



Department of Government Operations

JENNEY REES
Executive Director

State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Agenda

GovOps FY2023 Internal Service Fund Rate Committee Meeting

DATE: Thursday, September 16, 2021
TIME: 9 AM
PLACE: Google Meet Virtual Meeting – to view or make a comment at the meeting, see notice below

I. Committee Business:

- a. Welcome
- b. Determination Made Pursuant to Utah Code § 52-4-207
- c. Review Meeting Protocols
- d. Approval of minutes from the September 8, 2021, Meeting

II. Presentation by GovOps Internal Service Funds Divisions

- a. **Introduction** – Ken Hansen, Deputy Executive Director
- b. **Purchasing and General Services** – Windy Aphayrath, Assistant Division Director
 - Cooperative Contracts program
 - State and Federal Surplus Property programs
 - Print Services program
 - Mail and Distribution Services program
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates
- c. **Finance** – Janica Gines, Division Director
 - State Travel program
 - Purchasing Card (P-Card) program
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates

- d. **Facilities Construction and Management** – Andy Marr, Assistant Division Director
 - Facilities Maintenance program
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates and Rate Changes

- e. **Human Resource Management** – Mysti Miskimins, HR Director over Total Rewards
 - HR Services
 - Payroll Services
 - Core HR Services
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates and Rate Changes

- f. **Risk Management** – Brian Nelson, Division Director
 - Liability Insurance program
 - Property Insurance program
 - Auto Physical Damage program
 - Workers Compensation program
 - Learning Management System program
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates and Rate Changes

- g. **Fleet Operations** – Cory Weeks, Division Director
 - Motor Pool program
 - Fuel Network program
 - Transactions team program
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates and Rate Changes

- h. **Technology Services** – Dan Frei, Finance Director
 - 1. Presentation
 - 2. Discussion
 - a. Committee
 - b. Public Comment
 - 3. Action Items – Vote on FY 2023 Rates and Rate Changes

Subsequent Meeting

Wednesday, September 22, 2021 (if necessary), Google Meet virtual meeting, 9:00 a.m.

Committee Members

Jaceson Maughan, Commissioner, Labor Commission

Gary Harter, Executive Director, Department of Veterans and Military Affairs

Kristy Rigby, Deputy Commissioner, Department of Public Safety

Ty Howard, Deputy Director, Department of Environmental Quality

Greg Paras, Deputy Director, Department of Workforce Services

Becky Bradshaw, Comptroller, Department of Transportation

Duncan Evans, Managing Director of Budget & Operations, Governor's Office of Planning and Budget

Notice: The committee chair has made a written determination pursuant to Utah Code §§ 52-4-207(4) and (5) that conducting the meeting with an anchor location presents a substantial risk to the health and safety of those who may be present at an anchor location. Therefore, this meeting will be conducted as an electronic meeting without an anchor location. To view or make a comment at this meeting, register before 12:00 Noon, September 7, 2021, using the form at https://docs.google.com/forms/d/e/1FAIpQLSdjiU5sY2bdQichKmslukzO32QYY9nmjESA3xFKMPooN0OdFw/viewform?usp=pp_url. A link for the meeting will be provided to those who register.

ADA Notice: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting must notify Ms. Melissa Brown at the Department of Government Operations, 4315 S 2700 W FL 3, Salt Lake City, Utah 84129-2138, or call 801-957-7171, at least three (3) business days prior to the meeting.