**Agenda**

**Gov Ops FY2025**

**Internal Service Fund**

**Rate Committee Meeting**

**DATE: Thursday, September 13, 2023**

**TIME: 9:00 AM – 5:00 PM (or until adjourned)**

**PLACE: Taylorsville State Office Building (TSOB)**

**Tuacahn Roon 1400 (1st Floor)**

1. **Committee Business:**
   1. Welcome
   2. Review Meeting Protocols
   3. Approval of minutes from the July 17, 2023 business meeting
2. **Presentation by GovOps Internal Service Funds Divisions**
   1. **Introduction** – Marvin Dodge, Executive Director
   2. **Risk Management** – Rachel Terry, Division Director

- Liability Insurance Program

- Property Insurance Program

- Auto Physical Damage Program

- Workers Compensation Program

- Learning Management System Program

* + - 1. Presentation
      2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes
  1. **Technology Services** – Alan Fuller, Chief Information Officer, Division Director
     + 1. Presentation
       2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes
  1. **Human Resource Management** – Greg Hargis, Assistant Division Director, Marie Loosle, Financial Manager II

- HR Services

- Payroll Services

- Core HR Services

- Consulting Services

* + - 1. Presentation
      2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes
  1. **Facilities Construction and Management –** Andy Marr, Assistant Division Director

- Facilities Maintenance Program

* + - 1. Presentation
      2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes
  1. **Fleet Operations** – Cory Weeks, Division Director,

- HR Services

- Motor Pool Program

- Fuel Network Program

- Transaction Team Program

* + - 1. Presentation
      2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes
  1. **Purchasing and General Services** – Windy Aphayrath, Division Director

- Cooperative Contracts Program

- State and Federal Surplus Property Programs

- Print Services Program

- Mail and Distribution Services Program

* + - 1. Presentation
      2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes
  1. **Finance** – Van Christensen, Division Director

- State Travel Program

- Purchasing Card (P-Card) Program

* + - 1. Presentation
      2. Discussion

Committee

Public Comment

* + - 1. Action Items – Vote on FY 2025 Rates and Rate Changes

**Subsequent Meeting**

Thursday, September 20, 2023 (if necessary), Tuacahn Room 1400, Taylorsville State Office Building, 9:00 a.m.

**Committee Members**

Shara Hillier, Finance Director, Utah Department of Transportation

Peter Anjewierden, Finance Director, Utah Department of Commerce

Heidi Reilly, Finance Director, Utah State Tax Commission

Tiffany Clason, Department Director, Department of Alcoholic Beverage Services

Kamron Dalton, Managing Director of Operations, Governor’s Office of Economic Opportunity Nate Winters, Deputy Director, Department of Health and Human Services

Duncan Evans, Managing Director of Budget & Operations, Governor’s Office of Planning and Budget

**ADA Notice**: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting must notify Ms. Melissa Brown at the Department of Government Operations, 4315 S 2700 W FL 3, Salt Lake City, Utah 84129-2138, or call 801-957-7171, at least three (3) business days prior to the meeting.