREPAID EXPENSE - LONG TERM	8,865,238	6,159,022	6,851,354	6,233,434
<b>TOTAL OTHER ASSETS</b>	<b>8,865,238</b>	<b>6,159,022</b>	<b>6,851,354</b>	<b>6,233,434</b>

#### CAPITAL ASSETS:

LAND / LAND IMPROVEMENTS	38,067	38,067	38,067	38,067
BUILDINGS AND IMPROVEMENTS	3,883,209	3,883,209	3,936,055	3,896,421
MACHINERY AND EQUIPMENT	33,007,236	27,116,566	27,243,118	28,083,125
INTANGIBLE ASSETS - SOFTWARE	7,203,615	5,621,680	6,716,056	7,513,784
CONSTRUCTION IN PROGRESS	-	-	-	-
ACCUMULATED DEPRECIATION	(36,706,415)	(30,713,877)	(34,227,934)	(35,629,934)
<b>TOTAL CAPITAL ASSETS</b>	<b>7,425,713</b>	<b>5,945,645</b>	<b>3,705,362</b>	<b>3,901,462</b>
<b>TOTAL ASSETS</b>	<b>44,271,336</b>	<b>51,326,388</b>	<b>45,477,497</b>	<b>41,437,733</b>

#### LIABILITIES & FUND EQUITY

##### CURRENT LIABILITIES:

ACCOUNTS PAYABLE & ACCRUED LIABILITIES	13,964,184	16,576,782	16,500,824	15,672,067
UNEARNED REVENUE	578,425	925,119	576,951	693,498
INTERFUND LOAN PAYABLE (Short Term Cash Deficit)	988,538	-	-	42,681
DUE TO OTHER FUNDS	1,230,682	2,467,236	1,076,695	1,128,024
<b>TOTAL CURRENT LIABILITIES</b>	<b>16,761,829</b>	<b>19,969,137</b>	<b>18,154,470</b>	<b>17,536,271</b>

##### LONG-TERM LIABILITIES:

UNEARNED REVENUE	548,833	412,861	331,176	430,957
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>548,833</b>	<b>412,861</b>	<b>331,176</b>	<b>430,957</b>
<b>TOTAL LIABILITIES</b>	<b>17,310,662</b>	<b>20,381,999</b>	<b>18,485,647</b>	<b>17,967,228</b>

#### FUND EQUITY / NET POSITION

CONTRIBUTED WORKING CAPITAL -Includes Capital Transfers	10,118,566	10,118,566	10,118,566	10,118,566
RETAINED EARNINGS	16,842,108	20,825,823	16,873,284	13,351,939
<b>TOTAL FUND EQUITY / NET POSITION</b>	<b>26,960,674</b>	<b>30,944,389</b>	<b>26,991,850</b>	<b>23,470,505</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET POSITION</b>	<b>44,271,336</b>	<b>51,326,388</b>	<b>45,477,497</b>	<b>41,437,733</b>

### INCOME STATEMENT

CHARGES FOR SERVICES, MATERIALS, PREMIUMS	128,403,615	132,193,702	142,521,763	140,417,388
Internal Billing	11,343,710	10,898,248	9,605,065	8,803,649
<b>TOTAL OPERATING REVENUES</b>	<b>139,747,325</b>	<b>143,091,950</b>	<b>152,126,828</b>	<b>149,221,037</b>
<b>OPERATING EXPENSES:</b>				
PERSONAL SERVICES	89,035,762	88,870,548	98,257,152	98,376,889
TRAVEL EXPENSE	154,153	26,891	300,292	300,292
CURRENT EXPENSE	19,293,077	18,558,199	22,867,601	22,780,776
CURRENT EXPENSE - DATA PROCESSING	13,354,077	17,606,425	22,046,454	19,705,921
DEPRECIATION EXPENSE	3,809,913	2,583,371	2,385,830	2,157,882
OTHER EXPENSES	521,370	502,193	616,973	616,973
Internal Billing	11,343,710	10,898,248	9,605,065	8,803,649
<b>TOTAL OPERATING EXPENSES</b>	<b>137,512,062</b>	<b>139,045,874</b>	<b>156,079,368</b>	<b>152,742,382</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>2,235,263</b>	<b>4,046,075</b>	<b>(3,952,539)</b>	<b>(3,521,345)</b>

	FY 2020 Actual	FY 2021 Preliminary	FY 2022 Forecast	FY 2023 Forecast
<b>NON-OPERATING INCOME (EXPENSE):</b>				
GAIN (LOSS) ON DISPOSAL OF CAPITAL ASSETS	3,833	(62,360)	-	-
FEDERAL GRANTS	1,067,701	0	-	-
<b>TOTAL NON-OPERATING INCOME (EXPENSES)</b>	<b>1,071,534</b>	<b>(62,360)</b>	<b>-</b>	<b>-</b>
<b>INCOME (LOSS) BEFORE OPERATING TRANSFERS</b>	<b>3,306,797</b>	<b>3,983,715</b>	<b>(3,952,539)</b>	<b>(3,521,345)</b>
OPERATING TRANSFERS IN	-	-	-	-
<b>NET INCOME (LOSS)</b>	<b>3,306,797</b>	<b>3,983,715</b>	<b>(3,952,539)</b>	<b>(3,521,345)</b>

**CASH FLOW STATEMENT**

<b>BEGINNING CASH/(Inter Fund Loan) BALANCE</b>	<b>(2,668,168)</b>	<b>(988,538)</b>	<b>2,557,953</b>	<b>425,378</b>
Total Cash from Sales	259,312,443	260,655,286	260,147,805	258,539,270
<b>TOTAL SOURCES OF CASH</b>	<b>259,312,443</b>	<b>260,655,286</b>	<b>260,147,805</b>	<b>258,539,270</b>
Cash Used for Operations	(253,171,072)	(255,385,032)	(259,629,910)	(256,062,005)
Payments for Capital Assets	(4,461,741)	(1,723,763)	(2,650,470)	(2,945,325)
<b>TOTAL USES OF CASH</b>	<b>(257,632,813)</b>	<b>(257,108,795)</b>	<b>(262,280,380)</b>	<b>(259,007,329)</b>
<b>ENDING CASH/(INTERFUND LOAN) BALANCE</b>	<b>(988,538)</b>	<b>2,557,953</b>	<b>425,378</b>	<b>(42,681)</b>

# 2021 ISF Rate Committee Business Meeting Minutes

For the meeting held:

September 8, 2021



## PENDING MINUTES

These minutes are not yet approved and subject to change until approved by the  
Government Operations Rate Committee

### Department of Government Operations Rate Committee Business Meeting

Wednesday, September 8, 2021, 2:30 PM

Virtual Location

NOTE: Information about this meeting, including handouts and the audio recording, is posted online at  
<https://www.utah.gov/pmn/sitemap/notice/690567.html>

#### Committee Members –

**Present:** Jaceson Maughan, Gary Harter, Ty Howard, Becky Bradshaw, Duncan Evans

**Absent:** Kristy Rigby, Greg Paras

#### Committee Business

##### Agenda Item #1 – Welcome – Refer to 0:09 of the recording

Jaceson Maughan, current Chair of the Department of Government Operations (GovOps) Rate Committee introduced the FY23 Committee members.

##### Agenda Item #2 – Determination Made Pursuant to Utah Code 52-4-207 – Refer to 1:14 of the recording

Chair Maughan provided the committee with the information regarding the chair's written determination to hold the Rate Committee meetings virtually due to the pandemic.

##### Agenda Item #3 – Review Meeting Protocol – Refer to 3:12 of the recording

Chair Maughan reviewed the protocols for participating in the meeting including that the meeting is being recorded as required by the Open and Public meetings act. Microphones are to be muted until recognized by the chair to speak. To address the committee, a person must turn on their camera. Committee members must have their camera on to vote.

##### Agenda Item #4 – Approval of Minutes for 2020 Rate Committee Meetings – Refer to 4:04 of the recording

The committee considered the minutes from the Department of Human Resource Management Rate Committee Meeting held August 20, 2020; the Department of Administrative Services Rate Committee Meeting held September 9, 2020; and the Department of Technology Services Rate Committee Meeting held September 21, 2020. The Chair asked for discussion of the minutes. There was none.

**ACTION:** Chair Maughan asked for a motion to approve the minutes from all three meetings. Mr. Harter made a motion to approve the minutes, and Mr. Howard seconded the motion.

Those in favor: Jaceson Maughan, Gary Harter, Ty Howard, Becky Bradshaw, and Duncan Evans

Those opposed: none  
Those abstaining: none

The motion carried and the minutes for all three meetings were approved.

**Agenda Item #5 – Jenney Rees, Executive Director, Department of Government Operations – Refer to 6:30 of the recording**

Chair Maughan introduced Jenney Rees, Executive Director of the Department of Government Operations. She thanked everyone for their participation on the Rate Committee. During the listening tour held by the Department of Government Operations, one item that was brought up several times was that rates were confusing and hard to understand. With the majority of GovOps being internal service funds (ISFs) and are now in one department it can begin to address these issues. Director Rees mentioned a goal of the department is to be more proactive and reach out to the agencies and entities that GovOps serves. GovOps held a pre-meeting to discuss the rates it would be proposing for FY23 and how the process would work. Information from that meeting was sent to all Cabinet members and GovOps also reached out to meet one on one with any agency or entity that had questions. The second goal, is to come to the Rate Committee with COLAs and increases to healthcare costs. In the past, some ISF agencies have tried to absorb these costs and then tried to catch up later, which has created budget issues. Also, on the listening tour GovOps learned that some of the services provided don't align with the agency's needs. GovOps wants to be proactive in the services it provides for the agencies.

**Agenda Item #6 – Selection of a New Chair – Refer to 12:07 of the recording**

The Committee is responsible for nominating a new chair for this year. Chair Maughan asked Ken Hansen to conduct nominations. Mr. Hansen asked for nominations from the committee.

**ACTION:** Mr. Harter made a motion to nominate Jacson Maughan as the chair for the committee. Ms. Bradshaw seconded the motion. Mr. Harter said that Chair Maughan has been great as the chair and very helpful. Mr. Hansen called for the vote.

Those in favor: Jacson Maughan, Gary Harter, Ty Howard, Becky Bradshaw, and Duncan Evans  
Those opposed: none  
Those abstaining: none

The motion was approved by the committee. Mr. Maughan will continue as Chair of the Committee.

**Agenda Item #7 – Open and Public Meetings Act Training/Attorney General's Office – Refer to 14:40 of the recording**

Time was then turned over to Paul Tonks for the Open and Public meeting training. Mr. Tonks provided the training.

**Agenda Item #8 – Discussion and Action on Rate Committee Administrative Rule for Electronic Meetings Pursuant to Utah Code 52-4-207 – Refer to 30:08 of the recording**

Mr. Hansen explained the draft administrative rule included in the information packet. Rule R13-5, made pursuant to Utah Code 52-4-207, will apply to Rate Committee meetings. It will allow the committee to hold meetings where some members are able to participate electronically. It establishes the default anchor location as the Taylorsville State Office Building, 3<sup>rd</sup> Floor.

**ACTION:** Chair Maughan made a motion to file the administrative rule giving authority to the department to make non-substantive changes. Mr. Howard seconded the motion.

Those in favor: Jaceson Maughan, Gary Harter, Ty Howard, Becky Bradshaw, and Duncan Evans

Those opposed: none

Those abstaining: none

The motion was approved by the Committee.

Chair Maughan said the remaining Rate Committee meetings will be virtual. The next meeting is scheduled for September 16, 2021. A subsequent meeting is scheduled for September 22, 2021, if needed.

**ACTION:** Mr. Harter made a motion to adjourn. Mr. Howard seconded.

Those in favor: Jaceson Maughan, Gary Harter, Ty Howard, Becky Bradshaw, and Duncan Evans

Those opposed: none

Those abstaining: none

The meeting was adjourned – Refer to 38:57 of the recording.